

**NORTHERN PENINSULA AREA REGIONAL COUNCIL
COUNCILLOR REMUNERATION POLICY NUMBER HR-006**

Policy Title	COUNCILLOR REMUNERATION POLICY
Policy Number	HR-006
Business Unit	GOVERNANCE
Date of Adoption	25/07/2023
Resolution Number	C10.1-25072023
Review Date	25/07/2024
Date Repealed	

1. Policy objectives

The purpose of this policy is to set the parameters of remuneration to the duly elected members of Northern Peninsula Area Regional Council.

2. Policy Scope

This policy applies to the Mayor and Councillors of applies to Northern Peninsula Area Regional Council.

3. Related legislation

In accordance with section 177 of the *Local Government Act 2009*, the Local Government Remuneration Commission is responsible for deciding the maximum amount of remuneration that is payable to Councillors. The Commission must annually decide and publish the **maximum amount of remuneration payable** from 1 July of the following year to a Mayor, Deputy Mayor, or a Councillor of a local government.

4. Councillor remuneration

As required by section 246 of the Regulation the Local Government Remuneration Commission have prepared a remuneration schedule for the 2023/24 Financial Year:

Position	Remuneration amounts effective 1 July 2023
Mayor	\$ 114,801
Deputy Mayor	\$ 66,230
Councillor	\$ 57,400*

*The Commission has determined that for Category 1 Councils, including Northern Peninsula Area Regional Council, Councillors remuneration will be paid a base salary of \$38,266.67 from 1 July 2023 and a meeting fee of \$1,594.44 per calendar month is payable for attendance at, and participation in, scheduled Council meetings. The Chief Executive Officer must certify the attendance and participation. The Mayor and the Deputy Mayor are to receive the full annual remuneration level shown.

The remuneration fixed above is all inclusive and no additional remuneration is payable for sick leave,

annual leave, or any other benefits otherwise applicable to employees other than superannuation. Remuneration payments are made in fortnightly instalments with eligible Councillors' meeting fees paid in the next payroll period following monthly meetings.

Councillors who serve only part of a given financial year, shall receive remuneration pro-rata only.

As per the Local Government Remuneration Commission's notes, the meeting fee is only payable if a Councillor attends and participate in the monthly Council meeting.

More than one meeting per month

If there are two or more meetings scheduled in a calendar month, Councillors shall be required to attend and participate in each meeting in order to be entitled to the meeting fee for that month. If a particular meeting commences in one calendar month and continues into the next calendar month, the meeting is treated as having taken place in the calendar month in which the meeting commenced.

Attendance at Meetings

Councillors shall be entitled to receive the full meeting fee if the Councillor attends each local government meeting during the month in which the meeting fee applies, subject to the following paragraphs.

If a Councillor does not attend the whole of a local government meeting on three or more occasions in a calendar year, then Council may decide to approve only a part payment of the applicable meeting fee, having regard to the circumstances associated with the repeated partial absences.

Approved Leave

Council will pay the monthly meeting fee to a Councillor who is absent from the monthly meeting only if all of the following apply:

1. Council has resolved to approve the absence; and
2. The absence is for one of the following reasons:
 - (a) Death of an immediate family member;
 - (b) Councillor attending other previously approved official Council business;
 - (c) Councillor or immediate family member is unwell or needing urgent medical attention;
 - (d) Councillor required to undertake Marigeth duties;
 - (e) As a result of a natural disaster; and
3. Council is reasonably satisfied that the prevailing circumstances justify the meeting fee being paid to the councillor.

The leave application must be provided to the Mayor and Chief Executive Officer prior to leave being taken. Evidence may be requested such as a medical certificate to support the leave.

5. Reporting

A report summarising all expenditure in relation to this policy must be included in Council's Annual Report

6. Review mechanism

To be reviewed annually to ensure legislative compliance.

7. AMENDMENTS

Document History	Date	Council Resolution Number	Notes (including the prior policy number, details of change/s, etc)
Original	24/06/2024	4.2B-240614	
Version 1	25/07/2023	C10.1-25072023	



KATE GALLAWAY

CHIEF EXECUTIVE OFFICER

25/07/2023