



MEETING BOOK

Northern Peninsula Area Regional Council

Ordinary Council Meeting #37

To commence at 9.00am

On

Tuesday 30th May 2023

Bamaga Boardroom

AGENDA

1.	Welcome and Opening of Meeting	3
2.	Acknowledgement of Traditional Land Owners	3
3.	Present	3
4.	Apologies	3
5.	Declarations of Conflict of Interest	3
6.	Confirmation of Minutes of Previous Meeting & Special Meeting	4
7.	Business Arising from Previous Meeting, Tuesday 18 th April 2023	19
8.	Manager Reports	
8.1	Operational Update on Administration Team	37
8.2	Operational Update on Build & Construction Services	46
9.	Mayor Report	52
10.	CEO Report	53
11.	Executive Report	
11.1	Executive Manager Operations Report	63
11.2	Executive Manager Community & Regulatory Services Report	71
11.3	Executive Manager Corporate Services Report.....	83
12.	Finance Reports	
12.1	April 2023 Financial Report	88
12.2	Request to Write off Debt	99
13.	Other Business	
13.1	Award of ATSI TIDs Design Project	101
13.2	Tender Award - DFRA	105
13.3	Tender Award – NP1.....	109
13.4	Planning Application Tradesman Way, Seisia – RAL (1 Lot into 2 Lots).....	112
13.5	Ride on mower Replacement	218
13.6	NPA Walking Network Plan and Prioritised Works Program.....	221
13.7	July 2023 Ordinary and Trustee Council Meeting Date.....	233
13.8	Request for Support Letter from Ipima Ikaya Aboriginal Corporation RNTBC..	235
13.9	In Camera - Compensation Agreement with Ipima Ikaya Aboriginal Corporation RNTBC	238
14.	General Discussion	239
15.	Close of Meeting	239



AGENDA ITEM 1- 5
ORDINARY COUNCIL MEETING #37
Tuesday 30th May 2023
Bamaga Boardroom

- 1. Welcome and Opening of Meeting**
- 2. Acknowledgement of Traditional Owners**
- 3. Present**
- 4. Apologies**
- 5. Declarations of Conflicts of Interest**



UNCONFIRMED

Meeting Minutes
ORDINARY COUNCIL MEETING #36
Tuesday 18th April 2023
New Mapoon Boardroom

Northern Peninsula Area Regional Council

Ordinary Council Meeting #36

To commence at 9.00am

On

Tuesday 18th April 2023

New Mapoon Boardroom

Agenda Item 1. Welcome and Opening of Meeting

Mayor Yusia welcomed attendees and opened the meeting at 9:05am with a prayer by Cr Tamwoy

Agenda Item 2. Acknowledgement of Country

Mayor Yusia paid respects on behalf of the Trustee to the traditional owners of the land upon which the meeting was held and the traditional owners of the Northern Peninsula Area; and to their elders past, present and emerging.

Agenda Item 3. Present

Mayor & Councillors

Mayor Patricia Yusia	District Mayor	
Cr Kitty Gebadi	Division 3 / Deputy Mayor	Arrived at 10:30am
Cr Gina Nona	Division 1	
Cr Eric Cottis	Division 4	
Cr Mabelene Whap	Division 5	
Cr Robert Tamwoy	Division 2	

Other Attendees

Kate Gallaway	Acting CEO
Gus Yates	Executive Manager Operations
Yanetta Nadredre	Executive Manager Community and Regulatory Services
Gina Peter	Acting Executive Manager Corporate Services

Cr Whap has requested to join the Meeting via Videoconference

Resolution

That Council as Trustees:

Moves to accept Cr Whap join the meeting via videoconference

Moved: Cr Tamwoy

Vote: 4/0

Seconded: Cr Nona

Resolution: C3.1-18042023

CARRIED

Cr Whap joined the meeting at 9.07am

Council observed one minute silence out of respect of passing of elders in the community.

Agenda Item 4. Apologies

Nil

Agenda Item 5. Declarations of Conflict of Interest

Nil

Agenda Item 6.

Confirmation of Minutes of Previous Meeting

Resolution

That Council:

Notes and confirms the minutes from the Council Meeting held Wednesday 22nd March 2023.

Moved: Cr Tamwoy

Vote: 5/0

Seconded: Cr Cottis

Resolution: C6.1-18042023

CARRIED

Agenda Item 7.

Business Arising from Previous Meeting

Cr Nona left the meeting at 10.12am

Cr Nona returned to the meeting 10.15am

Action items were discussed as per the Action Task List

Meeting break for morning tea at 10.24am

Meeting resume at 10.30am

Agenda Item 9.

Mayor Report

Cr Whap returned to the meeting at 10.42am

Cr Cottis returned to the meeting at 10.44am

Cr Tamwoy left the meeting at 10.58am

Cr Tamwoy returned to the meeting at 11.03am

Set Policy and Vision

Since commencement in April 2020, Council has worked hard to ensure the following strategic documents have been developed to provide strategic direction and vision for Council operations to implement. The following has been developed

- Vision/corporate plan
- Annual Budget & Annual operational plan aligned to the Corporate Plan
- Approve some major policies including policies to support community such as
 - Financial Assistance for Community Members
 - Financial Assistance for Non-for-profit Organisations
 - Funeral Assistance Policy
- Local laws
- Community Safety Plan
- Local Thriving Communities Framework
- Local Housing Action Plan
- Progress of the Yumpla Coast Strategic Plan
- Adoption of the NPA Rural Master Plan and Airport Master Plan

The Council has also invested for the development of additional strategic documents to support the community including

- Expansion of the Coastal Hazard Adaptation Strategy
- NPA Sub Division Master Planning
- Development of NPA Climate and Economic Development Master Plan
- Precinct Planning for the Jardine River, Umagico Beachfront and Pajinka
- Asset Management Plans

In addition, strategic community engagement has been undertaken and partnership meetings being held including

- Liquor Accord
- Health Action Team Meeting
- Education Governance Meeting
- TCICA
- Meetings with agencies and police to address youth crime and lead the development of a youth strategy
- Local Disaster Management Group
- Meetings with the Apudthama Land Trust and Ipima Ikaya Aboriginal Corporation RNTBC to strengthen relationships with Traditional Owners
- Torres Strait and Northern Peninsula Area Regional Organisation of Councils (TS&NPA ROC)
- Partnering with Gudang Yadhaykenu Aboriginal Corporation to support them with the delivery of the Pajinka Redevelopment Contract
- Torres Strait Climate Centre of Excellence
- TORCH Project

With a lot of competing priorities at the moment, we need to focus on continuing to strengthen our relationship with government departments, our ministerial and government champion to ensure we can work in partnership to address the multiple issues facing NPA. We have seen a number of advocacy achievements including

- Funding to upgrade Youth Centre and partnership with NPAFACS to secure youth centre coordinator. Due to open very soon
- Commitment for infrastructure including the Seisia Boat Ramp and NPA Marine Hub Master Plan
- Commitment to replace all streetlights within the NPA
- Commitment for a freight subsidy scheme to reduce the cost of living
- Allocation of an additional Police Liaison Officer to the NPA
- Remote Assistance Trial for alternative methods of contacting PoliceLink
- First stage review of amalgamation
- Support for the expansion of the Transition Support Service to look after and support parents wishing to access Boarding School
- Roll-out of the Home Ownership Program
- Reopening the Art Centre
- Support for state housing to be developed within the region
- New telecommunications tower to support Seisia and New Mapoon communities
- Support from Deputy Premier to facilitate progress on the Boundaries Issue
- Review of the allocations policy
- Resolution to LGAQ to advocate for a review of the OIA and its impact in remote communities

Monitor Delivery

In order to make informed decisions, Council needs a variety of reports to be provided by operations to provide update on the implementation of key documents. There has been significant amount of work done in partnership with the CEO to improve the governance of Council. Some of our achievements include

- Regular updates on the operational plan each quarter
- Documented organisational structure approved by Council
- Schedule of Level 3 Managers reporting to Council
- Significant improvements in the financial position of the council by reducing the deficit. At the end of Quarter 3 there was an improvement of \$3mil from the same time last year
- Monthly Council and Trustee meetings with documents provided in advance of the meeting
- Regular public meetings including expansions for meetings to be held with stakeholders and staff
- Development of a Grants Register and Grant Control Model to improve management
- Support for Councillors to participate in professional development and advocacy
- Recruitment of a new permanent CEO
- Resolution of multiple land tenure matters and support for community members to obtain leases
- Review of all policies to meet requirements under the Local Government Act and Regulations

We have also been investing in the professional development of our staff including

- Diploma in Local Government
- Level 1 and 2 Procurement Training
- Monthly In-Services for Managers

Resolution

That Council:

Note the Mayor's verbal report from 18th April 2023

Moved: Cr Cottis

Vote: 6/0

CARRIED

Seconded: Cr Tamwoy

Resolution: C9.1.-18042023



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Meeting Minutes
ORDINARY COUNCIL MEETING #36
Tuesday 18th April 2023
New Mapoon Boardroom

Agenda Item 8. Manager Reports

Agenda Item 8.1. Operational Update on Umagico Supermarket

Resolution

That Council:

Note the report

Moved: Cr Tamwoy

Vote: 6/0

Seconded: Cr Gebadi

Resolution: C8.1.-18042023

CARRIED

Agenda Item 8.2. Operational Update on Jardine Ferry

Resolution

That Council:

Note the report

Moved: Cr Tamwoy

Vote: 6/0

Seconded: Cr Whap

Resolution: C8.2.-18042023

CARRIED

Agenda Item 10. Acting CEO Report

Cr Nona left the meeting at 12.28pm
 Cr Nona returned to the meeting at 12.31pm

Cr Cottis left the meeting at 12.38pm
 Cr Cottis returned to the meeting at 12.41pm

Resolution

That Council:

- Note the Report
- Appoint the following first nation community representatives as members of the Interim Northern Peninsula Area Local Thriving Communities Advisory Committee –
 - Mayor Patricia Yusia
 - Councillor Kitty Gebadi
 - Eleanor Mara
 - Glendon Woosup
 - Terry Gina Peter
 - Stanley Dai
 - Sarah Phineasa
 - Hassim Adidi
 - Lillian Bond
 - Victoria Kennedy
 - Narelle Aniba
 - Karyn Sam

Moved: Cr Tamwoy

Vote: 6/0

Seconded: Cr Gebadi

Resolution: C10-18042023

CARRIED

Agenda Item 11. Executive Reports

Agenda Item 11.1. Executive Manager Operations Report

Resolution

That Council:

Note the report

Moved: Cr Cottis

Vote: 6/0

Seconded: Cr Nona

Resolution: C11.1.-18042023

CARRIED



UNCONFIRMED

Meeting Minutes

ORDINARY COUNCIL MEETING #36

Tuesday 18th April 2023

New Mapoon Boardroom

Agenda Item 11.2.

Executive Manager Community & Regulatory Services Report

Resolution

That Council:

- Note the report
- Endorse the NPARC Home Care Pricing Schedule

Moved: Cr Nona

Vote: 6/0

Seconded: Cr Gebadi

Resolution: C11.2.-18042023

CARRIED

Agenda Item 11.3.

A/Executive Manager Corporate Services Report

Resolution

That Council:

Note the report

Moved: Cr Tamwoy

Vote: 6/0

Seconded: Cr Gebadi

Resolution: C11.3.-18042023

CARRIED

Agenda Item 12.1.

March 2023 Financial Report

Cr Gebadi left the meeting at 1.54pm

Cr Gebadi returned to the meeting at 2.00pm

Cr Cottis left the meeting at 2.09pm

Cr Cottis returned to the meeting at 2.15pm

Resolution

That Council:

Note and accept the Finance report for the period ending 31st March 2023.

Moved: Cr Gebadi

Vote: 6/0

Seconded: Cr Tamwoy

Resolution: C12.1.-18042023

CARRIED



UNCONFIRMED

Meeting Minutes
ORDINARY COUNCIL MEETING #36
Tuesday 18th April 2023
New Mapoon Boardroom

Agenda Item 13. Reports

Agenda Item 13.1. 2022-23 Operational Plan Update

Resolution

That Council resolves to:

- Note the report

Moved: Cr Tamwoy

Vote: 6/0

Seconded: Cr Gebadi

Resolution: C13.1.-18042023

CARRIED

Agenda Item 13.2. Planning Application QFES Facility Lui St

Cr Nona left the meeting at 2.32pm

Cr Nona returned to the meeting at 2.36pm

Resolution

That Council:

- Approve (subject to conditions) the Development Application lodged with Council for:
 - The Development Application lodged with Council for:
 - Material Change of Use to permit an Emergency Services facility in Zone Industry

Moved: Cr Gebadi

Vote: 6/0

Seconded: Cr Cottis

Resolution: C13.2.-18042023

CARRIED

Agenda Item 13.3. Update on NPARC Boiled Water Alert

Resolution

That Council:

- Note the report

Moved: Cr Tamwoy

Vote: 6/0

Seconded: Cr Cottis

Resolution: C13.3.-18042023

CARRIED

Agenda Item 13.4. Planning Application, Injinoo Road, Umagico – MCU (Extractive Industry)

Resolution

That Council:

- Approve (subject to conditions) the Development Application lodged with Council for Material Change of Use (Extractive Industry – Sand Extraction <5,000 tonnes per annum).

Moved: Cr Gebadi

Vote: 6/0

Seconded: Cr Tamwoy

Resolution: C13.4.-18042023

CARRIED

Agenda Item 13.5. Historical Vote Count

Resolution

That Council:

- note the report

Moved: Cr Nona

Vote: 6/0

Seconded: Cr Tamwoy

Resolution: C13.5.-18042023

CARRIED

Agenda Item 13.6. ABS Survey Visit

Cr Whap left the meeting at 3.21pm

Resolution

That Council:

- Note the Report
- Approve the ABS Visit to NPA from 1-12 May to undertake
 - Aboriginal and Torres Strait Islander Health Survey and associated biomedical collection in Injinoo, Seisia and New Mapoon
 - Aboriginal and Torres Strait Islander Nutrition and Physical Activity Survey in Injinoo

Moved: Cr Nona

Vote: 5/0

Seconded: Cr Cottis

Resolution: C13.6.-18042023

CARRIED

Agenda Item 14. General Discussion

Agenda Item 15. Close of Meeting

Meeting closed at 3.25pm with a prayer by Cr Tamwoy.



UNCONFIRMED

Meeting Minutes
SPECIAL COUNCIL MEETING
Friday 12th May 2023
Pullman Cairns International

Northern Peninsula Area Regional Council

Special Council Meeting

To commence at 9.00am

On

Friday 12th May 2023

Pullman Cairns International

Agenda Item 1. Welcome and Opening of Meeting

Mayor Yusia welcomed attendees and opened the meeting at 9:15am with a prayer by Cr Whap.

Agenda Item 2. Acknowledgement of Country

Mayor Yusia paid respects on behalf of the Trustee to the traditional owners of the land upon which the meeting was held and the traditional owners of the Northern Peninsula Area; and to their elders past, present and emerging.

Agenda Item 3. Present

Mayor & Councillors

Mayor Patricia Yusia
Cr Kitty Gebadi
Cr Gina Nona
Cr Eric Cottis
Cr Mabelene Whap
Cr Robert Tamwoy

Mayor
Deputy Mayor
Division 1
Division 4
Division 5
Division 2

Other Attendees

Ross Higgins
Julian Bodenmann

Consultant (via Microsoft Teams)
Preston Law

Agenda Item 4. Apologies

No apologies declared.

Agenda Item 5. Declarations of Conflict of Interest

Mayor Yusia, Cr Gebadi, Cr Nona and Cr Whap each declared declarable conflicts of interest ("DCOI") pursuant to section 150EQ of the *Local Government Act 2009* in relation to Agenda Item 6, on the basis that an applicant for the Chief Executive Officer role, Kate Gallaway, was, or may be perceived to be, a related party of the Councillor, because of a close personal relationship.

The Councillors disclosed the following particulars about the nature of the relationship:

- In Mayor Yusia's case, the fact that Mayor Yusia is the Treasurer of NPAWS (NPA Facility and Community Services ATSI Corporation), and Ms Gallaway was the CEO of NPAWS;
- In Cr Nona and Cr Whap's case, the fact that the Councillors are on the Board of NPAWS, and Ms Gallaway was the CEO of NPAWS;

- In Cr Gebadi's case, the fact that Cr Gebadi are on the board of Bam Kaz (Bamagau Kazil Torres Strait Islanders Corporation) and Ms Gallaway is also involved in Bam Kaz.

All Councillors disclosed that the nature of their relationship with Ms Gallaway in these capacities was professional only, and did not in their view constitute a personal relationship. On that basis, all Councillors considered that they could continue to participate in decision-making for Agenda Item 6.

Cr Cottis and Cr Tamwoy did not disclose a conflict of interest. In respect of the conflicts identified by Mayor Yusia, Cr Gebadi, Cr Nona and Cr Whap (the conflicted councillors), Cr Cottis and Cr Tamwoy acknowledged that the nature of the conflicted councillors' relationship with Ms Gallaway was predominantly a professional relationship and so they were satisfied for the conflicted councillors to remain in the meeting to make a decision.

Pursuant to section 150ES(3) of the *Local Government Act 2009*, the eligible councillors, Cr Cottis and Cr Tamwoy, adopted the following resolutions with both councillors voting in favour:

Resolution

That Council:

Resolves, pursuant to section 150ES(3) of the *Local Government Act 2009*, that Cr Yusia may participate in the decision despite the Councillor's disclosed declarable conflict of interest.

Moved: Cr Cottis
Vote: 2/0

Seconded: Cr Tamwoy
Resolution: C5.1-12052023

CARRIED

Resolution

That Council:

Resolves, pursuant to section 150ES(3) of the *Local Government Act 2009*, that Cr Nona may participate in the decision despite the Councillor's disclosed declarable conflict of interest.

Moved: Cr Cottis
Vote: 2/0

Seconded: Cr Tamwoy
Resolution: C5.2-12052023

CARRIED

Resolution

That Council:

Resolves, pursuant to section 150ES(3) of the *Local Government Act 2009*, that Cr Whap may participate in the decision despite the Councillor's disclosed declarable conflict of interest.

Moved: Cr Cottis
Vote: 2/0

Seconded: Cr Tamwoy
Resolution: C5.3-12052023

CARRIED

Resolution

That Council:

Resolves, pursuant to section 150ES(3) of the *Local Government Act 2009*, that Cr Gebadi may participate in the decision despite the Councillor's disclosed declarable conflict of interest.

Moved: Cr Cottis

Vote: 2/0

Seconded: Cr Tamwoy

Resolution: C5.4-12052023

CARRIED

Agenda Item 6.

Other Business

6.1

In Camera – CEO Contract

Resolution

That Council:

Resolves, pursuant to section 254J(1) of the *Local Government Regulation 2012*, to close the meeting to the public. The matter that is to be discussed pursuant to section 254J(3)(a) is the appointment of the Chief Executive Officer. An overview of what is to be discussed while the meeting is closed is the appointment of the Chief Executive Officer following Council's recruitment campaign.

Moved: Cr Tamwoy

Vote: 6/0

Seconded: Cr Gebadi

Resolution: C6.1.1-12052023

CARRIED

Cr Cottis left the meeting at 9.47am.

Cr Cottis returned to the meeting at 9.48am.

Resolution

That Council:

Resolves to reopen the meeting.

Moved: Cr Tamwoy

Vote: 6/0

Seconded: Cr Gebadi

Resolution: C6.1.2-12052023

CARRIED

Resolution

That Council:

approve:

1. To offer the role of Chief Executive Officer to Kate Gallaway in accordance with section 194 of the *Local Government Act 2009*; and
2. The Mayor be delegated authority in accordance with section 257 of the *Local Government Act 2009* to negotiate, finalise and sign the draft contract with the preferred candidate.

Moved: Cr Tamwoy

Vote: 6/0

Seconded: Cr Cottis

Resolution: C6.1.3-12052023

CARRIED

Agenda Item 7. Close of Meeting

Meeting closed at 10.18am with a prayer by Cr Whap.

Council Ordinary Monthly Meeting Action Register

Action	Updated	Update	Person Responsible	Date of Meeting
Compliance workshop for Councillors on required policies	08.12.2022 18.04.2023 23/05/2023	Additional QTC training tentatively scheduled for 2023 Department of Local Government holding workshop on 18 th May This was rescheduled due to Mayor and Councillor availability. Progressed to 6 June 2023	CEO	15.06.2022
Define clearly the roles of Parks and Garden & Roads crew	14.07.2022 14/10/22 16/11/2022 9/12/2022 17/02/2023 15/03/2023 06/04/2023 23/05/2023	WIP. Appointment of new Project Manager to support A quote has been requested from a local Consulting firm The quote received is excessive and an alternative scope will be developed No action in November Meetings held with A/ Works Manager and further meetings scheduled with P&G Supervisor to progress draft plan with priority Ongoing during February Clifford, Bobby & Robert are meeting regularly to progress this action On track. Draft to be presented at the June Council Meeting	EMO	15.06.2022

Look at no standing zone on Anu St Footbath for kids and gate @ entry	11.07.2022	Sgt Eaton advised if council designates as no parking by painting yellow lines and placing no parking signs, QPS will implement	CEO, EMO	15.06.2022 25.01.2023
	20/09/2022	No further action		
	14.10.2022	Awaiting response from Bamaga Junior		
	16/11/2022	As above. Nil response received from Bamaga Junior. Follow up email sent		
	9/12/2022	As above		
	20/01/2023	Nil response received from Bamaga Junior. Follow up email sent		
	17/02/2023	Foot path will require capital funding Entry gate would be the responsibility of Qld Education. Budget estimate unit rate for Concrete footpath is \$300/m2 \$31,500/70mx(1.5m)		
	15/03/2023	EMO No update		
	18.04.2023	TSRA confirmed on 28 th March there is a funded project for footpath development in Bamaga from an uncompleted project in 18/19. Reviewing scope to progress		
	23/05/2023	Project being submitted in 23 – 24 capital budget for consideration, 50% funding from TSRA School has confirmed commitment to the gate repairs		
Name change of Airport and Acknowledgement of Country by Rex Flights	23.06.2022	Rex confirmed they can add wording for acknowledgement to country as part of the standard script for hostess. Draft wording provided to Cr Nona for comment	CEO	25.05.2022
	17.02.2022	Airport name updated at Cairns Airport. Waiting on PBC for confirmation of wording		

Horse Management Stallion Management	14.07.2022	On HOLD further discussions for holding horses required. Not supported given likely out-sourcing of this service.	EMCRS, MRS	15.06.2022 25.01.2023
	18.08.2022	Sourcing management plans developed for other communities		
	20/09/2022	Yarrabah Horse Management plan provided to NPARC Health sought advice from FNQROC re horse management was advised by FNQROC that they can only assist member Councils		
	14/10/2022	Report in this meeting to discuss the option of a Bamaga Paddock presented to this council meeting		
	16/11/2022	Further report submitted to November Council meeting for consideration		
	09/12/2022	Direction has been received from the November Council meeting		
	17/01/2023	Ongoing at this stage Task will transfer to EMC&R		
	17/02/2023	Advice was received from Preston Law by the CEO, that council does have authority under the subordinate local laws to require owners to have animals desexed. This is being progressed with owners		
	15/03/2023	MRS at today meeting to provide update to Council		
	18/04/2023	Looking for grants to progress and inclusion as part of 23-24 Op Plan and Budget		
	23.05.2023	As above		
Illegal dumping & Patterson signage	15.07.2022	Details TBC. Illegal Dumping funding submission made	EMCRS-EMO, WM MRS	15.06.2022

	15/08/2022	Awaiting outcome of illegal dumping Grant application		
	20/09/2022	Still awaiting outcome of grant application		
	14/10/2022	As above		
	16/11/2022	Council has been advised that the grant for the Illegal dumping officer has been successful		
	09/12/2022	Awaiting a funding agreement with the state		
	17/01/2023	State have advised that they are drafting the funding agreement and hope to have it to Council in January		
	13/02/2023	PD for Illegal Dumping Compliance officer & Illegal Dumping Reporting officer have been finalised with HR. Positions to be advertised internally & externally.		
	15/03/2023	Recruitment of Illegal Dumping Compliance staff to commence in March		
	06/04/2023	Recruitment of illegal dumping officers closes 17 April 2023. Interviews scheduled to be completed by 26 April 2023.		
	23.05.2023	Positions started and works commenced. C7EVEN visiting first week June to commence promotion work		
New Mapoon Subdivision Costs	12.08.2022	Letter has been sent. Waiting timeframe from DATSIP. Request for item at next TWG	CEO	15.06.2022
	20/09/2022	DATSIP are assisting Council with preparing planning DA's for subdivisions in each community		
	14.10.2022	New Mapoon Subdivision updated. Waiting on DSDSATSIP		

	16/11/2022 17/01/2022 17/02/2023 15/03/2023 18.04.2023 23.05.2023	DSDASTIP has commenced working on Planning DA's, DATSIP only has funding for two DA's this FY Provided to WCCCA Awaiting DATSIP Planning DA's No further action can be taken on this issue Awaiting response from WCCCA to 2 x emails sent regarding this matter Meeting held with WCCCA EO & Board on 12/04. Awaiting project completion to progress		
Replace gravel with concrete between Fred Williams house and Pensioner units	15.08.2022 20/09/2022 14/10/2022 16/11/2022 09/12/2022 18/01/2023 17/02/2023 15/03/2023 06/04/2023 23/05/2023	To be actioned Will be programmed with other concrete works in October As Above No residual funds were available to undertake these works No action in November Concreters have been too busy to Quote in the last quarter of 2022. Budget estimate unit rate for Concrete footpath is \$300/m2 \$18,000/40m(x 1.5m) To be budgeted in the 23-24 financial year TSRA confirmed on 28 th March there is a funded project for footpath development in Bamaga from an uncompleted project in 18/19. Reviewing scope to progress Project being submitted in 23 – 24 capital budget for consideration, 50% funding from TSRA	WM & PM	20.07.2022
Develop Burial Policy and register of burials	22.09.2022	Meeting held with Preston Law and draft policy received.	EMCRS	20.07.2022

F/up NMAC regarding gravesite identification completed at New Mapoon	18/04/2023 23.05.2023	Meeting scheduled for next week to progress process for old and new cemeteries Challenges contacting NMAC. Following up with consultant		
Look to extend fuel cards to whole fleet	23.09.2022 18/01/2023 17/02/2023 06/04/2023	Current cards are now operational and being trialled. Systems being resolved to address gaps before rolling out to all cars Handed over from acting EME to EMO No action in January On hold due to issues with machine.	Fleet Manager	20.07.2022
Follow up issues at Seisia Wharf with TMR <ul style="list-style-type: none"> Increased signage Higher fencing to prevent access during SeasSwift unloading 	14/10/2022 16/11/2022 09/12/2022 18/01/2023 7/02/2023 15/03/2023 06/04/2023 23/05/2023	Offer to supply signs has been received back from TMR. Ops to install signs on arrival Awaiting delivery of signs supplied by TMR As above Signs have arrived in January, will be installed in January / February As above No action in February. Meeting held with SeaSwift regarding area at the wharf to resolve issue Signs that arrived in January were opened to be installed and identifies as for another project. Signs are trying to be tracked from the Supplier to the store Still searching for signs	EMO	29.09.2022
Install signage at Injinoo Lookout r.e. use of BBQs	14/10/2022 16/11/2022 18/01/2023	Sign wording in draft quote to be requested Awaiting signage to arrive Follow up indicated order had not been placed. Will arrange for PO to be raised in January	EMO	29.09.2022

	17/02/2023 15/03/2023 06/04/2023 23/05/2023	Signs ordered awaiting delivery As above Signs have been sent by the supplier, believe to be in the NPA. Being tracked from delivery Signs have arrived and been installed.		
Follow up Torres Shire for helicopter landing within Torres Shire Boundary	14.10.2022 17/02/2023 16/03/2023 18/04/2023 23/05/2023	Response provided from Torres Shire they are awaiting legal advice Preston Law instructed to engage with Torres Shire Lawyers To be progressed as a Joint Local Government Activity with Torres Shire. Initial meeting held and framework being developed Works progressing. Obtaining examples from other shires to use as the basis of developing Nil response or engagement by Torres Shire	CEO	29.09.2022
Fencing at Red Point Provide feedback on when work will be programmed	14/10/2022 16/11/2022 09/12/2022 18/01/2023 20/02/2023 06/04/2023 23.05.2023	Works have been programmed Programmed for the week of the 21 st – 25 th of November Fencing works were commence, part of the fence line is affected by erosion and a new line will need to be identified in the new year Remaining works will be programmed for after the wet season As Above Works are programmed to commence in Mid May. On track to be completed	Ranger Coordinator	29.09.2022

Remove abandoned vehicles in the drain behind 14 McDonnell St Injinoo	09/12/2022	Letters will be issued by local laws to residents with vehicles and vessels stored on public land to remove the items by early to mid-January 2023 or vehicles will be impounded	EMO EMCRS, Regulatory Services Manager	22.11.2022
	18/01/2023	Local laws will be visiting the owner and will issue a letter in January for removal		
	17/02/2023	Compliance action has commenced in Injinoo		
	15/03/2023	Weather and staffing issues prevented impoundments in early Feb		
	06/04/2023	Alternative secure storage area is being identified		
	23/05/2023	RSM has been on leave due to short months. Cars being moved week commence 17/04 RSM advised they have commenced movement		
The school program / plan for Rangers for 2023 to be presented at next council meeting	18/01/2023	No program developed for 2023 Ranger coordinator to meet with school principal in February to schedule the 2023 school program	EMO	14.12.2022
	17/02/2023	Meetings have been held with the School principle and other EDQLD staff during February and the school is preparing a 2023 program / events Calendar for Ranger engagements.		
	15/03/2023	Still awaiting Dept Ed to provide program		
	06/04/2023	Still awaiting advice from Qld Ed, Rangers are following up		
	23/05/2023	Program has not been shared by QLD ED, Rangers are being requested to present to		

		schools, rangers are presenting when requested		
Slasher from to New Mapoon & Seisia and out to Airport and there is still large undergrowth. Whipper snipping around signs and Guideposts	18/01/2023 17/02/2023 16/03/2023 06/04/2023 23/05/2023	Slashing works have commenced from Seisia Works completed Seisia to Injinoo Airport Road to be slashed in March As above Slashing works have recommenced Excavator mounted slasher works are to commence in April Whipper snipping to be programmed Task Complete Excavator mounted slashing works were undertaken in April	EMO	14.12.2022
At End of Danalgub St near the new speed bump there issue with rain flooding in the drainage needing to be cleared	18/01/2023 16/03/2023 06/04/2023 23/05/2023	Sub-contractors are being engaged to clean the drain No action in February due to weather Works to be programmed when machinery is repaired Works are programmed for late May / early June when a low loader is available	EMO	14.12.2022
Workshop fence needs to be repaired	18/01/2023 17/02/2023 06/04/2023 23/05/2023	No action in December To be actioned in 2023 dry season as budget and resources allow As above As above	EMO	14.12.2022
Both parks in Injinoo need fence repair	18/01/2023 17/02/2023 06/04/2023 23/05/2023	No action in December To be actioned in 2023 dry season as budget and resources allow As above As above	EMO	14.12.2022
If funds available to remove basketball court in Injinoo	18/01/2023 15/03/2023	No current budget, grants funds to be sought, Part of S&R Infrastructure funding	EMCS; CEO	14.12.2022

		Application has been made awaiting outcome		
Future upgrades for Bamaga Hall – floor scrubber, flood lights, security Confirm W4Q allocation that occurred with previous EMO	18/01/2023 17.02.2022 15/03/2023 18/04/2023 23.05.2023	To be scoped to seek future funding Quotes being sought for floor scrubber, flood lights and improvements on security Order in progress for floor scrubber, awaiting delivery from supplier. Awaiting delivery Full scoping ongoing for flood lights and security. Purchase Order to be raised for floor scrubber due to contractor issue	EMCS	14.12.2022 25.01.2023
Lui St Park Fence needs to be replaced and toilets are dark in the toilet Individual panel replacement to stop horse access Timeframe for repair	18/01/2023 20/02/2023 16/03/2023 06/04/2023 23/05/2023	To be included in a future grant Fence panels that were available have been used on the Lui street fence. The Sebasio street fence is 90% missing No panels in store Quotes being prepared P&G to provide quote to undertake works Replacement panels have been ordered	EMO	14.12.2022 25.01.2023
Ironbark tree – trimming for it to grow the other way	18/01/2023 15/03/2023 18/04/2023 23/05/2023	EMO has been advised approval will need to be sought from Bamaga Corporation Approval to remove tree form is being prepared to supply to IIAC & Bamaga Community Group Form has been submitted waiting approval. Approval to remove the tree has been provided by IIAC Still awaiting advice back from BPIC	EMO	14.12.2022
Old cars on William Street need to be removed as they are rusting on top of each other	18/01/2023 06/04/2023	No action in December / January Has been delayed due to sorry business. Hope to be able to action during April Majority have been removed.	EMO	14.12.2022

	23/05/2023	Remainder will be removed before on site works commence.		
Removal of temporary horse paddock – which has gamma grass and barb wire.	18/01/2023 20/02/2023 15/03/2023 06/04/2023 23/05/2023	Is this the horse paddock at the Umagico sand pit? Animal Control officers have been tasked with the removal Has not been removed at time of update Regulatory Services and P&G have been tasked with removing the fence and slashing the area Task Complete	EMO	14.12.2022
Possible grant funding for fans and new doors at Seisia Hall	18/01/2023 17.02.2023 16/03/2023	To be scoped to seek future funding To be part of S&R MIP Infrastructure funding Application made awaiting feedback	EMCS	14.12.2022
Possible funding for toilets at the playground on the foreshore	18/01/2023 20/02/2023 15/03/2023 06/04/2023 23/05/2023	No grant opportunities identified in December Being included in a Sports & Rec grants application currently being developed Grant Application submitted As above As above	EMO, CEO	14.12.2022
Follow up IBA regarding support for Aboriginal Communities	17.02.2023 15/03/2023 18/04/2023 23.05.2023	Meeting held and new support confirmed. Meeting with IBA on 03.03 to confirm home ownership loan process and schedule workshops for home ownership and business creation Meeting held. Home Ownership being progressed. Waiting on tenure for IBA. Small Business Workshop being scheduled for May Funding received for Small Business Workshop and matter progressed	CEO	25.01.2023

		Workshop scheduled for late August		
Correspondence to NIAA regarding Rangers Transition	17.02.2023 15/03/2023 18/04/2023 23.05.2023	Correspondence sent. CEO invited to support transition process at Ranger Steering Committee Ranger Steering Committee meeting held and actions set. Quote received. Being reviewed in preparation for NIAA visiting w/x 17/04/2023 to progress Awaiting response from ALT to schedule meeting	CEO	25.01.2023
Develop NPA Event calendar including other organisations	02/02/2023 16/03/2023 18/04/2023 23.05.2023	Meeting scheduled with organisations to share calendars. Calendar will be finalised by 23/02/2023 Meetings held, Calendars shared, events calendar still to be finalised New system implemented for Calendar to allow all to edit. Stakeholders started being entered. Delayed by sorry business Completed	EMCRS	25.01.2023
Request from Teho Ropeyarn to complete mural on old tank	17.02.2023 16/03/2023 23.05.2023	Progressing conversations with interested party Being progressed to be completed Meeting held with Teho and contact details provided. To be transitioned to Art Centre as a specific project under 23-24 Op Plan	CEO	25.01.2023
F/up funding for Precinct Plan	17.02.2023	Ongoing process to identify suitable funding sources	CEO	25.01.2023
F/up CEQ r.e. Injinoo Shop	17.02.2023 16/03/2023 18/04/2023	Meeting held with CEQ and visit occurring late Feb from CEQ to progress CEQ has visited the sites to progress	CEO	25.01.2023

	23.05.2023	Cost is about \$500-600k. Internal communications at CEQ about how to support Meeting held with CEQ on 19/05/2023 with various options to assist. To be discussed further and capital funds sourced		
Coastal Hazard strategy for Vrilya Point	17.02.2023 16/03/2023 18/04/2023 23.05.2023	CHAS investigated and funding to be discussed at meeting on 02.02.202 Funding contract and purchase order has been provided to Alluvium to progress CHAS Technical works commence 17/04/2023 This action will be captured in the Alluvium project and will be reported to Council with the next stage of the strategy	CEO, EMCS	25.01.2023
Query regarding fire break within New Subdivision at Seisia causing water issues	20/02/2023 15/03/2023 06/04/2023 23/05/2023	No action in January No action in February Works to be programmed when machines have been repaired Works are programmed for late May / early June when a low loader is available	EMO	25.01.2023
Follow up name change for Injinoo School	17.02.2023 16/03/2023 23.05.2023	Principal has confirmed she is following this up with the new A/RD Nil response from Dept Ed. Continuing to follow up Name change support by DoE. DoE will provide timeline by end of Term 2	CEO	25.01.2023
Cut grass for access for kids to School between Fed Williams house and Pensioner units Check off Sebasio St	15/03/2023 18/04/2023 23/05/2023	Works tasked to be checked Works were scheduled for 14/04 P&G have been requested to cut this area	EMO	24.02.2023
Develop social housing policy for property absence	16/03/2023	Policy has been drafted. Waiting on the registration process for DCHDE as a Social	EMCS	24.02.2023

	18/04/2023 23.05.2023	Housing Provider to ensure policy complies with requirements DCHDE confirmed they are seeking an exemption for Local Government to complete a number of requirements. When received they will forward application Department of Communities, Housing and Digital Economy (CHDE) is looking at streamlining the process for registration under Queensland State Regulatory System for Community Housing (QSR SCH). Several options will be discussed in a meeting on 01JUN2023.		
Update messaging and hold music for Council phone	16/03/2023 18/04/2023 23/05/2023	Scheduled for when RIBS worker returned from work Updated message sent to Telstra for replacing Updated	EMCS	24.02.2023
Large stones on the side of the road causing hazard especially within Bamaga	15/03/2023 16/04/2023	Map to be produced identifying the areas where this is an issue. Works Manager spoke to the tenant who advised said the rocks are a protection against driving over the grass and parking on footpath. CEO will publish a notice to the all affected houses to remove the stones with timeframe for council to remove otherwise	EMO	24.02.2023
Fence off sewer well at Seisia	15/03/2023 06/04/2023 23/05/2023	Works tasked to be checked Fence was not installed as overflow had stopped by the time that the Sewer boys turned up with materials to erect fence Fence Installed	EMO	24.02.2023

Opportunity for Tea Room at Umagico Shop	16/03/2023 18/04/2023 23.05.2023	Scope being prepared for W4Q funding Umagico Supermarket Manager to discuss at report today Scoped and on order	EMCRS	24.02.2023
F/up Stingers Program and support from Royal Lifesaving	16/03/2023 18/04/2023 23.05.2023	Awaiting response Awaiting contact information to progress Contact made and awaiting reply	EMCRS	24.02.2023
F/up with NPAFACS regarding promotion for Youth Centre	18/04/2023 23.05.2023	Awaiting furniture delivery. Has been promoted via FB Youth centre opened and well utilised	CEO	22.03.2023
F/up maintenance of Turtle Project	18/04/2023 23.05.2023	Request sent to CDP. Awaiting PM to return to leave to follow up CDP having resource challenges. Looking at opportunities under new project for long term solution	CEO	22.03.2023
Trim branches along side of Nona Bridge	18/04/2023 23/05/2023	To be allocated to tree lopper when next in community Quote has been requested	EMO	22.03.2023
Include Stallion Desexing numbers in EMCRS April Report	18/04/2023 23.05.2023	RSM was on leave to prevent being included. Will be included in May Included in May Report	EMCRS	22.03.2023
F/up slashing on side of Injinoo-Umagico Footpath	18/04/2023 23/05/2023	Additional slashing width has been requested the next time that the slasher is in the area To be cleared with grader prior to slasher due to rill	EMO	22.03.2023
Finish Fence at Bamaga Sprinklers	18/04/2023 23/05/2023	P&G Staff currently working on Injinoo Pond Fence. Will continue with Bamaga Fence once completed Reported that this is a large job, and may require capital funding. Will inspect with Works Manager during the week of 5 th June.	EMO	22.03.2023

Check spotlight at Injinoo Hall	18/04/2023 23.05.2023	Not working. Electrician reviewed two weeks ago and has ordered materials to replace Front 3 x (single standalone) spotlight, two working, one not working. Rear – 3 x fixed spotlight working. Western side – single spotlight, not working. Quotes will be invited to repair, 1x stand alone spotlight & 1 x fixed spotlight to the western side of building.	EMCS	22.03.2023
Installation of Injinoo Sign	06/04/2023 23/05/2023	Visited Site With Councillor Nona to identify preferred location. Works identified in 23-24 Capital budget for consideration	CEO, EMO	22.03.2023
F/up CDP re grass at Injinoo Church	18/04/2023 23.05.2023	Request sent to CDP. Awaiting PM to return to leave to follow up CDP having resource challenges. Looking at opportunities under new project for long term solution	CEO	22.03.2023
Bins at Injinoo Foreshore not regularly emptied	23/05/2023	Emptying of Bins has been tasked to the Rubbish truck driver instead of P&G crew for a 1 month trail	EMO	18.04.2023
Vacant houses maintenance has ceased	23.05.2023	Escalated to QBuild & CHDE. Contractor follow up occurring	CEO, EMCS	18.04.2023
Check Umagico Park Toilets	23/05/2023	Toilets have been heavily vandalised and damaged	EMO	18.04.2023
Community History Walls in IKCs	23.05.2023	Resources have started arriving to be displayed	EMCRS	18.04.2023
F/up Bamaga Hall Kitchen & Basketball Hoops incl ventilation in Kitchen	23.05.2023	Fridges are working. Fire extinguishers has been replaced. WIP. Update of scope of works to June meeting.	EMCS	18.04.2023

Resolutions

Resolution	Updated	Update	Person Responsible	Date of Meeting
2022-23 Operational Plan update	23.05.2023	Update provided	CEO	18.04.2023
Planning Application QFES Facility Lui St	23.05.2023	Decision Notice Provided to Applicant	EMO	18.04.2023
Update on NPARC Boiled Water Alert	23/05/23	State funds have been allocated, state officer are following their procurement process to engage Veolia under a preferred / sole supplier arrangement.	EMO	18.04.2023
Planning Application, Injinoo Road, Umagico - MCU (Extractive Industry)	23/05/23	Decision notice to be sent to the applicant	EMO	18.04.2023
Historical Vote Count	23.05.2023	Note placed on relevant minutes and update on the website	CEO	18.04.2023
ABS Survey Visit	23.05.2023	Advice provided to ABS	CEO	18.04.2023
NPARC Policy Compliance Audit	18/04/2023 23.05.2023	Deferred to May meeting. Department of Local Government availability to conduct workshop is in mid-May Deferred to June due to availability	CEO	22.03.2023
Pajinka Redevelopment Project	18/04/2023 23.05.2023	DTIS approval sought as per deed and was provided 13/04. Sub-contract has been provided for GYAC consideration NPARC has withdrawn from this deed	CEO	22.03.2023
Naming of Streets within new Seisia subdivision	15/03/2023 23/05/23	No action in February Street sign blades are being delivered to Seisia and will be programmed to be installed when they arrive Signs have arrived and Roads team have been tasked with installing the street signs	EMO	24.02.2023
Councillor Remuneration	15/03/2023 23.05.2023	Matter was discussed at March TCICA meeting. Nil response from TSIRC Being progressed independently of TSIRC	CEO	24.02.2023
NPARC Report into Operations of the Council Pool	15/03/2023 23.05.2023	Contract has been drafted. Waiting on maintenance schedule Contract has been finalised. Waiting on qualifications	EMCRS	24.02.2023
Master Plan Adjustment	17.02.2023	Public notification on hold pending further discussions with BEL	CEO	25.01.2023
Recruitment of a New Chief Executive Officer	18/01/2023 23.05.2023	Mayor Verbal Update CEO Appointed	HRM	14.12.2022
Horse Management Plan	05.12.2022	Detailed costing and maps being prepared for consultation to commence in 2023.	EMO	22.11.2022

	20/02/2023	Detailed budget estimate is prepared. Communications & implementation planning to be started.		
Compensation Agreement with Ipima Ikaya Aboriginal Corporation RNTBC	14.10.2022 16.11.2022 23.05.2023	Moray and Agnew has provided draft agreement to IIAC for consideration. Waiting on IIAC Further report progressed to this meeting	CEO	29.09.2022
NPARC Camping Policy	22.09.2022 16/03/2023 23.05.2023	On hold as per request of council due to boundary with Torres Shire. Options <ul style="list-style-type: none"> - Joint enforcement policy with Torres Shire - Only enforce on part of land within NPARC boundary. This will be tricky given it is not an exact boundary Joint Local Government Activity once framework established for Esplanade Enforcement Nil engagement by Torres Shire	CEO	17.08.2022

Title of Report: Operational Update on Administration Team

Agenda Item: 8.1

Classification: For noting

Author Executive Assistant/Office Manager

Attachments Injinoo Council Memorabilia
New Mapoon Council Memorabilia
Umagico Council Memorabilia

Officers Recommendation:

That Council: Notes the report

PURPOSE OF REPORT

To provide an update on Administration team of NPARC to Council, on our progress and tracking in accordance with our deliverables in the NPARC Operational Plan.

STAFFING

- As per the re-structure, all positions in the admin team is almost complete.
- EAOM have been working with HR to update and streamline the Admin PDs to Customer Service Officers. The updated PDs will include the LFS services and cover the identified gaps in services that council now delivers in 2023.
- Injinoo, Umagico & New Mapoon now all have 1x permanent Customer Service Officers. Bamaga has a 1x Customer Service officer & and Administration Trainee. There is no longer casual staff backfilling in any of the positions.
- Current casual staff pool of 1x person who is a previous member of admin team. The staff who has been backfilling for the CSO from Bamaga who has recently returned from Maternity leave, will be transitioned to cover 2.5days admin support work to the Regulatory Service Dept, and remain part of Casual Pool for the other 2days.
- Executive Assistant commenced 25.05.2023. This has been a long term vacancy and should provide excellent support.
- Senior Executive Assistant remains a vacancy with challenges to recruitment to allow the division of the unit.

SCOPE OF DELIVERY

- Our team objective is to provide friendly and professional Customer service as the face of r NPARC services.
- Recently commenced monthly meetings with my team to keep them in the loop from information that is received from attending the Monthly managers meeting with the NPARC CEO.
- As two of staff are new, providing the additional support to them with daily tasks.

- In June, it is planned to commence Staff Supervision as a positive means of performance management, this will be done 6weekly. From this, it is hoped to identify additional duties that my external office staff have taking on, and re-distribute those duties back to the identified areas where they stem from. This way, the team can then concentrate on our CSO duties, and work towards being multiskilled across all our deliverables in our PDs so that all services form the 4x NPARC offices are the same, and can support the communities directly from all of our Offices. Some items will remain at the Bamaga office such as applications for LFS etc.

ACHIEVEMENTS

- All position in the admin team have now been filled.
- We are streamlining the admin PDs across the 4x offices, and ensuring we have a weekly schedule to cross reference that all duties in the PDs are covered in a week.
- The new timetable takes into account identifying WHS items weekly, as preventative maintenance to fix any issues identifies at all of our offices.
- We will have monthly team meetings
- 6x weekly supervisions will commence in June. Staff have given an insight to the format at our last team meeting.
- We have commence full hours of LFS service at all our offices for REX. Next week we intend to commence full LFS hours for Skytrans also. Training will be happening this week to external offices for Skytrans.
- Seisia has now commence LFS service form the IKC for one hour between 3-4pm every Wednesday.
- Centrelink services have been directed to IKC service to cover at the Injinoo office. CSO at Injinoo does support work for enterprises such as Batching Plant, Injinoo Servo & other services within the office.
- Bamaga Island Council memorabilia has been replaced in the Bamaga NPARC office. It has been 15years since amalgamation. We need to identify a disposal plan for the remaining external office. Pictures are included in this report of what still remains at the outer NPARC offices from pre-amalgamated councils.
- New NPARC external signs have been installed. Outer office external signs to be removed. Internal signage to be replaced with NPARC signs. Certificates & photo's to be scanned into TRIM and taken to archives. EAOM to liaise with Records Office to set up a folder.
- Honour boards at Bamaga have been installed for NPARC. BIC board in Bamaga conference room pending names to be redone due to previous stickers coming off and were in different fonts etc. New stickers have arrived.
- Each external office boardroom will have 2x honour boards (1x Previous Council & 1x NPARC). These have been added for consideration to the admin budget for the new financial year. CSOs form the eternal offices will research the historical elected members names for the Umagico, New Mapoon, Injinoo offices, and Bamaga CSO will complete for Seisia. Bamaga is complete.
- Photos of previous Chairperson & Mayors for both pre amalgamation & NPARC to be sourced and displayed at each boardroom of NPARC offices.
- Deed of Grant in Trust notice for each communities to be displayed in their relevant Boardrooms, and copies framed in the Divisional Councillors rooms.
- Each Councillors rooms have ben set up with stationery, and a framed copy of their town map.
- Elected Members, Councillors & CEO have name placements for meetings.

- Elected Members & CEO uniforms have been recently upgraded to display their Division & Names.
- Elected Members & CEO have identification badges reflecting their Division & Names.
- To promote community involvement, we have our resources as well as other NPA Services promotional resources on display in our reception areas such as: AMP surveys, NPARC Newsletters, Veolia magnets, QPS scan code, & Snap Send Solve Magnets etc.

OUTCOMES

LFS Data

LFS numbers has increased, especially with the advantage of booking 1way airfares now, see insert below from email received with Data for our bookings:

Data for LFS trips from 1 July 2022 below

	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Total
Bamaga Airport	528	577	530	521	501	616	424	465	662	646			5470

Please note: Due to being able to book one-way fares creating changes in reporting effective 1 July 2022, we will be reporting on number of flights taken. This may make the number of bookings appear higher in comparison to previous years

Impact

- I believe there has been a positive feel about the delivery of the services from all of the NPARC offices.
- I have identified training is needed for the new staff who have recently commenced in our team, eg training from Finance Dept on how to record sales reception over the counter via POS, Raising purchase orders etc. Access to TRIM & PCS has been delayed to 2x CSOs, recently sorted last week.

Gaps

Certain services are currently only being delivered at certain offices eg funeral packages from New Mapoon office only. Working on streamline this as a universal task to all the NPARC CSOs & offices.

CHALLENGES

- Our team is not situated in the same building, so our communications is imperative to successful services. We have identified gaps and raise these concerns at our monthly meetings.
- Staff absence is an ongoing issue. Therefore, multiskilling the team is a priority not to delay any service delivery.

RECOMMENDATIONS

- Staff incentives would be good, based on attendance. This might improve the attendance of staff.



ORDINARY COUNCIL MEETING # 37

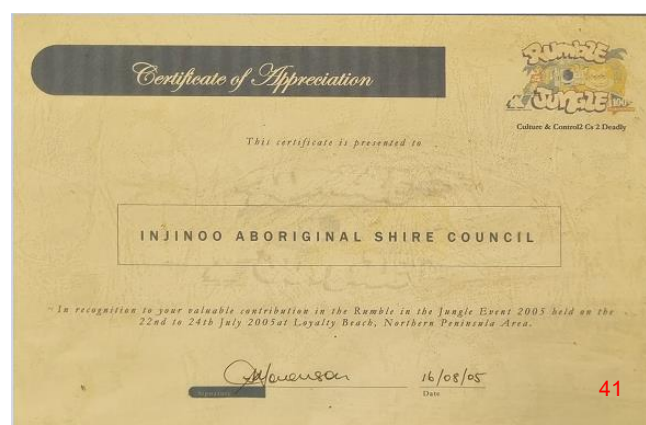
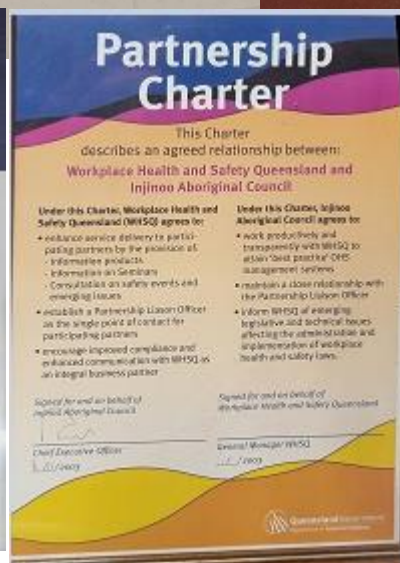
Agenda Item 8.1

Tuesday, 30th May 2023

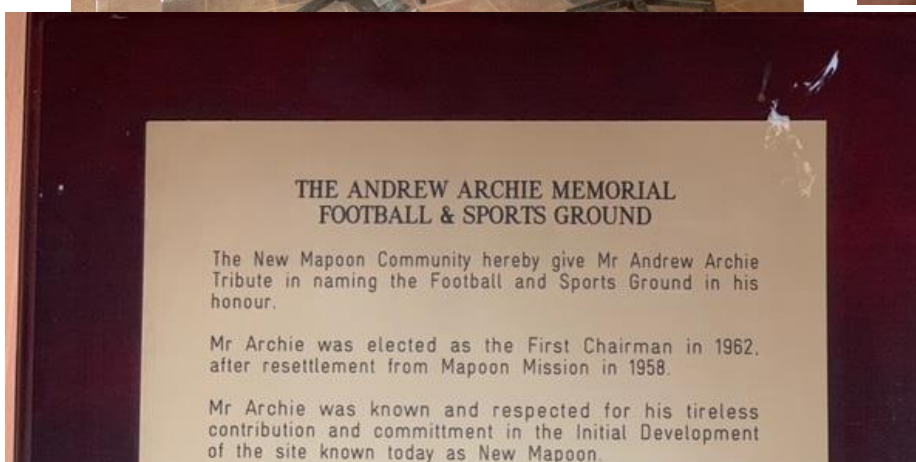
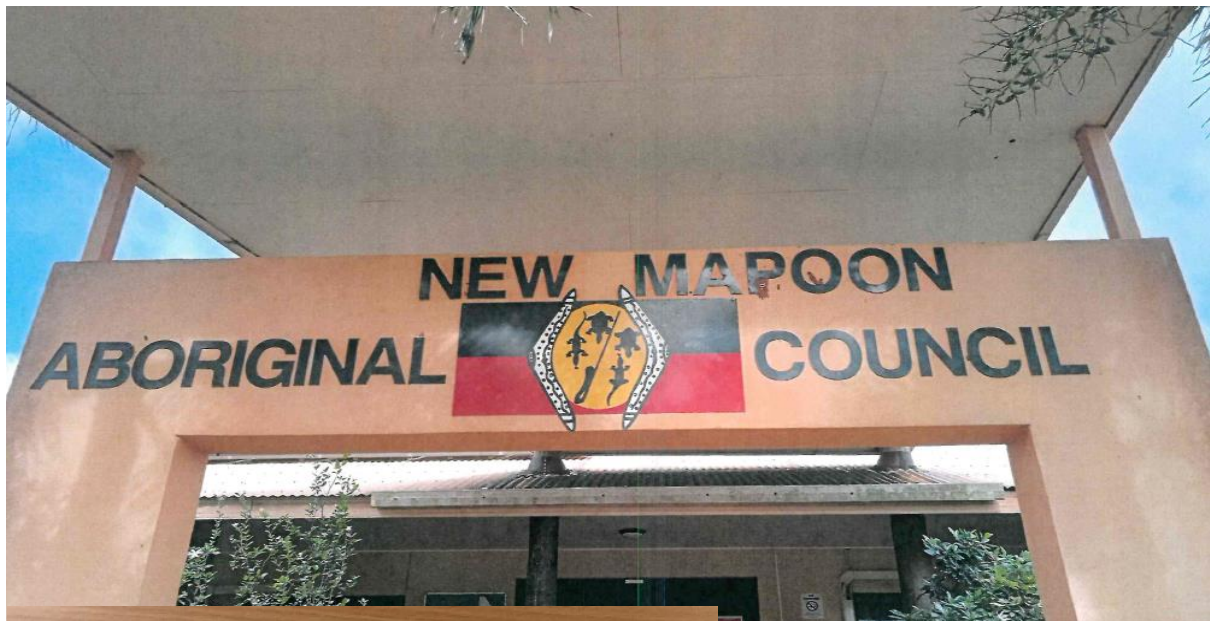
Bamaga Boardroom

- Possibly a quarterly award for the CSO with highest percentage of attendance as a return airfare to Cairns.
- Annual Staff incentive for the EA with a return airfare to Cairns
- Bi-Annual Staff incentive for the EAOM as return airfares to Cairns.

Injinoo Office

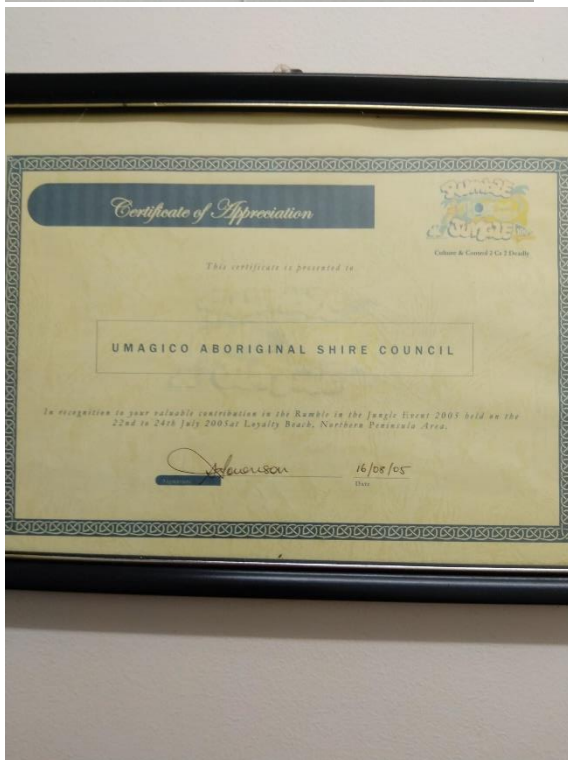


New Mapoon Office





Umagico Office



Title of Report: Operational Update on Building and Construction Services

Agenda Item: 8.2

Classification: For noting

Author Robert James

Attachments Nil

Officers Recommendation:

That Council:

That Council notes the Report.

PURPOSE OF REPORT

To provide Council with a summary of Operations within the Building & Construction Services Department

STAFFING

Building & Construction Team: Umagico Office

- QBuild Upgrade Administration Officer
- QBuild Minor Works Administration Officer / Office Manager
- 1 x Full time Administration Support Officer / Payroll Officer
- 2 x Casual Administration Support Officers
- Carpenters Supervisor (Vacant position)

Building – Construction Team: Carpenters Depot Injinoo

- 1 x Builder
- 2 x Carpenters
- 2 x Apprentices
- 2 x Casual Labourers

Building – Maintenance Team: Carpenters Depot Injinoo

- 4 x Carpenters
- 2 x Handymen
- 2 x Casual Labourers (1000 Job package)

SCOPE OF DELIVERY

The following information is an update on the operations of the different sections within the Building & Construction Department of Council:

Current Upgrade Works 22/23

Current works that are happening in the NPA: Contractors have now caught up with works program which involves Carports, reroofing, bathrooms and kitchen up grades that was overloaded in 2022. NPARC has received a lot of requests to Quoted on works still for the 2023 that has left NPARC to source other Contractors out of the NPA to Quote on works. There will be a JOM and Planning meeting for the NHHA Program to discuss the works that will be issued. NPARC are issuing tender Quote for the 2023 service year.

- Vacant House Works.... These works are an ongoing works scheduled in for transitional housing
- 4 x Major upgrade in 7 Wilson St Umagico – 24&25 Tamwoy St Injinoo – 57B Parry St New Mapoon
- 3 x large DISMOD In Community
- 5 x Bathroom Upgrade
- 5 x Flooring Upgrade
- 6 x Carports
- 6 x Kitchens
- 4 x Laundry
- 2 x DISMOD
- 6 x Reroof
- 4 x Painting Program internal & external

NPARC Job Cards / Minor Works

Works are at a manageable level 104 aged job cards > that are presently over 60 days. For the month April NPARC have been receiving 20 Job Cards a day. NPARC currently has 245 active jobs in the portal which have been shared out to Contractors

NPARC Carpenters

Current works NPARC Carpenters that are active:

- BAS Maintenance / Job Cards – On going.
- Property & Leasing / Building Maintenance-
- Projects that are Active in NPARC

Water Leaks / Dump Points

For the month of April there has been 25 leaks ranging from burst mains to water meter repair, Fire Hydrants to Failed Ferrule. There are still a few big leaks around the hospital and out to the pump station that will need repair, hopefully this can be done when new pipe works gets up and going.



ACHIEVEMENTS

New Build

Over the past 6 months NPARC were able to successfully deliver 3 x New Build Houses in the communities. Duplex in Umagico is progressing on well an hope to be finished late June. Please see some pictures:



Injinoo lookout

This project was completed in 2022/23 as part of the beautification plan of the Lookout and the exercise equipment installation was completed a month ago in April and is now operational.



Injinoo Kitchen

Demolishing works has begun on site. Works will consist of removing internal walls and floor tiles, opening servery for food painting...ect



Muttee Heads Bridge

Due to excessive usage which led to deterioration of this bridge, repairs and restoration works took place this month and works have been completed on Thursday 18th May 2023.





Pajinka Toilets

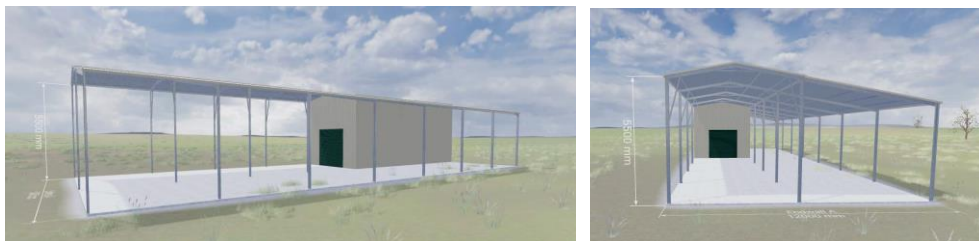
Due to the wet season and road conditions, it has been hard for any work to progress on-site. The only minor works that have been accomplished has been the mowing of the grass and pruning the trees around the building. A temporary fence has been installed, as it is classed as a building/work site and works have consisted of tearing down all damaged materials and stacking to be removed.

Works have been scoped and materials are on order. Rob Davi is visiting site next week to start works and anticipate completion by end of July.



Ranger Shed

Shed has arrived and is at Injinoo compound. Tender has been sent out to Contractors to install and erect shed. P/O have been issued to successful Contractor. Shed slab is down. Completion – late June 2023



OUTCOMES

Data

The QBuild maintenance portal is used to measure delivery against service standards set by Housing and QBuild. Housing QBuild and Council meet quarterly in Joint Operational Meetings (JOM's) to discuss delivery.

Impact

This business unit is meeting the needs of Council's internal and external customers, this is demonstrated in part by a recent housing report where Council was one of few to achieve two green lights.

Gaps

With limited contract resources available locally within the NPA there are periods where contractors are fully committed, and some works have to be prioritised late.

CHALLENGES

The logistics of working remotely does have an impact on the delivery of projects, significant time can be spent searching for materials misplaced between Cairns and the job site. Current lead time for a standard kitchen is six (6) weeks plus freight.

RECOMMENDATIONS

Council to invest further in training and upskilling of existing staff to improve our ability to deliver a higher standard to the broader community



AGENDA ITEM 9
ORDINARY COUNCIL MEETING #37
Tuesday 30th May 2023
Bamaga Boardroom

9. Mayor Verbal Report

Title of Report CEO Report

Agenda Item: 10

Classification: For Noting

Author Chief Executive Officer

Attachments HR Report

Officers Recommendation:

That Council:

- Note the Report

PURPOSE OF REPORT

To provide a status update for Council from the Chief Executive Officer

CORPORATE PLANNING

Under the Local Government Act, Council needs to have a Corporate Plan, as well as adopt the annual operational plan and budget with a number of policies each year.

Corporate Plan

The Corporate Plan has been finalised and published on the NPARC website. The Corporate Plan was presented to community at August 2022 Community Meetings. It will be represented at the next community meeting with the 2023-24 Operational Plan.

Annual Operational Plan and Budget

The Annual Operational Plan and Budget was adopted on 27th July 2022.

The operational budget has been loaded into PCS System.

Operational Planning is well underway to allow the adoption of the 2023-24 Operational Plan and Budget at the June Council Meeting.

All level 3 managements were given the opportunity to input into the operational plan and budget. The budget is currently being finalised to schedule a draft budget workshop. A draft operational plan will be sent to Councillors by 2nd June to allow feedback prior to adoption.

Asset Management

Council has been part of a trial to look at opportunity to support improving asset management practices within council. An initial meeting was held on 25th May with the report due in late June.

KPMG

The KPMG Liquidity Review is progressing well. They are preparing findings to report to either the June or July Council Meeting.

Community Safety Plan

The Community Safety Plan has been finalised and a copy provided to DSDSATSIP. There has been a delay by DSDSATSIP to re-establish the NPA Local Interagency Group. DSDSATSIP has planned for this to occur in mid to late June.

The AMP Survey had 367 responses representing 22.6% of eligible responses. It has been identified as one of the first priority areas of the LTC Board. A report has been prepared for the first LTC meeting. There is some confliction in the survey results. Some key findings

- 56% of respondents wanted the alcohol management plan to continue as is
- 60% of respondents wanted the current alcohol restrictions removed
- 51% supported the sale of take-away alcohol in glass containers at the Tavern
- 83% felt it would reduce purchase of alcohol from neighbouring communities
- 62% felt there would be no concern for theirs or their family's safety if there were a change to carriage limit or alcohol restrictions were removed
- 51% considered that alcohol related harm and safety was no longer a concern for the community

Once the proposed changes has the endorsement of the NPA LDMB & NPARC (ideally at the July Council Meeting), then the report will be submitted to the state for action.

The Youth Hub was opened on the 19th May. Data from the week commencing 22/5 had between 25-30 youth attending each night.

Significant work continues to develop a Customer Service Framework and Unit; as well as continue to source funds for the NPA Multipurpose Sporting Facility and BMX track.

Local Thriving Communities

The LTC was adopted at the January 2023 Council Meeting. A funding contract for \$100k pa has been finalised. DSDSATSIP have confirmed their support to undertake the administrative aspect of LTC. It is anticipated the Senior EA position will undertake the secretariat work, but there has been major challenges with recruitment.

NIAA has confirmed the framework could be used for federal funding as well. A date is being rescheduled for the NPARC Leaders Briefing to establish this in more details.

Governance

Since the vacancy of the Manager Corporate Affairs and Governance Office, CEO has been actioning a number of requirements under this area including

- Re-establish internal audit committee and development of useable workplan
- Establishment of a compliance register
- Development of the 2021-22 Annual Report and preparations for the 2022-23 Annual Report
- Councillor Remuneration Policy and development of a category review for the Remuneration Commission
- Review of the Code of Conduct
- Review and update of the Delegations Register
- Establishment of a Risk Management Framework and associated policy

HUMAN RESOURCES

New HR Manager commenced 20 March 2023 with support being provided through multiple avenues. Attached is a WHS & HR Report Template to provide a high level summary of key movements across the council.

The Executive Manager Corporate Services position has been appointed and commenced 15 May 2023.

LGAQ withdrew the funding for the Diploma in Local Government (Corporate Services). This qualification provides the formal training necessary to support the professional development of our managers in the specific requirements of the Local Government Act and Corporate Planning. This has been scheduled with the first block occurring in July.

EBA negotiations are progressing well, with the first EBA Meeting held on 03 May 2023. Each party has provided their log of claim and about half have been discussed. Another meeting is scheduled for mid-June to progress.

UPCOMING MEETINGS & VISITS

The following upcoming visits and meetings are scheduled. A report for revised 2023 July Council Meeting Dates is included in this meeting. The aircon at Seisia Enterprises boardroom is current unoperational requiring the meeting to be rescheduled

Date	Time	Purpose	Venue
31/05/2023	12.30pm to 2.30pm	NPARC Technical Working Group	Bamaga Board Room
31/05/2023	3pm to 4pm	CHDE Delivery Meeting	Bamaga Board Room
02/06/2023	All Day	MABO Day Holiday	
03/06/2023	All Day	MABO Day	
05/06/2023	11am to 12pm	Meeting with TMR Regional Director	Bamaga Board Room
05/06/2023	2pm to 3pm	CHDE First Nations Action Plan Consultation	Bamaga Board Room
05/06/2023	3pm to 4pm	Meeting with Tourism Policy, Partnerships and Events General Manager	Bamaga Board Room
06/06/2023	All day (Tentative)	Compliance Policy Workshop	Bamaga Boardroom
07/06/2023	4pm to 5pm	DOGIT Meeting with Cynthia Lui	Cook Electorate Office
08 & 09/06/2023	All Day	Indigenous Leaders Forum	Rydges Esplanade
13/06/2023 16/06/2023	– All Day	National General Assembly	Canberra

Upcoming Deputations / All Council Meetings

- 8 June to 9 June – Indigenous Leaders Forum
- 12 June to 16 June – ALGA Conference & Deputation in Canberra

There will be significant opportunities for deputations for TS&NPA ROC + NPARC although there are some challenges with securing meetings. This is being organised by NPARC staff in collaboration with LGAW. Deputations are being organised with:

- Minister for Indigenous Affairs
- Minister for Health or Assistant Minister for Indigenous Health
- Minister for Environment and Water
- Minister for Housing
- Minister for AFF and Emergency Management
- Minister for Immigration
- Minister for Early Childhood
- Minister for Home Affairs

Community Meetings

Tentative dates of 26th to 28th July are proposed for the next round of Community Meetings.

Regional Parliament

	Minister	Portfolio	Topic
QLD	Steven Miles	Minister for State Development, Infrastructure, Local Government and Planning	Amalgamation Review Boundaries Change Veto Legislation
		<ul style="list-style-type: none"> • Deputy premier waiting on KPMG review. Should result in more funding for sustainability and looking at future opportunities for share services and positions • Expected outcome in State Budget relying on the QTC report to improve flexibility • Meeting in July to follow up – Department to process 	
QLD	Grace Grace	Minister for Education, Minister for Industrial Relations and Minister for Racing	NPA State College
		<ul style="list-style-type: none"> • Funding application being made to Go for Gold for Bamaga Jnr Oval • Recommendation made to the Federal Government for Bypass School • Going ahead with the naming of Injinoo School by renaming the campus. Processing the ministerial briefing and prioritising. Will provide timings by end of term 2 • Philip Brooks (D/DG Indigenous Education) will come within the next 10 weeks to look at the structure for Governance to implement and trial • Agreement to fix the issues at Bamaga Jnr Entry 	
QLD	Mark Bailey	Minister for Transport and Main Roads	Bamaga Airport Jardine River Bridge Marine Infrastructure Freight Subsidy

	<ul style="list-style-type: none"> • Precedence set in Mornington for funding of existing maintenance for airport • MSQ will meet in the next few months to determine the roll out of the \$80mil program • Working on design for the Freight Subsidy with consultation to occur by EOFY • Commitment to further consultation with TOs regarding Jardine River solution 		
QLD	Mark Ryan	Minister for Police	NPA QPS Requests
	<ul style="list-style-type: none"> • Decision has not been made but request has been made for increasing hours for all AO positions within FNQ. Expected to be supported • PLO position interviewed 10/05/2023 • NPA has requested for another sergeant and constable. There are 65 vacancies available across the region • QPS & NPARC to look at Barriers to Recruitment • Establishing casual pool of special constables. Retired police officers as casual to complement officers • Minister Butcher to follow up with Minister De Brenni to see if street light upgrade can include CCTV • Bamaga Fire Station – 6-7mth build time. In design & construct state at the moment with a June / July Start Construction. Determining agency for FTE staff member as a pilot for the region 		
QLD	Stirling Hinchcliffe	Minister for Tourism	Pajinka Investment
	<ul style="list-style-type: none"> • State Government made a commitment as part of the Election for no new taxes. Unlikely to progress unless both sides commit as part of the 2024 Election. Better off looking at a bespoke response such as a Toll on the Entry Rd • Advocate for Boundary Change in Government to support better tourism management • Actions being driven by the Tourism Action Plan to ensure there is good work/prep as well as support around infrastructure 		
QLD	Leeanne Enoch	Minister for Communities and Housing	NPA Local Housing Plan Bus Service
	<ul style="list-style-type: none"> • \$300 mil for social housing climate change within Federal budget. Look at opportunities to support with pilot project • Local Housing Action Plan – implementation plan is draft and being finalised to take to Feds for future funding investment. • Assist with developing a one-pager overview of the Local Housing Plan • Opportunities for a call centre? Telecommunications looking to outsource operations etc • State and Commonwealth had a meeting about future housing funding. Pipeline isn't there and will rely on Local Housing Plans. Will take NPA LHP to federal government • State Subdivision work happening with the Deputy Premier 		
QLD	Glenn Butcher	Minister for Regional Development and Manufacturing and Minister for Water	Ministerial Champion
	<ul style="list-style-type: none"> • Look at funding gap with Federal Government & Deputy Premier. Action to look at mechanism to ensure the \$1.8mil needed 		

Cabinet Reshuffle

Premier announced a cabinet reshuffle on 18 May. Changes to Ministerial portfolios are listed below

Minister	Old Portfolio	New Portfolio
Shannon Fentiman	Attorney General Minister for Justice Minister for the Prevention of Domestic and Family Violence	Minister for Health and Ambulance Services Minister for Mental Health Minister for Women
Yvette D'Ath	Minister for Health and Ambulance Services	Attorney General Minister for Justice Minister for the Prevention of Domestic and Family Violence
Mark Bailey	Minister for Transport and Main Roads	Minister for Transport and Main Roads Minister for Digital Economy
Meaghan Scanlon	Minister for the Environment and the Great Barrier Reef Minister for Science and Youth Affairs	Minister for Housing
Leeanne Enoch	Minister for Housing Minister for Communities and arts Minister for Digital Economy	Minister for Aboriginal and Torres Strait Islander Partnerships Minister for Treaty Minister for Communities and Arts
Di Farmer	Minister for Employment and Small Business Minister for Training and Skills Development	Minister for Employment and Small Business Minister for Training and Skills Development Minister for Youth Justice
Leanne Linnard	Minister for Children and Youth Justice Minister for Multicultural Affairs	Minister for the Environment and the Great Barrier Reef Minister for Science and Multicultural affairs
Craig Crawford	Minister for Seniors and Disability Services Minister for Aboriginal and Torres Strait Islander Partnerships	Minister for Seniors and Disability Services Minister for Child Safety



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HR Monthly Report

Author: Leonie Ishmail - HR Manager

Purpose of Report : HR Monthly Report – April/May 2023

Human Resources

1. Employment Outlook

Current number of employees

- Full Time – 150
- Part Time – 7
- Casual - 72

Resignation/Terminations

- Terminated – 23 Employee

Department	Number of Employees
Corporate Services	1
Communities & Regulatory Services	2
Executive	1
Ferry	5
Carpentry	2
Umagico Supermarket	3
Workshop manager	1
Engineering Administration Officer	1
Cleaner	2
IKC	1
HACC	1
Tyre fitter	1
Tourism Officer	1
Ranger	1

2. Recruitment

Positions Advertised:

Position	Status
Senior Executive Assistant	Advertised
Manager Corporate Affairs	To be advertised – Friday 26/05/23
Communication Officer x2	To be advertised – Friday 26/05/23
Governance Officer	To be advertised – Friday 26/05/23
Batching Plan Laborer x2	To be advertised – Friday 26/05/23
Works Supervisor	To be advertised – Friday 26/05/23
Light Vehicle Mechanic	To be advertised – Friday 26/05/23
Airport Reporting Officer	To be advertised – Friday 26/05/23
Airport Manager	To be advertised – Friday 26/05/23
Airport Assist Manager	To be advertised – Friday 26/05/23

New Appointments

- 22 New Appointments for since March 2023

New of Employee	Position	Department
Elimau Johnson	Executive Assistant (6 months short contract)	Executive
Chelsea Mairu	Trainee, Administration Officer	Executive
Tianna Fuji	HACC Coordinator	HACC
Joyce Soki	Human Resource Advisor	HR Department
Seaniqua Unwin	Human Resource Administration Support (1000 Jobs)	HR Department
Dale Salee	WHS Trainee Officer	HR Department

Barry Day	WHS Coordinator – 6 Months Contract	HR Department
Kawai Sunai	Grants Officer	Corporate Services
Matilda Elu	Grants Support (1000 Jobs)	Corporate Services
Zjhandalee Sebasio- Nona	Corporate Affairs Assistant (1000 Jobs)	Corporate Services
Ian Favarger	Executive Manager Corporate Services	Corporate Services
Lenard Aniba	Ranger Officer	Ranger
Anzac McDonald	Ranger Officer	Ranger
Clifford Wasiu	Manager Parks & Gardens	Operations
Serwin Young	Parks & Garden Laborer	Operations
Jimmy Tamwoy	Parks & Garden Laborer	Operations
Nehemiah Ncube	Fleet and Workshop Manager	Workshop
Paul Nona	Team Leader Mechanic	Workshop
Shaun Jacob	Tyre Fitter/Trade Assistant	Workshop
Harrison Sabatino	Community Services Manager	Community Services
Magdalene Lifu	IKC – Seisia	Community Services
Annie Young	IKC – Umagico	Community Services

Work Health & Safety

1. Incidents

There has been one WHS incident that involved an Employee who was injury in his workplace, resulting in right leg pain, tear in muscle/tendon. Employee required medical treatment and operation. Work cover was engaged, and employee is covered. A return-to-work process has been completed with the employee back at work for four (4) hours a day, review will be conducted every 2 weeks by WHS to track progress.

2. Site Inspection

WHS Trainee Dale Salee is actively completing site inspection in an observatory capacity, as his training is being finalized, he is currently not in a position to carry out full inspection of NPARC sites. He has conducted several toolbox meetings with staff and is assisted by WHS acting coordinator Barry Day who is working remotely with two weekly community visits every second month.

Work Health and Safety Queensland had a visit on the 10th May and met with HR Manager and Project Manager Shane Waller.

The meeting with WHSQ at Bamaga Council Office and 2 site visits at Water treatment plant and Batch plant went well – it was a pleasure to meet the WHSQ Team Paul Smith (Regional Director), Jon and Rob Principal Inspectors.

The discussions were open and informative – One of the best outcomes was the WHSQ team made it very clear that they want to help us in any way they can.

During the site visit a couple of observations were made

Observations

- Face fits for batch plant face masks need to be organised
- Consultation with the work force, there is a new code of practice on managing the risk of psychosocial hazards at work (code of practice) 2022

The Inspectors are going to schedule in further meetings, and they are also going to complete a site inspection (audit) on the batch plant to ensure it meets compliance that includes the Managing respirable crystalline silica dust exposure in construction and manufacturing of construction elements 2022, hence the face fit observation.

3. Other Works

No other works to report this report.

Title of Report: May Operations Information Report

Agenda Item: 11.1

Classification: For information

Author Executive Manager, Operations

Attachments Nil

Officers Recommendation:

That Council:

Note the Report

PURPOSE OF REPORT

To provide Councillors with an outline of monthly activities undertaken by Operation Department sections.

BACKGROUND AND CONTEXT

Works undertaken by the various sections making up the operations department for the month of May are as follows:

Building Construction and Maintenance

Councils Construction and Maintenance is presenting his report in person to Council this month

Parks & Gardens

- Clean up and remove fallen trees.
- Slashing of road side cuttings, batters and drainage structures
- General maintenance activities and clean-ups in Seisia, Injinoo, Bamaga, New Mapoon and Umagico.
- Fence replacements at the Bamaga basketball was completed.

Works

Robert Neville continues to act in the Works manager position on higher duties whilst the recruitment process is ongoing.

Roads have focused on DRFA emergent repair works Injinoo, Umagico, New Mapoon and Seisia for the month of April. Other tasks undertaken includes

- Pavement patching / repairs at the NPA Airport
- Removed fallen trees from roadways,
- Sand removal from the Sesia boat & Barge ramps
- Cleaning the barge ramp at the Jardine Ferry
- Cleaning open drains.

- Cleaning repairing and replacing signs

Solid Waste

- Kerbside collection has occurred with minimal disruptions during the Month of April
- Transfer station and landfill operations are operating normally
- The small skip truck has been broken down for the month of March and April a replacement computer has been sourced and will be fitted once it has been programmed and is returned from Cairns.

Wastewater

Scheduled servicing and maintenance activities have been undertaken at the 6 pump stations and lagoons.

Ben from B&B Electrics and Craig from Far North Plumbing have assisted with pump replacement and rising main repairs as issues have occurred.

Cleaning of public toilets has been ongoing during April. Ongoing damage occurs at the New Mapoon and Umagico public toilets when they are opened to the public.

Water

The plant operated and performed steadily during the month of April.

During the month of April the wet weather has eased further and feed water quality has improved even more. With this the plant has been able to produce far better quality water, although the degraded state of the membranes still doesn't allow us to meet the stated CCP,s to be able to satisfy the requirements to be able to get the boil notice lifted.

During the wet weather in April, water consumption remained significantly low, giving the opportunity to perform more maintenance throughout the system.

Veolia is actively seeking solutions to this problem and working with government agencies to ensure a reliable and compliant water supply. Boil water notice is still in effect. Veolia had process and project engineers onsite to progress the CWT tank refurbishment project and to further investigate poor plant performance and to provide a solution for the way forward to be provided to NPARC and the state.

During April we also had the water regulators onsite along with Queensland public health to carry out an audit alongside a third-party consultant in Peter Mosse. This was in part to assess the way forward with upcoming identified improvements and also to confirm our water testing regime was in line with their exceptions during the current event. We will await their report and assess the improvement recommendations.

Rainfall in Bamaga was recorded at 152.2 mm which is below average for the April mean rainfall of 255.5 mm.

The total water production (filtrate) volume for Bamaga WTP for the month was 109.64 ML, averaging 3.536 ML/day.

7 residential leaks were inspected and handed over to NPARC.

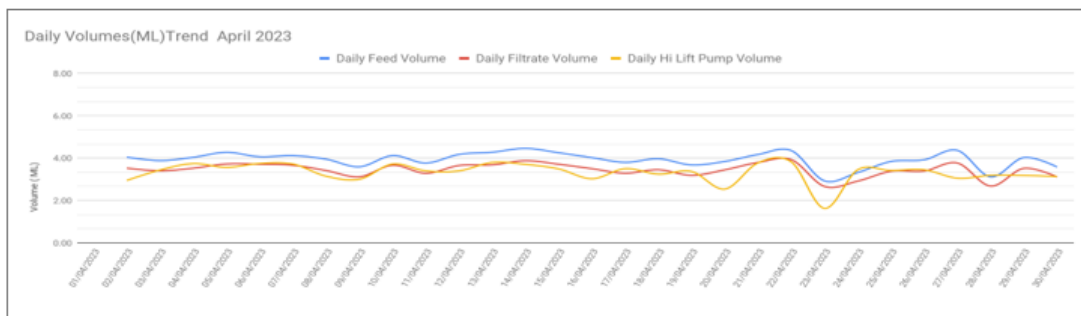
There were 1 new service request and 0 new service installations completed in the period.

There were 1 OHS incident, 0 environmental incidents. There are ongoing water quality incidents/exceedances during the month of April as indicated in the relevant sections.

No community complaints were recorded following the service disruption.

2.1. Water Volumes

The total water production (filtrate) volume for Bamaga WTP for the month was 103.46 ML, averaging 3.448 ML/day



Year	Month	Raw Water Feed Vol(ML)	Production Filtrate Vol(ML)	Consumption Hi-Lift Vol (ML)	YTD Feed 22	YTD Prod 22	Efficiency
2023	Mar	124,881.00	109,645.60	107,268.6	1,356,649.25	1,216,895.93	87.80%
2023	Apr	117,825.90	103,464.80	100,198	1,474,475.15	1,320,360.73	87.81%

Workshop

The workshop is continuing to operate with reduced staff whilst recruitment of replacement staff is ongoing. External contractors have been engaged to assist with the repairs to light vehicles and heavy equipment. Existing staff have continued with servicing and repairing Council fleet as resources allow.

Tender – 3vehicle is waiting on to be removed end of this month, 1 vehicle is still on Tender list waiting on buyer.

There has been an increase in the number of vehicles being presented to Council with faults that appear to be caused by operator error discussions have been had with relevant manager to raise concerns with their staff.

A number of vehicles and plant items are awaiting parts to arrive these are expected in mid-May. Once parts have arrived the works will be scheduled, and equipment reissued.

Rangers

Majority of planned works for April were completed where possible with the resources available to the rangers. Works programmed at Attambaya during April as the Rangers were short vehicles due to mechanical issues. These works have been rescheduled to occur in mid May.

Rangers have been interacting with and responding to enquiries that tourists have.

Below is the rangers work calendar for May.

Some works had to be undertaken on a Saturday due to planned repair works on the Muttee Heads bridge.

Rangers have been requested to present information sessions at the Junior Campus's

- **Injinoo Jnr Campus:**
 - Year 5&6 – Tuesday 23rd May 2pm – 2:45pm
- **Bamaga Jnr Campus:**
 - Year 5- Friday 26th May 2pm – 2:45 pm
 - Year 6 – Thursday 25th May 2pm – 2:45pm

Topics requested to be covered are as follows:

- Types of animals that live in NPA marine habitats. What are the types of marine habitats, etc.
- Any info on Grouper fish
- How marine animals adapt to their environments even if it's not their natural habitat e.g. introduced species
- Impact of overfishing and what is a marine sanctuary.
- What areas of NPA are protected from commercial fishing
- Question time. We will prompt the children to think of some questions they may have for you

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1.	2. *Vehicle check - Bins * Toilets – clean, hosed down, refill tank and replace toilet paper	3. *Checking road & camp grounds * clean grave sites Muttee Heads	4. *Checking road & camp grounds * Clean grave site somerset	5. * Bins * Toilets – clean, hosed down, refill tank and replace toilet paper	6.
8. * Bins * Toilets – clean, hosed down, refill tank and replace toilet paper *Checking road & camp grounds	9. *Vegetation Management * Clean camp grounds	10. * Bins * Toilets – clean, hosed down, refill tank and replace toilet paper *Checking road & camp grounds	11. *Prep for Atambaya Camp * Clean camp ground	12. *Prep for Atambaya * Bins Toilets – clean, hosed down, refill tank and replace toilet paper *Checking road & camp grounds	13.
15.*Atambaya Homestead cleaning and back burn * Bins * Toilets clean, hosed down, refill tank and replace toilet paper	16. *Atambaya Homestead cleaning and back burn *Checking road & camp grounds Somerset	17.*Atambaya Homestead cleaning and back burn * Bins * Toilets – clean, hosed down, refill tank and replace toilet paper *Checking road & camp grounds	18. *Atambaya Homestead cleaning and back burn *Checking road & camp grounds	19. * Set light Trap *Under 8's Day Bamaga Community Hall Two rangers (Bamaga & Injinoo Campus Bins * Toilets clean, hosed down,	20. Rangers working Saturday Muttee Head camp grounds and toilets

				refill tank and replace toilet paper	
22. *Pickup Light Trap * Bins * Toilets – clean, hosed down, refill tank and replace toilet paper	23. *Vegetation Management * Interacting with tourist on country *	24. * Bins * Toilets – clean, hosed down, refill tank and replace toilet paper	25. Deliver AvGas to Heathland Ranger Base	26. * Bins * Toilets – clean, hosed down, refill tank and replace toilet paper	27. Rangers working Saturday Muttee Head camp grounds and toilets
29. * Bins * Toilets – clean, hosed down, refill tank and replace toilet paper	30. *Atambaya Homestead - cleaning and back burn	31. * Bins * Toilets – clean, hosed down, refill tank and replace toilet paper *Atambaya Homestead - cleaning and back burn	1 st June *Atambaya Homestead - cleaning and back burn *Post Mortem Training with Rangers delivered by Biosecurity on country	2. * Bins * Toilets – clean, hosed down, refill tank and replace toilet paper *Atambaya Homestead - cleaning and back burn	

Capital projects update

- New Mapoon Multi-Purpose facility
 - o RPS has provided 2 new construction budget estimates, (1) that includes everything that was previously agreed, the amount is \$2,490,000.00. (2) estimate is \$1,600,000.00 based on a reduced scope as identified in the RPS Report.
 - o RPS is revising scope and will provide report with projections and way forward for council review
- Rangers' vehicle and vessel shed
 - o Shed design is approved and has been purchased
 - o Civil works are scheduled to occur in May
 - o Construction Tender has been awarded
 - o Scheduled completion by 30 June 2023
- Fleet
 - o Tandem Water tank cart is being sourced for civils team
 - o 2 x Ride on mowers being sourced for Parks and Gardens
 - Expected delivery is in August 2023
 - o Flatbed truck has arrived
- Jacky Jacky Boat ramp car park
 - o Bitumen seal will be undertaken with another project later
- Umagico Park Upgrade
 - o Painting of basketball court to be scheduled once rain has stopped
 - o Grass seeding PO has been issued to subcontractor
- Seisia boat ramp (TMR third Party works)
 - o TMR's Maritime Safety Queensland section has advised that they have obtained Maintenance funds to install a new matt style Boat ramp as an interim solution whilst a permanent solution is discussed with NPARC & the community.
- Jardine River Ferry
 - o Procurement of materials by Contractor is ongoing
 - o Surveyor has been engaged to ensure works are compliant with AMSA requirements
 - o Engineering design is partly approved, other design is ongoing

- Constructing of Ferry ramps have started
- Injinoo – Umagico Footpath
 - Bridges have been installed and are completed
 - Pathways to be connected in next stage of works
- Seisia esplanade W4Q & DAF
 - Scope has been agreed with Cr Whap, schedule to be developed for project.
 - Cost estimate is completed
 - Contractor have quoted
 - Works started, toilet ramp and bollards installed
 - Community shelter extension slab is installed
 - BBQ and Table settings ordered
- Umagico – Bamaga cycleway
 - Design documentation issued to TMR for approval
- William Crescent Park upgrade W4Q
 - Design has been agreed with Cr Gebadi
 - Shelter, table settings and Bin Surround have been ordered
 - Works to begin in June
- Jardine Ferry Road (south) NP1
 - Regular progress meetings established with TMR
 - Availability of suitable local gravel material identified.
 - Tender documentation preparation finalised.
 - Permits and licences approvals to construct completed by RPS
 - Request for quotes to transport culverts sought
 - A tender report is being brought to the May Council Meeting to award these works
- Jardine Ferry Road (north) NP2
 - Design review completed.
 - Request for quotes of culverts sought
 - Environmental survey and reporting completed.
- DRFA 2022 Flood Recovery Assessment
 - QRA has approved the submitted assessment for road damage outside of townships.
Total cost approved is \$3,300,000
 - Open tender process commenced for construction
 - . A tender report is being brought to the May Council Meeting to award these works
- 2023 Flood Event
 - Emergency works undertaken northern area
 - Assessment for rural road damage undertaken
 - Assessment for town streets commenced
- Lui Street Drainage
 - Langtree Consulting reviewing stormwater design and commence detail design
- Pre-qualified suppliers
 - Closed on 11th April
 - Review of Applicants identified quantity of local businesses did not submit applications
 - Re-Opening of pre-qualified suppliers tender will start on Tuesday 23rd May and will close on 6th June
- Community Housing Project Management Services – RFT

- Tender submission on Vender Panel, Request for Tender was submitted for the supply of project management services, closing Monday 5th June 2023

Airport

The NPA airport has remained operational through April.

An ongoing maintenance item is the overhaul of the fuel facility, procurement of specialist services to assist with this task has commenced and will continue through April.

Sales figures for March are as follows:

Sale item	Monthly Totals	Comments
Jet A-1 litres	25,890.63	
Jet A-1 sales	\$69,903.92	
Avgas litres	4,942.37	
Avgas sales	\$15,834.72	
Landing fees	\$15,852.56	March
Passenger tax	\$990	March

Sale items	REX	Skytrans	Other airlines	Total
Flights in/out (March)	42	8	175	225
Passengers in/out (March)	1,750	73	79	1,836

Major Maintenance issues identified/corrected

Runway failure 15/04/2023	Repairs done 15/04/2023
---------------------------	-------------------------

Recruitment of the following positions commenced was ongoing through April :

- Airport Manager
- Assistant Airport Manager
- Airport Reporting Officer
 - Damien Elu engaged on a fixed term contract whilst a full recruitment process is undertaken.
- Casual Airport Reporting Officers

CRITICAL DATES

N/A.

OTHER OPTIONS CONSIDERED

N/A.

LEGAL AND LEGISLATION CONSIDERATIONS

N/A

POLICY CONSIDERATIONS

N/A.

CORPORATE AND OPERATIONAL PLAN CONSIDERATIONS

This report is in line with the following sections of the Operational Plan 2020-2021:

1 Reliable and Affordable essential Services

1.1 Water

1.2 Landfill

1.3 Access

2 Safe, clean and attractive physical environments

2.1 Animal Management

2.2 Clean and tidy public areas in each Community

FINANCIAL AND RESOURCE CONSIDERATIONS

Operational budget expenditure

CONSULTATION

Building Construction and Maintenance Manager

A/ Works Manager

Ranger Coordinator

A/ Workshop Manager

Manager Regulatory Services

NPARC Project Managers.

A/ Airport Manager

Title of Report: April Update on Community & Regulatory Services Report

Agenda Item: 11.2

Classification: For noting

Author: Executive Manager, Community & Regulatory Services

Attachments: Attachment A. Aged Care Report

Officers Recommendation:

That Council:

- Note the Report

PURPOSE OF REPORT

To provide Councillors with an update of monthly activities undertaken by Community Services and Regulatory departments.

Community Services

The Community Services Team continues to engage with stakeholders from both within and outside the Northern Peninsula Area (NPA) region. They are actively involved in event planning, feedback consultations, and improving service delivery strategies to enhance community satisfaction. The recent appointment of a new Community Services Manager has led to budget sessions with subordinates, focusing on pre-planning techniques, resource optimisation, and fostering teamwork for successful outcomes. Additionally, Grant Agreements are being reviewed to ensure operational compliance and maximise productivity and outcomes for the NPA region by addressing areas of underspend.

Indigenous Knowledge Centres (IKCs)

IKCs in the NPA region remain crucial support centres, offering various services to community members. They also provide program support to internal and external stakeholders for community outreach initiatives. The IKCs have facilitated services such as:

- Family and community support
- Probation and parole
- NBN ambassadorship
- Aged care services
- Youth programs
- Transition support for young leaders
- Family violence legal services.

The IKC Coordinator has conducted interviews with community members interested in opportunities with the organisation, and a casual pool has been established in collaboration with the Human Resources Team. Acknowledgment to IKC employees and their efforts in developing and implementing programs for families and communities.

IKCs Challenges

The IKC Coordinator is actively working with a WHS officer to address the outstanding and ongoing WHS concerns across all IKCs.

Challenges faced by the IKCs include

- IT resource issues at the Seisia IKC,
- Limited infrastructure and funding opportunities for growth
- Transportation limitations for community outreach
- Outstanding Workplace Health and Safety (WHS) issues.

Professional Development for IKC staff:

Recognising the frontline role of IKC staff in assisting clients and partnering with Centrelink, the Community Services Manager is exploring professional development opportunities. Equipping staff with essential skills and qualifications is vital to enhance service delivery and improve the livelihoods of individuals in our communities.

Events Team

The Events team continues to engage stakeholders internally and externally to maximise participation in activities organised by the council or other agencies. The successful hosting of ANZAC Day in April involved multiple stakeholders and received positive feedback. The team extends gratitude to major sponsors and is currently planning for the upcoming NPARRL event. The committee is also coordinating with Primary Health Services from NPA Family and Community Services regarding player health checks and registration, as well as the Dan Ropeyarn Cup registration for the 23/24 Financial Year. Planning for Reconciliation Week and Mabo Day has commenced, with sponsorship letters already submitted.

Sports and Recreation

The Deadly Active Sport and Recreation Program, aimed at increasing physical activity participation among First Nations community members, is progressing as planned. The Holiday Program held in early April received active participation from youths in the NPA region, and a successful blue-light disco was hosted with the assistance of external stakeholders, including the NPA Queensland Police Service. The Kittyhawk Basketball competition is ongoing and continues to attract participants of all ages. Collaborative efforts with NPA Schools for Junior League competitions and training sessions are being developed.

Art Centre

The Art Centre remains engaged with the communities, fostering the creation of exceptional artwork that showcases historical and modern techniques. Artists recently attended a workshop on Thursday Island, where they learned new drawing techniques. This TSRA-supported workshop provided the NPARC Art Centre Manager with a great opportunity to broadcast via the Torres Strait Island Media Association [TSIMA].

Sales at the Art Centre continue to increase, attracting tourists who appreciate the diverse and collaborative artwork produced by multicultural artists. Relationships with external stakeholders are evolving, with opportunities to exhibit NPA Artwork at various exhibitions. The upcoming Cairns Indigenous Art Fair is being prepared for, and more updates will be provided in future reports. Mrs. Fairlylynn Wasiu has joined the Community Services Team as the relieving Art Centre Manager for a few months, we acknowledge the team's achievements in art sales.

Home and Community Care

The Home and Community Care program is governed by the Aged Care Act, which mandates the implementation of effective governance systems to ensure regulatory compliance across the organisation. In accordance with these regulations, the Aged Care Compliance Report updates the Council on the status of compliance requirements. This report emphasises the organisation's dedication to upholding regulatory standards and provides transparency regarding its compliance efforts.

Staffing

The organisation currently employs a total of 16 staff members, with the following distribution across various roles: Much needed male staff is required. The coordinator position was appointed recently after being vacant for some time. This appointment is anticipated to improve and mitigate the negative impact factors listed below as well as compliance requirements and contribute to the organisation's efficient operation.

- 1 Manager
- 1 Coordinator
- 2 Cooks
- 2 Yardmen
- 1 Transporter
- 1 Receptionist
- 1 Activity Worker
- 7 Age Care workers

Anticipated Client Numbers

The number of clients in the Age Care program is expected to increase, reaching a total of 38 clients. This growth indicates the need for effective management and resources to meet the expanding demand for services.

ACAT Assessments for HCP (Home Care Package) are currently conducted by an assessor from Mareeba Hospital. There are four remaining clients in this program. Over the past six months, three clients have undergone ACAT assessments as part of the operational plan's deliverables.

Impact Factors

- Eftpos Machine: An Eftpos machine has been ordered to address the challenge of capturing extensive costs associated with producing meals for clients. This investment aims to enhance financial transparency and efficiency in the organisation, particularly as meal production costs represent one of the primary expenses.

- Absenteeism: Absence rates among workers have emerged as a problem, leading to additional burden on other staff members who are required to cover for their absent colleagues. This issue can potentially impact the quality of service delivery and staff morale. Strategies to address and manage absenteeism need to be implemented to minimise disruptions and ensure consistent and reliable care provision.

Regulatory Services

The following is a summary of the activities performed by the various divisions within the operations department during the month of April.

Stallion

A total of 44 stallions have been desexed to date. Work continues to take compliance action with remaining owners.

Animal Management

During the period of April, the Animal Management team has been actively involved in various tasks related to animal control and welfare. The following activities have been carried out:

Animal Carcass Pickup

- Bamaga: 5 dog carcasses
- Seisia: 1 dog carcass
- New Mapoon: 3 dog carcasses
- Injinoo: 14 dog carcasses
- Umagico: 3 dog carcasses

Euthanasia of Dogs

- Bamaga: 4 dogs
- Injinoo: 6 dogs

Captured Dogs in Traps

- Bamaga: 1 dog captured (1-6 Campus)
- Injinoo: 1 dog captured (1-6 Campus)

Response to Dog Complaints

- New Mapoon: 2 dog complaints addressed
- Umagico: 2 dog complaints addressed

Flea Treatment

- Umagico: 1 dog treated for fleas

Illegal Dumping

The Illegal Dumping Compliance Officers have commenced, works are being rolled out this month as the wet season comes to an end. This will greatly contribute to the overall progress and effectiveness of the project.

Injinoo Service Station

The Service Station experienced significant growth and positive developments in both operations and staffing. The following key highlights summarise the activities during this period:

Training and Meetings

- Training sessions were provided, focusing on improving operation processes.
- Further training sessions were planned for the following month.
- Meetings were conducted to discuss operational improvements.

Staffing

- The official Service Station Manager role commenced in April.
- Two staff members have gone on maternity leave, discussions with the Executive Manager and Supermarket Manager about potential internal transfers have commenced
- Overall, staff attendance and working hours have met expectations.
- The absence of two staff members on maternity leave may result in occasional understaffing until reinforcements are made.

Training undertaken

- Service Station Manager: Procurement Training
- Planned Skills Training: Professional Development through Monthly Manager's Meeting
- First Aid Training scheduled for May

Pricing and Stock Control

- A review of pricing, stock control methods, and suppliers are underway after recent meeting with Service Station Manager and Executive Manager
- Efforts were made to match or increase prices of stock to align with or surpass the supermarket, given that the Service Station operates as a convenience store.

Anticipated Sales Increase

- With the opening of roads allowing access for locals and tourists along the Peninsula Development Road, an increase in sales and demand for goods is expected in the coming months.
- Regular ordering and seeking value for money from various suppliers will continue to meet the growing demand.

Looking ahead, May is expected to bring busier times and increased sales, requiring efficient ordering, strong relationships with suppliers, and timely delivery to ensure the highest quality and service.

April Sales

SALES CATEGORIES

FUEL	102143.17
SHOP SALES	30412.94
MISCELLANEOUS	13783.00
	<u>146339.11</u>

Total FUEL	102143.17
Total SHOP	30412.94

Umagico Supermarket

Training and Meetings

- Training sessions were provided, focusing on improving operation processes.
- Meetings were conducted to discuss operational improvements
- Island and Cape conducted training sessions with staff - Certificate III in Retail, and Certificate IV in Retail Management. Have been conducted
- Exploring options for staff to complete Certificate IV in Retail Management

Achievements

- Woolworth Contract: Signing the contract with Woolworth is a significant accomplishment. This partnership will benefit the Umagico shop by reducing the pricing of Woolworth-branded items, ultimately benefiting the customers.
- New Meat Supplier: Securing a new meat supplier is another noteworthy achievement. By partnering with a supplier offering better quality meat, this will enhance the overall quality of your meat products and meet the expectations of your customers.
- Cheapest Whitegoods in NPA: Being recognised as the provider of the cheapest whitegoods in the Northern Peninsula Area (NPA) is an impressive feat. Offering competitive pricing on whitegoods enables the shop to attract more customers and establish a reputation for affordability.
- Special on White Goods and Clothing Sales: By continuing the special offers on white goods and clothing sales, this demonstrate a commitment to providing value to our customers. This ongoing promotion can help boost sales and customer satisfaction.
- Talks with Bunnings: Engaging in discussions with Bunnings for better pricing indicates your proactive approach to controlling costs. By negotiating improved pricing with Bunnings, aims to keep expenses down and enhance profitability.
- Overall, these achievements reflect your dedication to improving customer pricing, product quality, and cost management, thereby strengthening the shop's position in the market.

Gaps

- The services provided by Sea Swift have posed challenges, and the manager has been engaged in discussions to resolve the issues. To address the high cost of freight with Sea Swift, it is necessary to have discussions with management about potential truck freight options that can help reduce the expense, as Sea Swift's rates are deemed too expensive.

Challenges

- **ATM Cash Supply:** It is crucial to find a solution to the problem of obtaining cash for the ATM to ensure that customers have continuous access to this service without any disruptions.

Overall, the achievements in securing contracts, improving suppliers, offering competitive pricing, and investing in training initiatives demonstrate the shop's commitment to growth and providing quality services to the community. Addressing the identified gaps, challenges, and payroll reporting will contribute to the shop's continued success and efficiency in its operations.

Jardine Ferry

Staffing

Currently, the staffing consists of 3 full-time employees and 4 casual staff members. There has been a decline in employees wanting to continue working out at the ferry. This has created challenges. To address this issue, we have initiated the recruitment process by advertising vacant positions at the ferry in order to attract new workers.

Achievements

The ferry is currently undergoing renovations, and the contractors are making swift progress in their work. The WiFi, POS system, and EFTPOS are now functioning well.

Outcome

Tourists have arrived, slightly later than usual. In the last week of April, approximately 15 vehicles were observed, indicating an increase in tourist activity.

Impact

Insufficient workforce or staff absences are placing a strain on the existing staff, affecting their ability to manage the workload effectively.

Challenges

- **Limited transportation options for workers:** There is only one 4-door Ute available, leading to space constraints. Some workers resort to using their own vehicles if they have enough fuel.
- **Ensuring punctuality of employees:** There is a need to ensure that employees clock in on time to maintain operational efficiency.

Recommendations

- **First aid training and additional relevant training:** Provide first aid training to all staff members and any other training that aligns with the requirements of our work. This will enhance the safety and preparedness of the workforce.

- Purchase a ride-on mower (zero turn): Investing in a ride-on mower will improve efficiency and productivity in maintaining the premises.
- Acquire a water pump: Obtaining a water pump will facilitate various tasks and operations that require water supply.
- Invest in a new motor for the ferry: Upgrading the motor for the ferry will enhance its reliability and performance, ensuring smooth transportation for both staff and visitors.
- Close the current rubbish tip and install a skip bin on the north side of the river: By closing the current rubbish tip and placing a skip bin on the north side of the river, efficient collection can be ensured when the bin reaches its full capacity.

Implementing these recommendations will address the challenges faced, optimise operations, and enhance the overall functioning of the Jardine Ferry department.

MONTHLY AGED CARE COMPLIANCE REPORT

REPORT TO	Northern Peninsula Area Regional Council
REPORT MONTH	April 2023
REPORT DATE	30/04/2023
REPORT FROM	Patricia Nona

AGED CARE SERVICE DELIVERY

Summary of client status over the past month

Reporting item	Number	Comment
HCP Clients	0	Level 1: Level 2: Level 3: Level 4:
New HCP Clients	0	Level 1: Level 2: Level 3: Level 4:
HCP Enquires	4	ACAT assessor on TI still on leave
Referrals for assessment or reassessment	3	3 Clients for CHSP assessment in June Month

Summary of CHSP client status and activity

Reporting item	Number	Comment	
Number of clients	27		
Number of new clients	0		
Clients on waiting list			
Number of clients transitioned to HCP	1		
CHSP Hours	Monthly target	Hours delivered	Comment
Social Support Group	546	65	
Transport	63	85	
Meals	223	328	
Domestic Assistance	135	29.85	
Social Support Individual	78	27.57	
Personal Care	25	2hrs	
Flexi Respite	7	0	
Home maintenance	11	3	Cutting client's grass.
Home Modifications	\$328		

Aged care legislative compliance status report

Compliance requirement	Number of clients	Overdue	Action taken
Charter of aged care rights explained	27		
Signed aged care agreements	27		
Signed current care plans	27		
Advanced health directives completed (HCP clients only)	1	0	

Aged care activity reporting

Agency	Report submitted in the past month	Date due	Date Submitted
Department of Health	Dex Monthly reporting	14/03/2023	31/03/2023

STAFF MANAGEMENT**Staff changes over the past month**

Staff	Staff establishment	Current number of staff	Number of resignations	Number of new staff
Total staff	14	14	0	0
Carers	7	7	0	0

HR Management

Reporting item	No of staff	Overdue	Action required
Current Police checks	14	0	
Current Drivers licence	12	0	All have current Driver's licence, 1 has learners' licence
Performance review	14	14	
Annual Flu vax	14	14	Flu vax starts late April Month
COVID Immunisation	14		

Status of Core training

Mandatory training	No of staff	Overdue	Action Required
Orientation	15	0	
Fire Safety	15	15	Enquiring about next Fire safety session
First Aid	15	15	Next review September 2023
Manual Handling	15	15	Computers have arrived will begin training
Infection control	15	15	"
Elder Abuse	15	15	"
Food Safety	15	15	"
Open disclosure	15	15	"

Training attended over the last month

- Staff have already started Cert 3 course online
- Making time to do mandatory training

QUALITY IMPROVEMENT

Progress against Plan for Continuous Improvement

- Survey on consumers food satisfaction reviewed
Ready for implementation.
- Survey on Age care standard, Staff and Service delivered ready for implementation.

Feedback/complaints management

Complaints	Total No	Type of incident			
		Employee	Service	Facilities	Other
Number of Complaints in the reporting period					
% Investigations completed within 5 days					

Key issues and action taken

-

Incident/near miss management

Incidents	Total No	Type of Investigation			
		Employee	Equipment	Facility	Medication
Number of Incidents in the reporting period	0				
% Investigations completed within 5 days					

Key Issues & action taken

Title of Report: NPARC Corporate Services Update

Agenda Item: 11.3

Classification: For Noting

Author Executive Manager Corporate Services

Attachments NPARC ASD Essential 8 Security Audit (tabled)

Officers Recommendation:

That Council:

Note the Report

PURPOSE OF REPORT

This report provides the Councillors with an update of NPARC Corporate Services.

EXECUTIVE SUMMARY

Corporate Services (CS) team has been travelling well for the month of April 2023. CS staff movement for this reporting period is:

- Staff in:
 - Executive Manager Corporate Services appointed
 - Commencement date Mon 15MAY2023
- Staff Out:
 - Corporate Affairs Manager resignation
 - End of tenure Tue 16MAY2023
 - Batching Plant Labourer
 - End of tenure Wed 03MAY2023

Overall revenue from Stores is down from the previous reporting period.

BATCHING PLANT

Stock Report

STOCK DESCRIPTION	QUANTITY COUNTED	TOTAL UNIT COST	TOTAL COST (\$) (Stock on hand)
Cement Bags (20 kg)	2920	\$9.00	\$26,280.00
Aggregate 20mm	176.1	\$125	\$22,012.50
Sand (m3)	179.1	\$132.50	\$23,730.75
Daratard (205 ltr)	410 L	\$3.28 per litre	\$1344.80
Total stock on hand			\$73,368.05

Commodity Movement

	Cement Powder Bags		Sand m3	Aggregate m3	Daratard Ltrs	
Opening Stock	3380		198.6	195	410	
Purchase	NIL		NIL	NIL	NIL	
Consumed	460		16.9	16.9		
Sold	0		2	2		
Remain	2920		198.6	195	410 litres	
Concrete Production	13.6 M3		179.7	176.1	410	

Concrete Production

16.9 M3

CORPORATE AFFAIRS

- Corporate Affairs Manager tenure ended on 16MAY2023
 - Position is currently vacant
 - Recruitment options under assessment

GRANTS

Funding Program name	Component	Update
W4Q 19-21 Program		• No update this reporting period
Indigenous Visual Arts Industry Support program for FY22/23 & FY23/24	Part time Worker	• Application submitted, waiting response
	Art Centre Refurbishment	• Application submitted, waiting response
	Fashion Workshop	• Application submitted, waiting response
Commonwealth Regional Connectivity Program (Partnership with TSC, TSIRC and NBN)		• Application submitted, support letters received and submitted, awaiting response
Building our Regions		• Quarterly reporting underway
RIO-Tinto	Multi-purpose Hall Tables and Chairs	• Successful outcome waiting payment to proceed with purchasing
WCCCA	Multi-purpose Hall Opening Event Catering	• Application for \$5000 submitted

Ely Trust	Arts Exhibition trip to Cairns	<ul style="list-style-type: none"> • Art Centre applied for grants through Ely Trust to support him and local artists to go to Cairns in July for an Art exhibition • Application submitted waiting outcome
Department of Environment and Science - Local Government Illegal Dumping Partnerships	1 x FTE Compliance Officer	<ul style="list-style-type: none"> • Compliance Officer 0.5 FTE recruitment finalized • Reporting Officer 0.5 FTE recruitment still in process.
Department of Health and Aged Care - CHSP 2023-2024		<ul style="list-style-type: none"> • No update this reporting period
NIAA 1000 Jobs		<ul style="list-style-type: none"> • Submitted the commencement report of the first 4 employees under the new 1000 jobs Contract. • Submitting 52 weeks claims and retention bonus payment for ceased employees • Recruitment for workshop admin and parks and garden labours have not yet completed to secure last 3 positions

INFORMATION TECHNOLOGY

IT Infrastructure/Network

Starlink satellites have been installed and are currently running with no major issues at:

- Supermarket
- Ferry
- Airport

NPARC Internet

Then new LGAQ NPARC internet website went live on Wed 17MAY2023. The new website has a greatly enhanced user experience (UX) with ease of navigation and searching capabilities. Overall implementation was very smooth with only one minor issue with an incorrect link to an email address.

Business Technology Solutions

Asset Management System (AMS):

Implementation of the new Asset Management System (AMS) business technology solution is underway:

- UNGANCO engaged as implementation business partner consultants via TCICA
- The AMS business technology solution is a product called MentorAPM
 - APM – Asset Performance Management

- Property and Facilities assets selected to pilot the new AMS

Electronic Document Records Management System (eDRMS):

Implementation is progressing for NPARC's new Electronic Document and Records Management System (eDRMS) to replace our current eDRMS TRIM. Currently the architectural design of the system is our focus to ensure we are compliant with Queensland Public Records Act 2002 and business requirements.

Cyber Security Audit

Kaon Security was engaged to perform a security audit of NPARC's IT infrastructure in accordance with Australian Cyber Security Centre (ACSC) Essential Eight Maturity Model. The result of the report indicates there are opportunities for improvement to meet our obligations of protecting Personally Identifiable Information (PII). A copy of this report is tabled at this meeting.

RMT Ticketing System

NPARC IT Support Staff have been onboarded to use Roberts & Morrow Technology (RMT) Ticketing system called Professional Services Automation (PSA). Moving forward, NPARC IT Support Staff will use PSA to collaborate with RMT for service and support requests. Data from this system will be used for reporting to identify NPARC IT resource requirements.

PROPERTY & FACILITIES

Property and Facilities team currently have all 3 FTEs occupied with:

- 1 x Manager
- 2 x Property and Facilities Officers

Housing Statistics

Staff Housing	Total Count
Total Staff Housing	27
Tenanted	23
Vacant Available	2
Vacant Unavailable	2
Potential Housing Requirements	3

Social Housing	Total Count
Total Social Housing	49
Tenanted	47
Vacant	0
Schedule demolition	2

Housing Applications (Waitlist)

Applicants	Preferred Community	Alternative Community
0	Seisia	5
3	New Mapoon	0
9	Bamaga	4
1	Umagico	1
0	Injinoo	3
2	Did not indicate	0
15		

STORES

There is a decrease in total sales from the previous reporting period.

Sales Summary:

Item	Previous Reporting Period	Current Reporting Period	Variance
Internal Sales	\$56,616.20	\$56,793.04	\$176.84
Credit Sales	\$37,926.80	\$18,581.70	-\$19,345.10
EFTPOS Sales	\$14,616.45	\$9,200.85	-\$5,415.60
Total	\$109,159.45	\$84,575.59	-\$24,583.86

Stock Counts:

Stock count could not be conducted this reporting period due to resource shortages with staff being out of office.

We have begun consulting with all departments to direct all freight through our NPARC Stores as a central point of delivery and distribution.

PROFESSIONAL DEVELOPMENT

- CS Professional Development requirements are being gathered
- Information to be presented quarterly

Planned Training

Diploma of Local Government (Corporate Services)

- 15 Participants:
 - Part 1: 04-07JUL2023
 - Part 2: 22-25AUG2023

Completed Training

Level 1 Procurement Training: 15 participants

Level 2 Procurement Training: 15 participants

Title of Report: April 2023 Finance Report

Agenda Item: 12.1

Classification: For Noting

Author Manager Finance

Attachments Statement of Comprehensive Income

Enterprise Financial Summary

Cash Position Summary

Statement of Financial Position

Debtors and Creditors Outstanding

Officers Recommendation:

That Council:

Note and accept the Manager of Finance Report for the period ending 30 April 2023

PURPOSE OF REPORT

To provide Councillors with a status update on the Council's financial position in accordance with the requirements of the Local Government Act 2009 and s204 of the Local Government Regulations 2012.

BACKGROUND AND CONTEXT

Overall position

Financials current year

The Council's financial position as at the end of April 2023 remains difficult, and it has slightly worsened on March's position. This is due to an increase in the amount of unspent Grant funding and payment to the Apudthama Land Trust of \$342,632 for the 2021/22 Ferry and Gravel royalties.

Current obligations (liabilities) are at \$10.8M compared to a cash position at the end of April being at \$10.2M. Unrestricted cash is still estimated at \$0M, as many Grant funded projects are currently well underspent. The Department of Local Government has held preliminary discussions with NPARC Finance Manager with regards to refunding \$670,000 in Grant funding received under the ICCIP program, as Council does not have the resources to carry out the projects and has "handed them back" to the Department for completion.

Operating grants received for the month of March have been \$28K Aged Care CHSP Grant, \$54K for ATSI Public Health program; Capital grants received for April was \$4K advance on the QRA funding for the Ferry Road South affected by the 2022 event.

In April, QBuild was invoiced for \$388K for work on upgrades and maintenance to Community housing.

Revenue

Operational Revenue for the period to 30 April 2023 is tracking slightly lower than budgeted, as revenues received are at 76% compared to 83% of the year elapsed.

Expenses

Operational Expenditure is tracking slightly above Budget at 85% of Budget compared to 83% of the year elapsed.

Materials and Services comprises half of Councils Operational Expenditure at \$19.6M, and almost half of this is payments to contractors and consultants for the upkeep of Council assets. A further \$1.2M is for the various Insurances that Council is required to hold and almost \$2.7M for the purchase of stock for the various Enterprises.

Employee benefits are lower compared with previous year as positions are still being recruited and have not been filled to-date and other staff are leaving.

Cash Position

The Council has a tight cash position due to receipt of Grant funding in advance of projects starting and little expenditure against the funded projects.

At end of April 2023, after allowing for the end of month creditors, total staff leave liabilities, grants contracts obligations, Councils available unrestricted cash is at approximately \$0.0M, due to early receipt of Capital grants and unspent commitments related to those grants. Current restrictions on cash total \$14.3M, but there is only \$10.2M in Councils bank accounts.

Enterprises

This April, the business enterprises Injinoo Service Station, NPARC Stores and Jardine River Ferry & Roadhouse were profitable, but the Injinoo Batching Plant and the Umagico Store are showing a year-to-date loss. The Batching Plant made a \$34K loss for the month, increasing its year-to-date losses from \$34K in March to \$68K in April. The Umagico Store made a monthly profit of \$48k reducing its year-to-date loss from \$143K to \$95K. Jardine Ferry Roadhouse continues to be the most profitable. For every dollar spent, the combined enterprises are bringing in \$0.08 of surplus.

Audit last financial year ending 30 June 2022

Council has had to seek an extension of time from the Minister (for Local Government) for the completion of the audit of the 2021/22 Annual Financial Statements. The Queensland Audit Office (QAO) auditors are continuing to work with Council on progressing the audit whilst the necessary work is completed. Due to several prior year errors which are being rectified this year, the audit is taking a lot longer than anticipated. QAO were looking to return onsite to Bamaga in June 2023, but the QAO have advised that they will not be coming in June. Department of Local Government is supporting to escalate.

Budget and Management Reporting

Finance Manager has issued the Budget template to the executive Managers for them to work with their supervisors and staff on putting together their projected Budget for next financial year.

Managers and supervisors will be consulted over the next few weeks to prepare the 2023/24 Budget.

CRITICAL DATES

N/A.

OTHER OPTIONS CONSIDERED

N/A.

LEGAL AND LEGISLATION CONSIDERATIONS

N/A

POLICY CONSIDERATIONS

N/A.

CORPORATE AND OPERATIONAL PLAN CONSIDERATIONS

Operational Plan – 2. FISCAL MANAGEMENT

FINANCIAL AND RESOURCE CONSIDERATIONS

N/A.

CONSULTATION

N/A.

Statement of Comprehensive Income

Percentage of year elapsed as at 30-April-2023

83%

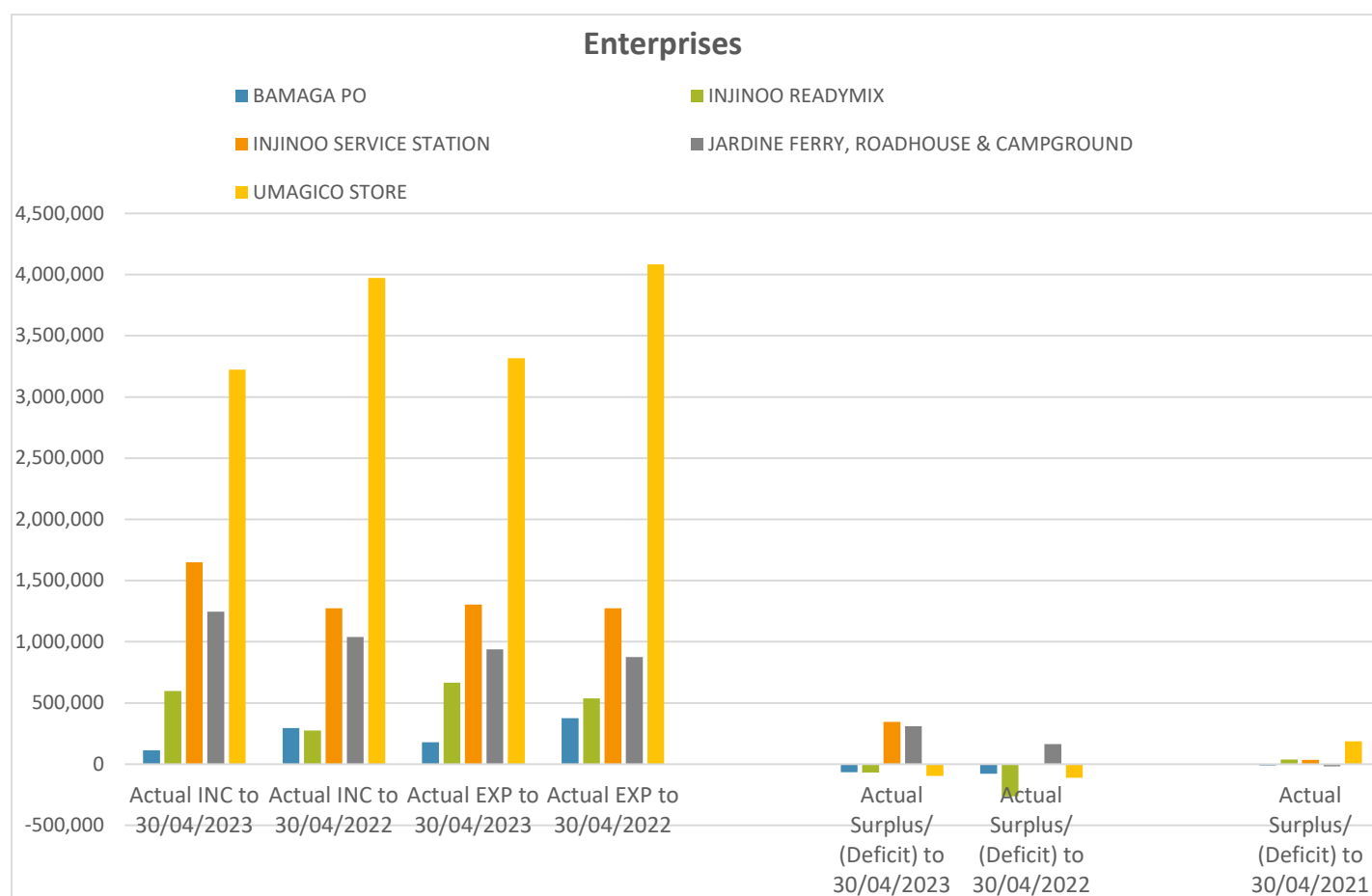
The Statement of Comprehensive Income is often referred to as the Profit and Loss Statement. This statement shows what Council has earned (revenue) and what costs Council has incurred (expenses) for the year to date.

Northern Peninsula Area Regional Council Statement of Comprehensive Income For the period ended 30-April-2023

	<u>Period End</u> <u>30/04/2023</u>	<u>Period End</u> <u>30/04/2022</u>	<u>Annual</u> <u>Budget</u> <u>2022-23</u>	<u>% Actual vs</u> <u>Budget</u>
Income				
Recurrent Revenue				
Rates, levies and charges	4,277,514	2,241,610	3,300,000	130%
Fees and charges	502,614	352,018	1,000,000	50%
Rental income	1,335,655	1,147,453	1,800,000	74%
Interest received	68,122	13,324	75,000	91%
Sales revenue	6,412,428	6,659,714	8,500,000	75%
Enterprise revenue	6,830,034	7,122,231	9,500,000	72%
Other income	540,530	253,367	1,000,000	54%
Grants, subsidies, contributions and donations	9,713,474	14,283,606	15,000,000	65%
Total recurrent revenue	29,680,370	32,073,324	40,175,000	74%
Capital revenue				
Grants, subsidies, contributions and donations	6,402,289	8,742,529	7,500,000	85%
Loss on sale Assets	-	-	-	
Total capital revenue	6,402,289	8,742,529	7,500,000	85%
Total revenue	36,082,659	40,815,853	47,675,000	76%
Expenses				
Recurrent expenses				
Employee benefits	(11,568,208)	(11,161,468)	(16,468,000)	70%
Materials and services	(19,629,842)	(17,716,957)	(19,000,000)	103%
Finance costs	(19,463)	(48,195)	(65,000)	30%
Depreciation and amortisation	(8,980,000)	(8,582,109)	(11,000,000)	82%
Total recurrent expenses	(40,197,513)	(37,508,728)	(46,533,000)	86%
Capital Expenses	-	(3,266,805)	(900,000)	0%
Total Capital Expenses	-	(3,266,805)	(900,000)	0%
Total expenses	(40,197,513)	(40,775,533)	(47,433,000)	85%
Result from ordinary activities	(4,114,854)	40,320	242,000	-1700%
OPERATING RESULT				
Operating Revenue	29,680,370	32,073,324	40,175,000	74%
Operating Expenses	(40,197,513)	(37,508,728)	(46,533,000)	86%
Operating Surplus/(Deficit)	(10,517,143)	(5,435,404)	(6,358,000)	165%

Northern Peninsula Area Regional Council
Enterprise Financial Summary
As of 30-April-2023

ENTERPRISES	Actual INC to 30/04/2023	Actual INC to 30/04/2022	Actual EXP to 30/04/2023	Actual EXP to 30/04/2022	Actual Surplus/ (Deficit) to 30/04/2023	Actual Surplus/ (Deficit) to 30/04/2022	Actual Surplus/ (Deficit) to 30/04/2021
BAMAGA PO	112,829	296,183	179,016	375,071	(66,188)	(78,888)	(10,430)
INJINOO READYMIX	598,047	274,915	666,840	537,933	(68,794)	(263,019)	37,776
INJINOO SERVICE STATION	1,649,914	1,272,947	1,303,334	1,273,287	346,580	(340)	35,867
JARDINE FERRY, ROADHOUSE & CAMPGROUND	1,246,857	1,038,500	937,609	875,897	309,249	162,603	(18,533)
NPARC STORES	866,236	418,635	696,645	720,177	169,591	(301,541)	(34,081)
UMAGICO STORE	3,222,387	3,972,236	3,317,825	4,082,773	(95,437)	(110,537)	186,760
Total Enterprises	7,696,269	7,273,416	7,101,269	7,865,138	595,000	(591,722)	197,358



Cash Position Summary

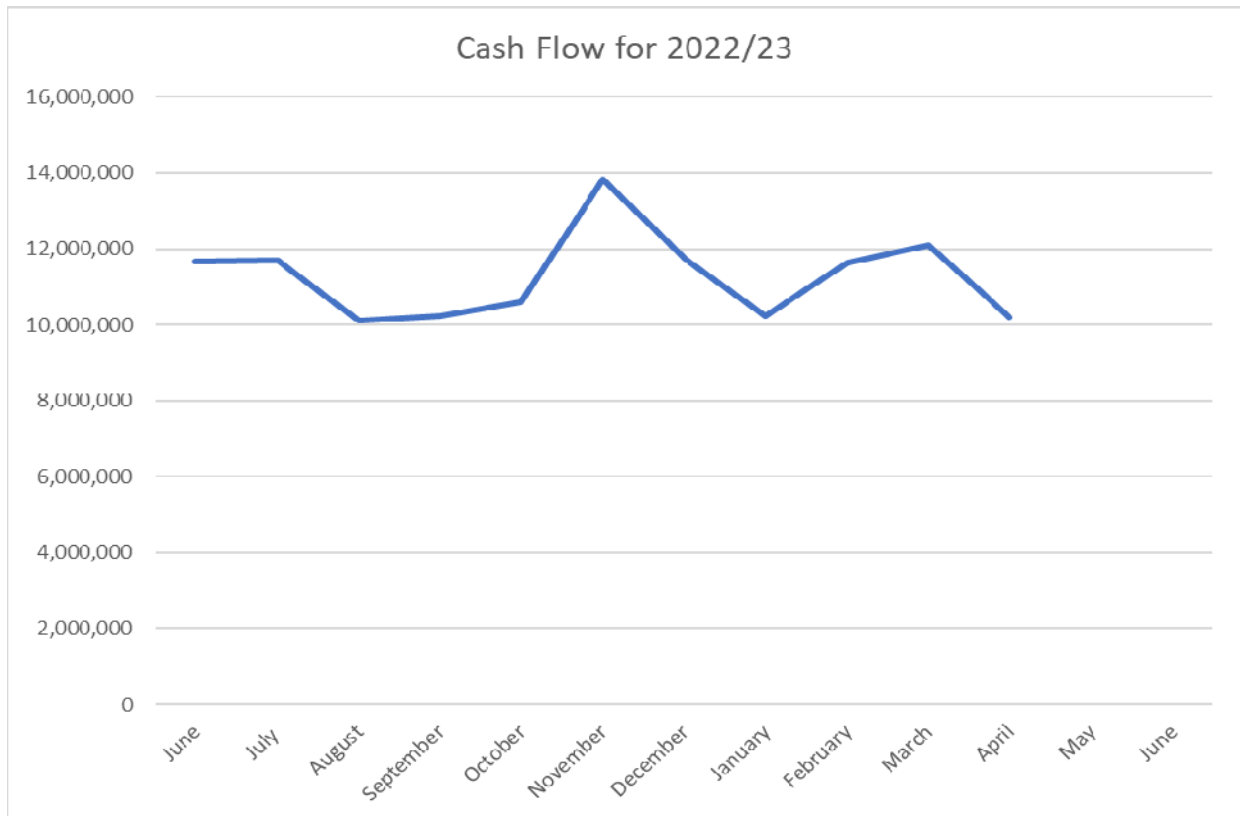
This attachment shows the cash flow position of NPARC and the activities year to date - April 2023

The estimated net cash position is **\$10.2M** as of **30 April 2023**. Estimated known restrictions at end of April 2023 are liabilities for staff leave liabilities during the next 12 months: \$1.3M, Creditors liabilities at end of month \$521KM, grants project deliveries \$12.7 M.

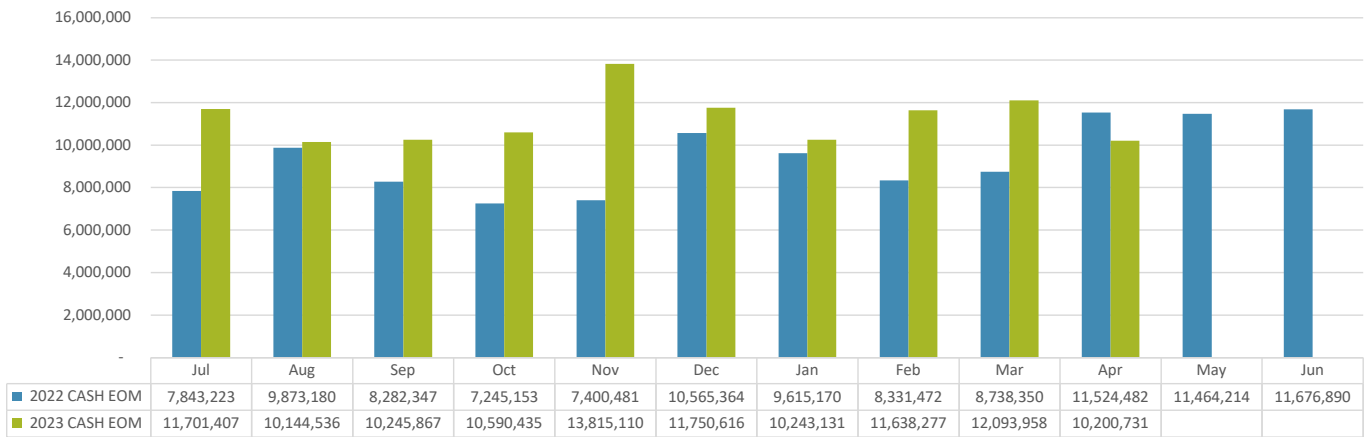
Cash balances total at 30-April-2023 was	11.02M
Of this	
NPARC CBA General Account	\$ 6,880,268
NPARC Cash Floats	\$ 11,515
NPARC Cash on hand-ATM Umagico Store	\$25,249
DHPW Trust Account	^ 5 new houses \$ 557,284
NPARC QTC Investment	^ effective rate 1.94% \$ 3,548,800

Northern Peninsula Area Regional Council Statement of Cash Position As at 30-April-2023

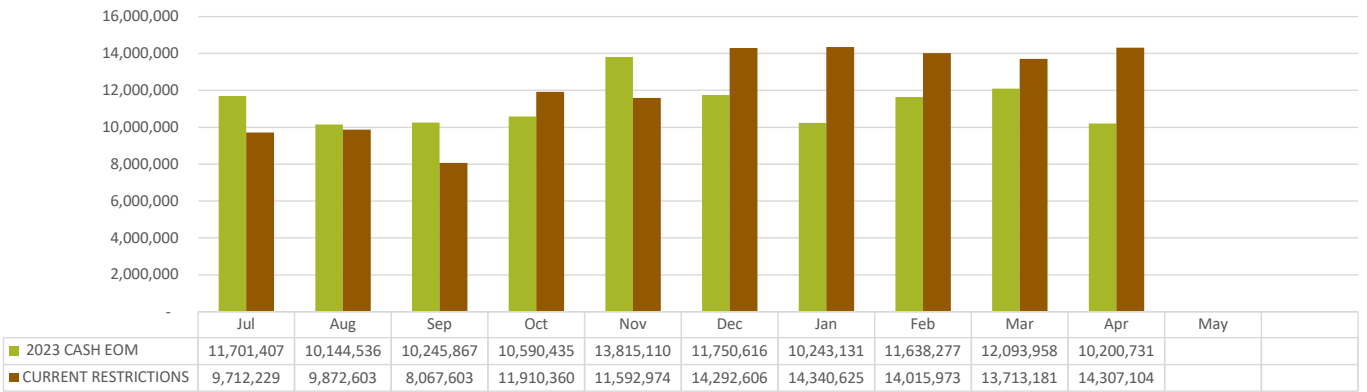
	\$
Cash flows from operating activities:	
Receipts from customers	15,830,225
Payments to suppliers and employees	(31,305,007)
	<u>(15,474,782)</u>
Interest received	68,122
Rental Income	1,335,655
Non-capital grants and contributions	9,713,474
Finance costs	<u>(19,463)</u>
Net cash inflow (outflow) from operating activities	<u>(4,376,994)</u>
Cash flows from investing activities	
Payments for property, plant and equipment	(3,918,522)
Grants, subsidies, contributions and donations	<u>6,402,289</u>
Net cash inflow (outflow) from investing activities	<u>2,483,767</u>
Net increase (decrease) in cash and cash equivalents held 30-April-2023	(1,893,227)
Cash and cash equivalents at beginning of reporting period	<u>12,093,958</u>
Cash and cash equivalents at 30-April-2023	<u>10,200,731</u>



Cash on hand - month on month comparative



Cash balance compared with
Cash Restrictions - GRANTS CONTRACT LIAB, STAFF LEAVE LIAB, EOM CREDITORS



Statement of Financial Position

The Statement of Financial Position is often referred to as the Balance Sheet and is a snapshot of the financial position of Council at a particular time. It measures what Council owns (Assets) and what Council owes (Liabilities). The difference between these two components is the net wealth (Equity) of Council.

Northern Peninsula Area Regional Council Statement of Financial Position As at 30-April-2023

	As at 30-Apr-2023 Actual	As at 30-Apr-2022 Actual
	\$	\$
Current Assets		
Cash and cash equivalents	10,200,731	11,524,482
Trade and other receivables	2,262,687	1,862,969
Inventories	968,624	1,187,549
Other financial assets	676,600	739,797
	<u>14,108,643</u>	<u>15,314,797</u>
Non-current assets classified as held for sale	-	-
Total current assets	<u>14,108,643</u>	<u>15,314,797</u>
Non-current Assets		
Trade and other receivables	-	-
Other financial assets-Leased Assets	17,421,672	15,367,280
Property, plant and equipment	200,239,672	196,376,646
Work in progress	9,266,104	5,715,959
Total Non-current assets	<u>226,927,448</u>	<u>217,459,885</u>
TOTAL ASSETS	<u>241,036,090</u>	<u>232,774,682</u>
Current liabilities		
Trade and other payables	3,022,550	1,079,551
Borrowings	-	-
Provisions	1,138,047	652,378
Other	6,639,793	7,564,878
Total Current liabilities	<u>10,800,390</u>	<u>9,296,807</u>
Non-current liabilities		
Provisions	1,828,266	2,710,225
Total Non-current liabilities	<u>1,828,266</u>	<u>2,710,225</u>
TOTAL LIABILITIES	<u>12,628,656</u>	<u>12,007,032</u>
NET COMMUNITY ASSETS	<u>228,407,434</u>	<u>220,767,650</u>
Community Equity		
Asset revaluation reserve	84,172,001	62,006,652
Retained surplus/(deficiency)	144,235,432	158,760,998
Reserves	-	-
TOTAL COMMUNITY EQUITY	<u>228,407,434</u>	<u>220,767,650</u>

***Northern Peninsula Area Regional Council
Analysis of Debtors and Creditors Outstanding
As of 30-April-2023***

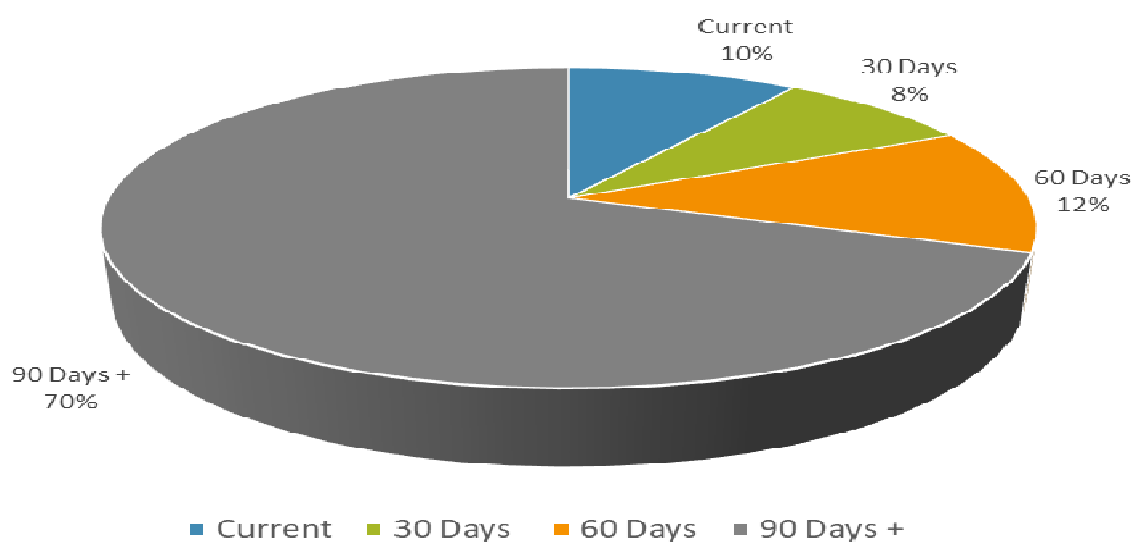
Debtors Outstanding and Recovery

Total debtors outstanding as of 30 April 2023 was \$5.6M of which 69.63% is outstanding over 90 days. Council is continuing efforts to recover debts with legal action being commenced on a number of long outstanding items.

Total bad debt provision as at 30 April 2023 is \$3.545M, after analysis and further discussions with QAO. This represents 90% of outstanding 90 Day Debtors and 63% of total Debtors at 30 April 2023



Debtors Age Analysis - April-23



Creditors Outstanding

The total Creditors outstanding as at 30 April 2023 was \$520,953. The age analysis of the Creditors is as follows.

Description	Current	30 Days	60 Days	90 Days +	Total
April 2023					
Creditors outstanding	\$358,385	\$29,459	\$2,821	\$130,288	\$520,953
Number of Creditors					48

Title of Report: Request to Write Off Debt

Agenda Item: 12.2

Classification: For Decision

Author Acting Manager Finance

Attachments Nil

Officers Recommendation:

That Council:

Write off Invoices 3041715, 3041716 and 3041718 and the amount of \$7,229.20 as an uncollectable debt.

PURPOSE OF REPORT

To seek Council approval to write off a debt which has become uncollectable

BACKGROUND AND CONTEXT

As part of the end of financial year processing for audit, the CEO has been working with the Finance team to review the long outstanding debts from customers that NPARC has provided goods or services to, and whose invoices have remained unpaid for some considerable time.

Three of these unpaid invoices were for the supply of 20mm aggregate for concrete works to a landscape gardening business for work on improvements to the Bamaga Daycare on Jacob Street. These invoices were issued on the 1st May 2014, but other than the name of the landscaper, had no address details, so may only have been emailed.

The only address in PCS for this Debtor is Brisbane QLD, there is no street address or PO Box mailing address, the mobile phone number is no longer active, and no other details are known to follow up on.

A lack of follow up action by NPARC over the years has resulted in these invoices not being paid.

The debt is also outside the Statute-Of-Limitations for pursuing legal recovery action, so there is no option available to pursue this through the Courts.

It is therefore recommended that the amount of \$7,229.20 on Invoices 3041715, 3041716 and 3041718 be written off as an uncollectable debt.

CRITICAL DATES

N/A.

OTHER OPTIONS CONSIDERED

N/A.

LEGAL AND LEGISLATION CONSIDERATIONS

N/A

POLICY CONSIDERATIONS

N/A.

CORPORATE AND OPERATIONAL PLAN CONSIDERATIONS

Operational Plan – 2. FISCAL MANAGEMENT

FINANCIAL AND RESOURCE CONSIDERATIONS

N/A.

CONSULTATION

N/A.

Title of Report: ATSI TIDs design project award

Agenda Item: 13.1

Classification: For Decision

Author Executive Manager, Operations

Attachments Transport and Main Roads ATSI TIDS Successful Letter

Officers Recommendation:

That Council:

Approve the CEO and Executive Manager of Operations to engage Aurecon as Council's preferred supplier for Transport Infrastructure Engineering Project Management Services to undertake Detailed design for those sections of the Ferry Road covered by the 23 – 24 ATSI TIDs project \$506,193.00.

PURPOSE OF REPORT

To request Councils approval for Chief Executive Officer and Executive Manager of Operations to engage Aurecon as Council's preferred supplier for Transport Infrastructure Engineering Project Management Services for \$502,193.00. To complete the 2023 – 24 ATSI TIDs funded Project *"Injinoo Back Road / Ferry Road, Detailed Design, upgrade to sealed standard, Ch7.50 to 9.23 & Ch9.64 to 12.58"*.

BACKGROUND AND CONTEXT

In February Council with the assistance of Aurecon submitted a detailed design project for sections of the Injinoo back road / Ferry Road to the TMR ATSI TIDs for \$506,193.

On the 2nd May the Department of Transport and Main Roads District Director (Far North) Ross Hodgman, wrote to the NPARC CEO and advised that Council that this project was successful in being funded under the ATSI TIDs 23 – 24 Program (Letter attached Attachment A).

In December 2022 Council resolved for Aurecon to be Councils preferred supplier for Transport Related Engineering and Project Management Services, with a review to be undertaken in November 2023.

As the ATSI TIDs design project is a for Transport Related Engineering and Project Management Project, these works fall within the previous resolution. As the works are in excess or \$200,000.00 Council procurement policy requires that the engagement is endorsed by Council prior to any a Purchase Order being raised.

CRITICAL DATES

Funds will become available for Council from the 1st July 2023.

Early engagement will allow for Preliminary works to be completed early and the design to be at a suitable stage by January to submit a construction project for consideration in the 24 – 25 ATSI TIDs program.

OTHER OPTIONS CONSIDERED

N/A.

LEGAL AND LEGISLATION CONSIDERATIONS

N/A

POLICY CONSIDERATIONS

Given that a Request for Quote Process was followed using Local Buy Registered suppliers and a Council resolution was passed in December 2022, Council Procurement Policy Requirements have been adhered to and met.

CORPORATE AND OPERATIONAL PLAN CONSIDERATIONS

N/A.

FINANCIAL AND RESOURCE CONSIDERATIONS

All costs associated with these works will be covered by the ATSI TIDs approved funds.

CONSULTATION

Chief Executive Officer – Kate Gallaway.

Finance Manager – Colin Duffy



Queensland
Government

Department of
Transport and Main Roads

Enquiries John Gillespie (07) 4045 7117

2 May 2023

Ms Kate Gallaway
Chief Executive Officer
Northern Peninsula Area Regional Council
PO Box 200
Bamaga QLD 4876
kate.gallaway@nparc.qld.gov.au

Dear Kate

2023-2024 ATSI TIDS FUNDING

As you are aware, in November last year, the Department of Transport and Main Roads (TMR) called for eligible projects to be considered for funding under the 2023/24 Aboriginal and Torres Strait Islander (ATSI) Transport Infrastructure Development Scheme (TIDS).

Assessment of applications has now been completed by the ATSI TIDS panel and TMR wishes to advise that the following projects have been successful:

Project Numbers	Project Descriptions	Allocations 2023-2024
2788073	Injinoo Back Road/Ferry Road. (approx. Ch 7.50km to 9.23km, and Ch 9.64km to 12.58km) Detailed design for upgrade of 4.67km of Injinoo Back Road / Ferry Road to seal and associated drainage infrastructure.	\$502,193

In order to progress funding and approvals for the above, please review, complete and sign the attached Funding Agreement and Project Management Plan by 31 May 2023 and return by email to FND_Grants@tmr.qld.gov.au. Note that these documents must be finalised before on ground works can commence.

MONTHLY REPORTING AND CLAIMING

To assist with TMR's monthly reporting requirements it is essential to receive regular updates, by the 15th of each month, from Council on the progress and forecasts of programmed works. A copy of the monthly report template is attached, and details of claim requirements are provided in the attached Funding Agreement document. Note that failure to adhere to this requirement may result in funding being withdrawn by TMR.

CHANGES IN SCOPE

Please note that changes in project scope must be approved by TMR prior to any additional or varying works being completed.

Program Delivery and Operations
Far North Queensland
Cairns Corporate Tower,
Level 4, 15 Lake Street
PO Box 6185 Cairns Qld 4870

Telephone +61 7 4045 7144
Website www.tmr.qld.gov.au
Email FND_grants@tmr.qld.gov.au
ABN 39 407 690 291

QLD GOVERNMENT, BUILDING AND CONSTRUCTION TRAINING POLICY

In entering into this agreement, Council must assess if the Queensland Government's Building and Construction Training Policy and its workforce obligations applies to this project. Details on the policy are available at <https://training.qld.gov.au/employers/trainingpolicy>.

Congratulations on being awarded funding under the 2023/24 ATSI TIDS.

TMR believes your selected project will provide meaningful improvements to the transport infrastructure of your community. We look forward to working in partnership with your council to deliver this important project.

Yours faithfully



Ross Hodgman
District Director (Far North)

Enclosed:

1. Funding Agreement
2. Project Management Plan Template
3. Monthly Reporting Template
4. Change of Scope Template
5. Acquittal Report Template

Title of Report: Tender Award – DRFA

Agenda Item: 13.2

Classification: Decision

Author Executive Manager, Operations

Attachments 2022 Flood Recovery Works Tender Evaluation Report (tabled)

Officers Recommendation:

That Council:

1. That Council authorise the Chief Executive Officer and Executive Manager Operations to accept the submitted prices as below and to negotiate a contract with the successful contractor for the sum of \$1,714,975.60 (ex GST).
2. Approve an overall budget of \$2,928,626.17 (ex GST) as per the DRFA funding agreement.

PURPOSE OF REPORT

To award Scheduled DRFA 2022 works as tendered in tabled 2022 Flood Recovery Works Tender

BACKGROUND AND CONTEXT

The scheduled works included in this tender relate to damage sustained on Councils unsealed road network following the Northern and Central Western Queensland Rainfall and Flooding event, 21 April - 12 May 2022 event.

Aurecon as Council's preferred supplier for Transport Infrastructure Engineering Project Management Services has been engaged to project manage the tender and construction delivery phase of these works.

A Request for Tender was advertised to the Open Market via VendorPanel on Tuesday 4 April 2023. Tenderers were requested to provide a Lump Sum tender submission with a Schedule of Prices for Tendering.

During the Tender Period, the following notice to tenderers and addenda were issued:

- i) Notice to Tenderers No. 001 issued 19 April 2023 (increased scope)
- ii) Notice to Tenderers No. 002. issued 4 May 2023 (extension to tender period)

Tenders closed on VendorPanel at 5pm Monday 8 May 2023. Tenders were received from the following firms (in alphabetical order):

- Gulf Civil Pty Ltd
- Kalan Civil in partnership with MC Group
- NPA Earthmoving Yusia Pty Ltd

- Robs Earthmoving Hire Pty Ltd
- Up North Enterprises Pty Ltd

Four of the five tenders have been assessed to confirm they meet the minimum requirements for a conforming tender. Up North Enterprises Pty Ltd submitted a non-conforming tender and their submission was not assessed.

Tenders were assessed against the following criteria, which were nominated in the Conditions of Tendering:

- Experience and past performance – Including skills and experience of the nominated people over the past 10 years, their prior experience and their qualification / capabilities.
- Local benefits – Commitment to local benefits including
- Methodology and Program – Capability of delivering the work within the time specified. Schedule, company resources and management systems including quality, environmental and safety systems.
- Price – Price and rates.

The assessment was undertaken using a weighted scoring system. Each criterion was assigned a weighting based on the importance of the qualities Council considered appropriate for the project, such that the sum of weightings is 100%.

Weighted Assessment Criteria

Assessment Criteria	Weighting
Experience and Past Performance	20
Local Benefit	30
Methodology and Program	20
Price	30

In scoring price, the following formula was used:

- $\text{Score} = 50\% + [(\text{mean} - \text{price}) / (2 \times \text{Std Dev})] \times 50\%$

This formula has been used for other tender assessments in the past and has been verified against sensitivity testing and similar assessment formulae.

Assessment of tenders was undertaken by a tender evaluation panel comprising 3 members identified as follows:

- Robert Bottger – NPARC Project Manager
- Tyler Hall – Aurecon Project Manager
- Anthony Broekhuyse – Aurecon Project Engineer

On completion of the assessment of tenders by the panel NPA Earthmoving scored highest in the Non Price Criteria followed by REM and Kalan Civil. NPA Earthmoving Yusia Pty Ltd, REM, and Gulf Civil Pty Ltd all had very similar tender prices. When non price and price criteria were combined NPA Earthmoving was identified as the highest scoring tenderer for these works.

Tender Evaluation Scores

Criteria	Wt %	Member	Kalan Civil Unit Trust (MC Group)		Gulf Civil Pty Ltd		NPA Earthmoving Yusia Pty Ltd		REM	
			Score	Wt %	Score	Wt %	Score	Wt %	Score	Wt %
Experience and Past Performance	20%	Mem. 1	4	14%	4	16%	4.5	18%	4	16%
		Mem. 2	3		4		3		2.5	
		Mem. 3	3.5		4.5		4.5		4.5	
		Agreed	3.5		4		4.5		4	
Local Benefits	30%	Mem. 1	3	17%	2.5	17%	4.5	30%	3.5	27%
		Mem. 2	3		3		5		5	
		Mem. 3	2.5		2.75		5		5	
		Agreed	2.75		2.75		5		4.5	
Methodology and Program	20%	Mem. 1	3.5	14%	2	8%	2	8%	1	4%
		Mem. 2	3.5		2.5		2		1	
		Mem. 3	3		2		2.5		1.5	
		Agreed	3.5		2		2		1	
Non-Price Total Score	70%	Score	45%		41%		56%		47%	
Price	30%	Score	2%		19%		20%		20%	
Total	100%	Score	47%		60%		76%		67%	

CRITICAL DATES

Works associated with the Northern and Central Western Queensland Rainfall and Flooding event, 21 April - 12 May 2022 event are required to be completed by June 30 2024

OTHER OPTIONS CONSIDERED

N/A.

LEGAL AND LEGISLATION CONSIDERATIONS

Nil

POLICY CONSIDERATIONS

Works were tendered through an open tender process in accordance with Council's procurement policy.

CORPORATE AND OPERATIONAL PLAN CONSIDERATIONS

N/A.



FINANCIAL AND RESOURCE CONSIDERATIONS

These works are fully claimable against the Disaster Recovery Funding Arrangement (DRFA) managed by Queensland Reconstruction Authority.

CONSULTATION

Councils Contract Engineers
NPARC project delivery staff

Title of Report: Tender Award NP1

Agenda Item: 13.3

Classification: For Decision

Author Executive Manager, Operations

Attachments Aurecon Tender Evaluation Report (Tabled)

Officers Recommendation:

That Council:

1. Authorise the CEO and EMO to finalise negotiations and award this contract to Gulf Civil Pty Ltd for a Contract Sum of **\$8,744,946.87** (ex GST) conditional on:
 - a. Further discussion be held with the Contractor to agree the terms of the Contract for wet weather delays prior to award.
 - b. Council has procured all Principal supplied items (i.e. culverts) and has a confirmed delivery date.
 - c. TMR confirming that the scope and budget variation request is approved
2. Approve an overall construction contingency of 20% be applied to the project,
 - a. The estimated contingency amount based on the Contract Sum is **\$1,748,989.37**.
 - b. This contingency will be for NPARC's purposes and not included in the Contract Sum.

PURPOSE OF REPORT

To award Northern Bypass Road – Southern Approach to Jardine Ferry works as tendered in Tender Number T002/23.

BACKGROUND AND CONTEXT

Works associated with the Northern Bypass Road – Southern Approach to Jardine Ferry works, are funded under the CYRP2 CARP program. These works incorporate the upgrade to seal standard of 11.6 km of road south of the Jardine Ferry.

Estimated costs to complete these works is expected to well exceed the Budget allocation of \$6.5M. On advice from TMR a funding restructure request letter has been submitted for the NP1 & NP 2 projects to TMR for consideration. Currently all Federally funded major infrastructure projects major are subject to a 90-day review. The outcome of this request will need to be confirmed prior to the works being awarded.

Aurecon as Council's preferred supplier for Transport Infrastructure Engineering Project Management Services has been engaged to project manage the tender and construction delivery phase of these works.

A Request for Tender was advertised to the Open Market via VendorPanel on Tuesday 4 April 2023. Tenderers were requested to provide a Lump Sum tender submission with a Schedule of Prices for

Tendering.

During the Tender Period, the following notice to tenderers and addenda were issued:

- i) Notice to Tenderers No 1. issued 19 April 2023 (clarification of seal design)
- ii) Notice to Tenderers No 2. issued 21 April 2023 (response to tenderer queries)

Tenders closed on VendorPanel at 5pm Friday 5 May 2023. Tenders were received from the following firms (in alphabetical order):

- Durack Civil Pty Ltd
- Gulf Civil Pty Ltd
- NPA Earthmoving Yusia Pty Ltd

All tenders have been assessed to confirm they meet the minimum requirements for a conforming tender.

Tenders were assessed against the following criteria, which were nominated in the Conditions of Tendering:

- i) Experience and past performance – Including skills and experience of the nominated people over the past 10 years, their prior experience and their qualification / capabilities.
- ii) Local benefits – Commitment to local benefits including
- iii) Methodology and Program – Capability of delivering the work within the time specified. Schedule, company resources and management systems including quality, environmental and safety systems.
- iv) Price – Price and rates.

The assessment was undertaken using a weighted scoring system. Each criterion was assigned a weighting based on the importance of the qualities Council considered appropriate for the project, such that the sum of weightings is 100%.

Weighted Assessment Criteria

Assessment Criteria	Weighting
Experience and Past Performance	20
Local Benefit	30
Methodology and Program	20
Price	30

In scoring price, the following formula was used:

- $\text{Score} = 50\% + [(\text{mean} - \text{price}) / (2 \times \text{Std Dev})] \times 50\%$

This formula has been used for other tender assessments in the past and has been verified against sensitivity testing and similar assessment formulae.

Assessment of tenders was undertaken by a tender evaluation panel comprising 3 members identified as follows:

- Robert Bottger – NPARC Project Manager
- Tyler Hall – Aurecon Project Manager
- Anthony Broekhuysen – Aurecon Project Engineer

On completion of the assessment of tenders by the panel NPA Earthmoving scored highest in the Non Price Criteria whilst Gulf Civil scored highest in the Price criteria. When non price and price criteria were combined Gulf Civil was identified as the highest scoring tenderer for these works.

Weighted Scores Summary

Tenderer / Weighting Criteria	Experience and Past Performance					Local Benefits					Methodology and Program					Price	Total
Weighting	20%					30%					20%					30%	100%
Score / 5	Mem. 1	Mem. 2	Mem. 3	Agreed	Weighted	Mem. 1	Mem. 2	Mem. 3	Agreed	Weighted	Mem. 1	Mem. 2	Mem. 3	Agreed	Weighted	Weighted	
Durack Civil	4	3.5	3.5	3.5	14%	2	2.5	2.5	2.5	15%	3.5	2.5	3	3	12%	15%	56%
Gulf Civil	4	3.5	3.5	3.5	14%	3.5	3	3	3	18%	4.5	4	4.5	4.5	18%	24%	74%
NPA Earthmoving	4	3	4	4	16%	5	5	5	5	30%	3	2	3	3	12%	6%	64%

CRITICAL DATES

A contract needs to be awarded in June so that works can be completed or significantly completed prior to the 23 – 24 wet season.

OTHER OPTIONS CONSIDERED

N/A.

LEGAL AND LEGISLATION CONSIDERATIONS

Nil

POLICY CONSIDERATIONS

Works were tendered through an open tender process in accordance with Council's procurement policy.

CORPORATE AND OPERATIONAL PLAN CONSIDERATIONS

Please include details of the Corporate Plan item 3.2 "We have a full-enabled freight and transport infrastructure".

FINANCIAL AND RESOURCE CONSIDERATIONS

Costs associated with these works are completely covered by CYRP2 CARP grant allocations.

CONSULTATION

N/A.

Title of Report: Planning Application Tradesman Way, Sesia – RAL (1 Lot into 2 Lots)
Agenda Item: 13.4
Classification: For Decision
Author: Acting CEO
Attachments: Attachment A - RPS Town Planning Report
Attachment B - Draft Decision Notice

Officers Recommendation:

That Council resolves to

1. Approve (subject to conditions) the Development Application lodged with Council for:
 - a. Reconfiguring a Lot (1 Lot into 2 Lots) within the Environmental Management and Conservation Zone.

PURPOSE OF REPORT

To consider and decide the Planning Application, as submitted by RPS AAP Consulting Pty Ltd (RPS) on behalf of Northern Peninsula Area Regional Council (NPARC) for a Development Permit for Reconfiguring a Lot (1 Lot into 2 Lots) located at Tradesman Way, Sesia, described as Lot 66 on SP273364.

BACKGROUND AND CONTEXT

Background

NPARC engaged RPS to assist with seeking development approval for a subdivision to create a new lot within the Environmental Management and Conservation Zone that is able to be subsequently leased to others for future development on land at Tradesman Way, Sesia and described as Lot 66 on SP273364. Both lots would be retained by NPARC as part of the Deed of Grant in Trust Sesia DOGIT).

The subject site is located immediately adjacent to the Industry Zone (Low and Medium Impact).

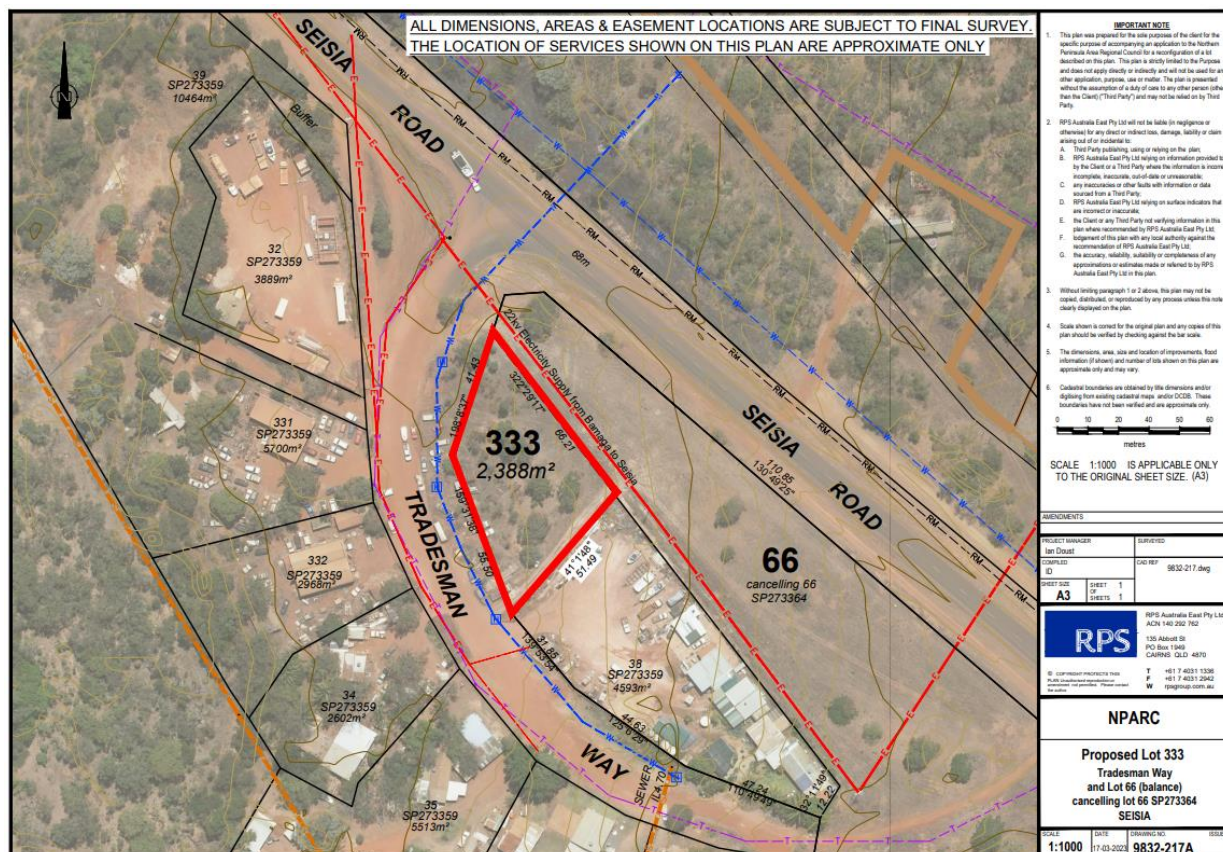
Proposal

The proposed Material Change of Use development involves:

- Reconfiguring a Lot (1 Lot into 2 Lots)

The proposal involves subdividing Lot 66 on SP273364 to create Lot 333 and the balance lot of Lot 66 for the purpose of facilitating creation of a new lot for future industrial purposes.

A plan of the proposed subdivision is below:



RPS's full report has been attached (**Attachment A**) for Council's consideration and information, as necessary.

PLANNING ASSESSMENT

There were no referral agencies.

The subject site is located in the Environmental Management and Conservation Zone, immediately adjacent to the Industry Zone (Low and Medium Impact Precincts).

The proposed development within the Environmental Management and Conservation Zone requires Impact Assessment in accordance with the Planning Scheme.

ASSESSMENT AGAINST BENCHMARKS

The application was assessed against the following Planning Scheme Codes, and the following non-conformances noted:

Environmental Management and Conservation Zone Code

- The proposed reconfiguring a lot development complies with the Assessment Benchmarks.

Natural Hazard (Bushfire) Overlay Code

- Compliance with specific benchmarks

NPA Airport Overlay Code

- Compliance with specific benchmarks

Reconfiguring a Lot Code

- Compliance with specific benchmarks

PUBLIC NOTIFICATION

Public Notification was carried out for the proposed development in accordance with the requirements of Section 53 of the *Planning Act 2016* and Section 17 of the Development Assessment Rules, public notification occurred as follows:

- The first day of the notification period was Tuesday 11 April 2023.
- The last day for submissions was Thursday 4 May 2023.

Pursuant to Section 17 and Schedule 3 of the Development Assessment Rules, the following actions were undertaken on the dates indicated:

- The issue of notices to the owners of lots adjoining the premises on 3 April 2023;
- Publication of a notice in the Cape York Weekly on 4 April 2023; and
- Erection of a public notice sign on the road frontage of the premises by 10 April 2023 until 5 May 2023.

The public notification completed as a part of the development process is compliant with the requirements of Section 53 of the *Planning Act 2016* and Section 17 of the Development Assessment Rules.

No submissions were received during the public notification period.

Nil

PROPOSED DECISION RECOMMENDATIONS

Based on the above, the recommendation is as follows:

That Council issue a Development Permit for with the inclusion of the following conditions:

SCHEDULE OF CONDITIONS

Applicable to the following Section 63 of the Planning Act 2016, approvals:

- Development Permit for:
 - Reconfiguring a Lot (1 Lot into 2 Lots)

CONDITIONS OF APPROVAL	TIMING
1 Administration <p>1.1 The applicant is responsible to carry out the approved development and comply with relevant requirements in accordance with:</p> <p>1.2 The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within relevant technical reports;</p> <p>1.3 The development must unless stated, be designed, constructed, and maintained in accordance with relevant Council policies, guidelines, and standards and with the relevant design guidelines in the Far North Queensland Regional Organisation of Councils (FNQROC) Development Manual;</p> <p>1.4 The conditions of approval, the requirements of Council's Planning Scheme and best practice engineering;</p>	At all times
2 Currency Period <p>2.1 The currency period applicable to the Reconfiguring a Lot is 4 years</p>	As per condition 114

CONDITIONS OF APPROVAL				TIMING
3 Approved Site Drawings/Plans 3.1 The development of the site is to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by any other condition of this approval:				At all times
Plan	Ref	Draw ing Issue	Date	
Proposed Lot 333 – Tradesman Way and Lot 66 (balance) cancelling Lot 66 SP273364	9832-217	A	17-3-2023	
3.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail. 3.3 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for endorsement by Council.				

NATIVE TITLE

We understand that this was addressed in the earlier process to subdivide the site.

CRITICAL DATES

N/A.

OTHER OPTIONS CONSIDERED

N/A.

LEGAL AND LEGISLATION CONSIDERATIONS

Planning Act 2016

Planning Regulations 2017

Northern Peninsula Area Regional Council Planning Scheme 2018

POLICY CONSIDERATIONS

N/A.

CORPORATE AND OPERATIONAL PLAN CONSIDERATIONS

Corporate Plan

Focus Area Three – We support and facilitate Indigenous and local employment and business opportunities.

FINANCIAL AND RESOURCE CONSIDERATIONS

Nil

CONSULTATION

- RPS AAP Consulting Pty Ltd (RPS)

STATEMENT OF REASONS

STATEMENT OF REASONS

The following information is provided in accordance with Section 63 of the *Planning Act 2016*.

Development application:	DA2023_005
Property Address:	Tradesman Way, Sesia
Property Description:	Lot 66 on SP273364
Application proposal:	Reconfiguring a Lot (1 Lot into 2 Lots)
Approved:	Council meeting
Approved on:	
Planning Scheme:	Northern Peninsula Area Regional Council Planning Scheme.

TRADESMAN WAY, SEISIA

Town Planning Report – Reconfiguring a Lot (1 Lot into 2 Lots)



9832/ID/SD/R82014
A
21 March 2023

Document status

Version	Purpose of document	Authored by	Reviewed by	Approved by	Review date
A	Planning report	S. Devaney	I. Doust	I Doust	23-3-2023

Approval for issue

Ian Doust



23 March 2023

This report was prepared by RPS within the terms of RPS' engagement with its client and in direct response to a scope of services. This report is supplied for the sole and specific purpose for use by RPS' client. The report does not account for any changes relating the subject matter of the report, or any legislative or regulatory changes that have occurred since the report was produced and that may affect the report. RPS does not accept any responsibility or liability for loss whatsoever to any third party caused by, related to or arising out of any use or reliance on the report.

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Contents

SUMMARY	1
1 INTRODUCTION	2
2 SITE DETAILS	3
2.1 Site Particulars	3
2.2 Planning Context	4
2.2.1 Zoning	5
2.3 Site Characteristics	6
2.4 Surrounding Land Uses	7
3 PROPOSAL	8
3.1 Overview	8
3.2 Excavation and/or Filling	8
3.3 Stormwater Management	8
3.4 Access	8
3.5 Servicing	8
3.6 Flood Immunity	9
4 LEGISLATIVE REQUIREMENTS	10
4.1 Assessment Manager	10
4.2 Categories of Assessment	10
4.3 Referrals	10
4.3.1 Non-Referrals – Vegetation	10
4.3.2 Non-Referrals – Waterway Barriers	10
4.3.3 Non-Referrals – Coastal Protection	10
4.4 Public Notification	10
5 STATUTORY PLANNING ASSESSMENT	11
5.1 Overview	11
5.2 State and Regional Assessment Benchmarks	11
5.2.1 State Planning Policy	11
5.2.2 Regional Plan	11
5.2.3 Development Assessment under Schedule 10 (SDAP)	13
5.3 Local Authority Assessment Benchmarks	13
6 CONCLUSION	14

Tables

Table 1: Summary	1
Table 2: Site Particulars	3
Table 3: Planning Context	4
Table 4: Site Characteristics	6
Table 5: Searches	7
Table 7: Planning Scheme Code Responses	13

Figures

Figure 1 Site Location	3
Figure 2 Site Location Extract (Northern portion)	4
Figure 3 Zoning	6

Appendices

Appendix A DA Form 1

Appendix B Certificate of Title

Appendix C Searches

Appendix D Proposal Plan

Appendix E Planning Scheme Code Responses

SUMMARY

Table 1: Summary

Details		
Site Address:	Tradesman way, Seisia	
Real Property Description:	Part of Lot 66 on SP273364	
Site Area:	2,388m2 – total lot 66.65 hectares	
Zone:	Environmental Management and Conservation	
Owner(s):	Northern Peninsula Area Regional Council	
Proposal		
Brief Description/ Purpose of Proposal	Development Permit for Reconfiguring a Lot (1 Lot into 2 Lots)	
Application Details		
Aspect of Development	Preliminary approval	Development permit
Material change of use	<input type="checkbox"/>	<input type="checkbox"/>
Building Work	<input type="checkbox"/>	<input type="checkbox"/>
Operational Work	<input type="checkbox"/>	<input type="checkbox"/>
Reconfiguration of a Lot	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Assessment Category	<input type="checkbox"/> Code	<input checked="" type="checkbox"/> Impact
Public Notification	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes: 15 BD
Superseded Planning Scheme Application	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Applicant contact person	Ian Doust Principal D: +61 7 4031 1336 E: ian.doust@rpsgroup.com.au	

1 INTRODUCTION

RPS AAP Consulting Pty Ltd (RPS) has been engaged by Northern Peninsula Area Regional Council (NPARC) to seek development approval for Reconfiguring a Lot (1 Lot into 2 Lots) over land at Tradesman Way, Seisia and described as Lot 66 on SP273364.

The intent of the proposed development is to create a new lot that is able to be subsequently leased to others for future development. Both lots will be retained by NPARC as part of the Deed of Grant in Trust (SEISIA DOGIT).

The smaller lot is intended to be leased to others for future industrial purposes. Any future development on the new lot would need to undertake a further Development application to vary the planning scheme use from Environmental Conservation and Management Zone to the future industrial use.

The subject site is comprised of an irregular shaped allotment located within the Environmental Management and Conservation Zone and immediately adjacent to both the Medium and Low Impact Precincts. The site is vacant and has been historically cleared of vegetation. Access to the subject site is provided from Tradesman Way and the site is understood to be serviced by reticulated water and is able to be serviced by electricity and telecommunications.

NPARC seeks to create a new 2,388m² lot for the purposes of future development and facilitate a long term lease over the subject site. In accordance with the *Land Titles Act 1994* and *Planning Act 2016* creation of any new lot requires a Development Permit for Reconfiguring a Lot.

In accordance with the Tables of Assessment of the NPARC Planning Scheme 2018, the application is for Reconfiguring a Lot within the Environmental Management and Conservation Zone is required to be subject to impact assessment. In assessing the application, NPARC, as Assessment Manager, can have regard to the applicable Assessment Benchmarks and other relevant planning matters.

This report provides greater detail on the nature of the proposal and provides an assessment of the proposal against the intents and code requirements of relevant statutory planning documents. Based on these assessments the proposal is recommended for approval subject to reasonable and relevant conditions.

2 SITE DETAILS

2.1 Site Particulars

The site is comprised of a single irregular shaped lot, being Lot 66 on SP2273364, which has a total area of 66.65 hectares and has frontage to Tradesman Way and Seisia Road in the northern portion of the site. The land is currently vacant. Access is provided from an unconstructed access from Tradesman Way.

Whilst the site is located within the Environmental Management and Conservation Zone, the location of the proposed development adjoins land located within both the Medium and Low Impact Industry Precincts and has been historically cleared. The subject site is centrally located in close proximity to the Seisia township and the Seisia Wharf.

Key details of the subject site are as follows:

Table 2: Site Particulars

Site Particulars	
Site Address	Tradesman Way, Seisia
Real Property Description	Part of Lot 66 on SP2273364
Site Area	66.65 hectares
Landowner(s)	Northern Peninsula Area Regional Council as trustees of the Deed of Grant in Trust (DOGIT)

The site location and its extent are shown in **Figure 1** and **Figure 2** below respectively.

Certificate/s of title confirming site ownership details are included at **Appendix A**.

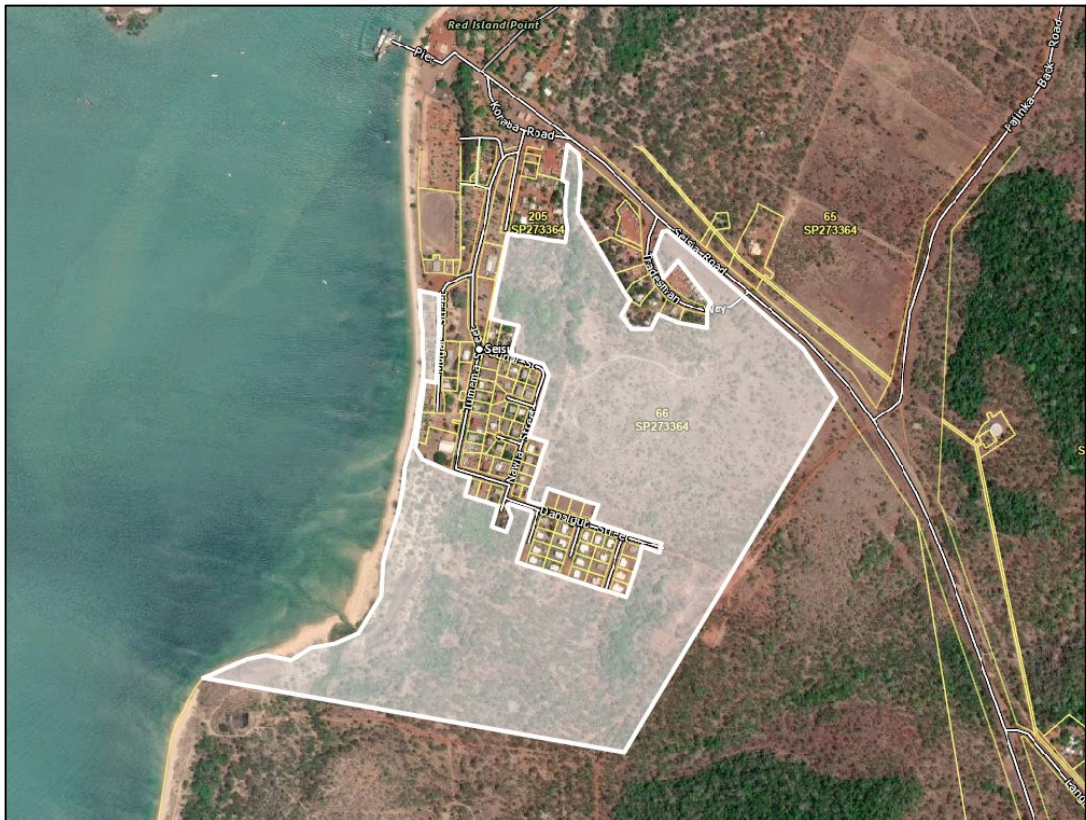


Figure 1 Site Location

Source: QLD Globe 2023



Figure 2 Site Location Extract (Northern portion)

Source: Qld Globe 2023

2.2 Planning Context

The planning context of the site includes the following:

(Note items with * apply only to the balance portion of the site)

Table 3: Planning Context

Instrument	Designation
State Planning Policy Mapping	
Economic Growth	<ul style="list-style-type: none"> • Agriculture <ul style="list-style-type: none"> - Agricultural land classification – Class A and B*
Biodiversity	<ul style="list-style-type: none"> • Biodiversity <ul style="list-style-type: none"> - MSES – Wildlife habitat (Endangered or vulnerable)* - MSES – Wildlife habitat (Special least concern animal)* - MSES – regulated vegetation (essential habitat)* - MSES – regulated vegetation (intersecting a watercourse)* • Coastal environment <ul style="list-style-type: none"> - Coastal management district*
Safety and Resilience to Hazards	<ul style="list-style-type: none"> • Natural Hazards Risk and Resilience <ul style="list-style-type: none"> - Flood hazard area – Level 1 – Queensland floodplain assessment overlay

Instrument	Designation
	<ul style="list-style-type: none"> - Flood hazard area – Local Government flood mapping area - Bushfire prone area - Erosion prone area* - Medium storm tide inundation area* - High storm tide inundation area*
Infrastructure	<ul style="list-style-type: none"> • Transport Infrastructure <ul style="list-style-type: none"> - Active transport corridor • Strategic Airports and Aviation Facilities <ul style="list-style-type: none"> - Wildlife hazard buffer zone
Development Assessment Mapping	
DA Mapping	<ul style="list-style-type: none"> • Coastal Protection * <ul style="list-style-type: none"> - Coastal management district* - Coastal area – erosion prone area* - Coastal area – medium storm tide inundation area* - Coastal area – high storm tide inundation area* • Fish habitat <ul style="list-style-type: none"> - Queensland waterways for waterway barrier works* • Native Vegetation Clearing <ul style="list-style-type: none"> - Regulated vegetation management map (Category B)*
Northern Peninsula Area Regional Council 2018 (3.1)	
Strategic framework designation	<ul style="list-style-type: none"> • Nature Conservation and Open Space
Zoning	<ul style="list-style-type: none"> • Environmental Management and Conservation
Overlays	<ul style="list-style-type: none"> • Natural Hazard (Bushfire) Overlay <ul style="list-style-type: none"> - Potential Bushfire Impact Buffer • Natural Hazard (Flood) Overlay* <ul style="list-style-type: none"> - Flood Hazard Area* • Natural Hazard (Landslide) Overlay* <ul style="list-style-type: none"> - Landslide Risk Area* • NPA Airport Overlay <ul style="list-style-type: none"> - 13 klm Wildlife Buffer Area

2.2.1 Zoning

The site is located within the Environmental Management and Conservation Zone, refer to **Figure 3**.

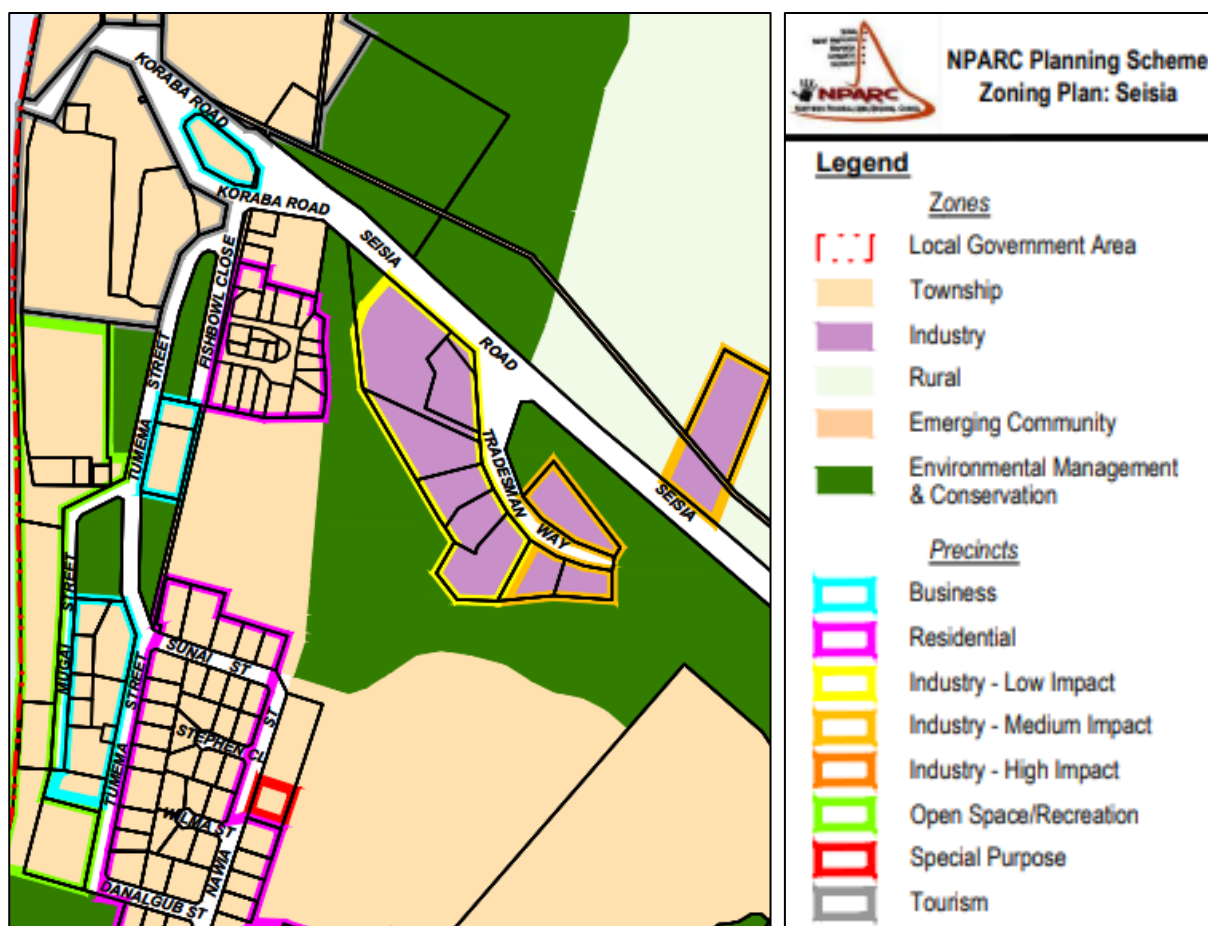


Figure 3 Zoning

Source: Northern Peninsula Area Regional Council, 2018 (v3.1)

2.3 Site Characteristics

Site inspection and searches of local and state government records indicate that key site characteristics include:

Table 4: Site Characteristics

Site Features	Details
Existing use of site	vacant
Topography	Relatively flat with minor undulations
Vegetation	Historically cleared, minimal remnant vegetation
Road Frontages and Length	Tradesman Way – approximately 95 metres
Services	Reticulated water, capacity to be serviced by electricity and telecommunications
Waterways	Nil

Table 5: Searches

2.4 Surrounding Land Uses

Immediately surrounding land uses comprise the following.

Table 5: Surrounding Uses

Direction	Commentary
North	Seisia Road and Rural land uses
East	Environmental Management and Conservation Zone
South	Medium and Low Impact Industry
West	Tradesman Way and Low Impact Industry

3 PROPOSAL

3.1 Overview

RPS has been engaged by Northern Peninsula Area Regional Council to seek development approval to subdivide Lot 66 on SP273364 to create one (1) additional lot (Proposed Lot 3333) and balance area (Proposed Lot 66).

The intent of the proposed development is to create a new lot that is able to be subsequently leased to others for future development. Both lots will be retained by NPARC as part of the Deed of Grant in Trust (SEISIA DOGIT).

The smaller lot is intended to be leased to others for future industrial purposes. Any future development on the new lot would need to undertake a further Development application to vary the planning scheme use from Environmental Conservation and Management Zone to the future industrial use.

The application seeks to create Lot 3333 over part of Lot 66, cleared land within the northern portion of the site adjacent to land located within the Medium and Low Impact Industry Precincts of the Industry Zone. The proposed lease involves creating :

- Proposed Lot 3333, with an approximate area of 2,388m²; and
- Proposed Lot 66 – balance DOGIT lot.

Refer to **Appendix D Proposal Plan 9832-127A**.

Both lots would be held by NPARC as Trustee of the DOGIT. Upon registration of the new title, Proposed Lot 3333 would be able to be leased to a third party for proposed future development. Proposed future land use would likely require a Development Permit for Material Change of Use based on the prospective use of the land.

Detail of the proposed development is discussed further below.

3.2 Excavation and/or Filling

No operational works are proposed as part of this application.

3.3 Stormwater Management

It is anticipated that stormwater will continue to be lawfully discharged as per existing arrangements. The application relates solely to the proposed Reconfiguring a Lot, any future development of the proposed lot, and/or operational works would be required to address stormwater drainage.

3.4 Access

The subject site would be solely accessed from Tradesman Way and would not have direct access to Seisia Road. The proposal would require provision of a crossover.

3.5 Servicing

Preliminary investigation has determined that the major electricity infrastructure traverses the northern portion of Lot 66 on SP273364. The new lot boundary has been sufficiently setback from the electricity infrastructure.

The subject site may be serviced by Council's reticulated water supply network, electricity supply and telecommunications.

Future applications will need to deal with the connection to existing sewerage infrastructure.

3.6 Flood Immunity

Whilst it is noted that Lot 66 on SP273364 is mapped as being located within the Flood Hazard Area, the portion of the site subject of the proposed development is located outside the mapped Flood Hazard Area. Therefore, no further consideration of this overlay is required.

4 LEGISLATIVE REQUIREMENTS

4.1 Assessment Manager

In accordance with Schedule 8 of the *Planning Regulation 2017*, the assessment manager for this application is Northern Peninsula Area Regional Council.

4.2 Categories of Assessment

The table below summarises the categorising instruments and categories of assessment applicable to this application.

Table 6: Categories of Assessment

Aspect of development	Categorising instrument	Category of assessment
Reconfiguring a Lot	Northern Peninsula Area Regional Council 2018 (version 3.1) Table 5.6 Reconfiguring a Lot – Environmental Management and Conservation Zone	Impact Assessable

4.3 Referrals

Schedule 10 of the *Planning Regulation 2017* identifies the matters that the assessment manager and/or referral agency assessment must have regard to. In accordance with Schedule 10 of the *Planning Regulation 2017*, the proposed development does not trigger referral.

4.3.1 Non-Referrals – Vegetation

Although the subject site is mapped as containing Regulated Vegetation (Category B), the proposed development does not trigger clearing of native vegetation on the grounds that no clearing works are proposed by this application, and the application does not create any further accepted work other than what already exists by way of the Exempt Clearing Works. Of note, most of the area subject of the application has been historically cleared for development.

4.3.2 Non-Referrals – Waterway Barriers

Whilst the subject site does contain waterways deemed moderate and high for waterway barrier works, the proposed development is sufficiently located away from these waterways and such the existing waterways are not affected by the proposal.

4.3.3 Non-Referrals – Coastal Protection

Whilst the State mapping indicates that the subject site is partially located within the Coastal Management District and is further subject to an erosion prone area and both medium and high storm tide inundation areas, the proposed development for Reconfiguring a Lot (Proposed Lot 3333) is sufficiently setback from the erosion prone area.

4.4 Public Notification

This application requires public notification as it is subject to impact assessment.

5 STATUTORY PLANNING ASSESSMENT

5.1 Overview

As the application is subject to Impact Assessment, pursuant to section 45(5) of the *Planning Act 2016*, the assessment must only be carried out against the assessment benchmarks identified in the Northern Peninsula Area Regional Council Planning Scheme 2018 (version 3.1) and the matters prescribed by Regulation in Schedule 10.

5.2 State and Regional Assessment Benchmarks

5.2.1 State Planning Policy

Section 26(2)(a)(ii) of the *Planning Regulation 2017* requires the assessment manager to assess the application against the assessment benchmarks stated in the State Planning Policy, Part E, to the extent Part E of the State Planning Policy is not identified as being appropriately integrated into planning scheme.

It is understood that the minister has identified that the State Planning Policy has been appropriately integrated into Northern Peninsula Area Regional Council Planning Scheme 2018 (version 3.1) and consequently no further assessment is required in this instance.

5.2.2 Regional Plan

The *Planning Regulation 2017* at section 26(2)(a)(i) requires the assessment manager to assess the application against the assessment benchmarks stated in the regional plan, to the extent the Regional Plan is not identified as being appropriately integrated into the planning scheme.

The Minister has identified that the Northern Peninsula Area Regional Council Planning Scheme 2018 (version 3.1), specifically the strategic framework, appropriately advances the Cape York Regional Plan 2014, as it applies in the planning scheme area.

The purpose of the Cape York Regional Plan is to enhance the quality of life throughout the region by facilitating opportunities for appropriate economic development while recognising the need to protect Cape York's regionally important environmental areas.

The plan achieves this purpose through a combination of:

- regional policies
- regional land use categories
- regional interest mapping
- supporting information about other matters relevant to land use planning in the region.

5.2.2.1 Regional Policy 1

Provide for economic opportunities and appropriate development by facilitating opportunities for land uses that contribute to diverse economic and employment opportunities in the region.

The proposed development fully complies with Policy 1 in that it will generate economic opportunities in the area by facilitating creation of a new lot for future development and future employment and its associated economic benefits.

5.2.2.2 Regional Policy 2

Safeguard areas of significant biological diversity and ecological function (Map 1) by protecting the:

- *integrity of the Steve Irwin Wildlife Reserve from incompatible activities*
- *ecological integrity of Strategic Environmental Areas from incompatible development.*

Policy 2 is not applicable as the development does not affect either area.

5.2.2.3 Regional Policy 3

Planning schemes provide for potential recreation and commercial development opportunities that complement and contribute to the community value of national parks (Map 1).

Policy 2 is not applicable as the development does not affect either area.

The site is neither a Strategic Environmental Area nor a National Park.

5.2.2.4 Regional Policy 4

Protect Priority Agricultural Land Uses within Priority Agricultural Areas.

Not Applicable - The site is not in a Priority Agricultural Area.

5.2.2.5 Regional Policy 5

Maximise opportunities for co-existence of resource and agricultural land uses in Priority Agricultural Areas

Not Applicable - The site is not in a Priority Agricultural Area.

5.2.2.6 Regional Policy 6

Safeguard the areas required for the growth of towns through establishment of Priority Living Areas (Maps 3 to 15, Schedule 2).

Not Applicable – The site is not in a *Priority Living Areas* for NPARC.

5.2.2.7 Regional Policy 7

Provide for resource activities to locate within a Priority Living Area only where it meets the communities' expectations as determined by the relevant local government.

Not Applicable - The development does not provide resource activities.

5.2.2.8 Regional Land Use Categories

The regional plan allows for the allocation of land in the region into the following regional land use categories:

- *Strategic Environmental Areas (SEAs) - SEAs are areas where high ecological values may occur due to the collocation of multiple biodiversity features in conjunction with the landscape's topographical and hydrological features. In addition, SEAs can be areas that are recognised for specific Indigenous cultural heritage values of regional significance.*
- *National Parks.*

The site is neither a Strategic Environmental Area nor a National Park.

5.2.2.9 Regional Interest Mapping

Three areas of regional interest, for the purposes of the RPI Act, are identified in the Cape York region:

- SEAs - Strategic Environmental Areas
- PAAs - Priority Agricultural Areas
- PLAs - Priority Living Areas

The site is not in a Strategic Environmental Area.

The site is not in a Priority Agricultural Areas

The site is not in a Priority Living Area.

5.2.3 Development Assessment under Schedule 10 (SDAP)

As there are no referral triggers for the proposed development, no State Development Assessment Provisions (SDAP) apply to the proposal.

5.3 Local Authority Assessment Benchmarks

This application is to be assessed against the Northern Peninsula Area Regional Council Planning Scheme 2018 (version 3.1). The assessment benchmarks applicable under the Planning Scheme are identified below.

Table 76: Planning Scheme Code Responses

Planning Scheme Codes	Applicability	Comment
Zone code		
Environmental Management and Conservation Zone Code	Applies	Complies with relevant Assessment Benchmarks
Overlay Codes		
Biodiversity Overlay Code	Not applicable	Whilst Lot 66 on SP273364 is subject to MSES – Wildlife habitat mapping, Proposed Lot 3333 is not located within an area subject of MSES and is sufficient setback from wildlife habitat areas.
Natural Hazard (Bushfire) Overlay Code	Applies	Complies with relevant Assessment Benchmarks.
Natural Hazard (Flood) Overlay Code	Not applicable	Whilst Lot 66 on SP273364 is subject to flood hazard overlay mapping, Proposed Lot 333 is not located within the flood hazard area.
Natural Hazard (Landslide) Overlay Code	Not applicable	Whilst Lot 66 on SP273364 is subject to landslide risk overlay mapping, Proposed Lot 333 is not located within the landslide risk area.
NPA Airport Overlay Code	Applies	Complies with relevant Assessment Benchmarks.
Reconfiguring a Lot Code	Applies	Complies with relevant Assessment Benchmarks.

6 CONCLUSION

RPS AAP Consulting Pty Ltd has been engaged by Northern Peninsula Area Regional Council (NPARC) to seek a Development Permit for Reconfiguring a Lot (1 Lot into 2 Lots) over land located at Tradesman Way, Seisia and described as Lot 66 on SP276634.

The intent of the proposed development is to create a new lot that is able to be subsequently leased to others for future development. Both lots will be retained by NPARC as part of the Deed of Grant in Trust (SEISIA DOGIT).

The smaller lot is intended to be leased to others for future industrial purposes. Any future development on the new lot would need to undertake a further Development application to vary the planning scheme use from Environmental Conservation and Management Zone to the future industrial use.

The subject site is comprised of an irregular shaped allotment located within the Environmental Management and Conservation Zone and immediately adjacent to the Medium and Low Impact Precinct of the Industry Zone. The site is vacant and has been historically cleared of vegetation. Access to the subject site is provided from Tradesman Way and the site is understood to be serviced by reticulated water and sufficient capacity exists within the electricity and telecommunications networks.

In accordance with the Tables of Assessment of the Northern Peninsula Area Regional Council Planning Scheme 2018 (version 3.1), the application is subject to impact assessment and is required to be assessed against Planning Assessment Benchmarks contained within the Planning Scheme.

The assessment contained in this report demonstrates that the proposed development is able to satisfy the requirements of the Assessment Benchmarks. Based on this assessment the proposal is submitted to Council and recommended for approval subject to reasonable and relevant conditions.

Appendix A

DA Form 1

DA Form 1 – Development application details

Approved form (version 1.3 effective 28 September 2020) made under section 282 of the Planning Act 2016.

This form **must** be used to make a development application **involving code assessment or impact assessment**, except when applying for development involving only building work.

For a development application involving **building work only**, use *DA Form 2 – Building work details*.

For a development application involving **building work associated with any other type of assessable development (i.e. material change of use, operational work or reconfiguring a lot)**, use this form (*DA Form 1*) and parts 4 to 6 of *DA Form 2 – Building work details*.

Unless stated otherwise, all parts of this form **must** be completed in full and all required supporting information **must** accompany the development application.

One or more additional pages may be attached as a schedule to this development application if there is insufficient space on the form to include all the necessary information.

This form and any other form relevant to the development application must be used to make a development application relating to strategic port land and Brisbane core port land under the *Transport Infrastructure Act 1994*, and airport land under the *Airport Assets (Restructuring and Disposal) Act 2008*. For the purpose of assessing a development application relating to strategic port land and Brisbane core port land, any reference to a planning scheme is taken to mean a land use plan for the strategic port land, Brisbane port land use plan for Brisbane core port land, or a land use plan for airport land.

Note: All terms used in this form have the meaning given under the Planning Act 2016, the Planning Regulation 2017, or the Development Assessment Rules (DA Rules).

PART 1 – APPLICANT DETAILS

1) Applicant details	
Applicant name(s) (individual or company full name)	Northern Peninsula Area Council c/- RPS AAP Consulting Pty Ltd
Contact name (only applicable for companies)	Ian Doust - RPS
Postal address (P.O. Box or street address)	PO Box 1949
Suburb	Cairns
State	QLD
Postcode	4870
Country	Australia
Contact number	(07) 4031 1336
Email address (non-mandatory)	ian.doust@rpsgroup.com.au ; stacey.devaney@rpsgroup.com.au
Mobile number (non-mandatory)	
Fax number (non-mandatory)	
Applicant's reference number(s) (if applicable)	9832 Tradesmans Way ROL

2) Owner's consent	
2.1) Is written consent of the owner required for this development application?	
<input type="checkbox"/> Yes – the written consent of the owner(s) is attached to this development application	
<input checked="" type="checkbox"/> No – proceed to 3)	

PART 2 – LOCATION DETAILS

3) Location of the premises (complete 3.1) or 3.2), and 3.3) as applicable)

Note: Provide details below and attach a site plan for any or all premises part of the development application. For further information, see [DA Forms Guide: Relevant plans](#).

3.1) Street address and lot on plan

- ☒ Street address **AND** lot on plan (all lots must be listed), **or**
☐ Street address **AND** lot on plan for an adjoining or adjacent property of the premises (appropriate for development in water but adjoining or adjacent to land e.g. jetty, pontoon. All lots must be listed).

a)	Unit No.	Street No.	Street Name and Type	Suburb
			Tradesman Way	Seisia
	Postcode	Lot No.	Plan Type and Number (e.g. RP, SP)	Local Government Area(s)
	4876	66	SP273364	NPARC
b)	Unit No.	Street No.	Street Name and Type	Suburb
	Postcode	Lot No.	Plan Type and Number (e.g. RP, SP)	Local Government Area(s)

3.2) Coordinates of premises (appropriate for development in remote areas, over part of a lot or in water not adjoining or adjacent to land e.g. channel dredging in Moreton Bay)

Note: Place each set of coordinates in a separate row.

- ☐ Coordinates of premises by longitude and latitude

Longitude(s)	Latitude(s)	Datum	Local Government Area(s) (if applicable)
		<input type="checkbox"/> WGS84 <input type="checkbox"/> GDA94 <input type="checkbox"/> Other:	

- ☐ Coordinates of premises by easting and northing

Easting(s)	Northing(s)	Zone Ref.	Datum	Local Government Area(s) (if applicable)
		<input type="checkbox"/> 54 <input type="checkbox"/> 55 <input type="checkbox"/> 56	<input type="checkbox"/> WGS84 <input type="checkbox"/> GDA94 <input type="checkbox"/> Other:	

3.3) Additional premises

- ☐ Additional premises are relevant to this development application and the details of these premises have been attached in a schedule to this development application
☒ Not required

4) Identify any of the following that apply to the premises and provide any relevant details

- ☐ In or adjacent to a water body or watercourse or in or above an aquifer

Name of water body, watercourse or aquifer:

- ☐ On strategic port land under the *Transport Infrastructure Act 1994*

Lot on plan description of strategic port land:

Name of port authority for the lot:

- ☐ In a tidal area

Name of local government for the tidal area (if applicable):

Name of port authority for tidal area (if applicable):

- ☐ On airport land under the *Airport Assets (Restructuring and Disposal) Act 2008*

Name of airport:

<input type="checkbox"/> Listed on the Environmental Management Register (EMR) under the <i>Environmental Protection Act 1994</i>
EMR site identification: <input type="text"/>
<input type="checkbox"/> Listed on the Contaminated Land Register (CLR) under the <i>Environmental Protection Act 1994</i>
CLR site identification: <input type="text"/>

5) Are there any existing easements over the premises?

Note: Easement uses vary throughout Queensland and are to be identified correctly and accurately. For further information on easements and how they may affect the proposed development, see [DA Forms Guide](#).

- ☐ Yes – All easement locations, types and dimensions are included in plans submitted with this development application
- ☒ No

PART 3 – DEVELOPMENT DETAILS

Section 1 – Aspects of development

6.1) Provide details about the first development aspect

a) What is the type of development? *(tick only one box)*

- ☐ Material change of use ☒ Reconfiguring a lot ☐ Operational work ☐ Building work

b) What is the approval type? *(tick only one box)*

- ☒ Development permit ☐ Preliminary approval ☐ Preliminary approval that includes a variation approval

c) What is the level of assessment?

- ☐ Code assessment ☒ Impact assessment *(requires public notification)*

d) Provide a brief description of the proposal *(e.g. 6 unit apartment building defined as multi-unit dwelling, reconfiguration of 1 lot into 3 lots):*

Reconfiguring a lot (1 Lot into 2 Lots)

e) Relevant plans

Note: *Relevant plans are required to be submitted for all aspects of this development application. For further information, see [DA Forms guide: Relevant plans](#).*

- ☒ Relevant plans of the proposed development are attached to the development application

6.2) Provide details about the second development aspect

a) What is the type of development? *(tick only one box)*

- ☐ Material change of use ☐ Reconfiguring a lot ☐ Operational work ☐ Building work

b) What is the approval type? *(tick only one box)*

- ☐ Development permit ☐ Preliminary approval ☐ Preliminary approval that includes a variation approval

c) What is the level of assessment?

- ☐ Code assessment ☐ Impact assessment *(requires public notification)*

d) Provide a brief description of the proposal *(e.g. 6 unit apartment building defined as multi-unit dwelling, reconfiguration of 1 lot into 3 lots):*

e) Relevant plans

Note: *Relevant plans are required to be submitted for all aspects of this development application. For further information, see [DA Forms Guide: Relevant plans](#).*

- ☐ Relevant plans of the proposed development are attached to the development application

6.3) Additional aspects of development

☐ Additional aspects of development are relevant to this development application and the details for these aspects that would be required under Part 3 Section 1 of this form have been attached to this development application

- ☒ Not required

Section 2 – Further development details

7) Does the proposed development application involve any of the following?	
Material change of use	<input type="checkbox"/> Yes – complete division 1 if assessable against a local planning instrument
Reconfiguring a lot	<input checked="" type="checkbox"/> Yes – complete division 2
Operational work	<input type="checkbox"/> Yes – complete division 3
Building work	<input type="checkbox"/> Yes – complete DA Form 2 – Building work details

Division 1 – Material change of use

Note: This division is only required to be completed if any part of the development application involves a material change of use assessable against a local planning instrument.

8.1) Describe the proposed material change of use			
Provide a general description of the proposed use	Provide the planning scheme definition (include each definition in a new row)	Number of dwelling units (if applicable)	Gross floor area (m ²) (if applicable)
8.2) Does the proposed use involve the use of existing buildings on the premises?			
<input type="checkbox"/> Yes			
<input type="checkbox"/> No			

Division 2 – Reconfiguring a lot

Note: This division is only required to be completed if any part of the development application involves reconfiguring a lot.

9.1) What is the total number of existing lots making up the premises?	
1	
9.2) What is the nature of the lot reconfiguration? (tick all applicable boxes)	
<input checked="" type="checkbox"/> Subdivision (complete 10))	<input type="checkbox"/> Dividing land into parts by agreement (complete 11))
<input type="checkbox"/> Boundary realignment (complete 12))	<input type="checkbox"/> Creating or changing an easement giving access to a lot from a constructed road (complete 13))

10) Subdivision				
10.1) For this development, how many lots are being created and what is the intended use of those lots:				
Intended use of lots created	Residential	Commercial	Industrial	Other, please specify:
Number of lots created				2 – Environmental Management and Conservation
10.2) Will the subdivision be staged?				
<input type="checkbox"/> Yes – provide additional details below				
<input checked="" type="checkbox"/> No				
How many stages will the works include?				
What stage(s) will this development application apply to?				

11) Dividing land into parts by agreement – how many parts are being created and what is the intended use of the parts?				
Intended use of parts created	Residential	Commercial	Industrial	Other, please specify:
Number of parts created				

12) Boundary realignment			
12.1) What are the current and proposed areas for each lot comprising the premises?			
Current lot		Proposed lot	
Lot on plan description	Area (m ²)	Lot on plan description	Area (m ²)
12.2) What is the reason for the boundary realignment?			

13) What are the dimensions and nature of any existing easements being changed and/or any proposed easement? (attach schedule if there are more than two easements)				
Existing or proposed?	Width (m)	Length (m)	Purpose of the easement? (e.g. pedestrian access)	Identify the land/lot(s) benefitted by the easement

Division 3 – Operational work

Note: This division is only required to be completed if any part of the development application involves operational work.

14.1) What is the nature of the operational work?	
<input type="checkbox"/> Road work <input type="checkbox"/> Drainage work <input type="checkbox"/> Landscaping <input type="checkbox"/> Other – please specify:	<input type="checkbox"/> Stormwater <input type="checkbox"/> Earthworks <input type="checkbox"/> Signage <input type="checkbox"/> Water infrastructure <input type="checkbox"/> Sewage infrastructure <input type="checkbox"/> Clearing vegetation
14.2) Is the operational work necessary to facilitate the creation of new lots? (e.g. subdivision)	
<input type="checkbox"/> Yes – specify number of new lots:	
<input type="checkbox"/> No	
14.3) What is the monetary value of the proposed operational work? (include GST, materials and labour)	
\$	

PART 4 – ASSESSMENT MANAGER DETAILS

15) Identify the assessment manager(s) who will be assessing this development application
Northern Peninsula Area Regional Council
16) Has the local government agreed to apply a superseded planning scheme for this development application?
<input type="checkbox"/> Yes – a copy of the decision notice is attached to this development application <input type="checkbox"/> The local government is taken to have agreed to the superseded planning scheme request – relevant documents attached <input checked="" type="checkbox"/> No

PART 5 – REFERRAL DETAILS

17) Does this development application include any aspects that have any referral requirements?

Note: A development application will require referral if prescribed by the Planning Regulation 2017.

☒ No, there are no referral requirements relevant to any development aspects identified in this development application – proceed to Part 6

Matters requiring referral to the **Chief Executive of the Planning Act 2016:**

- ☐ Clearing native vegetation
- ☐ Contaminated land (*unexploded ordnance*)
- ☐ Environmentally relevant activities (ERA) (*only if the ERA has not been devolved to a local government*)
- ☐ Fisheries – aquaculture
- ☐ Fisheries – declared fish habitat area
- ☐ Fisheries – marine plants
- ☐ Fisheries – waterway barrier works
- ☐ Hazardous chemical facilities
- ☐ Heritage places – Queensland heritage place (*on or near a Queensland heritage place*)
- ☐ Infrastructure-related referrals – designated premises
- ☐ Infrastructure-related referrals – state transport infrastructure
- ☐ Infrastructure-related referrals – State transport corridor and future State transport corridor
- ☐ Infrastructure-related referrals – State-controlled transport tunnels and future state-controlled transport tunnels
- ☐ Infrastructure-related referrals – near a state-controlled road intersection
- ☐ Koala habitat in SEQ region – interfering with koala habitat in koala habitat areas outside koala priority areas
- ☐ Koala habitat in SEQ region – key resource areas
- ☐ Ports – Brisbane core port land – near a State transport corridor or future State transport corridor
- ☐ Ports – Brisbane core port land – environmentally relevant activity (ERA)
- ☐ Ports – Brisbane core port land – tidal works or work in a coastal management district
- ☐ Ports – Brisbane core port land – hazardous chemical facility
- ☐ Ports – Brisbane core port land – taking or interfering with water
- ☐ Ports – Brisbane core port land – referable dams
- ☐ Ports – Brisbane core port land – fisheries
- ☐ Ports – Land within Port of Brisbane's port limits (*below high-water mark*)
- ☐ SEQ development area
- ☐ SEQ regional landscape and rural production area or SEQ rural living area – tourist activity or sport and recreation activity
- ☐ SEQ regional landscape and rural production area or SEQ rural living area – community activity
- ☐ SEQ regional landscape and rural production area or SEQ rural living area – indoor recreation
- ☐ SEQ regional landscape and rural production area or SEQ rural living area – urban activity
- ☐ SEQ regional landscape and rural production area or SEQ rural living area – combined use
- ☐ Tidal works or works in a coastal management district
- ☐ Reconfiguring a lot in a coastal management district or for a canal
- ☐ Erosion prone area in a coastal management district
- ☐ Urban design
- ☐ Water-related development – taking or interfering with water
- ☐ Water-related development – removing quarry material (*from a watercourse or lake*)
- ☐ Water-related development – referable dams
- ☐ Water-related development – levees (*category 3 levees only*)
- ☐ Wetland protection area

Matters requiring referral to the **local government:**

- ☐ Airport land
- ☐ Environmentally relevant activities (ERA) (*only if the ERA has been devolved to local government*)

<input type="checkbox"/> Heritage places – Local heritage places
Matters requiring referral to the Chief Executive of the distribution entity or transmission entity:
<input type="checkbox"/> Infrastructure-related referrals – Electricity infrastructure
Matters requiring referral to:
<ul style="list-style-type: none"> • The Chief Executive of the holder of the licence, if not an individual • The holder of the licence, if the holder of the licence is an individual
<input type="checkbox"/> Infrastructure-related referrals – Oil and gas infrastructure
Matters requiring referral to the Brisbane City Council:
<input type="checkbox"/> Ports – Brisbane core port land
Matters requiring referral to the Minister responsible for administering the <i>Transport Infrastructure Act 1994</i>:
<input type="checkbox"/> Ports – Brisbane core port land <i>(where inconsistent with the Brisbane port LUP for transport reasons)</i>
<input type="checkbox"/> Ports – Strategic port land
Matters requiring referral to the relevant port operator , if applicant is not port operator:
<input type="checkbox"/> Ports – Land within Port of Brisbane's port limits <i>(below high-water mark)</i>
Matters requiring referral to the Chief Executive of the relevant port authority:
<input type="checkbox"/> Ports – Land within limits of another port <i>(below high-water mark)</i>
Matters requiring referral to the Gold Coast Waterways Authority:
<input type="checkbox"/> Tidal works or work in a coastal management district <i>(in Gold Coast waters)</i>
Matters requiring referral to the Queensland Fire and Emergency Service:
<input type="checkbox"/> Tidal works or work in a coastal management district <i>(involving a marina (more than six vessel berths))</i>

18) Has any referral agency provided a referral response for this development application?		
<input type="checkbox"/> Yes – referral response(s) received and listed below are attached to this development application		
<input checked="" type="checkbox"/> No		
Referral requirement	Referral agency	Date of referral response
Identify and describe any changes made to the proposed development application that was the subject of the referral response and this development application, or include details in a schedule to this development application <i>(if applicable)</i> .		

PART 6 – INFORMATION REQUEST

19) Information request under Part 3 of the DA Rules
<input checked="" type="checkbox"/> I agree to receive an information request if determined necessary for this development application
<input type="checkbox"/> I do not agree to accept an information request for this development application
Note: By not agreeing to accept an information request I, the applicant, acknowledge: <ul style="list-style-type: none"> • that this development application will be assessed and decided based on the information provided when making this development application and the assessment manager and any referral agencies relevant to the development application are not obligated under the DA Rules to accept any additional information provided by the applicant for the development application unless agreed to by the relevant parties • Part 3 of the DA Rules will still apply if the application is an application listed under section 11.3 of the DA Rules. Further advice about information requests is contained in the DA Forms Guide .

PART 7 – FURTHER DETAILS

20) Are there any associated development applications or current approvals? (e.g. a preliminary approval)

- ☐ Yes – provide details below or include details in a schedule to this development application
☒ No

List of approval/development application references	Reference number	Date	Assessment manager
<input type="checkbox"/> Approval <input type="checkbox"/> Development application			
<input type="checkbox"/> Approval <input type="checkbox"/> Development application			

21) Has the portable long service leave levy been paid? (only applicable to development applications involving building work or operational work)

- ☐ Yes – a copy of the receipted QLeave form is attached to this development application
☐ No – I, the applicant will provide evidence that the portable long service leave levy has been paid before the assessment manager decides the development application. I acknowledge that the assessment manager may give a development approval only if I provide evidence that the portable long service leave levy has been paid
☒ Not applicable (e.g. building and construction work is less than \$150,000 excluding GST)

Amount paid	Date paid (dd/mm/yy)	QLeave levy number (A, B or E)
\$		

22) Is this development application in response to a show cause notice or required as a result of an enforcement notice?

- ☐ Yes – show cause or enforcement notice is attached
☒ No

23) Further legislative requirements

Environmentally relevant activities

23.1) Is this development application also taken to be an application for an environmental authority for an **Environmentally Relevant Activity (ERA)** under section 115 of the *Environmental Protection Act 1994*?

- ☐ Yes – the required attachment (form ESR/2015/1791) for an application for an environmental authority accompanies this development application, and details are provided in the table below
☒ No

Note: Application for an environmental authority can be found by searching "ESR/2015/1791" as a search term at www.qld.gov.au. An ERA requires an environmental authority to operate. See www.business.qld.gov.au for further information.

Proposed ERA number:		Proposed ERA threshold:	
Proposed ERA name:			

- ☐ Multiple ERAs are applicable to this development application and the details have been attached in a schedule to this development application.

Hazardous chemical facilities

23.2) Is this development application for a **hazardous chemical facility**?

- ☐ Yes – Form 69: Notification of a facility exceeding 10% of schedule 15 threshold is attached to this development application
☒ No

Note: See www.business.qld.gov.au for further information about hazardous chemical notifications.

Clearing native vegetation

23.3) Does this development application involve **clearing native vegetation** that requires written confirmation that the chief executive of the *Vegetation Management Act 1999* is satisfied the clearing is for a relevant purpose under section 22A of the *Vegetation Management Act 1999*?

☐ Yes – this development application includes written confirmation from the chief executive of the *Vegetation Management Act 1999* (s22A determination)

☒ No

Note: 1. Where a development application for operational work or material change of use requires a s22A determination and this is not included, the development application is prohibited development.
2. See <https://www.qld.gov.au/environment/land/vegetation/applying> for further information on how to obtain a s22A determination.

Environmental offsets

23.4) Is this development application taken to be a prescribed activity that may have a significant residual impact on a **prescribed environmental matter** under the *Environmental Offsets Act 2014*?

☐ Yes – I acknowledge that an environmental offset must be provided for any prescribed activity assessed as having a significant residual impact on a prescribed environmental matter

☒ No

Note: The environmental offset section of the Queensland Government's website can be accessed at www.qld.gov.au for further information on environmental offsets.

Koala habitat in SEQ Region

23.5) Does this development application involve a material change of use, reconfiguring a lot or operational work which is assessable development under Schedule 10, Part 10 of the Planning Regulation 2017?

☐ Yes – the development application involves premises in the koala habitat area in the koala priority area

☐ Yes – the development application involves premises in the koala habitat area outside the koala priority area

☒ No

Note: If a koala habitat area determination has been obtained for this premises and is current over the land, it should be provided as part of this development application. See koala habitat area guidance materials at www.des.qld.gov.au for further information.

Water resources

23.6) Does this development application involve **taking or interfering with underground water through an artesian or subartesian bore, taking or interfering with water in a watercourse, lake or spring, or taking overland flow water under the Water Act 2000?**

☐ Yes – the relevant template is completed and attached to this development application and I acknowledge that a relevant authorisation or licence under the *Water Act 2000* may be required prior to commencing development

☒ No

Note: Contact the Department of Natural Resources, Mines and Energy at www.dnrme.qld.gov.au for further information.

DA templates are available from <https://planning.dsdmip.qld.gov.au/>. If the development application involves:

- Taking or interfering with underground water through an artesian or subartesian bore: complete DA Form 1 Template 1
- Taking or interfering with water in a watercourse, lake or spring: complete DA Form 1 Template 2
- Taking overland flow water: complete DA Form 1 Template 3.

Waterway barrier works

23.7) Does this application involve **waterway barrier works?**

☐ Yes – the relevant template is completed and attached to this development application

☒ No

DA templates are available from <https://planning.dsdmip.qld.gov.au/>. For a development application involving waterway barrier works, complete DA Form 1 Template 4.

Marine activities

23.8) Does this development application involve **aquaculture, works within a declared fish habitat area or removal, disturbance or destruction of marine plants?**

☐ Yes – an associated resource allocation authority is attached to this development application, if required under the *Fisheries Act 1994*

☒ No

Note: See guidance materials at www.daf.qld.gov.au for further information.

Quarry materials from a watercourse or lake

23.9) Does this development application involve the **removal of quarry materials from a watercourse or lake** under the *Water Act 2000*?

- ☐ Yes – I acknowledge that a quarry material allocation notice must be obtained prior to commencing development
☒ No

Note: Contact the Department of Natural Resources, Mines and Energy at www.dnrme.qld.gov.au and www.business.qld.gov.au for further information.

Quarry materials from land under tidal waters

23.10) Does this development application involve the **removal of quarry materials from land under tidal water** under the *Coastal Protection and Management Act 1995*?

- ☐ Yes – I acknowledge that a quarry material allocation notice must be obtained prior to commencing development
☒ No

Note: Contact the Department of Environment and Science at www.des.qld.gov.au for further information.

Referable dams

23.11) Does this development application involve a **referable dam** required to be failure impact assessed under section 343 of the *Water Supply (Safety and Reliability) Act 2008* (the Water Supply Act)?

- ☐ Yes – the 'Notice Accepting a Failure Impact Assessment' from the chief executive administering the Water Supply Act is attached to this development application
☒ No

Note: See guidance materials at www.dnrme.qld.gov.au for further information.

Tidal work or development within a coastal management district

23.12) Does this development application involve **tidal work or development in a coastal management district**?

- ☐ Yes – the following is included with this development application:
- ☐ Evidence the proposal meets the code for assessable development that is prescribed tidal work (*only required if application involves prescribed tidal work*)
 - ☐ A certificate of title
- ☒ No

Note: See guidance materials at www.des.qld.gov.au for further information.

Queensland and local heritage places

23.13) Does this development application propose development on or adjoining a place entered in the **Queensland heritage register** or on a place entered in a local government's **Local Heritage Register**?

- ☐ Yes – details of the heritage place are provided in the table below
☒ No

Note: See guidance materials at www.des.qld.gov.au for information requirements regarding development of Queensland heritage places.

Name of the heritage place:		Place ID:	
-----------------------------	--	-----------	--

Brothels

23.14) Does this development application involve a **material change of use for a brothel**?

- ☐ Yes – this development application demonstrates how the proposal meets the code for a development application for a brothel under Schedule 3 of the *Prostitution Regulation 2014*
☒ No

Decision under section 62 of the Transport Infrastructure Act 1994

23.15) Does this development application involve new or changed access to a state-controlled road?

- ☐ Yes – this application will be taken to be an application for a decision under section 62 of the *Transport Infrastructure Act 1994* (subject to the conditions in section 75 of the *Transport Infrastructure Act 1994* being satisfied)
☒ No

Walkable neighbourhoods assessment benchmarks under Schedule 12A of the Planning Regulation

23.16) Does this development application involve reconfiguring a lot into 2 or more lots in certain residential zones (except rural residential zones), where at least one road is created or extended?

☐ Yes – Schedule 12A is applicable to the development application and the assessment benchmarks contained in schedule 12A have been considered

☒ No

Note: See guidance materials at www.planning.dsdmip.qld.gov.au for further information.

PART 8 – CHECKLIST AND APPLICANT DECLARATION

24) Development application checklist

I have identified the assessment manager in question 15 and all relevant referral requirement(s) in question 17

☒ Yes

Note: See the Planning Regulation 2017 for referral requirements

If building work is associated with the proposed development, Parts 4 to 6 of [DA Form 2 – Building work details](#) have been completed and attached to this development application

☐ Yes

☒ Not applicable

Supporting information addressing any applicable assessment benchmarks is with the development application

Note: This is a mandatory requirement and includes any relevant templates under question 23, a planning report and any technical reports required by the relevant categorising instruments (e.g. local government planning schemes, State Planning Policy, State Development Assessment Provisions). For further information, see [DA Forms Guide: Planning Report Template](#).

☒ Yes

Relevant plans of the development are attached to this development application

Note: Relevant plans are required to be submitted for all aspects of this development application. For further information, see [DA Forms Guide: Relevant plans](#).

☒ Yes

The portable long service leave levy for QLeave has been paid, or will be paid before a development permit is issued (see 21)

☐ Yes

☒ Not applicable

25) Applicant declaration

☒ By making this development application, I declare that all information in this development application is true and correct

☒ Where an email address is provided in Part 1 of this form, I consent to receive future electronic communications from the assessment manager and any referral agency for the development application where written information is required or permitted pursuant to sections 11 and 12 of the *Electronic Transactions Act 2001*

Note: It is unlawful to intentionally provide false or misleading information.

Privacy – Personal information collected in this form will be used by the assessment manager and/or chosen assessment manager, any relevant referral agency and/or building certifier (including any professional advisers which may be engaged by those entities) while processing, assessing and deciding the development application. All information relating to this development application may be available for inspection and purchase, and/or published on the assessment manager's and/or referral agency's website.

Personal information will not be disclosed for a purpose unrelated to the *Planning Act 2016*, Planning Regulation 2017 and the DA Rules except where:

- such disclosure is in accordance with the provisions about public access to documents contained in the *Planning Act 2016* and the Planning Regulation 2017, and the access rules made under the *Planning Act 2016* and Planning Regulation 2017; or
- required by other legislation (including the *Right to Information Act 2009*); or
- otherwise required by law.

This information may be stored in relevant databases. The information collected will be retained as required by the *Public Records Act 2002*.

PART 9 – FOR COMPLETION OF THE ASSESSMENT MANAGER – FOR OFFICE USE ONLY

Date received: Reference number(s):

Notification of engagement of alternative assessment manager

Prescribed assessment manager	
Name of chosen assessment manager	
Date chosen assessment manager engaged	
Contact number of chosen assessment manager	
Relevant licence number(s) of chosen assessment manager	

QLeave notification and payment

Note: For completion by assessment manager if applicable

Description of the work	
QLeave project number	
Amount paid (\$)	Date paid (dd/mm/yy)
Date receipted form sighted by assessment manager	
Name of officer who sighted the form	

Appendix B

Certificate of Title

Queensland Titles Registry Pty Ltd
ABN 23 648 568 101

Title Reference:	51114478	Search Date:	22/03/2023 15:20
Date Title Created:	25/09/2017	Request No:	43929862
Previous Title:	51076482		

ESTATE AND LAND

Estate in Fee Simple

LOT 66 SURVEY PLAN 273364

Local Government: NORTHERN PENINSULA AREA

For exclusions / reservations for public purposes refer to Plan SP 273364

REGISTERED OWNER

Dealing No: 717988181 28/04/2017

NORTHERN PENINSULA AREA REGIONAL COUNCIL DEED OF GRANT IN TRUST
THE GRANTEE TO HOLD THE SAID LAND IN TRUST FOR THE BENEFIT
OF ISLANDER INHABITANTS AND FOR NO OTHER PURPOSE
WHATSOEVER

EASEMENTS, ENCUMBRANCES AND INTERESTS

1. Rights and interests reserved to the Crown by
Deed of Grant No. 21352022 (Lot 65 on CP SO69)
2. COVENANT No 717988211 28/04/2017 at 09:52
restricts dealings over
THE LAND IDENTIFIED AT ITEM 2 OF THIS DOCUMENT

ADMINISTRATIVE ADVICES

NIL

UNREGISTERED DEALINGS

NIL

Caution - Charges do not necessarily appear in order of priority

** End of Current Title Search **

Appendix C

Searches

State Assessment and Referral Agency

Date: 17/03/2023

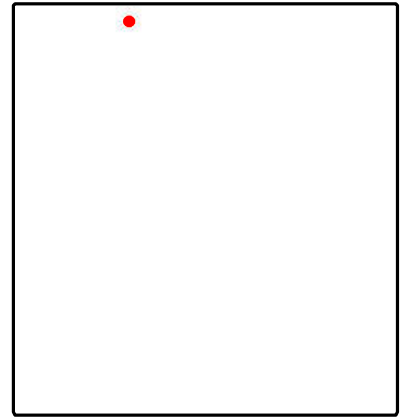


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Matters of Interest for all selected Lot Plans

Coastal management district

Coastal area - erosion prone area

Coastal area - medium storm tide inundation area

Coastal area - high storm tide inundation area

Queensland waterways for waterway barrier works

Great artesian water resource plan area

Regulated vegetation management map (Category A and B extract)

Matters of Interest by Lot Plan

Lot Plan: 66SP273364 (Area: 666500 m²)

Coastal management district

Coastal area - erosion prone area

Coastal area - medium storm tide inundation area

Coastal area - high storm tide inundation area

Queensland waterways for waterway barrier works

Great artesian water resource plan area

Regulated vegetation management map (Category A and B extract)



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Legend

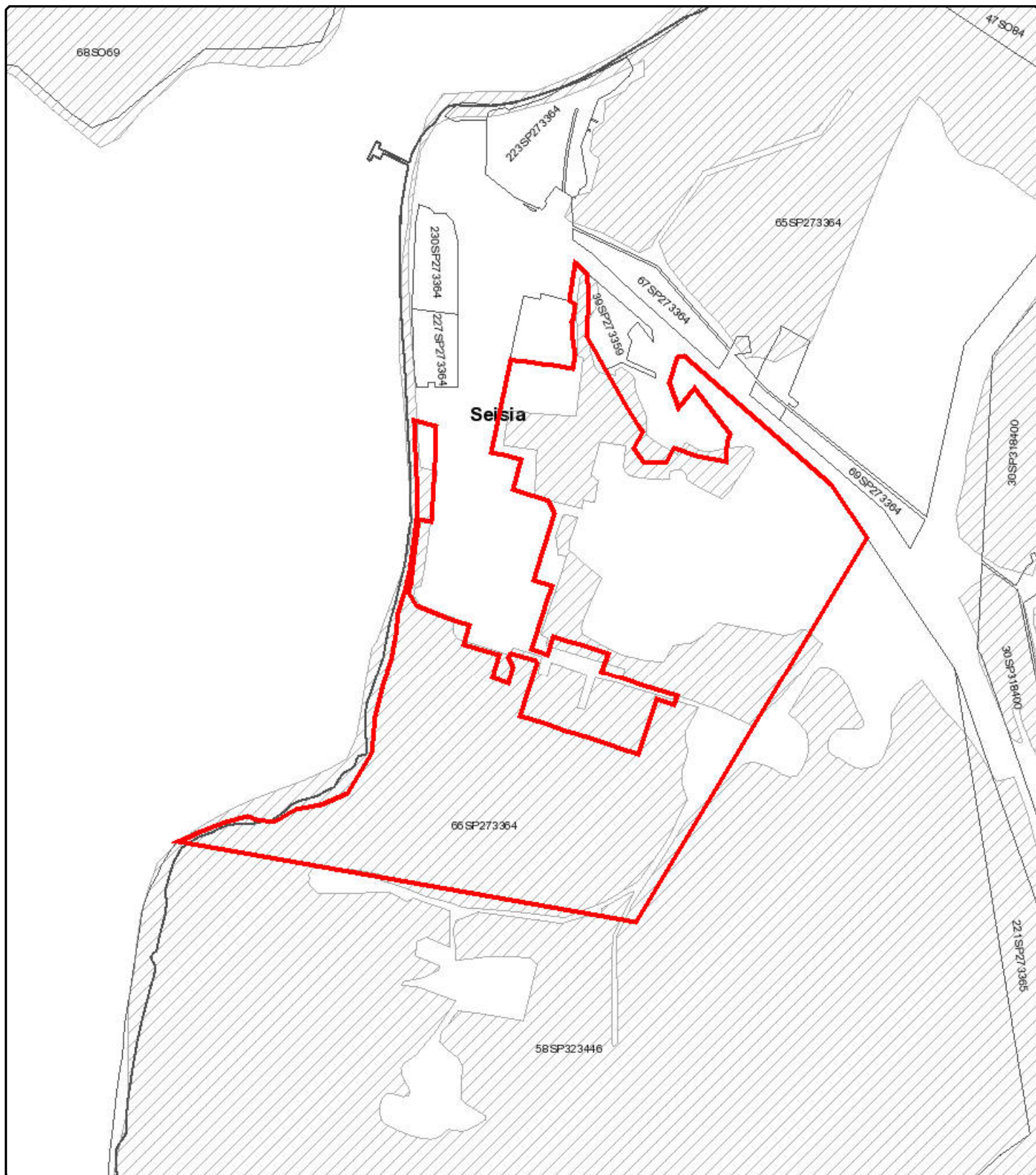
Queensland waterways for waterway barrier works

- 1 - Low
- 2 - Moderate
- 3 - High
- 4 - Major

0 200 400 600 800
Metres

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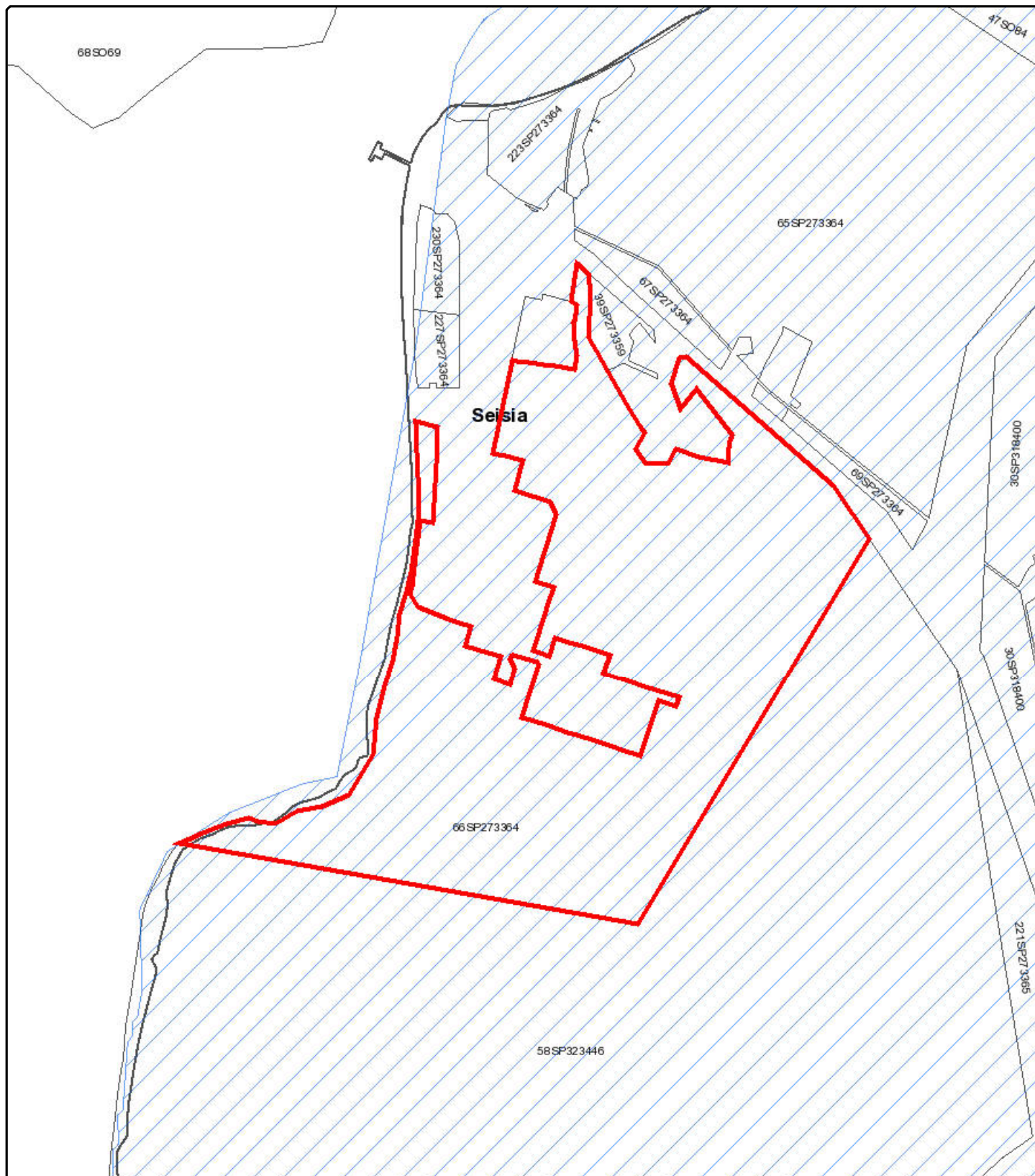
Regulated vegetation management map
(Category A and B extract)

-  Category A on the regulated vegetation management map
-  Category B on the regulated vegetation management map

0 200 400 600 800
Metres

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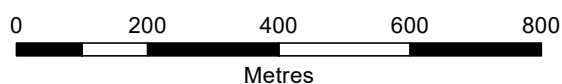
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Legend

Great artesian water resource plan area



Great artesian water resource plan area



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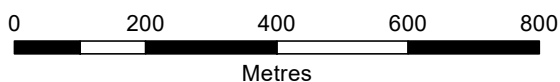


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Coastal management district

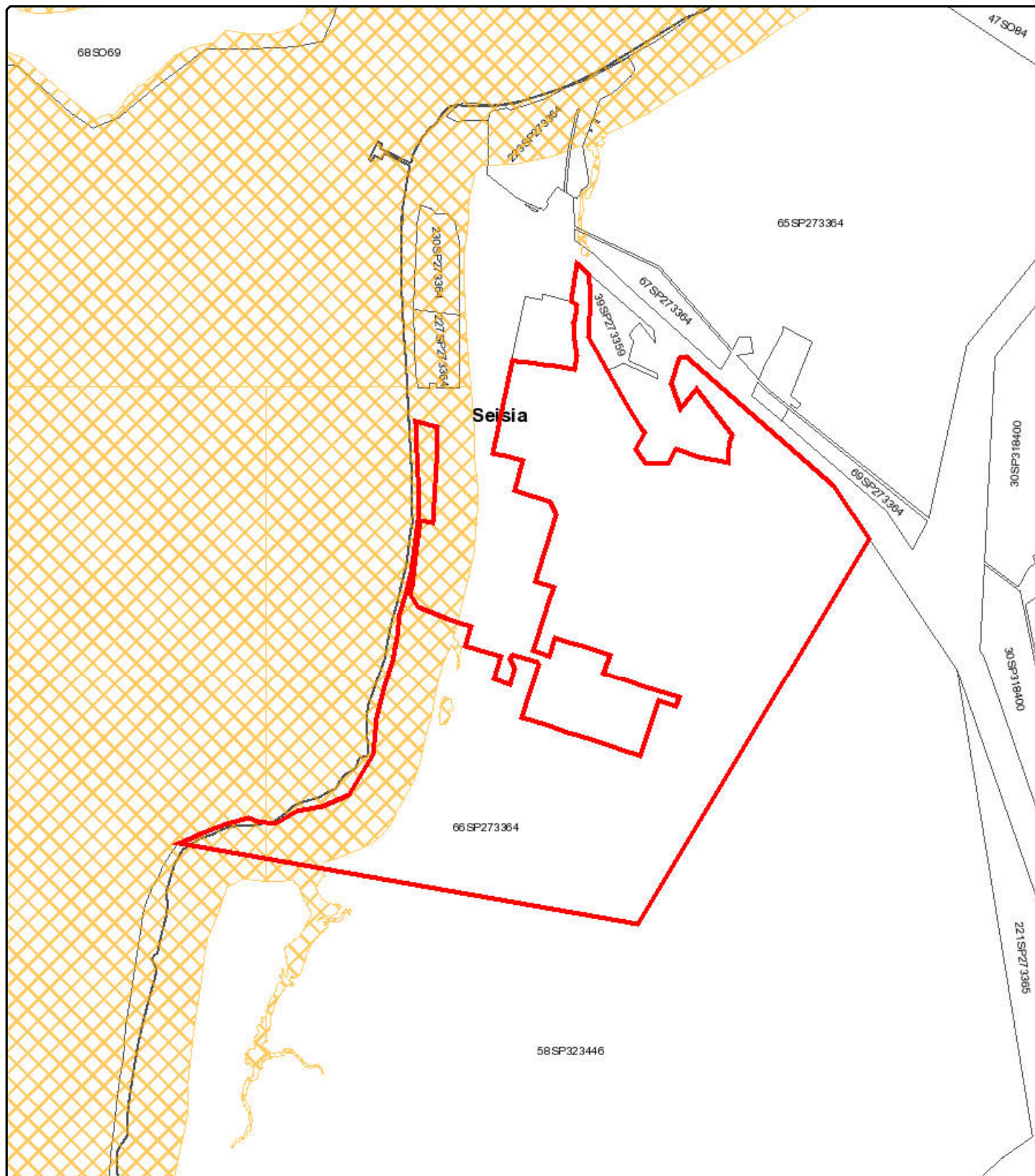


Coastal management district



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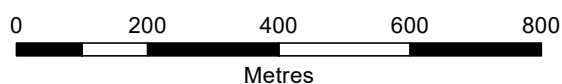
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Legend

Coastal area - erosion prone area

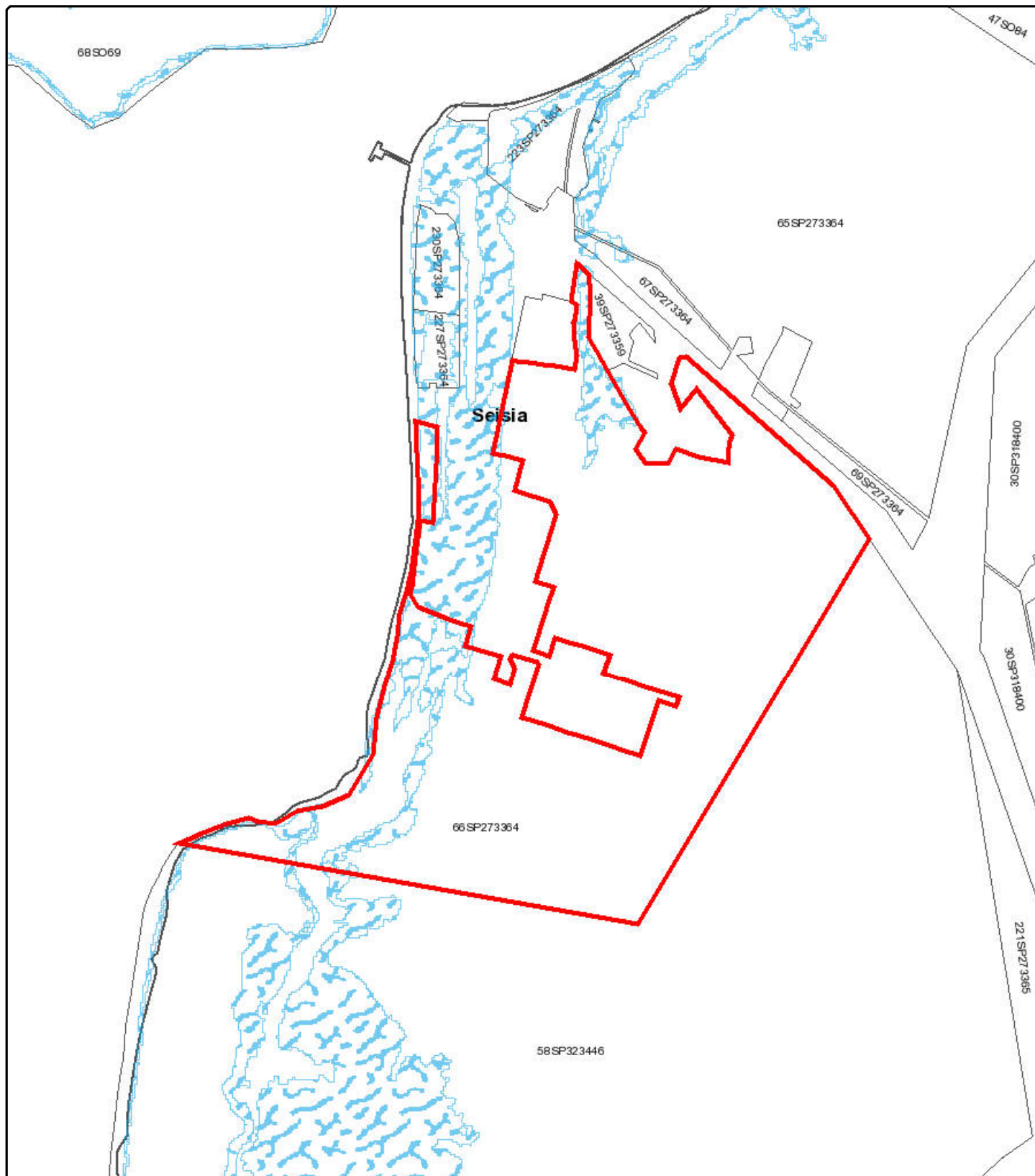


Coastal area - erosion prone area



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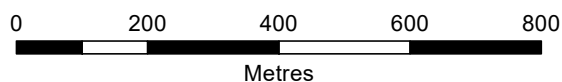
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Legend

Coastal area - medium storm tide inundation area

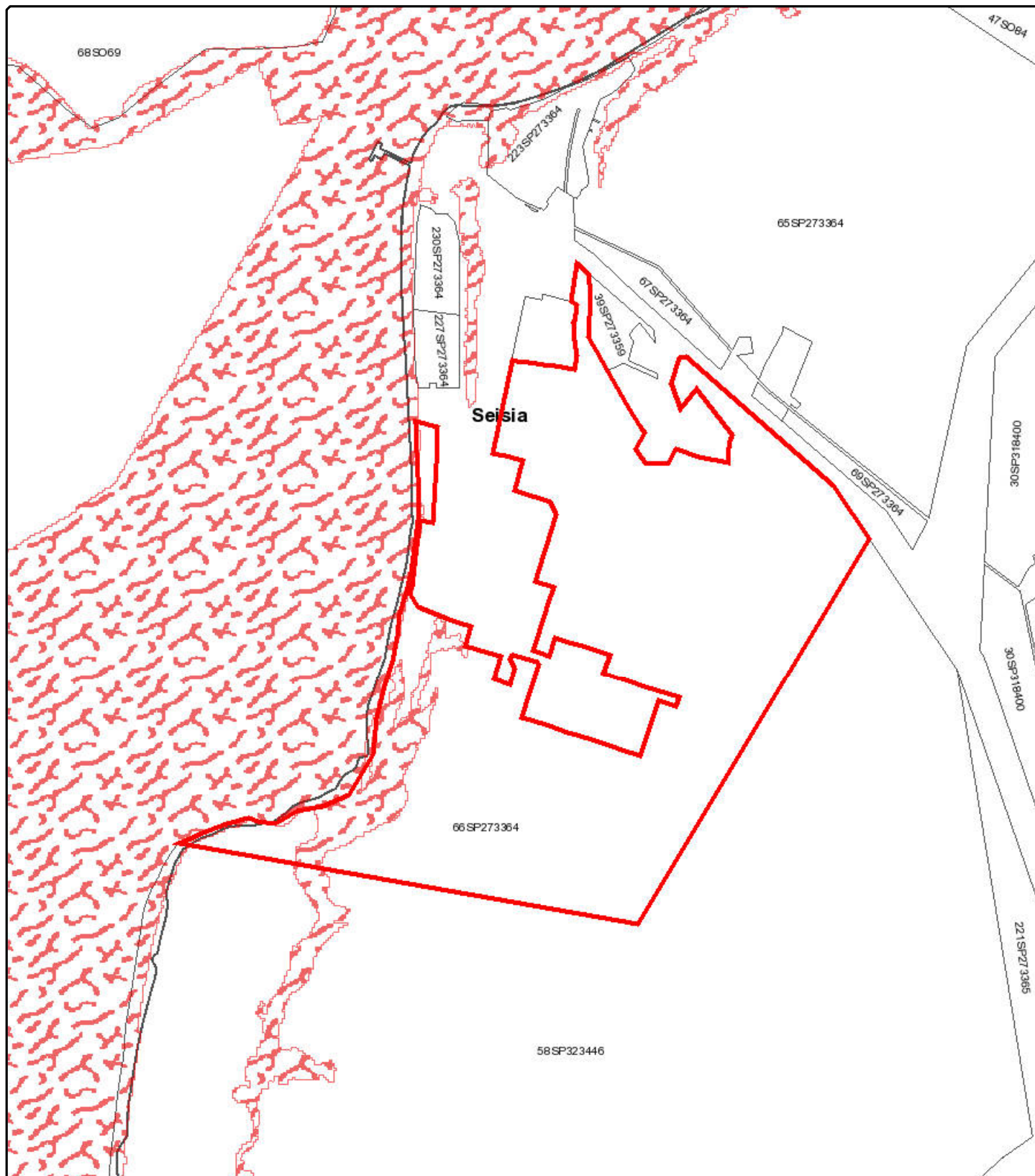


Coastal area - medium storm tide inundation area



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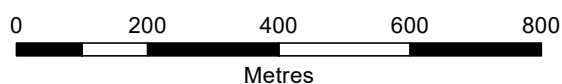
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Legend

Coastal area - high storm tide inundation area



Coastal area - high storm tide inundation area



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Queensland Government

Department of Environment and Science

Environmental Reports

Matters of State Environmental Significance

For the selected area of interest
Lot: 66 Plan: SP273364

Environmental Reports - General Information

The Environmental Reports portal provides for the assessment of selected matters of interest relevant to a user specified location, or area of interest (AOI). All area and derivative figures are relevant to the extent of matters of interest contained within the AOI unless otherwise stated. Please note, if a user selects an AOI via the "central coordinates" option, the resulting assessment area encompasses an area extending for a 2km radius from the point of interest.

All area and area derived figures included in this report have been calculated via reprojecting relevant spatial features to Albers equal-area conic projection (central meridian = 146, datum Geocentric Datum of Australia 1994). As a result, area figures may differ slightly if calculated for the same features using a different co-ordinate system.

Figures in tables may be affected by rounding.

The matters of interest reported on in this document are based upon available state mapped datasets. Where the report indicates that a matter of interest is not present within the AOI (e.g. where area related calculations are equal to zero, or no values are listed), this may be due either to the fact that state mapping has not been undertaken for the AOI, that state mapping is incomplete for the AOI, or that no values have been identified within the site.

The information presented in this report should be considered as a guide only and field survey may be required to validate values on the ground.

Please direct queries about these reports to: Planning.Support@des.qld.gov.au

Disclaimer

Whilst every care is taken to ensure the accuracy of the information provided in this report, the Queensland Government makes no representations or warranties about its accuracy, reliability, completeness, or suitability, for any particular purpose and disclaims all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damages (including indirect or consequential damage) and costs which the user may incur as a consequence of the information being inaccurate or incomplete in any way and for any reason.



Table of Contents

Assessment Area Details 4

Matters of State Environmental Significance (MSES) 5

 MSES Categories 5

 MSES Values Present 6

 Additional Information with Respect to MSES Values Present 7

 MSES - State Conservation Areas 7

 MSES - Wetlands and Waterways 7

 MSES - Species 7

 MSES - Regulated Vegetation 9

 Map 1 - MSES - State Conservation Areas 11

 Map 2 - MSES - Wetlands and Waterways 12

 Map 3a - MSES - Species - Threatened (endangered or vulnerable) wildlife and special least concern animals 13

 Map 3b - MSES - Species - Koala habitat area (SEQ) 14

 Map 3c - MSES - Wildlife habitat (sea turtle nesting areas) 15

 Map 4 - MSES - Regulated Vegetation 16

 Map 5 - MSES - Offset Areas 17

Appendices 18

 Appendix 1 - Matters of State Environmental Significance (MSES) methodology 18

 Appendix 2 - Source Data 19

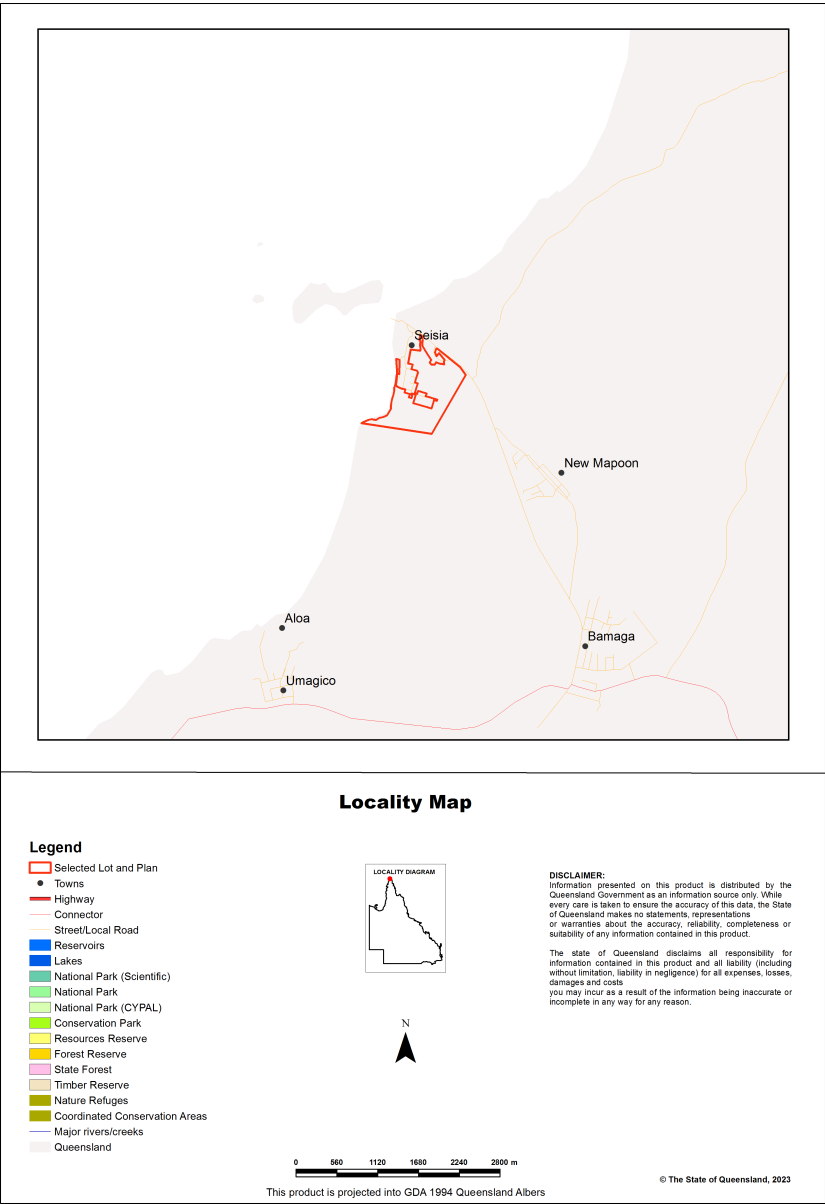
 Appendix 3 - Acronyms and Abbreviations 20

Assessment Area Details

The following table provides an overview of the area of interest (AOI) with respect to selected topographic and environmental values.

Table 1: Summary table, details for AOI Lot: 66 Plan: SP273364

Size (ha)	71.46
Local Government(s)	Northern Peninsula Area Regional
Bioregion(s)	Cape York Peninsula
Subregion(s)	Jardine - Pascoe Sandstones
Catchment(s)	Jardine



Matters of State Environmental Significance (MSES)

MSES Categories

Queensland's State Planning Policy (SPP) includes a biodiversity State interest that states:

'The sustainable, long-term conservation of biodiversity is supported. Significant impacts on matters of national or state environmental significance are avoided, or where this cannot be reasonably achieved; impacts are minimised and residual impacts offset.'

The MSES mapping product is a guide to assist planning and development assessment decision-making. Its primary purpose is to support implementation of the SPP biodiversity policy. While it supports the SPP, the mapping does not replace the regulatory mapping or environmental values specifically called up under other laws or regulations. Similarly, the SPP biodiversity policy does not override or replace specific requirements of other Acts or regulations.

The SPP defines matters of state environmental significance as:

- Protected areas (including all classes of protected area except coordinated conservation areas) under the *Nature Conservation Act 1992* ;
- Marine parks and land within a 'marine national park', 'conservation park', 'scientific research', 'preservation' or 'buffer' zone under the *Marine Parks Act 2004* ;
- Areas within declared fish habitat areas that are management A areas or management B areas under the Fisheries Regulation 2008;
- Threatened wildlife under the *Nature Conservation Act 1992* and special least concern animals under the Nature Conservation (Wildlife) Regulation 2006;
- Regulated vegetation under the *Vegetation Management Act 1999* that is:
 - Category B areas on the regulated vegetation management map, that are 'endangered' or 'of concern' regional ecosystems;
 - Category C areas on the regulated vegetation management map that are 'endangered' or 'of concern' regional ecosystems;
 - Category R areas on the regulated vegetation management map;
 - Regional ecosystems that intersect with watercourses identified on the vegetation management watercourse and drainage feature map;
 - Regional ecosystems that intersect with wetlands identified on the vegetation management wetlands map;
- Strategic Environmental Areas under the *Regional Planning Interests Act 2014* ;
- Wetlands in a wetland protection area of wetlands of high ecological significance shown on the Map of Queensland Wetland Environmental Values under the Environment Protection Regulation 2019;
- Wetlands and watercourses in high ecological value waters defined in the Environmental Protection (Water) Policy 2009, schedule 2;
- Legally secured offset areas.

MSES Values Present

The MSES values that are present in the area of interest are summarised in the table below:

Table 2: Summary of MSES present within the AOI

1a Protected Areas- estates	0.0 ha	0.0 %
1b Protected Areas- nature refuges	0.0 ha	0.0 %
1c Protected Areas- special wildlife reserves	0.0 ha	0.0 %
2 State Marine Parks- highly protected zones	0.0 ha	0.0 %
3 Fish habitat areas (A and B areas)	0.0 ha	0.0 %
4 Strategic Environmental Areas (SEA)	0.0 ha	0.0 %
5 High Ecological Significance wetlands on the map of Referable Wetlands	0.0 ha	0.0 %
6a High Ecological Value (HEV) wetlands	0.0 ha	0.0 %
6b High Ecological Value (HEV) waterways	0.0 km	Not applicable
7a Threatened (endangered or vulnerable) wildlife	44.66 ha	62.5%
7b Special least concern animals	14.3 ha	20.0%
7c i Koala habitat area - core (SEQ)	0.0 ha	0.0 %
7c ii Koala habitat area - locally refined (SEQ)	0.0 ha	0.0 %
7d Sea turtle nesting areas	0.0 km	Not applicable
8a Regulated Vegetation - Endangered/Of concern in Category B (remnant)	0.0 ha	0.0 %
8b Regulated Vegetation - Endangered/Of concern in Category C (regrowth)	0.0 ha	0.0 %
8c Regulated Vegetation - Category R (GBR riverine regrowth)	0.0 ha	0.0 %
8d Regulated Vegetation - Essential habitat	44.53 ha	62.3%
8e Regulated Vegetation - intersecting a watercourse	1.9 km	Not applicable
8f Regulated Vegetation - within 100m of a Vegetation Management Wetland	0.0 ha	0.0 %
9a Legally secured offset areas- offset register areas	0.0 ha	0.0 %
9b Legally secured offset areas- vegetation offsets through a Property Map of Assessable Vegetation	0.0 ha	0.0 %

Additional Information with Respect to MSES Values Present

MSES - State Conservation Areas

1a. Protected Areas - estates

(no results)

1b. Protected Areas - nature refuges

(no results)

1c. Protected Areas - special wildlife reserves

(no results)

2. State Marine Parks - highly protected zones

(no results)

3. Fish habitat areas (A and B areas)

(no results)

Refer to **Map 1 - MSES - State Conservation Areas** for an overview of the relevant MSES.

MSES - Wetlands and Waterways

4. Strategic Environmental Areas (SEA)

(no results)

5. High Ecological Significance wetlands on the Map of Queensland Wetland Environmental Values

(no results)

6a. Wetlands in High Ecological Value (HEV) waters

(no results)

6b. Waterways in High Ecological Value (HEV) waters

(no results)

Refer to **Map 2 - MSES - Wetlands and Waterways** for an overview of the relevant MSES.

MSES - Species

7a. Threatened (endangered or vulnerable) wildlife

Values are present

7b. Special least concern animals

Values are present

7c i. Koala habitat area - core (SEQ)

Not applicable

7c ii. Koala habitat area - locally refined (SEQ)

Not applicable

7d. Wildlife habitat (sea turtle nesting areas)

Not applicable

Threatened (endangered or vulnerable) wildlife habitat suitability models

Species	Common name	NCA status	Presence
<i>Boronia keysii</i>		V	None
<i>Calyptorhynchus lathamii</i>	Glossy black cockatoo	V	None
<i>Casuaris casuaris johnsonii</i>	Sthn population cassowary	E	None
<i>Crinia tinnula</i>	Wallum froglet	V	None
<i>Denisonia maculata</i>	Ornamental snake	V	None
<i>Litoria freycineti</i>	Wallum rocketfrog	V	None
<i>Litoria olongburensis</i>	Wallum sedgefrog	V	None
<i>Macadamia integrifolia</i>		V	None
<i>Macadamia ternifolia</i>		V	None
<i>Macadamia tetraphylla</i>		V	None
<i>Melaleuca irbyana</i>		E	None
<i>Petaurus gracilis</i>	Mahogany Glider	E	None
<i>Petrogale persephone</i>	Proserpine rock-wallaby	E	None
<i>Pezoporus wallicus wallicus</i>	Eastern ground parrot	V	None
<i>Phascolarctos cinereus</i>	Koala - outside SEQ*	E	None
<i>Taudactylus pleione</i>	Kroombit tinkerfrog	E	None
<i>Xeromys myoides</i>	Water Mouse	V	None

*For koala model, this includes areas outside SEQ. Check 7c SEQ koala habitat for presence/absence.

Threatened (endangered or vulnerable) wildlife species records

Scientific name	Common name	NCA status	EPBC status	Migratory status
<i>Crocodylus porosus</i>	estuarine crocodile	V		Y
<i>Probosciger aterrimus macgillivrayi</i>	palm cockatoo	E	V	
<i>Natator depressus</i>	flatback turtle	V	V	Y
<i>Numenius madagascariensis</i>	eastern curlew	E	CE	Y

Scientific name	Common name	NCA status	EPBC status	Migratory status
<i>Charadrius mongolus</i>	lesser sand plover	E	E	Y
<i>Charadrius leschenaultii</i>	greater sand plover	V	V	Y

Special least concern animal species records

Scientific name	Common name	Migratory status
<i>Xenus cinereus</i>	terek sandpiper	Y
<i>Numenius phaeopus</i>	whimbrel	Y
<i>Tringa brevipes</i>	grey-tailed tattler	Y
<i>Calidris alba</i>	sanderling	Y
<i>Calidris ruficollis</i>	red-necked stint	Y
<i>Calidris acuminata</i>	sharp-tailed sandpiper	Y
<i>Actitis hypoleucos</i>	common sandpiper	Y
<i>Pluvialis fulva</i>	Pacific golden plover	Y

Shorebird habitat (critically endangered/endangered/vulnerable)

Not applicable

Shorebird habitat (special least concern)

Not applicable

*Nature Conservation Act 1992 (NCA) Status- Endangered (E), Vulnerable (V) or Special Least Concern Animal (SL).
Environment Protection and Biodiversity Conservation Act 1999 (EPBC) status: Critically Endangered (CE) Endangered (E), Vulnerable (V)

Migratory status (M) - China and Australia Migratory Bird Agreement (C), Japan and Australia Migratory Bird Agreement (J), Republic of Korea and Australia Migratory Bird Agreement (R), Bonn Migratory Convention (B), Eastern Flyway (E)

To request a species list for an area, or search for a species profile, access Wildlife Online at:

<https://www.qld.gov.au/environment/plants-animals/species-list/>

Refer to **Map 3a - MSES - Species - Threatened (endangered or vulnerable) wildlife and special least concern animals**, **Map 3b - MSES - Species - Koala habitat area (SEQ)** and **Map 3c - MSES - Wildlife habitat (sea turtle nesting areas)** for an overview of the relevant MSES.

MSES - Regulated Vegetation

For further information relating to regional ecosystems in general, go to:

<https://www.qld.gov.au/environment/plants-animals/plants/ecosystems/>

For a more detailed description of a particular regional ecosystem, access the regional ecosystem search page at:

<https://environment.ehp.qld.gov.au/regional-ecosystems/>

8a. Regulated Vegetation - Endangered/Of concern in Category B (remnant)

Not applicable

8b. Regulated Vegetation - Endangered/Of concern in Category C (regrowth)

Not applicable

8c. Regulated Vegetation - Category R (GBR riverine regrowth)

Not applicable

8d. Regulated Vegetation - Essential habitat

Values are present

8e. Regulated Vegetation - intersecting a watercourse**

A vegetation management watercourse is mapped as present

8f. Regulated Vegetation - within 100m of a Vegetation Management wetland

Not applicable

Refer to **Map 4 - MSES - Regulated Vegetation** for an overview of the relevant MSES.

MSES - Offsets**9a. Legally secured offset areas - offset register areas**

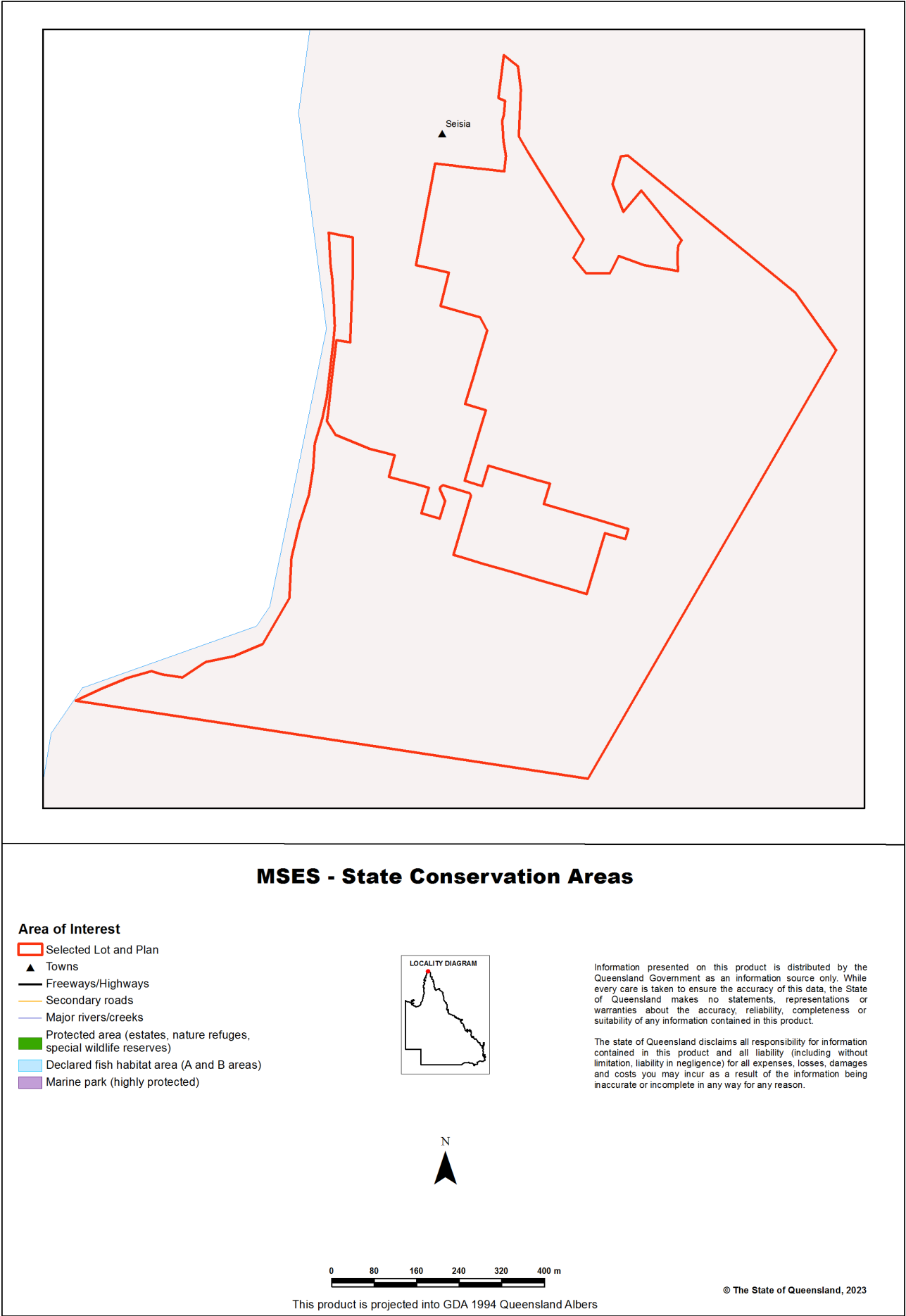
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9b. Legally secured offset areas - vegetation offsets through a Property Map of Assessable Vegetation

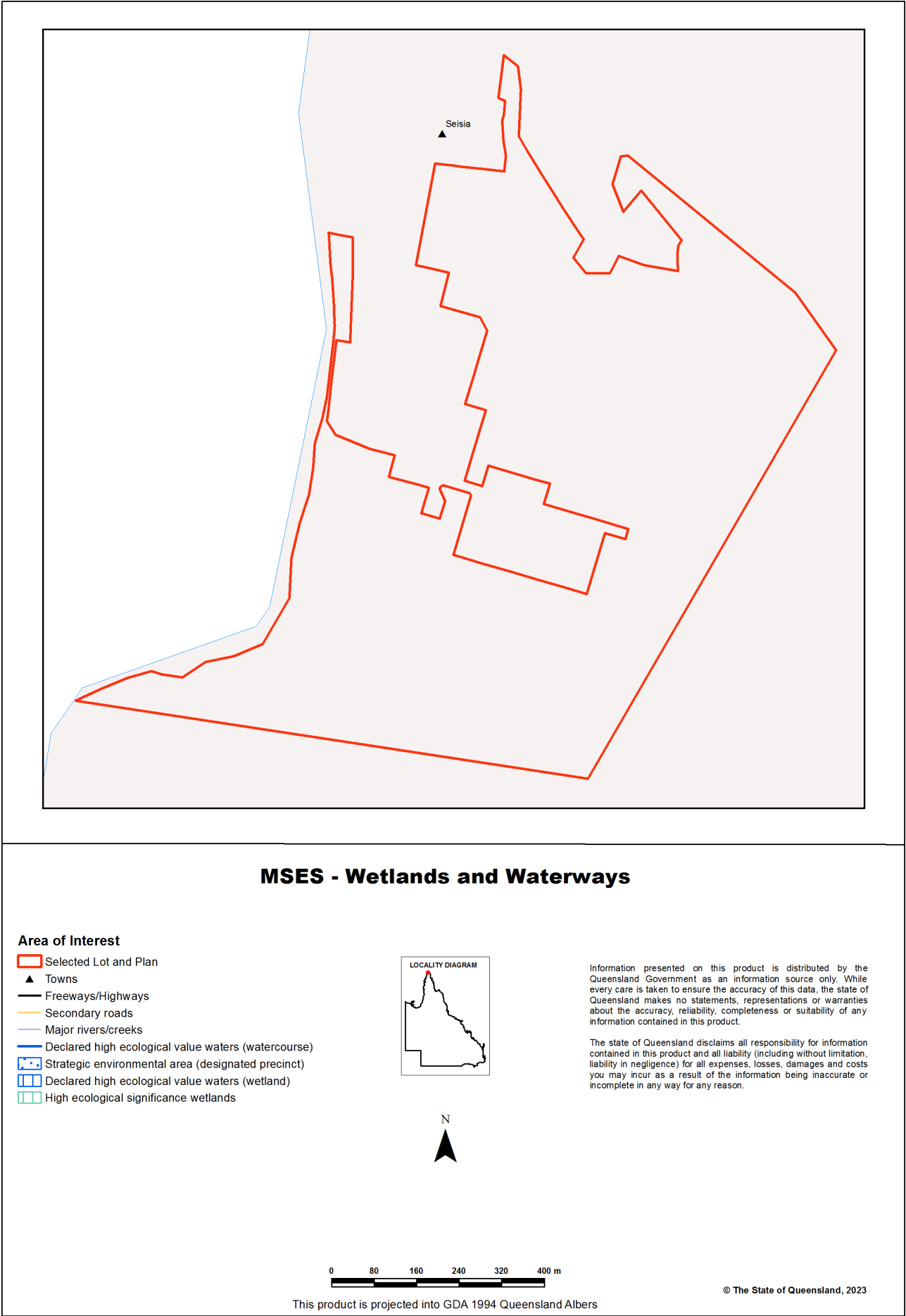
(no results)

Refer to **Map 5 - MSES - Offset Areas** for an overview of the relevant MSES.

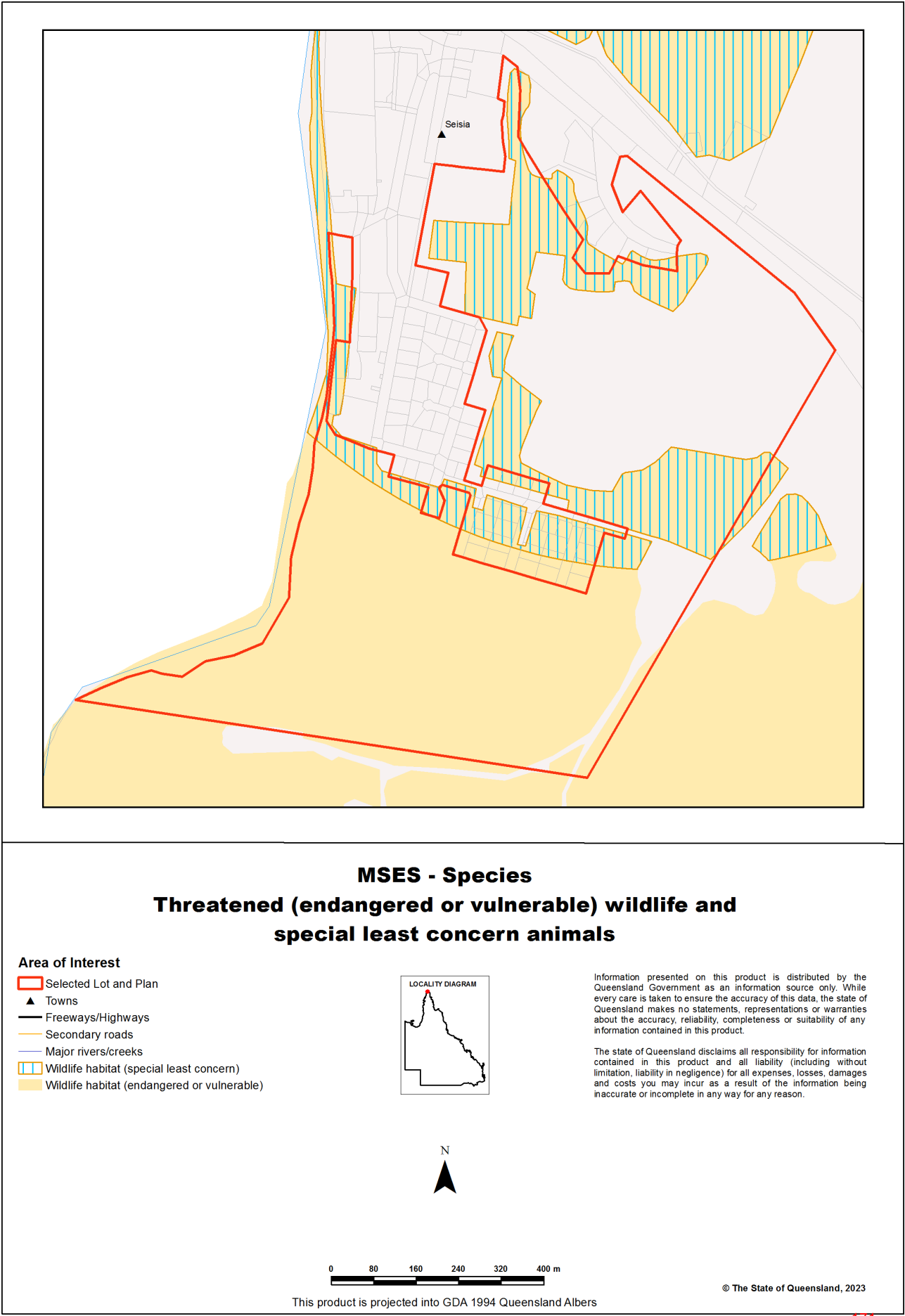
Map 1 - MSES - State Conservation Areas



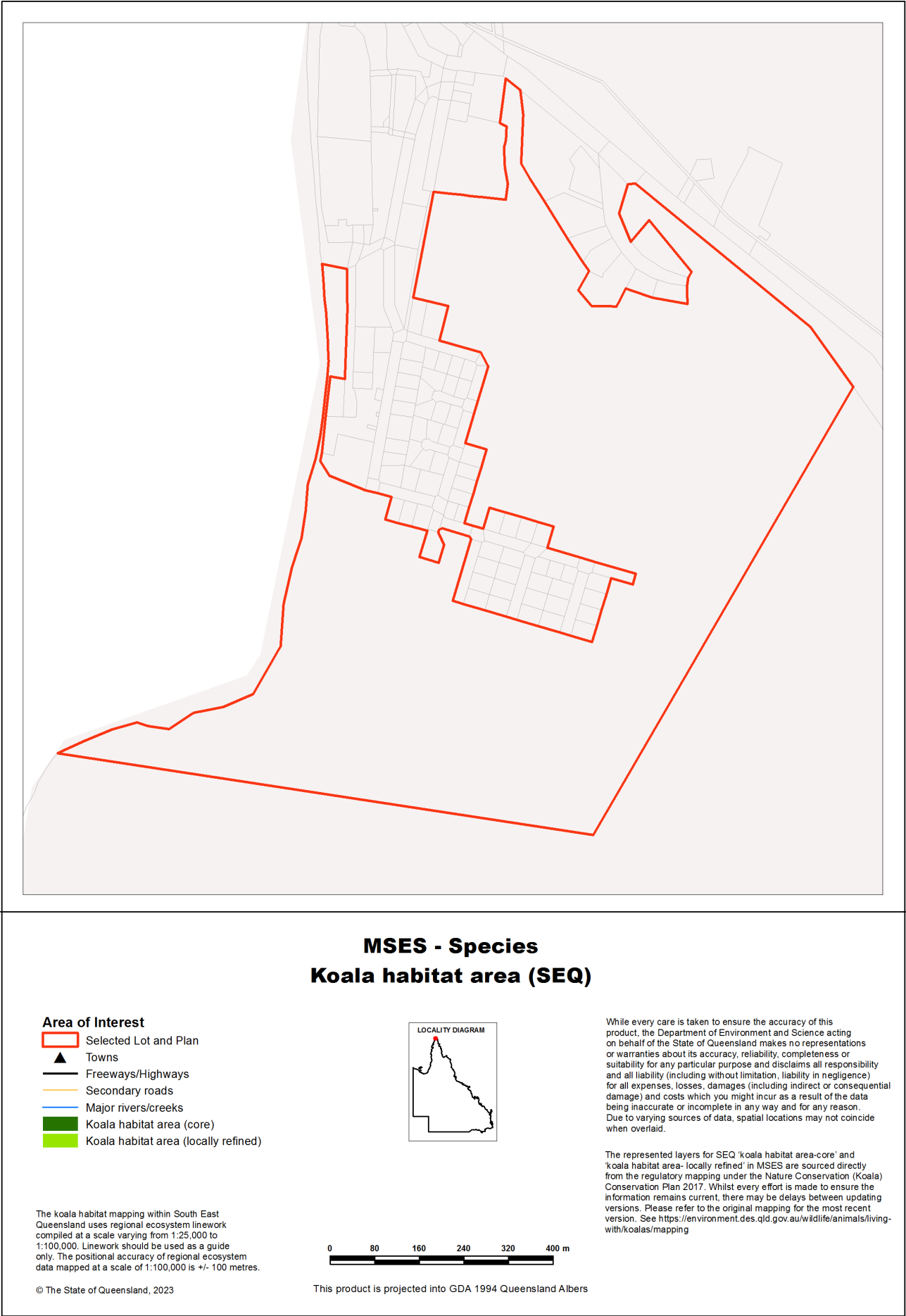
Map 2 - MSES - Wetlands and Waterways



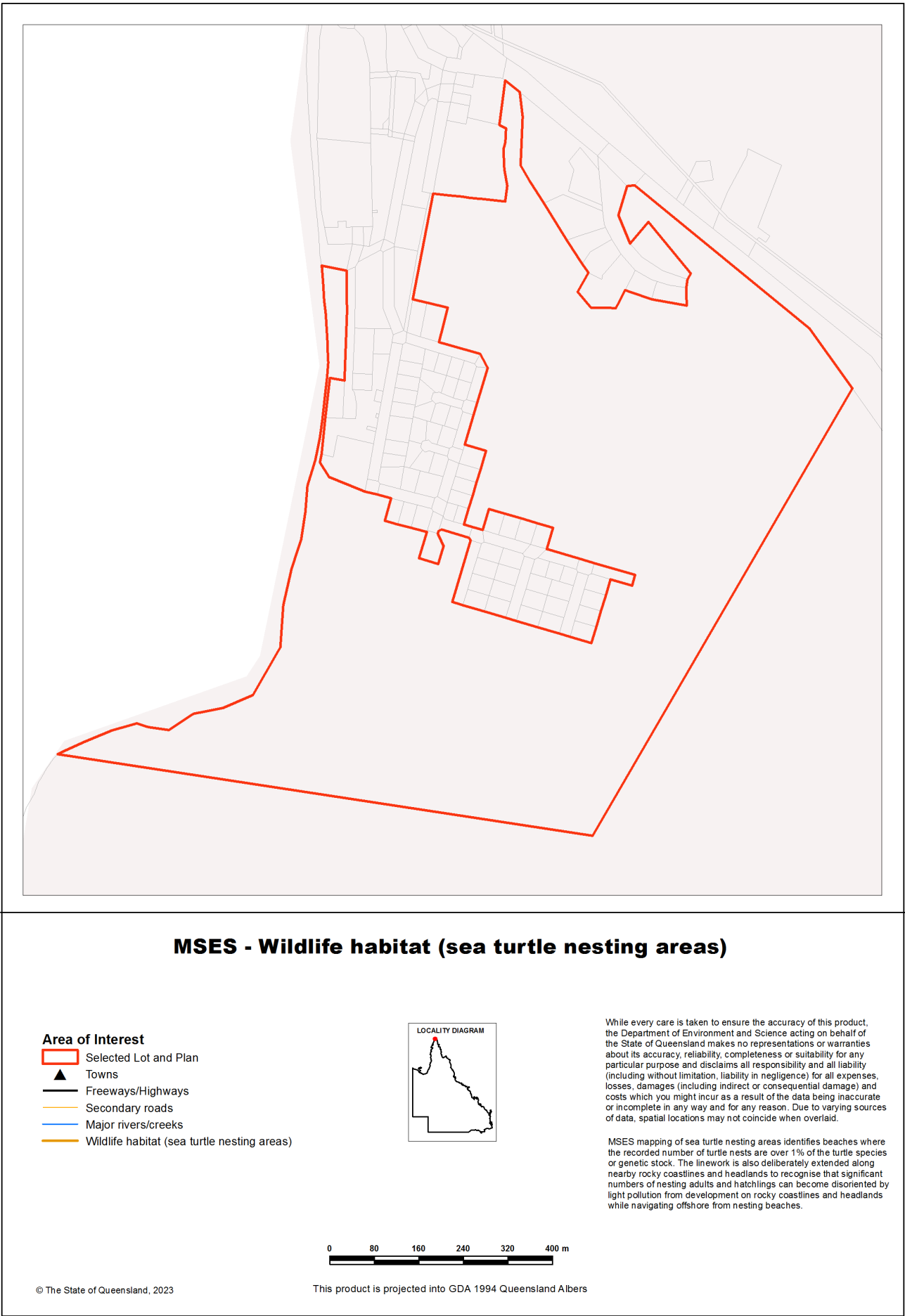
Map 3a - MSES - Species - Threatened (endangered or vulnerable) wildlife and special least concern animals



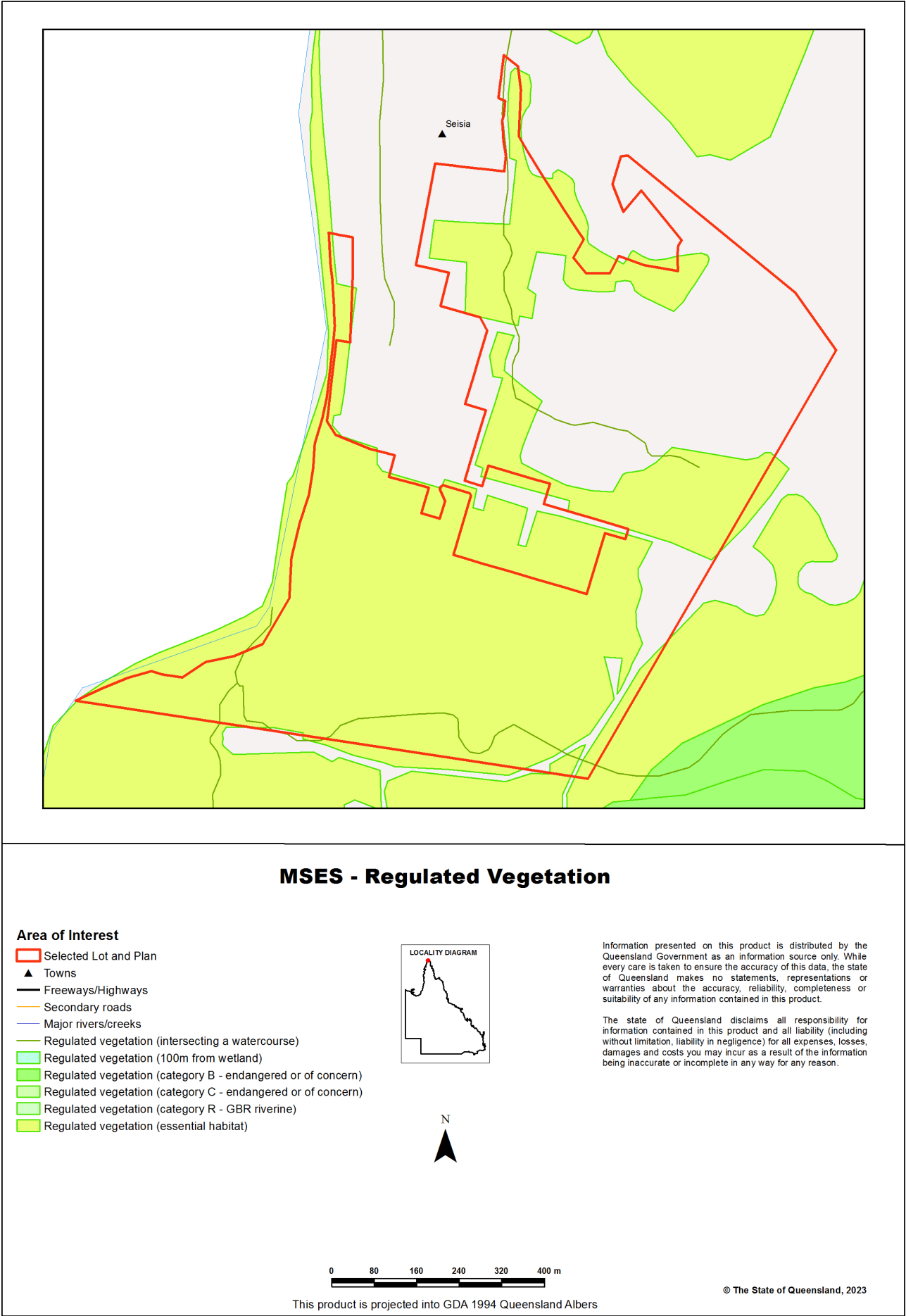
Map 3b - MSES - Species - Koala habitat area (SEQ)



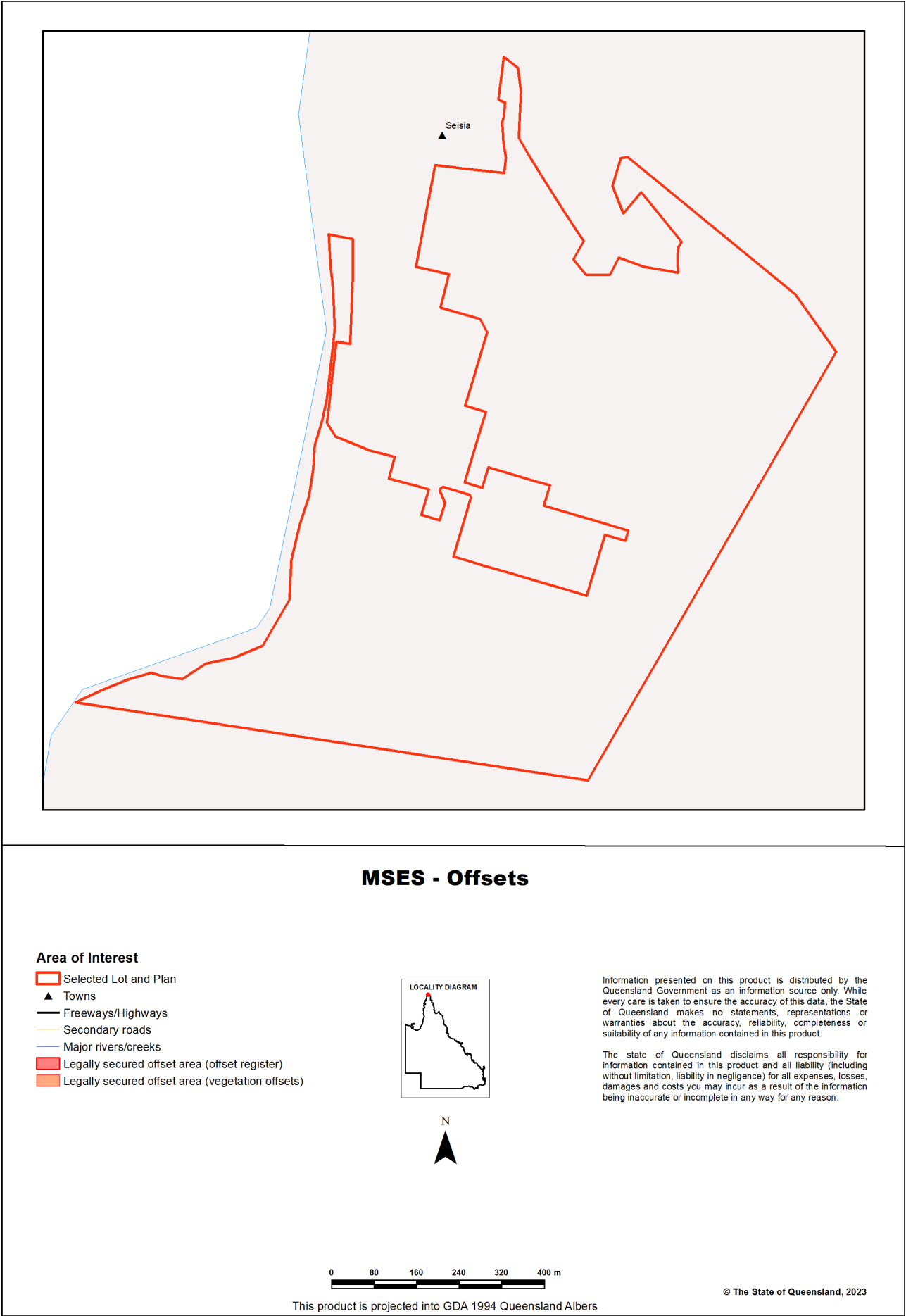
Map 3c - MSES - Wildlife habitat (sea turtle nesting areas)



Map 4 - MSES - Regulated Vegetation



Map 5 - MSES - Offset Areas



Appendices

Appendix 1 - Matters of State Environmental Significance (MSES) methodology

MSES mapping is a regional-scale representation of the definition for MSES under the State Planning Policy (SPP). The compiled MSES mapping product is a guide to assist planning and development assessment decision-making. Its primary purpose is to support implementation of the SPP biodiversity policy. While it supports the SPP, the mapping does not replace the regulatory mapping or environmental values specifically called up under other laws or regulations. Similarly, the SPP biodiversity policy does not override or replace specific requirements of other Acts or regulations.

The Queensland Government's "Method for mapping - matters of state environmental significance for use in land use planning and development assessment" can be downloaded from:

<http://www.ehp.qld.gov.au/land/natural-resource/method-mapping-mses.html> .

Appendix 2 - Source Data

The datasets listed below are available on request from:

<http://qldspatial.information.qld.gov.au/catalogue/custom/index.page>

- Matters of State environmental significance

Note: MSES mapping is not based on new or unique data. The primary mapping product draws data from a number of underlying environment databases and geo-referenced information sources. MSES mapping is a versioned product that is updated generally on a twice-yearly basis to incorporate the changes to underlying data sources. Several components of MSES mapping made for the current version may differ from the current underlying data sources. To ensure accuracy, or proper representation of MSES values, it is strongly recommended that users refer to the underlying data sources and review the current definition of MSES in the State Planning Policy, before applying the MSES mapping.

Individual MSES layers can be attributed to the following source data available at QSpatial:

MSES layers	current QSpatial data (http://qspatial.information.qld.gov.au)
Protected Areas-Estates, Nature Refuges, Special Wildlife Reserves	- Protected areas of Queensland - Nature Refuges - Queensland - Special Wildlife Reserves- Queensland
Marine Park-Highly Protected Zones	Moreton Bay marine park zoning 2008
Fish Habitat Areas	Queensland fish habitat areas
Strategic Environmental Areas-designated	Regional Planning Interests Act - Strategic Environmental Areas
HES wetlands	Map of Queensland Wetland Environmental Values
Wetlands in HEV waters	HEV waters: - EPP Water intent for waters Source Wetlands: - Queensland Wetland Mapping (Current version 5) Source Watercourses: - Vegetation management watercourse and drainage feature map (1:100000 and 1:250000)
Wildlife habitat (threatened and special least concern)	- WildNet database species records - habitat suitability models (various) - SEQ koala habitat areas under the Koala Conservation Plan 2019 - Sea Turtle Nesting Areas records
VMA regulated regional ecosystems	Vegetation management regional ecosystem and remnant map
VMA Essential Habitat	Vegetation management - essential habitat map
VMA Wetlands	Vegetation management wetlands map
Legally secured offsets	Vegetation Management Act property maps of assessable vegetation. For offset register data-contact DES
Regulated Vegetation Map	Vegetation management - regulated vegetation management map

Appendix 3 - Acronyms and Abbreviations

AOI	- Area of Interest
DES	- Department of Environment and Science
EP Act	- <i>Environmental Protection Act 1994</i>
EPP	- Environmental Protection Policy
GDA94	- Geocentric Datum of Australia 1994
GEM	- General Environmental Matters
GIS	- Geographic Information System
MSES	- Matters of State Environmental Significance
NCA	- <i>Nature Conservation Act 1992</i>
RE	- Regional Ecosystem
SPP	- State Planning Policy
VMA	- <i>Vegetation Management Act 1999</i>

SURVEY PLAN

M.G.A. COORDINATES GDA-94

Sheet
1 of
17Area of New Road

See Sheet 3 **2.1255 ha**
 See Sheet 8 **2716 m²**
 See Sheet 9 **9040 m²**
 See Sheet 11 **359 m²**

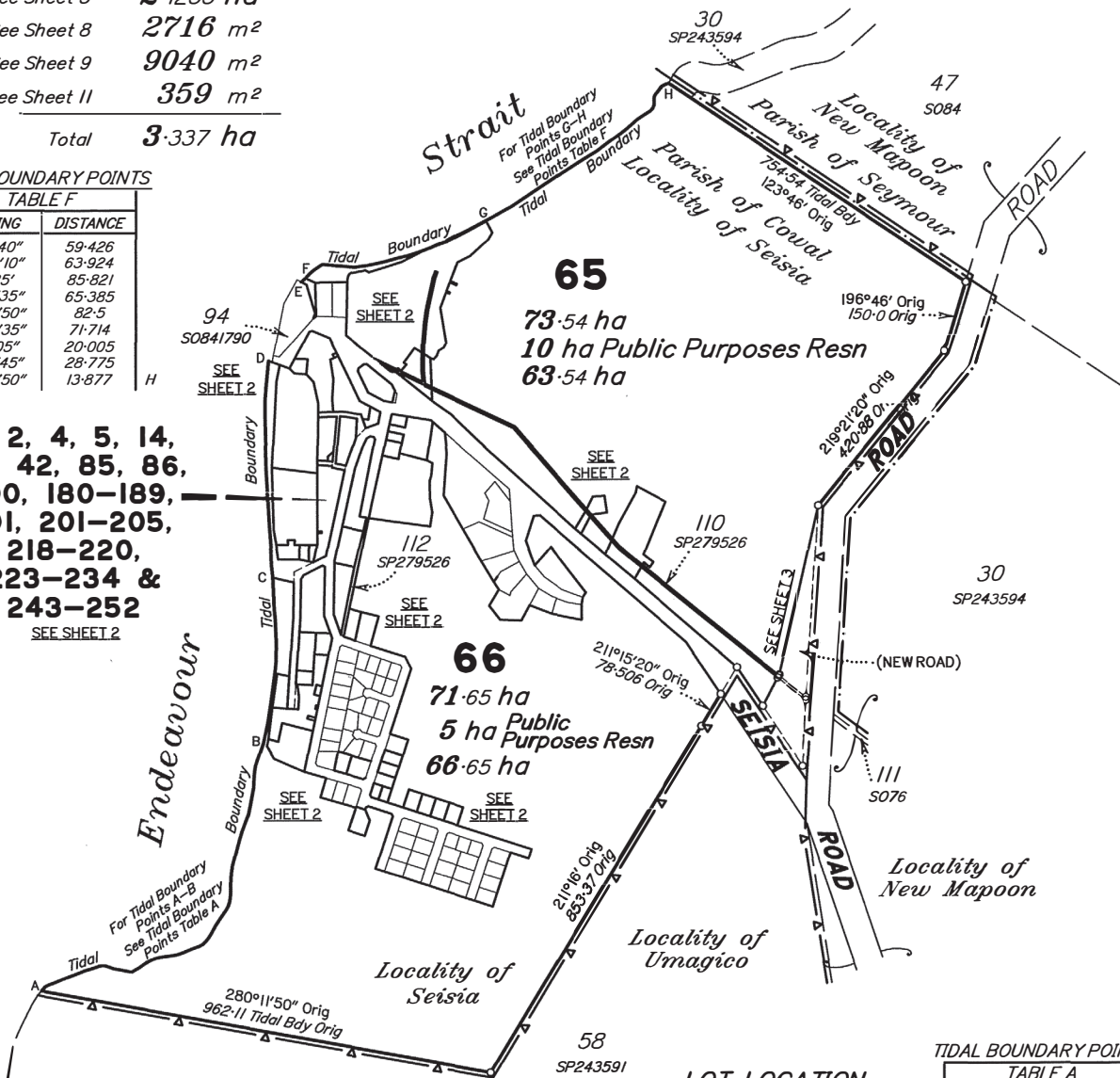
Total **3.337 ha**

TIDAL BOUNDARY POINTS

TABLE F

BEARING	DISTANCE
61°16'40"	59.426
56°45'10"	63.924
56°25'	85.821
58°12'35"	65.385
53°07'50"	82.5
50°04'35"	71.714
3°19'05"	20.005
36°51'45"	28.775
67°33'50"	13.877

**1, 2, 4, 5, 14,
41, 42, 85, 86,
100, 180-189,
191, 201-205,
218-220,
223-234 &
243-252**
SEE SHEET 2



Peg placed at all new corners,
unless otherwise stated.

See Sheet 17 for Reference Mark &
Permanent Mark Tables, Physical Feature
and Reinstatement Reports.

Original information compiled from SP244652,
SP243593, SP273359 & SP279526 in the
Department of Natural Resources and Mines.

Exempt plan of survey under section 66 (1) (b)
of the SMI Act 2003 (Indigenous Land).

The land subject of this plan is a Deed of Grant in
trust for the benefit of Islander Inhabitants.

LOT LOCATION

SEE SHEET 2

The area 15ha reserved for public purposes in
Lot 65 on SP273359 may be allocated to Lot
65 as shown hereon.

Power exercised: Section 23A of the Land Act
1994

Date

a duly authorised delegate of the Minister
under the current Land Act (Ministerial
Delegation).

TIDAL BOUNDARY POINTS

TABLE A

BEARING	DISTANCE
41°11'	12.4
67°10'	33.925
68°35'	52.78
75°54'	46.3
108°26'	21.56
99°25'	37.16
58°17'25"	52.783
79°41'45"	53.4
68°01'30"	58.713
31°27'30"	99.282
4°54'25"	76.564
14°30'40"	67.654
19°18'25"	55.386
10°14'20"	50.166
5°16'	47.392
18°37'05"	49.37

Scale 1:10000 - Lengths are in Metres.

100 0 100 200 300 400 500 600 700 800 900 1000 1100 1200 1300 1400

RPS Australia East Pty Ltd (ACN 140 292 762) hereby certify
that the land comprised in this plan was surveyed by the
corporation, by Darren Kenneth OERTEL, surveying associate, for
whose work the corporation accepts responsibility, under the
supervision of Adrian Edward SOLOMON, cadastral surveyor, and
that the plan is accurate, that the said survey was performed in
accordance with the Survey and Mapping Infrastructure Act 2003
and Surveyors Act 2003 and associated Regulations and
Standards and that the said survey was completed on
30/10/2015.

Adrian Edward Solomon
Authorised Delegate

27/01/16.
Date

**Plan of Lots 1, 2, 4, 5, 14, 41,
42, 65-69, 85, 86, 100, 180-189,
191, 201-205, 218-220, 223-234
& 243-252**

Cancelling Lot 14 on S081 & Lot 65 on SP273359

LOCAL NORTHERN PENINSULA
GOVERNMENT: AREA REGIONAL LOCALITY: SEISIA

Meridian: MGA Zone 54 vide SP243593

Survey Records: No

Scale: 1:10,000

Format: STANDARD

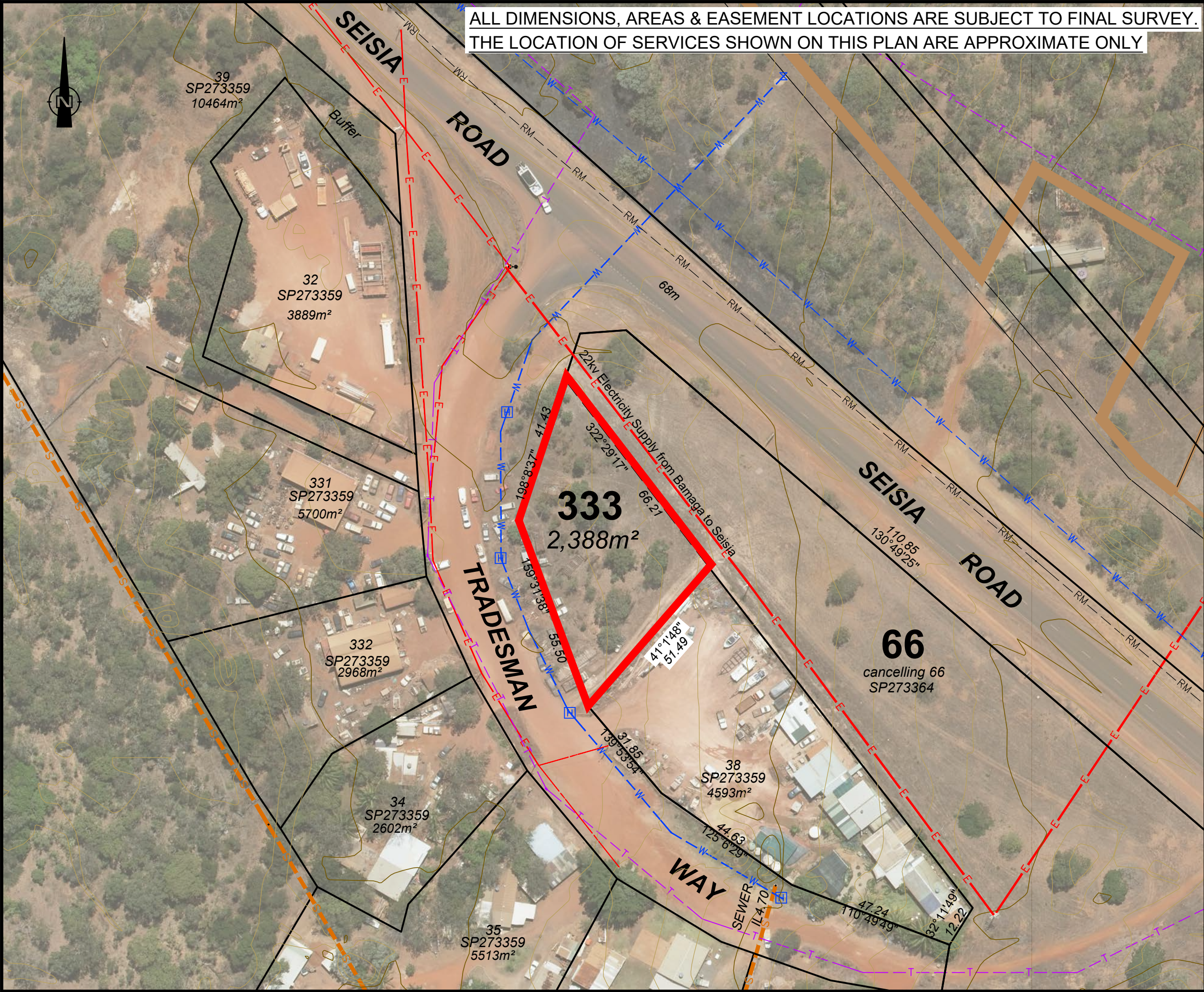


SP273364

B

Appendix D

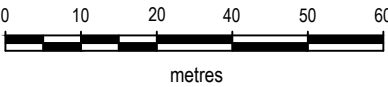
Proposal Plan



ALL DIMENSIONS, AREAS & EASEMENT LOCATIONS ARE SUBJECT TO FINAL SURVEY.
THE LOCATION OF SERVICES SHOWN ON THIS PLAN ARE APPROXIMATE ONLY

IMPORTANT NOTE


- This plan was prepared for the sole purposes of the client for the specific purpose of accompanying an application to the Northern Peninsula Area Regional Council for a reconfiguration of a lot described on this plan. This plan is strictly limited to the Purpose and does not apply directly or indirectly and will not be used for any other application, purpose, use or matter. The plan is presented without the assumption of a duty of care to any other person (other than the Client) ("Third Party") and may not be relied on by Third Party.
- RPS Australia East Pty Ltd will not be liable (in negligence or otherwise) for any direct or indirect loss, damage, liability or claim arising out of or incidental to:
 - Third Party publishing, using or relying on the plan;
 - RPS Australia East Pty Ltd relying on information provided to it by the Client or a Third Party where the information is incorrect, incomplete, inaccurate, out-of-date or unreasonable;
 - any inaccuracies or other faults with information or data sourced from a Third Party;
 - RPS Australia East Pty Ltd relying on surface indicators that are incorrect or inaccurate;
 - the Client or any Third Party not verifying information in this plan where recommended by RPS Australia East Pty Ltd;
 - lodgement of this plan with any local authority against the recommendation of RPS Australia East Pty Ltd;
 - the accuracy, reliability, suitability or completeness of any approximations or estimates made or referred to by RPS Australia East Pty Ltd in this plan.
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- Scale shown is correct for the original plan and any copies of this plan should be verified by checking against the bar scale.
- The dimensions, area, size and location of improvements, flood information (if shown) and number of lots shown on this plan are approximate only and may vary.
- Cadastral boundaries are obtained by title dimensions and/or digitising from existing cadastral maps and/or DCDB. These boundaries have not been verified and are approximate only.



SCALE 1:1000 IS APPLICABLE ONLY
TO THE ORIGINAL SHEET SIZE. (A3)

AMENDMENTS

PROJECT MANAGER		SURVEYED	
Ian Doust			
COMPILED		CAD REF	
ID		9832-217.dwg	
SHEET SIZE	SHEET	OF	
A3	1	1	



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NPARC

Proposed Lot 333
Tradesman Way
and Lot 66 (balance)
cancelling lot 66 SP273364
SEISIA

SCALE	DATE	DRAWING NO.	ISSUE
1:1000	17-03-2023	9832-217A	182

Appendix E

Planning Scheme Code Responses

6.1.2 Environmental Management and Conservation Zone Code

6.1.2.1 Application

This code applies to assessing Material Change of Use, Reconfiguring a Lot and Operational Works Development where the Environmental Management and Conservation Zone Code is shown as being applicable in the table of assessment.

When using this code, reference should be made to section 5.3.2 and, where applicable, section 5.3.3, in Part 5.

Editor's Note: All development is mindful of obligations under the provisions of the Aboriginal Cultural Heritage Act 2003 and the Torres Strait Islander Cultural Heritage Act 2003.

6.1.2.2 Purpose

- 1) The purpose of the environmental management and conservation zone is to provide for the protection and maintenance of areas that support 1 or more of the following:
 - (a) biological diversity
 - (b) ecological integrity
 - (c) naturally occurring landforms
 - (d) coastal processes.
- 2) the local government purpose of the code is to ensure that all areas contained within the environmental management and conservation zone are primarily protected from development, to ensure that ecological values of these areas are maintained in perpetuity. Where development occurs, such development recognises the importance and value of the ecosystems and firstly avoids any impacts, or where impacts cannot be avoided, impacts are appropriately mitigated.
- 3) The purpose of the Environmental Management and Conservation Zone will be achieved through the following overall outcomes:
 - (a) areas identified as having significant values for biological diversity, water catchment, ecological functioning, beach protection or coastal management and historical or cultural values are protected from development;
 - (b) All natural assets are protected and enhanced through sustainable management which incorporates both traditional and best practice nature conservation techniques where appropriate.
 - (c) low-intensity development, of semi-permanent nature, based on appreciation of the significant values of the area, may be facilitated where a Demonstrated community need exists;
 - (d) adverse environmental impacts on a site or adjoining sites are avoided or minimised through the location, design and management of development and activities;
 - (e) development respects and is responsive to the environmental values of the area;

- (f) development that is not coastal dependant development maintains and/or enhances important natural landscapes, views and vistas along the coast;
- (g) buffers are established between any development and natural features, such as gullies, waterways, wetlands, vegetation to ensure adverse impacts on ecological functions of these features is minimised;
- (h) Development recognises and considers the interrelationship of the riverine and wetland systems and associated water quality impacts where located adjacent to waterways and within catchment areas.

Editors Note – traditional practices undertaken in accordance with traditional custom and carried out by traditional owners, such as hunting and fire management are not regulated by the planning scheme.

6.1.2.3 Specific benchmarks for assessment

Table 6.1.2.3.a – Benchmarks for development that is accepted subject to requirements and assessable development

Performance outcomes	Acceptable outcomes	Comments
Cultural Heritage		
PO1 Development is located, designed and operated to ensure that any impact on land with known cultural heritage values is appropriately managed. <i>Note – non-indigenous heritage places are registered on Local Heritage Register. For indigenous cultural heritage places, please consult Traditional Owners</i>	AO1 Development is not undertaken in an area where there is known cultural heritage values, including both physical artefacts and historical significance.	Complies with AO1 The subject site is not located in an area of known cultural heritage.
Built Form, Character and amenity		
PO2 Buildings and structures are modest, containing a number of small individual buildings which are low scale in nature such that the overall development cannot be seen from public viewing areas within the township, scenic drives or from the coast;	AO2.1 Buildings and Structures are not to exceed 7.5m in height and are single storey	Not applicable The proposed development is solely for reconfiguring a lot. No new buildings are proposed as a part of this application.
	AO2.2	Not applicable

Performance outcomes	Acceptable outcomes	Comments
	Building materials are lightweight including use of timber and tin materials which blend into the surrounds and minimise reflection and glare;	The proposed development is solely for reconfiguring a lot. No new buildings are proposed as a part of this application.
	AO2.3 Individual buildings do not exceed 100m2 GFA;	Not applicable The proposed development is solely for reconfiguring a lot. No new buildings are proposed as a part of this application.
	AO2.4 Development envelopes for each development are established that do not exceed 2000m2 in site area;	Not applicable The proposed development is solely for reconfiguring a lot. No new buildings are proposed as a part of this application.
PO3 Development is located, designed and operated to retain vegetation communities, habitats and fauna corridors, coastal processes and riparian corridors	AO3.1 Buildings and structures do not use slab on ground techniques, to ensure that habitat movement beneath structures can be facilitated;	Not applicable The proposed development is solely for reconfiguring a lot. No new buildings are proposed as a part of this application.
	AO3.2 No fences or structures which compromise fauna movements are establish.	Not applicable No fences or structures are proposed.
	AO3.3 Buildings and structures are set back a minimum of 25m from the edge of any waterway	Not applicable The proposed development is solely for reconfiguring a lot. No new buildings are proposed as a part of this application.

Performance outcomes	Acceptable outcomes	Comments
PO4 Flora and fauna which represent unique or distinctive communities are protected	No acceptable outcome is prescribed.	Not applicable Whilst the subject site is located within the Environmental Management and Conservation Zone, the site has been historically cleared and adjoins lots within the Industry Zone. The site would not offer suitable habitat for flora or fauna communities.
PO5 Development is designed, located and operated to <ul style="list-style-type: none"> a) Minimise the need for excavation and fill; b) Controls stormwater runoff and enhances water quality; c) Minimises light disturbance and noise nuisance to ensure 	No acceptable outcome is prescribed.	Not applicable The proposed development is for reconfiguring a lot only. No operational works are proposed as part of this application.
PO6 Landscaping of the site is with native species only in accordance with an approved landscape plan.	No acceptable outcome is prescribed	Not applicable The proposed development is for reconfiguring a lot only. Landscaping may be conditional as part of any future development of the site.
Scenic Amenities		
PO7 Development is to maximise opportunities to maintain and/ or enhance important natural landscapes, views and vistas through the maintenance and restoration of vegetated buffer zones between development and coastal waters,	AO7.1 Development maintains or enhances natural landscape features, view and vistas. AND	Complies with AO7.1 The subject site is located immediately adjacent to the Medium and Low Impact industry Zone and hence there are no natural landscapes, views or vistas that would be impacted by the proposed development.

Performance outcomes	Acceptable outcomes	Comments
unless the development is within a port or airport or is marine development.	AO7.2 Trees and vegetation are used to screen buildings and infrastructure. AND	Not applicable The subject site is vacant and No buildings or structures are proposed as part of this development.
	AO7.3 Development is constructed of materials and with finishes that complement the scenic landscape.	Not applicable No buildings or structure are proposed.
PO8 All uses are serviced with appropriate levels and standards of infrastructure that is cost effective and minimises the impacts on the environment.	AO8.1 Uses and other development are provided with - (a) reticulated water; or (b) a minimum of 90,000 L water tank per dwelling; (c) reticulated sewerage; or (d) where the site is not able to be connected to a reticulated sewerage system, wastewater - (i) is treated and disposed of on-site subject to site, soil and locational constraints; (ii) reduces the potential for - a. contaminating groundwater, surface water or wetland environments; b. risks to reticulated water supply or public health; (e) stormwater management systems that - (i) utilise existing overland systems;	Complies with PO8 The proposed development is for reconfiguring a lot only. The subject site may be serviced by reticulated water, electricity and telecommunications. The proposed lot is of sufficient area to accommodate on-site effluent disposal. Stormwater from the subject site would continue to be lawfully discharged via overland flow.

Performance outcomes	Acceptable outcomes	Comments
	<ul style="list-style-type: none"> (ii) incorporate measures to reduce stormwater run-off quantity and improve stormwater quality; (f) constructed road access that minimise removal of native plants and the concentration of stormwater run-off; (g) energy; (h) telecommunications; (i) waste and recycling collection facilities. 	

8.2.2 Natural Hazards Overlay Code – Bushfire

8.2.2.1 Application of the Code

This code is applicable to all development referenced in the Overlays Categories of Assessment Table 5.10.1 and involving land wholly or partially within the Bushfire Hazard Area and/or Potential Bushfire Impact Buffer in the Natural Hazards Overlay - Bushfire.

When using this code, reference should be made to section 5.3.2 and where applicable, section 5.3.3 located in Part 5.

8.2.2.2 Purpose

- 1) The purpose of the Natural Hazards Overlay Code – Bushfire is to ensure that risk to life, property, and the environment as a result of bushfire is mitigated to an acceptable or tolerable level.
- 2) The purpose of the code will be achieved through the following overall outcomes:
 - (a) development avoids the establishment or intensification of vulnerable uses within or near areas that are subject to bushfire hazard;
 - (b) development is designed and located to minimise risks to people and property from bushfires;
 - (c) bushfire risk mitigation treatments are accommodated in a manner that avoids or minimises impacts on the natural environment and ecological processes;
 - (d) development involving the manufacture or storage of hazardous materials does not increase the risk to public safety or the environment in a bushfire event;
 - (e) development contributes to effective and efficient disaster management response and recovery capabilities.

Note: A site based assessment may ground-truth the extent of hazardous vegetation and extent and nature of the bushfire hazard area (bushfire prone area).

8.2.2.3 Specific benchmarks for assessment

Table 8.2.2.3.a – Benchmarks for development that is accepted subject to requirements and assessable development

Performance outcomes	Acceptable outcomes	Applicant response
Compatible development		
PO1 A vulnerable use is not established or materially intensified within a bushfire hazard	AO1.1 Vulnerable uses are not established or expanded within a bushfire hazard area (bushfire prone area).	Not applicable The proposed development is for reconfiguring a lot only. No vulnerable uses are proposed.

Performance outcomes	Acceptable outcomes	Applicant response
area (bushfire prone area) unless there is an overriding need or other exceptional circumstances.		
PO2 Emergency services and uses providing community support services are able to function effectively during and immediately after a bushfire hazard event.	AO2 Emergency Services and uses providing community support services are not located in a bushfire hazard (bushfire prone) area and have direct access to low hazard evacuation routes.	Not applicable The proposed development is for reconfiguring a lot only. No emergency services or community support services are proposed.
PO3 Development involving hazardous materials manufactured or stored in bulk is not located in bushfire hazard area (bushfire prone area).	AO3 The manufacture or storage of hazardous material in bulk does not occur within bushfire hazard area (bushfire prone area).	Not applicable The proposed development is for reconfiguring a lot only. The proposal does not involve hazardous materials manufacturing or storage.
Development design and separations from bushfire hazard – reconfiguration of lots.		
PO4 Where reconfiguration is undertaken in an urban area or is for urban purposes or smaller scale rural residential purposes, a separation distance from hazardous vegetation is provided to achieve a radiant heat flux level of 29kW/m ² at the edge of the proposed lot(s). Note: "Urban purposes" and "urban area" are defined in the Sustainable Planning Regulations 2009. Reconfiguration will be taken to be for rural residential purposes where proposed lots are between 2000m ² and 2ha in area. "Smaller scale" rural residential purposes	AO4.1 No new lots are created within the bushfire prone area. OR AO4.2 Lots are separated from hazardous vegetation by a distance that: 1) achieves radiant heat flux level of 29kW/m ² at all boundaries; and 2) is contained wholly within the development site. Note: Where a separation distance is proposed to be achieved by	Complies with AO4.2 The proposed development seeks to create Proposed Lot 333 of 2,388m ² for urban purposes. The proposal would facilitate safe evacuation via Tradesman Way in the event of a bushfire event, and the site gradient does not exceed 12.5% in accordance with the SPP. The boundary of Proposed Lot 333 is located in excess of 60 metres from the mapped medium potential bushfire intensity area. The subject

Performance outcomes	Acceptable outcomes	Applicant response
<p>will be taken to be where the average proposed lot size is 6000m² or less.</p> <p>Note: The radiant heat levels and separation distances are to be established in accordance with method 2 set out in AS3959-2009.</p>	<p>utilising existing cleared developed areas external to the site, certainty must be established (through tenure or other means) that the land will remain cleared of hazardous vegetation. For staged developments, temporary separation distances, perimeter roads or fire trails may be absorbed as part of subsequent stages.</p> <p>Note: The achievement of a cleared separation distance may not be achievable where other provisions within the planning scheme require protection of certain ecological, slope, visual or character features or functions.</p>	<p>site provides sufficient area for future development footprint that achieves a radiant heat flux of 29 kilowatt per square metre or less.</p>
<p>PO5</p> <p>Where reconfiguration is undertaken for other purposes, a building envelope of reasonable dimensions is provided on each lot which achieves radiant heat flux level of 29kW/m² at any point.</p>	<p>No acceptable outcome is proposed</p>	<p>Not applicable</p> <p>The proposed development for reconfiguring a lot seeks to create a lot for future urban purposes.</p>
<p>PO6</p> <p>Where reconfiguration is undertaken in an urban area or is for urban purposes, a constructed perimeter road with reticulated water supply is established between the lots and the hazardous vegetation and is readily accessible at all times for urban fire fighting vehicles.</p> <p>The access is available for both fire fighting and maintenance/defensive works.</p>	<p>AO6.1</p> <p>Lot boundaries are separated from hazardous vegetation by a public road which:</p> <ol style="list-style-type: none"> 1) has a two lane sealed carriageway; 2) contains a reticulated water supply; 3) is connected to other public roads at both ends and at intervals of no more than 500m; 4) accommodates geometry and turning radii in accordance with Qld Fire and Emergency Services' Fire Hydrant and Vehicle Access Guidelines; 5) a minimum of 4.8m vertical clearance above the road; 6) is designed to ensure hydrants and water access 	<p>Complies with AO6.1</p> <p>The proposed lot would be accessible by emergency vehicles from Tradesman Way, which separates the site from the medium impact bushfire intensity hazardous vegetation. The site is capable of being serviced by Council's reticulated water supply network.</p>

Performance outcomes	Acceptable outcomes	Applicant response
	<p>points are not located within parking bay allocations; and</p> <p>7) incorporates roll-over kerbing.</p>	
	<p>AO6.2</p> <p>Fire hydrants are designed and installed in accordance with AS2419.1 2005, unless otherwise specified by the relevant water entity.</p> <p>Note: Applicants should have regard to the relevant standards set out in the reconfiguration of a lot code and works codes in this planning scheme.</p>	<p>Complies with PO6</p> <p>The proposed lot is located within Council's reticulated water supply network and is provided with a constructed road between the lot and the hazardous vegetation.</p>
<p>PO7</p> <p>Where reconfiguration is undertaken for smaller scale rural residential purposes, either a constructed perimeter road or a formed, all weather fire trail is established between the lots and the hazardous vegetation and is readily accessible at all times for the type of fire fighting vehicles servicing the area.</p> <p>The access is available for both fire fighting and maintenance/hazard reduction works.</p>	<p>AO7</p> <p>Lot boundaries are separated from hazardous vegetation by a public road or fire trail which has:</p> <ol style="list-style-type: none"> 1) a reserve or easement width of at least 20m; 2) a minimum trafficable (cleared and formed) width of 4m capable of accommodating a 15 tonne vehicle and which is at least 6m clear of vegetation; 3) no cut or fill embankments or retaining walls adjacent to the 4m wide trafficable path; 4) a minimum of 4.8m vertical clearance ; 5) turning areas for fire-fighting appliances in accordance with Qld Fire and Emergency Services' Fire Hydrant and Vehicle Access Guidelines; 6) a maximum gradient of 12.5%; 7) a cross fall of no greater than 10 degrees; 8) drainage and erosion control devices in accordance 	<p>Not applicable</p> <p>The proposed development for reconfiguration of a lot is not associated with a smaller scale rural residential purpose.</p>

Performance outcomes	Acceptable outcomes	Applicant response
	<p>with the standards prescribed in a planning scheme policy;</p> <p>9) vehicular access at each end which is connected to the public road network at intervals of no more than 500m;</p> <p>10) designated fire trail signage;</p> <p>11) if used, has gates locked with a system authorised by Qld Fire and Emergency Services; and</p> <p>12) if a fire trail, has an access easement that is granted in favour of council and Qld Fire and Emergency Services.</p>	
<p>PO8</p> <p>Where reconfiguration is undertaken for other purposes, a formed, all weather fire trail is provided between the hazardous vegetation and either the lot boundary or building envelope, and is readily accessible at all times for the type of fire fighting vehicles servicing the area.</p> <p>However, a fire trail will not be required where it would not serve a practical fire management purpose.</p>	<p>AO8</p> <p>Lot boundaries are separated from hazardous vegetation by a public road or fire trail which has:</p> <ol style="list-style-type: none"> 1) a reserve or easement width of at least 20m; 2) a minimum trafficable (cleared and formed) width of 4m capable of accommodating a 15 tonne vehicle and which is at least 6m clear of vegetation; 3) no cut or fill embankments or retaining walls adjacent to the 4m wide trafficable path; 4) a minimum of 4.8m vertical clearance; 5) turning areas for fire-fighting appliances in accordance with Qld Fire and Emergency Services' Fire Hydrant and Vehicle Access Guidelines; 6) a maximum gradient of 12.5%; 7) a cross fall of no greater than 10 degrees; 	<p>Not applicable</p> <p>Not applicable, the proposal involves reconfiguring a lot for an urban purpose.</p>

Performance outcomes	Acceptable outcomes	Applicant response
	8) drainage and erosion control devices in accordance with the standards prescribed in a planning scheme policy; 9) vehicular access at each end which is connected to the public road network; 10) designated fire trail signage; 11) if used, has gates locked with a system authorised by Qld Fire and Emergency Services; and 12) if a fire trail, has an access easement that is granted in favour of council and Qld Fire and Emergency Services.	
PO9 The development design responds to the potential threat of bushfire and establishes clear evacuation routes which demonstrate an acceptable or tolerable risk to people	AO9 The lot layout: 1) minimises the length of the development perimeter exposed to, or adjoining hazardous vegetation; 2) avoids the creation of potential bottle-neck points in the movement network; 3) establishes direct access to a safe assembly /evacuation area in the event of an approaching bushfire; and 4) ensures roads likely to be used in the event of a fire are designed to minimise traffic congestion. Note: For example, developments should avoid finger-like or hour-glass subdivision patterns or substantive vegetated corridors between lots. In order to demonstrate compliance with the performance outcome, a bushfire management plan prepared by a suitably qualified person may be required. The bushfire management plan should be developed in accordance with the Public Safety Business Agency (PSBA) guideline entitled "Undertaking a Bushfire Protection Plan	Complies with AO9 The proposed development is sufficiently setback, approximately 60 metres, from medium impact hazardous vegetation. The setback buffer includes Tradesman Way, which provides safe evacuations routes in the event of a bushfire.

Performance outcomes	Acceptable outcomes	Applicant response
	Advice from the Queensland Fire and Emergency Services (QFES) should be sought as appropriate.	
PO10 Critical infrastructure does not increase the potential bushfire hazard.	AO10 Critical or potentially hazardous infrastructure such as water supply, electricity, gas and telecommunications are undergrounded.	Complies with AO10 Critical infrastructure such as water connections, electricity and telecommunications would be sited underground, where permissible.
Development design and separation from bushfire hazard – material change of use		
PO11 Development is located and designed to ensure proposed buildings or building envelopes achieve a radiant heat flux level at any point on the building or envelope respectively, of: 1) 10kW/m2 where involving a vulnerable use; or 2) 29kW/m2 otherwise. The radiant heat flux level is achieved by separation unless this is not practically achievable. Note: The radiant heat levels and separation distances are to be established in accordance with method 2 set out in AS3959-2009.	AO11 Buildings or building envelopes are separated from hazardous vegetation by a distance that: 1) achieves a radiant heat flux level of at any point on the building or envelope respectively, of 10kW/m2 for a vulnerable use or 29kW/m2 otherwise; and 2) is contained wholly within the development site. Note: Where a separation distance is proposed to be achieved by utilising existing cleared developed areas external to the site, certainty must be established (through tenure or other means) that the land will remain cleared of hazardous vegetation.. For staged developments, temporary separation distances, perimeter roads or fire trails may be absorbed as part of subsequent stages. Note: The achievement of a cleared separation distance may not be achievable where other provisions within the planning scheme require protection of certain ecological, slope, visual or character features or functions.	Not applicable The development does not involve a material change of use.
PO12 A formed, all weather fire trail is provided	AO12 Development sites are separated from hazardous	Not applicable The development does not involve a material

Performance outcomes	Acceptable outcomes	Applicant response
<p>between the hazardous vegetation and the site boundary or building envelope, and is readily accessible at all times for the type of fire fighting vehicles servicing the area.</p> <p>However, a fire trail will not be required where it would not serve a practical fire management purpose.</p> <p>Note: Fire trails are unlikely to be required where a development site involves less than 2.5ha.</p>	<p>vegetation by a public road or fire trail which has:</p> <ol style="list-style-type: none"> 1) a reserve or easement width of at least 20m; 2) a minimum trafficable (cleared and formed) width of 4m capable of accommodating a 15 tonne vehicle and which is at least 6m clear of vegetation; 3) no cut or fill embankments or retaining walls adjacent to the 4m wide trafficable path; 4) a minimum of 4.8m vertical clearance; 5) turning areas for fire-fighting appliances in accordance with Qld Fire and Emergency Services' Fire Hydrant and Vehicle Access Guidelines; 6) a maximum gradient of 12.5%; 7) a cross fall of no greater than 10 degrees; 8) drainage and erosion control devices in accordance with the standards prescribed in a planning scheme policy; 9) vehicular access at each end which is connected to the public road network which is connected to the public road network at intervals of no more than 500m; 10) designated fire trail signage; 11) if used, has gates locked with a system authorised by Qld Fire and Emergency Services; and 12) if a fire trail, has an access easement that is granted in favour of council and Qld Fire and Emergency Services. 	<p>change of use.</p>

Performance outcomes	Acceptable outcomes	Applicant response
All development		
PO13 All premises are provided with vehicular access the enables safe evacuation for occupants and easy access by fire fighting appliances.	AO13 Private driveways: <ol style="list-style-type: none"> 1) do not exceed a length of 60m from the street to the building; 2) do not exceed a gradient of 12.5%; 3) have a minimum width of 3.5m; 4) have a minimum of 4.8m vertical clearance; 5) accommodate turning areas for fire-fighting appliances in accordance with Qld Fire and Emergency Services' Fire Hydrant and Vehicle Access Guidelines; and 6) serve no more than 3 dwellings or buildings. 	Complies with PO13 Proposed Lot 333 would be accessible via a constructed crossover from Tradesman Way, which would provide safe and efficient access for fire fighting vehicles.
PO14 Development outside reticulated water supply areas include a dedicated static supply that is available solely for fire fighting purposes and can be accessed by fire fighting appliances.	AO14 A water tank is provided within 10m of each building (other than a class 10 building) which: <ol style="list-style-type: none"> 1) is either below ground level or of non flammable construction ; 2) has a take off connection at a level that allows the following dedicated, static water supply to be left available for access by fire fighters: <ol style="list-style-type: none"> (a) 10,000l for residential buildings; (b) 45,000l for industrial buildings; and 	Not applicable The site is located within Council's reticulated water supply network.

Performance outcomes	Acceptable outcomes	Applicant response
	<p>(c) 20,000l for other buildings;</p> <p>3) includes a hardstand area allowing medium rigid vehicle (15 tonne fire appliance) access within 6m of the tank;</p> <p>4) is provided with fire brigade tank fittings – 50mm ball valve and male camlock coupling and, if underground, an access hole of 200mm (minimum) to accommodate suction lines; and</p> <p>5) is clearly identified by directional signage provided at the street frontage.</p>	
<p>PO15</p> <p>Landscaping does not increase the potential bushfire risk.</p>	<p>AO15</p> <p>Landscaping uses species that are less likely to exacerbate a bushfire event, and does not increase fuel loads within separation areas.</p>	<p>Not applicable</p> <p>The proposed development is solely for reconfiguring a lot. No landscaping is proposed as part of this application.</p>
<p>PO16</p> <p>The risk of bushfire and the need to mitigate that risk is balanced against other factors (such as but not limited to, biodiversity or scenic amenity).</p>	<p>AO16</p> <p>Bushfire risk mitigation treatments do not have a significant impact on the natural environment or landscape character of the locality where this has value.</p>	<p>Not applicable</p> <p>The proposed development is for reconfiguring a lot only. No bushfire risk mitigate treatments are proposed or required.</p>

8.2.6 NPA Airport Overlay Code

8.2.6.1 Application of code

This code applies to development applications for:

- 1) a material change of use of premises where any part of the land is within the lighting area buffer zone of a strategic airport, or
- 2) a material change of use of premises where any part of the land is within the wildlife hazard buffer zone of a strategic airport.

8.2.6.2 Purpose

The purpose of the NPA Airport code is to ensure development protects the safety and efficiency of the NPA Airport operations. The purpose of the code will be achieved through the following overall outcomes:

- (a) conflicts between the NPA Airport and surrounding uses are avoided unless, where practicable, adequate mitigation measures are incorporated into the development;
- (b) the safe and efficient airport operations are protected.

8.2.6.3 Specific benchmarks for assessment

Table 8.2.6.3.a —benchmarks for development that is accepted development subject to requirements and assessable development

Performance outcomes	Acceptable outcomes	Compliance
Lighting and reflective surfaces		
PO1 Development does not include external lighting or reflective surfaces that could distract or confuse pilots.	AO1.1 Development within the lighting buffer zone for the NPA airport does not include any of the following types of outdoor lighting: <ul style="list-style-type: none"> • straight parallel lines of lighting 500 m to 1000 m long • flare plumes • upward shining lights • flashing lights 	Not applicable The site is not located within the lighting buffer zone.

Performance outcomes	Acceptable outcomes	Compliance
	<ul style="list-style-type: none"> laser lights sodium lights reflective surfaces. 	
	AO1.2 Development within the lighting buffer zone for the NPA airport does not emit light that will exceed the maximum light intensity specified for the area.	Not applicable The site is not located within the lighting buffer zone.
<p>Note: A development proposal within 6 km of the NPA Airport involving installation of external lighting that is likely to affect aircraft operations must be referred to the airport manager for assessment who will refer the proposal to the Australian Government if required. Both the Civil Aviation Safety Authority (CASA) (under the Civil Aviation Act 1988 and Regulation 94 of the Civil Aviation Regulations 1988) and the Department of Defence (DoD) have legislative powers to cause lighting which may cause distraction, confusion or glare to pilots flying aircraft to be turned off or modified.</p> <p>Lighting design matters should be addressed during pre-lodgement stage of the development assessment process to avoid CASA or DoD directives to modify lighting after it has been installed. CASA can provide advice about the design and installation of lighting within 6 km of the NPA Airport on the request of local government or an applicant.</p>		
Wildlife Hazards		
PO2 Development does not cause wildlife to create a hazard for the safe operation of the NPA Airport.	AO2.1 Development located within 3 km of a NPA Airport's runway does not involve uses listed in column 1 of Table 8.2.6.3.b Land uses associated with increases in wildlife strikes and hazards.	Complies with PO2 The site is not located within the 3km wildlife buffer area.
	AO2.2 Development located within 3 km of a NPA Airport's runway involving a use listed in column 2 of Table 8.2.6.3.b: Land uses associated with increases in wildlife strikes and hazards, includes measures to reduce the potential to attract birds and bats.	Complies with PO2 The site is not located within the 3km wildlife buffer area.
	AO2.3	Complies with PO2

Performance outcomes	Acceptable outcomes	Compliance
	Development located between 3 km and 8 km of a NPA Airport's runway involving a use listed in column 1 or column 2 of Table 8.2.6.3.b: Land uses associated with increases in wildlife strikes and hazards, includes measures to reduce the potential to attract birds and bats.	The site is not located within the 3km or 8km wildlife buffer area.
	AO2.4 Development located between 8 km and 13 km of the NPA Airport's runway involving a use listed in column 1 or column 2 of Table 8.2.6.3.b: Land uses associated with increases in wildlife strikes and hazards, does not increase the potential to attract birds and bats.	Complies with AO2.4 The proposed development is solely for reconfiguring a lot and would not involve a use listed in Table 8.2.6.3.b.
PO3 An adequate buffer to areas of state environmental significance is provided and maintained.	AO3.1 A buffer for an area of state environmental significance High Ecological Significance Wetlands has a minimum width of: <ul style="list-style-type: none"> a) 200 m where the area is located outside an urban area or b) 50 m where the area is located within an urban area or. AO3.2 A buffer for an area of state environmental significance is applied and maintained, the width of which is supported by an evaluation of the environmental values, including the function and threats to matters of environmental significance	Complies with AO3.1 Whilst Lot 66 on SP273364 contains mapped areas of MSES - Wildlife habitat, the proposed development seeks to create Proposed Lot 333 within the portion of the site not identified as containing wildlife habitat under the Biodiversity Overlay mapping, and is sufficiently setback from areas of MSES.

Performance outcomes	Acceptable outcomes	Compliance
<p>Note: A development proposal in the vicinity of the NPA Airport that may increase risk of wildlife strike should be referred to the airport manager for assessment.</p> <p>Where local government seek to approve land uses which may increase the risk of wildlife strike near existing airports, steps should be taken to mitigate risk in consultation with the airport manager and qualified bird and wildlife management experts.</p>		

Table 8.2.6.3.b Land uses associated with increases in wildlife strikes and hazards

Column 1: High Risk	Column 2: Moderate Risk
<p>Rural activities</p> <ul style="list-style-type: none"> • Cropping (turf farm) • Cropping (fruit tree farm) • Intensive animal industry (piggery) • Aquaculture (fish processing/packing plant) <p>Conservation</p> <ul style="list-style-type: none"> • Conservation estate (e.g. wetland) <p>Recreation activities</p> <ul style="list-style-type: none"> • Major sport, recreation and entertainment facility (showground) <p>Industry activities</p> <ul style="list-style-type: none"> • Low-impact industry (food processing plant) • Medium-impact industry (food processing plant) • High-impact industry (food processing plant) <p>Utility installation</p> <ul style="list-style-type: none"> • Food/organic waste facility • Putrescible waste facility (e.g. landfill, transfer station) 	<p>Rural activities</p> <ul style="list-style-type: none"> • Animal husbandry (cattle/dairy farm) • Intensive animal industry (poultry farm) <p>Conservation</p> <ul style="list-style-type: none"> • Conservation estate (all other) <p>Recreation activities</p> <ul style="list-style-type: none"> • Major sport, recreation and entertainment facility (all other) • Outdoor sport and recreation • Park <p>Utility installation</p> <ul style="list-style-type: none"> • Non-putrescible waste facility (e.g. landfill, transfer station) • Sewage/wastewater treatment facility

9.3.1 Reconfiguring a Lot Code

9.3.1.1 Application

This code applies where identified as assessment benchmarks in the categories of assessment tables in Section 5.6 of the Planning Scheme.

When using this code, reference should be made to section 5.3.2 and, where applicable, section 5.3.3, in Part 5.

Editor's Note: All development is mindful of obligations under the provisions of the Aboriginal Cultural Heritage Act 2003 and the Torres Strait Islander Cultural Heritage Act 2003.

9.3.1.2 Purpose

- 1) The purpose of the Reconfiguring a Lot code is to provide detailed standards for assessing reconfiguration, to ensure that development is appropriately located, considers constraints, is able to be efficiently serviced and promotes best practice standards.
- 2) The purpose of the code will be achieved through the following overall outcomes;
 - (a) Reconfiguration development provides a mix of lot sizes of adequate size and configuration suitable for the intended use in response to population growth and accommodation requirements; Reconfiguration design creates safe, functional, convenient and attractive neighbourhoods, functional industrial and commercial areas, which meet the diverse and changing needs of the community;
 - (b) Lots are designed having regard to efficient servicing capabilities in terms of transport, water, sewerage, electricity, gas and telecommunications infrastructure;
 - (c) Reconfiguration is responsive to environmental features of the site and does not diminish environmental value of the site and adjoining sites;
 - (d) Subdivision utilises best practice design, incorporates sustainable practices in relation to stormwater treatment, road design, lot orientation and infrastructure provision;
 - (e) Infill lots (or leases) within the established township to accommodate existing buildings, considers the location of adjoining buildings, ensures setbacks can be achieved;
 - (f) Road networks are designed to allow for safe passage of vehicles and promote walking and cycling.

Table 9.3.1.3.a – Benchmarks for development that is accepted subject to requirements and assessable development

Performance outcomes	Acceptable outcomes	Applicant response
Site suitability and locational requirements.		
PO1	AO1.1	Not applicable

Performance outcomes	Acceptable outcomes	Applicant response
Lots are located, designed and constructed to ensure that adverse impacts from emissions that will affect the health and safety, wellbeing and amenity of communities and individuals is avoided or otherwise minimised.	Lots for sensitive land uses such as residential are adequately separated from lots for industrial activities that have the potential to have adverse impacts on the sensitive land uses.	Proposed Lot 333 is located adjacent to existing Medium and Low Impact Industry. The proposal is solely to create a lot for future development and it is not proposed to establish a sensitive land use.
PO2 Lots are located to reduce risk and exposure of people and property to coastal hazards and ensures development is resilient to climate change impacts;	AO2.1 No new lots are created partially or wholly within a defined Erosion Prone Area as shown on the Natural Hazards (Coastal) Overlay to avoid new lots being impacted by coastal erosion.	Complies with AO2.1 Whilst Lot 66 on SP273364 is mapped as being partially located within the Erosion Prone Area, Proposed Lot 333 is located outside the Erosion Prone Area.
	AO2.2 Land within a defined Erosion Prone Area as shown on the Natural Hazards (Coastal) Overlay is excluded from new lot development to maintain public access along the coast	Not applicable Proposed Lot 333 is not located within the Erosion Prone Area.
	AO2.3 No new lots are created within the high or medium hazard area as shown on the Natural Hazards (Coastal) Overlay	Complies with AO2.3 Whilst Lot 66 on SP273364 is mapped as being partially located within the High or Medium Hazard Area, Proposed Lot 333 is located outside the storm tide hazard areas.
PO3 Development manages the potential for environmental harm associated with the disturbance of Potential or Actual Acid Sulfate Soils	AO3.1 Where land is located below 20mAHd the disturbance of soils is limited to 100m3 of excavation and 500m3 of filling (excluding top soil dressing)	Not applicable No excavation or filling is proposed as a part of this development.

Performance outcomes	Acceptable outcomes	Applicant response
PO4 Development is not undertaken on contaminated land;	AO4.1 For residential Development Only: No previous history of industrial activities (including land full have occurred on subject site;	Not applicable The proposed development is for reconfiguring a lot only. No residential development is proposed.
PO5 Development is located, designed and operated to ensure that any impacts on land with known cultural values can be appropriately managed in collaboration with Traditional Owners	AO5.1 Development is not undertaken on land with known cultural values (including both historical significant and physical artefacts) unless created for cultural protection.	Complies with AO5.1 The proposed development is not located in an area that is identified as land with known cultural values.
PO6 Development is located, designed and operated to avoid impacts upon environmentally sensitive areas including vegetation, wetlands and coastal areas and receiving waters.	AO6.1 Development responds appropriately to sensitive environmental features of the site or locality, by: <ul style="list-style-type: none"> (a) avoiding steep slopes to minimise landscape disturbance and vegetation loss; (b) avoiding penetrating or fragmenting remnant vegetation; (c) avoiding drainage features, particularly in the location of access places and access streets; (d) providing for safe wildlife movement where habitat corridors are interrupted; (e) being designed and undertaken in a manner that is likely to cause an adverse impact on environmentally sensitive areas. 	Complies with PO6 The subject site has been historically cleared and there are no MSES areas or environmentally sensitive areas on the site.
Lot Design and Amenity		

Performance outcomes	Acceptable outcomes	Applicant response
Where a lease or lot is created to accommodate an existing development		
PO7 Each lot contains sufficient area and is located so that: (a) Adequate open space is provided for the existing dwelling; (b) appropriate setbacks between adjacent dwellings or structures are achieved; (c) Adequate fire breaks are established between dwelling and any existing vegetation; (d) Adequate space for vehicle access to a road is provided for within the lease area; (e) The lease area does not contain footpath area or other public thoroughfare; (f) Access to publicly owned infrastructure is uninhibited; (g) Buffers to (and should not include) natural features such as wetlands, waterways and drainage lines;	AO7.1 Lot/Lease boundaries are established: (f) So that at least 100m ² of open space area with a minimum dimension of 6m is included; (g) A minimum 2m from adjacent dwellings and structures; (h) A minimum 20m where the boundary adjoins land included in (i) the Rural Zone or Environmental Management and Conservation Zone; (j) So that an area with a dimension of at least 6m is available at the road frontage to enable vehicle parking on site; (k) At least 6m from the edge of any constructed road;	Not applicable The proposed reconfiguring a lot is not related to an existing development.
Where involving the create of a vacant lease/s or lot/s within established township area		
PO8 Each lot has sufficient dimensions and area to accommodate:	AO8.1 Allotment Sizes comply with the minimum areas set out below:	Complies with PO8 Proposed Lot 333 is of sufficient area (2,388m ²) and dimension to accommodate future development potential adjacent to existing Low

Performance outcomes	Acceptable outcomes	Applicant response
(a) Intended future use with adequate setbacks; (b) Private open space; (c) Vehicle access and/or parking area; and (d) Appropriate infrastructure, such as on site effluent disposal	<u>Township Zone and Residential Precinct</u> (a) 800m2 minimum for detached dwellings, multiple dwellings and dual occupancy. <u>Industry Zone and Industry Low, Medium or High Impact Precinct</u> (a) 1500m2 minimum for Low or Medium Impact (b) 4000m2 minimum for High Impact Precinct <u>Industry Zone</u> (a) 4000m2 minimum <u>Rural Zone</u> (a) 100 hectare minimum	and Medium Impact Industry. The proposal provides for efficient access to Tradesman Way and sufficient area for on-site parking, manoeuvring and on-site effluent disposal, if required.
PO9 Each lot can be adequately and safely accessed by vehicles.	AO9.1 Each lot has a frontage and practicable access to a constructed public road via direct road frontage, an access strip (for a rear lot) or an access easement; Where an access strip is required: (a) no more than two access strips are located adjacent to each other; and (b) are at least 5m in width; and (c) do not exceed 40m in length	Complies with AO9.1 The proposed lot would have a frontage to Tradesman Way.
Where involving the creation of more than 10 vacant leases or lots for residential purposes		

Performance outcomes	Acceptable outcomes	Applicant response
PO10 A mixture of lot sizes is provided to accommodate variety of housing types and styles;	AO10.1 Average allotment size for detached dwellings is 800m ² and minimum allotment size for multiple dwellings and dual occupancy is 800m ² .	Not applicable Only one additional lot is proposed to be created.
PO11 The street network is designed to: (a) provide a high level of internal accessibility and appropriate external connections for vehicles, pedestrian and cycle movements; (b) incorporates street junctions and access to lots which are located and spaced to facilitate safe and convenient vehicle, pedestrian and cycle movements; (c) provides for street widths and lengths that optimise the costeffectiveness of the network and the provision of public utilities; and (d) allows for efficient and unimpeded movement of emergency services vehicles.	AO11.1 Use of rear access lots is minimised and does not exceed 1 per standard lot	Not applicable Only one additional lot is proposed to be created.
	AO11.2 Roads are designed to follow the natural contours of the land and contain stormwater flows;	Not applicable Only one additional lot is proposed to be created.
	AO11.3 Intersections are adequately spaced (minimum 40m) to reduce traffic conflicts;	Not applicable Only one additional lot is proposed to be created.
	AO11.4 Road widths are constructed in accordance with relevant standards for the relevant area.	Not applicable Only one additional lot is proposed to be created.
PO12 Lots are climatically responsive and orientated to facilitate future development that takes advantage of prevailing breezes and sunlight relevant for local climate;	No Acceptable Outcome is prescribed	Not applicable Only one additional lot is proposed to be created.

Performance outcomes	Acceptable outcomes	Applicant response
PO13 Lots are within 400m of, or incorporate formed pedestrian access to, existing public open space and recreational facilities;	No Acceptable Outcome is prescribed	Not applicable Only one additional lot is proposed to be created.
PO14 Land must be dedicated for sufficient public open space to: <ul style="list-style-type: none"> Meet the needs of the future residents and provide opportunity for active living for the community; Link with existing public space and create a network for the urban area 	No Acceptable Outcome is prescribed	Not applicable Only one additional lot is proposed to be created.
PO15 Active public parks and recreational spaces are provided that enhance opportunities for community interaction, meets recreational needs and have appropriate equipment, furniture, sun and safety protection that enhances amenity and useability.	AO15.1 Parks and recreational spaces which provide active areas for children's recreation are co-located with other community facilities to promote casual surveillance of the area.	Not applicable Only one additional lot is proposed to be created.
	AO15.2 The following equipment is included in all active spaces: <ul style="list-style-type: none"> (a) art features and play equipment; (b) seating; (c) shelters and sun protection; and 	Not applicable Only one additional lot is proposed to be created.

Performance outcomes	Acceptable outcomes	Applicant response
	(d) water taps/bubblers.	
For all new lots or lease		
PO16 All development is capable of being provided with infrastructure relevant for its purpose and includes - (a) Water supply; (b) Sewerage treatment; (c) stormwater and drainage systems that maximise the use of permeable surfaces to allow stormwater infiltration or run off and minimises erosion;; (d) Energy and telecommunications; (e) Access and parking.	AO16.1 Each new lot is provided with: (a) connection to a potable water supply or alternative water source (rainwater/bore water) in accordance with FNQROC Development Manual: (b) connection to the reticulated sewerage system or on-site effluent disposal system; and (c) stormwater drainage to a lawful point of discharge; (d) connection to the electricity network; and connection to a telecommunication provider.	Complies with AO16.1 The proposed lot would have access to all available urban services via existing infrastructure located in the Tradesman Way road reserve. Future works are required to connect the site to sewerage infrastructure in Tradesmans Way.
PO17 Development is separated from any incompatible use having regard to: (a) The location of existing facilities and established development; (b) The health and safety of people; (c) The safe and efficient operation of the major infrastructure; and (d) The amenity of the locality.	AO17.1 Residential leases are not created within 1 kilometre of: (a) an existing industrial use (including quarry); (b) a sewerage treatment facility; (c) airport runway; (d) landfill or transfer	Complies with AO17.1 The proposed development is to facilitate creation of a new lot for future development in keeping with adjoining Low and Medium Impact Industry land uses.

Performance outcomes	Acceptable outcomes	Applicant response
PO18 Development maintains and enhances opportunities for public access and use of natural areas, rivers, dams, creeks and the coastal foreshore.	No Acceptable Outcome is prescribed	Complies with PO18 The subject site has been historically cleared and the proposed development would not impede access to existing natural areas.
Fire Services in developments access by common private title		
PO19 Hydrants are located in positions that will enable fire services to access water safely, effectively and efficiently.	AO19.1 Residential streets and common access ways within a common private title should have hydrants placed at intervals of no more than 120 metres and at each intersection. Hydrants may have a single outlet and be situated above or below ground.	Not applicable No access via common private title is proposed.
	AO19.2 Commercial and industrial streets and access ways within streets serving commercial properties such as factories, warehouses and offices should be provided with above or below ground fire hydrants at not more than 90 metre intervals and at each street intersection. Above ground fire hydrants should have dual valved outlets.	Not applicable No access via common private title is proposed.
PO20 Road widths and construction within the development are adequate for fire emergency vehicles to gain access to a safe working area	AO20.1 Road access minimum clearances of 3.5 metres wide and 4.8 metres high are provided for safe passage of emergency vehicles.	Not applicable No access via common private title is proposed.

Performance outcomes	Acceptable outcomes	Applicant response
close to dwellings and near water supplies whether or not on-street parking spaces are occupied.		
PO21 Hydrants are suitably identified so that fire services can locate them at all hours.	AO21.1 Hydrants are identified as specified in 'Identification of street hydrants for fire fighting purposes' available under 'Publications' on the Department of Transport and Main Roads website www.tmr.qld.gov.au/~media/busind/techstdpubs/tum/125Amend18.pdf	Not applicable No access via common private title is proposed.

DATE 2023

Northern Peninsula Area Regional Council
C/o RPS
PO Box 1949
Cairns Qld 4870

Delivery via email: stacey.devaney@rpsgroup.com.au

DECISION NOTICE
Planning Act 2016

Tradesman Way, Sesia - Development Permit for Reconfiguring a Lot (1 lot into 2 Lots)
Lot 66 on SP273364, located at Tradesman Way in Sesia
Section 63 of the Planning Act 2016,

The application dated 24 March 2023 seeking approval for the following is noted:

- Development Permit for Reconfiguring a Lot (1 Lot into 2 Lots) on Lot 66 on SP273364.

Please be advised that your application was assessed and considered at Council's Ordinary meeting on **Tuesday 30th of April** 2023.

Council resolved to:

Approve (subject to conditions) the Development Application lodged with Council for:

- a. Development Permit for Reconfiguring a Lot (1 lot into 2 lots) within the Environmental Management and Conservation Zone.

This notice outlines aspects of the development, conditions of the approval, currency period, approved plans and includes extracts from the *Planning Act 2016* with respect to making representations about conditions, negotiated decisions, suspension of the appeal period and lodging an Appeal.

Should you require any further information or clarification concerning this matter, please contact Council for the necessary assistance.

Yours sincerely

CHIEF EXECUTIVE OFFICER
Northern Peninsula Area Regional Council

Encl - Decision Notice
Appeal Rights

APPLICATIONS DETAILS

Aspects of the development proposal are listed below:

Application Number	DA2023_005
Applicant Details	Northern Peninsula Area Regional Council
Property Description	Lot 66 on SP273364
Proposal	Development Permit for Reconfiguring a Lot (1 Lot into 2 Lots) over Lot 66 on SP273364
Level of Assessment	Impact Assessment

DECISION

Development assessment, as per the provisions of the *Planning Act 2016*, has been undertaken. The information below outlines the specifics of any approval or refusal issued by the Assessment Manager:

Deemed Approval	The application has been deemed to be approved under s63 of the <i>Planning Act 2016</i> .
Decision	The application was approved subject to reasonable and relevant conditions which reflect and accord generally with the application as made.
Decision Date	Tuesday 30th of May 2023
Decision Type	Development Permit
Planning Instrument	Northern Peninsula Area Regional Council Planning Scheme (Alignment)
Submissions	Nil
Representations	Nil
CONDITIONS OF APPROVAL	
The conditions of this approval are set out in the Schedule of Conditions. The conditions are identified to indicate whether the Assessment Manager or a referral agency (if any) imposed them.	
REFERRAL AGENCIES	
Nil	
PROPERTY NOTES	
Not Applicable	
FURTHER DEVELOPMENT PERMITS REQUIRED	
Nil	
RIGHTS OF APPEAL	
<p>The rights of an applicant to appeal to a tribunal or the Planning and Environment Court against a decision about a development application are set out in chapter 6, part 1 of the <i>Planning Act 2016</i>. There may also be a right to make an application for a declaration by a tribunal (see chapter 6, part 2 of the <i>Planning Act 2016</i>).</p> <p><u>Appeal by an applicant</u></p> <p>An applicant for a development application may appeal to the Planning and Environment Court against the following:</p> <ul style="list-style-type: none"> • The refusal of all or part of the development application; • A provision of the development approval; • The decision to give a preliminary approval when a development permit was applied for; and • A deemed refusal of the development application. <p>An applicant may also have a right to appeal to the Development tribunal. For more information, see schedule 1 of the <i>Planning Act 2016</i>.</p> <p><u>Appeal by an eligible submitter</u></p> <p>An eligible submitter for a development application may appeal to the Planning and Environment Court against the decision to approve the application, to the extent the decision relates to:</p> <ul style="list-style-type: none"> • Any part of the development application that required impact assessment; and • A variation request. 	

The timeframes for starting an appeal in the Planning and Environment Court are set out in section 229 of the <i>Planning Act 2016</i> .
APPROVAL CURRENCY PERIOD
Pursuant to s46(8) of the <i>Planning Act 2016</i> , the development approval will lapse within six (6) years after the date of approval.
APPROVED PLANS & SPECIFICATIONS
Copies of the approved plans, specifications and/or drawings are attached.
FURTHER INFORMATION
The development must be carried out in accordance with the approved plans, specifications and/or drawings, along with the requirements of all relevant laws. Any deviation must have prior approval from the Chief Executive Officer.
NOTICE ABOUT DECISION – STATEMENT OF REASONS
<p>This Notice is prepared in accordance with s63 (5) and s83 (7) of the <i>Planning Act 2016</i> to inform the public about a decision that has been made in relation to a development application. The purpose of the Notice is to enable a public understanding of the reasons for the planning decision specifically having regard to:</p> <ul style="list-style-type: none"> • The relevant parts of the Planning Scheme and Assessment Benchmarks against which the application was assessed; and • Any other information, documents or other material Council was either required to, or able to, consider in its assessment. <p>All terms used in this Notice have the meaning given then in the Planning Act 2016.</p>

REASONS FOR THE DECISION

- The proposal is consistent with the Northern Peninsula Area Regional Council Planning Scheme 2018.
- The site, Lot 66 on SP273364 is a Deed of Grant in Trust for the benefit of Torres Strait Islanders.
- The site is currently vacant and has been used for unlawful storage of vehicles.
- The proposed development is located in a central location, well connected to the road network providing efficient access.
- The proposal utilises a small portion of land zoned Environmental Management and Conservation and does not compromise the ability of the surrounding zoned land to be used for Environmental Management and Conservation purposes.
- The subject site is located immediately adjacent to land within the Industry Zone (low impact).
- The proposed development would facilitate lease of the created lot for future development.
- The subject site has access to an existing sealed road (Tradesman Way) and existing services.
- The proposed development does not require the clearing of regulated vegetation or vegetation mapped as being 'environmentally significant'. Significant earthworks also are not required in respect of the development.
- There are no State Government Areas, Protected Areas, nature refuges or natural wetlands in the area.

SCHEDULE OF CONDITIONS

Applicable to the following Section 63 of the Planning Act 2016, approvals:

- Development Permit for Reconfiguring a Lot (1 Lot into 2 Lots).

CONDITIONS OF APPROVAL				TIMING
1 Administration 1.1 The applicant is responsible to carry out the approved development and comply with relevant requirements in accordance with: 1.2 The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within relevant technical reports; 1.3 The development must unless stated, be designed, constructed, and maintained in accordance with relevant Council policies, guidelines, and standards and with the relevant design guidelines in the Far North Queensland Regional Organisation of Councils (FNQROC) Development Manual; 1.4 The conditions of approval, the requirements of Council’s Planning Scheme and best practice engineering;				At all times
2 Currency Period 2.1 The currency period applicable to the Reconfiguring a Lot is 4 years				As per condition
3 Approved Site Drawings/Plans 3.1 The development of the site is to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by any other condition of this approval:				At all times
Plan	Ref	Draw ing Issue	Date	
Proposed Lot 333 – Tradesman Way and Lot 66 (balance) cancelling Lot 66 SP273364	9832-217	A	17-3-2023	
3.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.				
3.3 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for endorsement by Council.				

Title of Report: Ride on mower replacement budget

Agenda Item: 13.5

Classification: For decision

Author Executive Manager, Operations

Attachments BRACHS Quote

Officers Recommendation:

That Council:

1. Approve the increase of the 2022 – 2023 capital budget line item “Ride-on Mowers” by \$38,000.00 to \$113,000.00
2. Request that the Finance Manager adjust the budget accordingly
3. Request that the Executive Manager Operations purchases the replacement mowers.

PURPOSE OF REPORT

Seek Council endorsement to increase the Ride on Mower Budget Capital Budget allocation by from \$75,000 (ex GST) to \$113,000 (ex GST), in order for Council to purchase replacement ride on mowers for those loaned to Council by NPAFACS over the last 12 – 18 months.

BACKGROUND AND CONTEXT

During the 2021 – 2022 wet season Councils mower fleet were in poor condition with the majority in the workshop for extended periods of time. New mowers ordered were not expected to arrive until the end of the wet season. An offer was made from NPAFACS to council that two of their new ride on mowers could be utilised by Council until such time as Councils new mowers arrived.

The NPAFACS mowers were not returned when Councils ride on mowers arrived due to the backlog of works. Use of the ride on mowers continued into and through the 2022 – 23 wet season.

Whilst the mower is still in good condition there has been a fair amount of normal wear and tear and they are no longer in the new nor even as new condition that they were provided to Council. The current mowers on loan from NPAWS will continue to be used by P&G until the new out-front mowers arrive in August / September and they will then be reallocated to the Sewer Pond Team and Water Treatment Plant.

With the Dept of Environment and Sciences reimbursing Council for the purchase price (\$295,000 ex GST) of the new kerbside collection unit (The Bandit), there is saving within the broader Plant replacement budget.

Quotes have been sourced from two TORO suppliers in the Cairns Region the cheaper of these two quotes is being tabled for information.

CRITICAL DATES

Current quotes received from regional suppliers are Valid until 2nd June 2023.

OTHER OPTIONS CONSIDERED

Returning the mowers to NPAWS in a serviced and repaired condition. This was not considered suitable option as NPAWS had provided the machines to Council in good faith for a 6-month period which was extended for a number of reasons one of which was to ensure services could continue to be provided to the NPA community.

LEGAL AND LEGISLATION CONSIDERATIONS

Policy advice was sought internal regarding the accepting and gifting of assets

POLICY CONSIDERATIONS

N/A.

CORPORATE AND OPERATIONAL PLAN CONSIDERATIONS

N/A.

FINANCIAL AND RESOURCE CONSIDERATIONS

This decision will impact Council's finances by requiring the 2022 – 2023 capital budget to be increased by \$38,000. This cost can be considered to be covered by the saving on the purchase price (\$295,000) of the Kerbside Collection Unit (The Bandit).

CONSULTATION

Chief Executive Officer – Kate Gallaway.

Finance Manager – Colin Duffy

A/- Workshop manager – Keas Blarrey

Parks & Gardens Manager – Clifford Wasiu

Braschs

71 Sheridan Street
P.O. Box 649
Cairns, QLD 4870
Phone : 07 4051 1411

Quote

Email : accounts@braschs.com.au
Website : www.braschs.com.au

Quote # : 6439

Northern Peninsula Area Regional Council
PO Box 6878
Cairns
QLD
Australia 4870

Date : 03/05/2023
Order No :
Account : 90
Reference :
Sales Rep :
Quote Expires 02/06/2023
Page No. : 1
Job Number :

Code	Description	Quantity	Rate	Total
77293	Toro Z Master 2000 HDX 60" "My Ride" MACHINES ARE CURRENTLY IN STOCK AT TORO, ONCE PURCHASE ORDER COMES THROUGH ABOUT 1-2 WEEKS TO ARRIVE AT BRASCHS, THEN PRE DELIVERY THEN TAKEN TO NOMINATED FREIGHT DEPOT.	2.00	19149.00	38298.00

Thank you for your custom.
We appreciate the opportunity to present this Quote.

Freight	0.00
Rounding	0.00
GST Content	3481.64
GST Inclusive	220 38298.00

Title of Report: NPA Walking Network Plan and Prioritised Works Program

Agenda Item: 13.6

Classification: For decision

Author Executive Manager, Operations

Attachments Injinoo Walking Network Plan
Umagico Walking Network Plan
Bamaga Walking Network Plan
New Mapoon Walking Network Plan
Seisia Walking Network Plan
Northern Peninsula Area Walking Network Plan
Walking Network Plan Prioritized Works Programs

Officers Recommendation:

That Council:

Endorse the Walking Network Plans and Prioritized Works Programs for Injinoo, Umagico, Bamaga, New Mapoon and Seisia as presented by TMR on Tuesday 4th April 2023.

PURPOSE OF REPORT

Is to seek Council endorsement and approval of the walking network plans and Prioritized Works Programs as developed through public consultation during the week of the 10th October 2022.

BACKGROUND AND CONTEXT

An opportunity was provided to Council to obtain assistance from TMR and their consultants (Arup) to develop a walking network plan for the five NPA communities in early 2022.

An inception meeting was held in early July 2022 with Arup, TMR & NPARC staff to commence the project. Maps and draft plans were developed to assist with the planned public consultation.

Community Consultation was held during the week of the 10th of October 2022. From this consultation final draft plans and a Prioritized works program was developed for the five communities of the NPA.

Adam Stainsby presented and workshop the final draft plans and Prioritized Works plan with Council on the 4th of April 2023.

CRITICAL DATES

TMR is looking to get all the walking network plans, NPARC's plus the other ten locations published at the same in Early June.

OTHER OPTIONS CONSIDERED

N/A.

LEGAL AND LEGISLATION CONSIDERATIONS

N/A

POLICY CONSIDERATIONS

N/A.

CORPORATE AND OPERATIONAL PLAN CONSIDERATIONS

5.4.3 – We have a safe community able to be enjoyed by all. Improved Sport and Recreational Programs and Infrastructure including playgrounds

FINANCIAL AND RESOURCE CONSIDERATIONS

N/A.

CONSULTATION

Chief Executive Officer – Kate Galloway.
TMR Senior Planner – Adam Stainsby

Northern Peninsula Area Injinoo WNP

Prioritised Works Program

Legend

★ Primary destination

1km buffer

PCN

WNP

Primary

Secondary

Landuse

Commercial

Community

Industrial

Local Camping Area

Natural Area

Open Space

Residential

Educational Institution

Hospital/medical

Conservation and
natural environment
area

Water

Works items by type

○ Crossing

○ Footpath

○ Water crossing

○ Community art

Works items for multiple areas in Injinoo

⑧ Supporting infrastructure

Secondary destinations

◆ Community

◆ Recreation

◆ Shops

◆ Education

0 0.5
Kilometers

ARUP

108 Wickham Street
Fortitude Valley, QLD 4006
www.arup.com

zwart
transport
planning

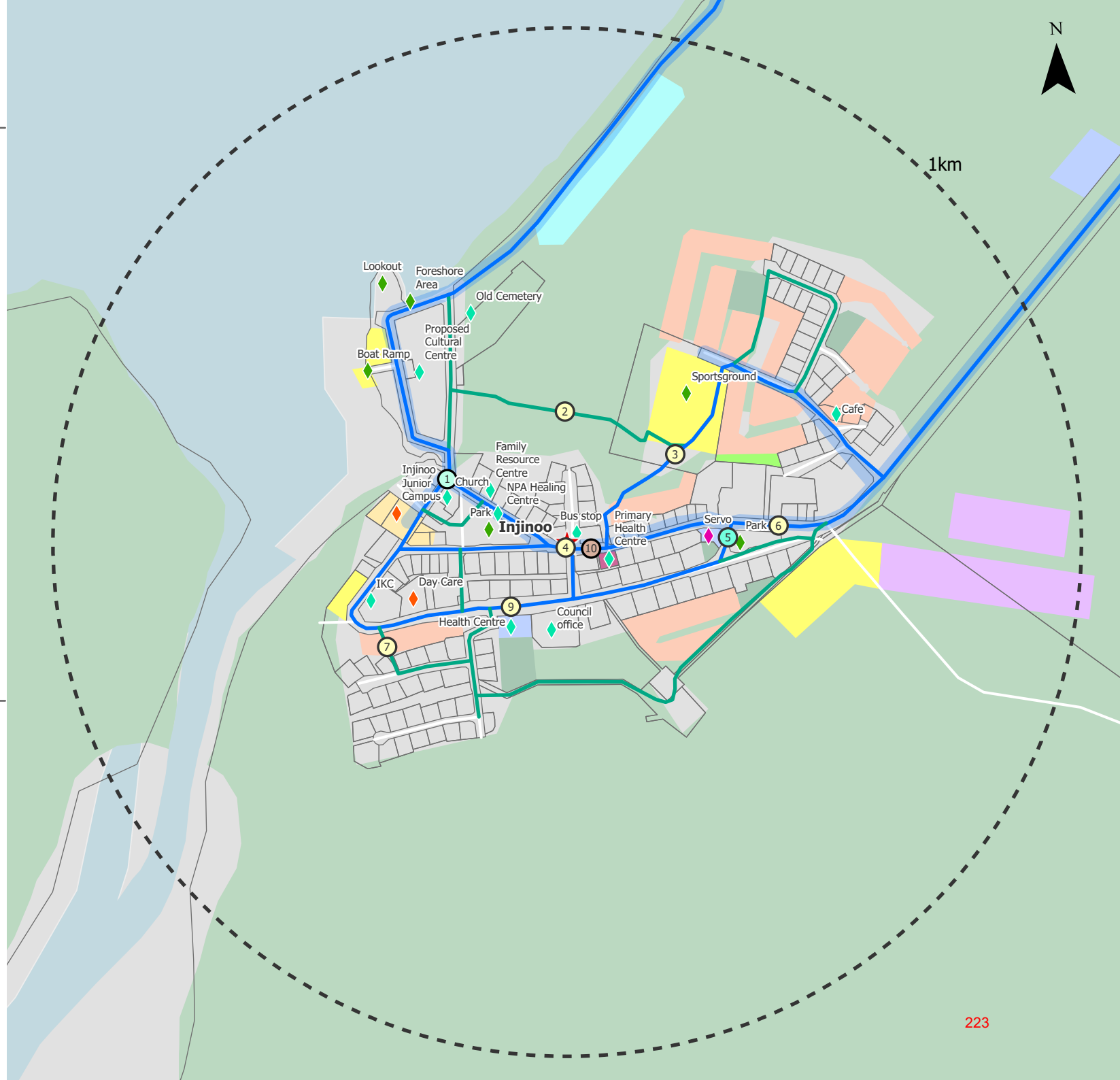
Project Name: Walking Network Plans
and Priority Programs

Status: Final

Scale at A4: 1:10,000

Issued: 27/01/2023

Rev: 1.0



Northern Peninsula Area Umagico WNP

Prioritised Works Program

Legend

★ Primary destination

⬢ 1km buffer

PCN

WNP

Primary

Secondary

Landuse

Commercial

Community

Industrial

Natural Area

Open Space

Residential

Tourism

Conservation and
natural environment
area

Water

Educational Institution

Hospital/medical

Works items by type

○ Crossing

○ Footpath

○ Supporting infrastructure

○ Culvert crossing

Works items for multiple areas in Umagico

9 Footpath

11 Supporting infrastructure

Secondary destinations

◆ Community

◆ Recreation

◆ Shops

◆ Education

0 0.5 Kilometers

ARUP

108 Wickham Street
Fortitude Valley, QLD 4006
www.arup.com

zwart
transport
planning

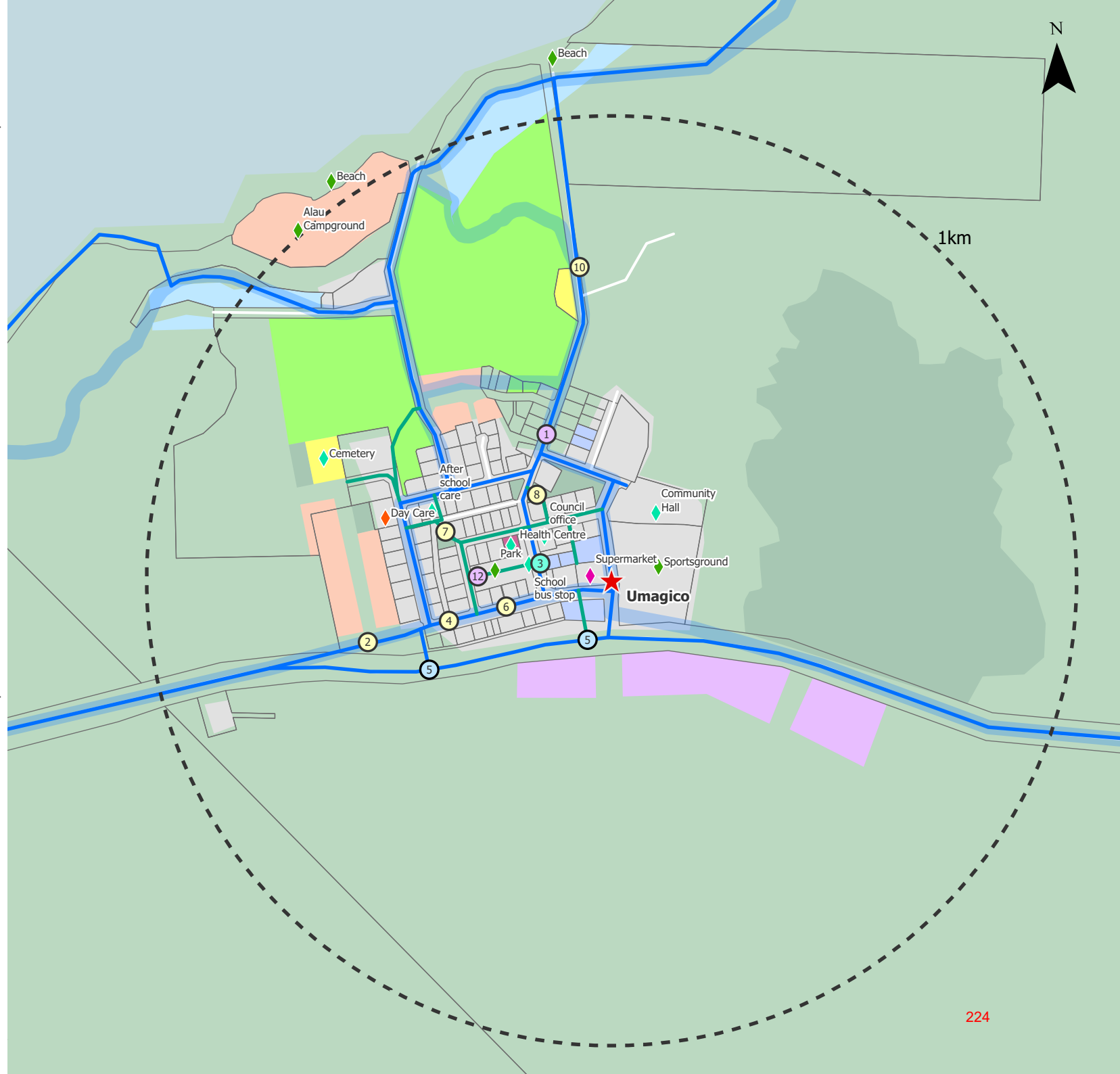
Project Name: Walking Network Plans
and Priority Programs

Status: Final

Scale at A4: 1:11,000

Issued: 27/01/2023

Rev: 1.0



Northern Peninsula Area Bamaga WNP

Prioritised Works Program

Legend

- ★ Primary destination
 - 1km buffer
 - PCN
- #### Works items by type
- Crossing
 - Footpath
 - Other
 - Supporting infrastructure
 - Supporting infrastructure / Footpath
 - Wayfinding
 - Culvert crossing
 - Water crossing
 - Community art
- #### Works items for multiple areas in Bamaga
- 11 Crossing
 - 19 Supporting infrastructure
- #### Secondary destinations
- Community
 - Recreation
 - Shops
 - Tourism
 - Education
 - Hospital
- #### WNP
- Primary
 - Secondary
 - Secondary (Future connection)
- #### Landuse
- Commercial
 - Community
 - Low-Medium Density Residential
 - Natural Area
 - Open Space
 - Residential
 - Rural
 - Tourism
 - Conservation and natural environment area
 - Water
 - Educational Institution
 - Hospital/medical

0 0.25 0.5
Kilometers

ARUP

108 Wickham Street
Fortitude Valley, QLD 4006
www.arup.com



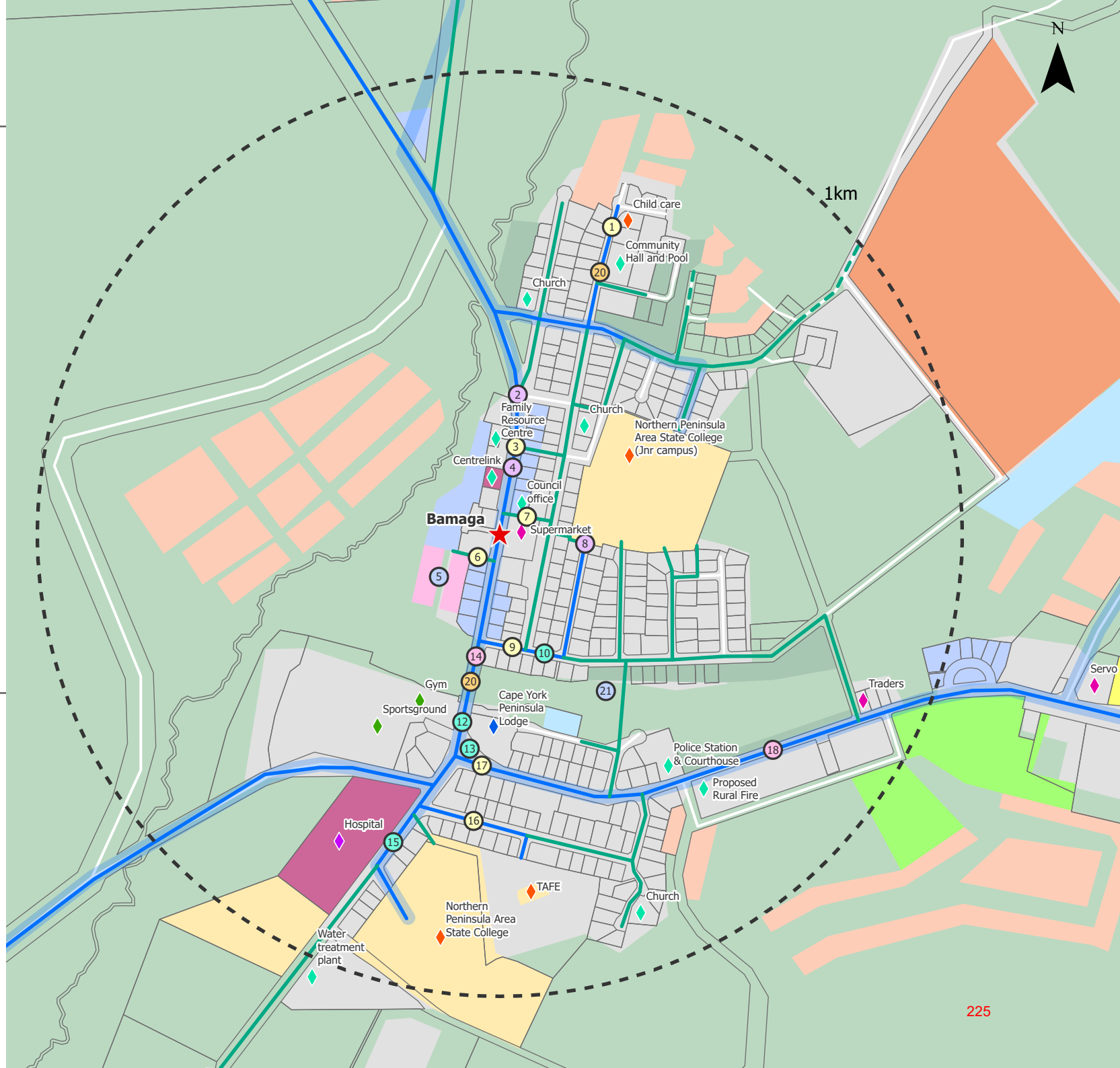
Project Name: Walking Network Plans
and Priority Programs

Status: Final

Scale at A4: 1:11,000

Issued: 27/01/2023

Rev: 1.0



Northern Peninsula Area New Mapoon WNP

Prioritised Works Program

Legend

★ Primary destination

⋯ 1km buffer

PCN

Works items by type

○ Crossing

○ Footpath

Works items for multiple areas in New Mapoon

② Supporting infrastructure

Secondary destinations

◆ Community

◆ Recreation

◆ Shops

◆ Education

WNP

Primary

Secondary

Landuse

Commercial

Community

Industrial

Low-Medium Density Residential

Natural Area

Open Space

Residential

Rural

Tourism

Educational Institution

Hospital/medical

Conservation and natural environment area

0 0.5
Kilometers

ARUP

108 Wickham Street
Fortitude Valley, QLD 4006
www.arup.com



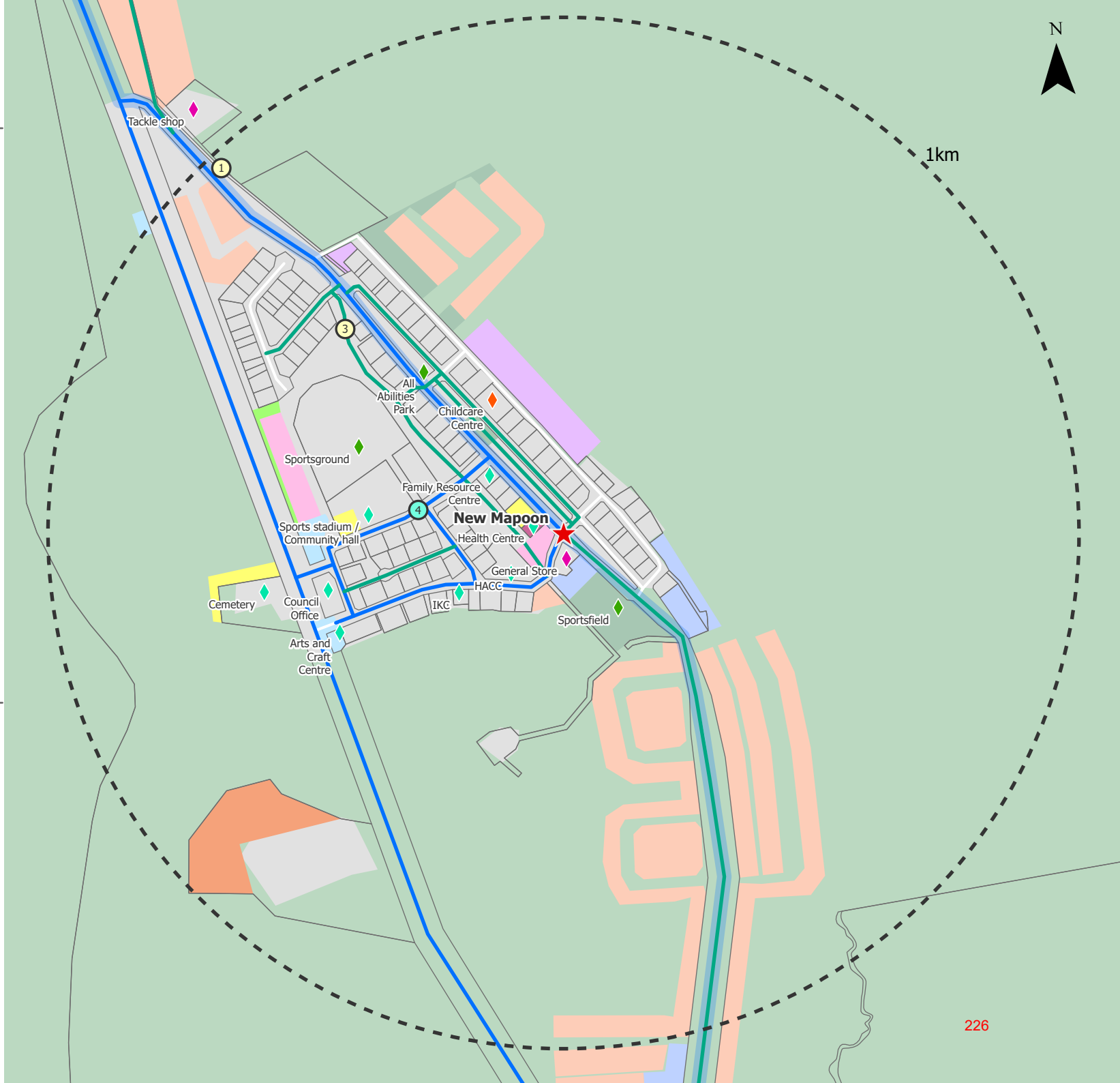
Project Name: Walking Network Plans
and Priority Programs

Status: Final

Scale at A4: 1:10,000

Issued: 27/01/2022

Rev: 1.0



Northern Peninsula Area Seisia WNP

Prioritised Works Program

Legend

★ Primary destination

PCN

1km buffer

Works items by type

○ Crossing

○ Footpath

○ Supporting infrastructure

○ Wayfinding

Works items for multiple areas in Seisia

9 ○ Supporting infrastructure

Secondary destinations

◆ Community

◆ Recreation

◆ Shops

◆ Tourism

WNP

Primary

Secondary

Landuse

Commercial

Community

Industrial

Natural Area

Open Space

Residential

Tourism

Conservation and natural environment area

Water

Educational Institution

Hospital/medical

0 0.5 Kilometers

ARUP

108 Wickham Street
Fortitude Valley, QLD 4006
www.arup.com

zwart
transport
planning

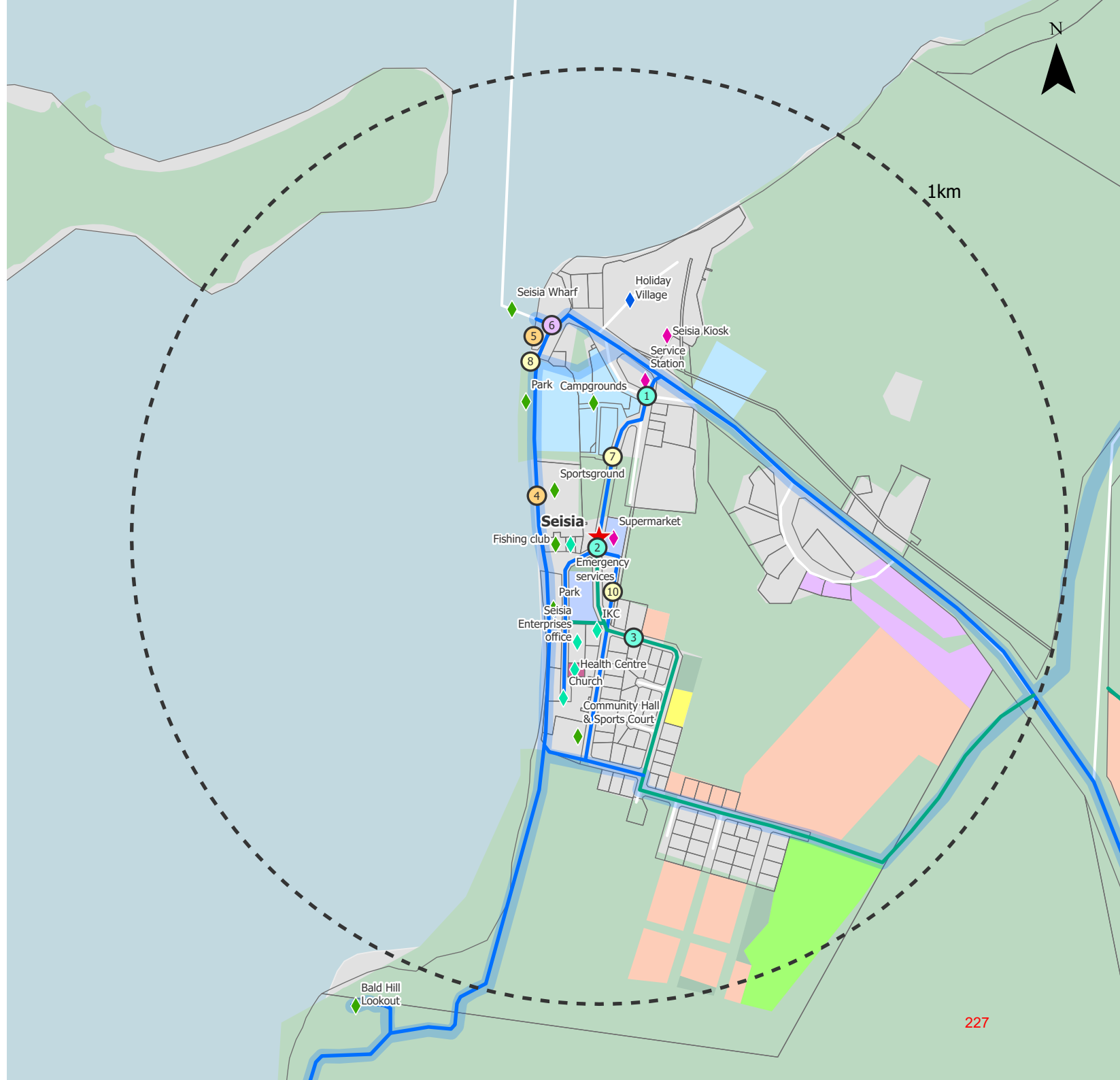
Project Name: Walking Network Plans
and Priority Programs

Status: Final

Scale at A4: 1:11,000

Issued: 27/01/2023

Rev: 1.0



Northern Peninsula Area WNP

Prioritised Works Program

Legend

★ Primary destination

PCN

1km buffer

2km buffer

NPA PWP items

Footpath

Supporting infrastructure

Wayfinding

Works items for multiple areas - NPA

Supporting infrastructure

Supporting infrastructure

Wayfinding

Wayfinding

Secondary destinations

Community

Recreation

Shops

Tourism

Education

Hospital

WNP

Primary

Secondary

Secondary (Future connection)

Landuse

Commercial

Community

Industrial

Local Camping Area

Low-Medium Density Residential

Natural Area

Open Space

Residential

Rural

Tourism

Conservation and natural environment area

Water

Educational Institution

Hospital/medical

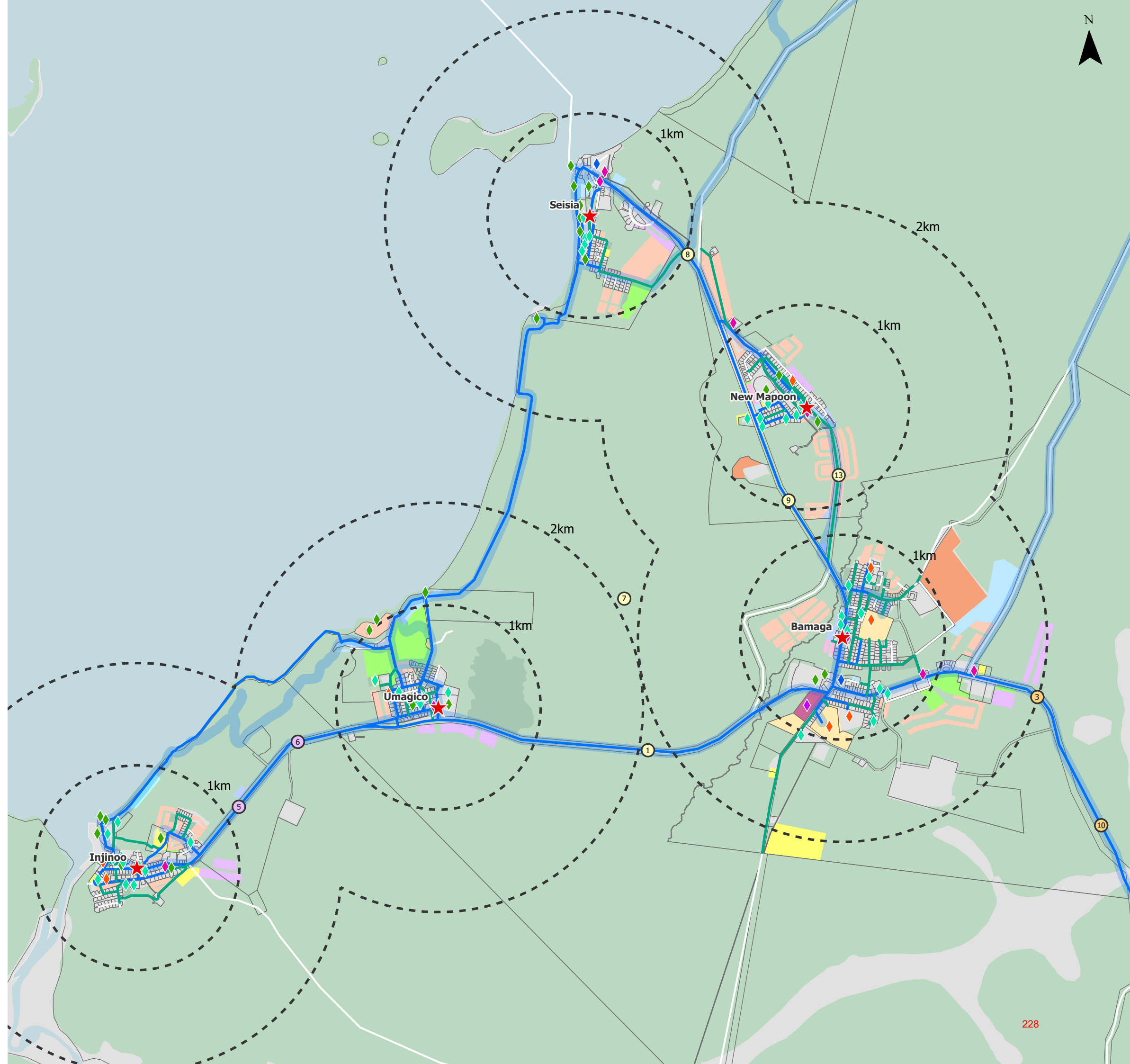
Kilometers

Project Name: Walking Network Plans and Priority Programs

Status: Final

Scale at A3: 1:35,0000

Issued: 27/01/2023	Rev: 1.0
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Prioritised Works Program - NPA

ID	Street	Type	Town	Location	Recommendation	Works Detail	Priority	Rank	Timing	Responsibility	PCUP	WNP Route designation	Cost details / assumptions	Indicative Cost Banding	Estimated Cost (based on Unit Rates)	Length (m)
B01	Jacob Street	Footpath	Bamaga	Child care to town centre	Provide footpath on Jacob Street, Elu Street and Mudu Street to connect to the existing footpath on Adidi Street.	Currently no footpath along Jacob Street, Elu Street and Mudu Street to connect the town centre to the child care / community hall and pool.	2	Essential	Subject to Council planning	NPARC	No	Primary	Estimated cost based on: *Provision of 2.0m wide concrete footpath in existing verge on one side of road *Unit rate of \$350.00 per m2 utilised (as per NPARC feedback) *Allowances for placement of materials (including sand bedding, reinforcement and finish of path only. *No allowances made for design/procurement/project management, complementary works (street planting, turfing etc), no intersection works, no priority crossings, no land resumptions, materials transport, excavation/clearing traffic management, project risk and contingency etc.	\$	\$	500
B02	Mosby Street	Crossing	Bamaga	Elu Street to Mudu Street	Provide pedestrian crossing point from Mudu Street to Adidi Street	Ensure that safe/direct crossing of Mosby Street is provided to connect to Mudu Street from the town centre.	3	Essential	On the PCN	NPARC	Yes	Secondary	Provision of kerb ramps to create an accessible location for people to cross. Design and construction to be undertaken in-house by NPARC. Works assumed to not include any intersection works. Works do not incorporate any footpath connections. *Allowances for placement of materials only *Assumes there is a barrier kerb and channel at this location *No allowances made for design/procurement/project management, complementary works (street planting, turfing, footpath etc), materials transport, excavation/clearing traffic management, project risk and contingency etc.	\$	N/A	
B03	Adidi Street	Crossing	Bamaga	Adidi Street north	Provide pedestrian crossing point on Adidi Street at northern end of town centre.	Ensure that safe/direct crossing of Adidi Street is provided to connect to key destinations such as the Family Resource Centre, Centrelink from the north. Raised priority crossing treatment can also act as an indicator to drivers in the change in speed environment within the town centre.	2	Essential	On the PCN	NPARC	Yes	Primary	Provision of raised mid-block raised crossing assumed with design and construction to be undertaken in-house by NPARC. Works assumed to be clear of any intersection works. Works do not incorporate any footpath connections. *Allowances for placement of materials only *Assumes no additional pits and pipes required for stormwater flows along kerb lines at location of crossing. *No allowances made for design/procurement/project management, complementary works (street planting, turfing, footpath etc), materials transport, excavation/clearing traffic management, project risk and contingency etc.	\$55	N/A	
B04	Adidi Street	Supporting infrastructure	Bamaga	Adidi Street	Speed limit review	Investigate shared zone / slow speed along Adidi Street e.g paint or raised pavement to make safer and provide crossing on major discipline	2	Essential	On the PCN	NPARC	Yes	Primary	Assumed speed limit review is undertaken in-house by NPARC engineers supported by a traffic count. No consideration of design effort required and/or signage upgrades required as a result of the review.	\$	N/A	
B05	Adidi Street	Other	Bamaga	Adidi Street	New car park towards the back of Adidi Street	Investigate opportunity to provide a formal car park at the back of Main Street to reduce parking on Adidi Street and improve access and safety for pedestrians in the town centre	4	Other improvements	Subject to Council planning	NPARC	No	N/A	Feasibility study for the provision of a formal car park.	\$	N/A	
B06	Adidi Street	Footpath	Bamaga	Adidi Street	Provide a direct pedestrian link from the car parking area to Adidi Street	Investigate opportunity to provide a direct link from the potential future car park to Adidi Street.	4	Other improvements	On the PCN	NPARC	Yes	Primary	Costs for study only. No allowance for design and construction. Estimated cost based on: *Provision of 2.0m wide concrete footpath to connect to existing informal parking area. *Unit rate of \$350.00 per m2 utilised (as per NPARC feedback) *Allowances for placement of materials (including sand bedding, reinforcement and finish of path only. *No allowances made for design/procurement/project management, complementary works (street planting, turfing etc), no intersection works, no priority crossings, no land resumptions, materials transport, excavation/clearing traffic management, project risk and contingency etc.	\$	\$	60
B07	Adidi Street	Footpath	Bamaga	Adidi Street to residential area on Wasuu Street	Provide a direct pedestrian link from Adidi Street adjacent Council office to Wasuu Street.	Opportunity to formalise an existing shortcut from Wasuu Street to town centre.	3	Essential	Subject to Council planning	NPARC	No	Secondary	Estimated cost based on: *Provision of 2.0m wide concrete footpath to connect to existing informal parking area. *Unit rate of \$350.00 per m2 utilised (as per NPARC feedback) *Allowances for placement of materials (including sand bedding, reinforcement and finish of path only. *No allowances made for design/procurement/project management, complementary works (street planting, turfing etc), no intersection works, no priority crossings, no land resumptions, materials transport, excavation/clearing traffic management, project risk and contingency etc.	\$	\$	80
B08	Anu Crescent	Supporting infrastructure	Bamaga	NPA State College (Junior campus) on Anu Crescent.	Improve pedestrian access to NPA State College (Junior campus) on Anu Crescent.	Currently Anu Cres footpath is on the western side of the road, with the pedestrian access within the school being on the eastern side of the access road. Investigate opportunities to improve safety, legibility and attractiveness of pedestrian access for young students.	2	Essential	Subject to Council planning	NPARC	No	Primary	Planning study undertaken by NPARC (in-house) to investigate opportunities to provide improve connectivity to the NPA State College.	\$	N/A	
B09	Poi Poi Street	Footpath	Bamaga	Poi Poi Street	Upgrade paved footpath to concrete.	The existing path on Poi Poi Street is currently paved, and has become damaged (with loose paviers) creating trip hazards for people walking. Recommended that existing path is upgraded to concrete to improve safety of this key connection to the NPA State College (Junior campus).	2	Essential	Subject to Council planning	NPARC	No	Primary	Costs for study only. No allowance for design and construction. Estimated cost based on: *Provision of 2.0m wide concrete footpath to connect to existing informal parking area. *Unit rate of \$350.00 per m2 utilised (as per NPARC feedback) *Allowances for placement of materials (including sand bedding, reinforcement and finish of path only. *No allowances made for design/procurement/project management, complementary works (street planting, turfing etc), no intersection works, no priority crossings, no land resumptions, materials transport, excavation/clearing traffic management, project risk and contingency etc.	\$55	\$	385,000/175
B10	Poi Poi Street	Crossing	Bamaga	Poi Poi Street	Repaint zebra crossing and add kerb ramps	Recommended that the existing crossing is repainted with kerb ramps added to make it more legible and enhance safety and accessibility for people walking.	2	Essential	Subject to Council planning	NPARC	No	Primary	Provision of kerb ramps to create an accessible location for people to cross. Design and construction to be undertaken in-house by NPARC. Works assumed to not include any intersection works. Works do not incorporate any footpath connections. *Allowances for placement of materials only (including line-marking) *Assumes there is a barrier kerb and channel at this location *No allowances made for design/procurement/project management, complementary works (street planting, turfing, footpath etc), materials transport, excavation/clearing traffic management, project risk and contingency etc.	\$	N/A	
B11	Multiple	Crossing	Bamaga	Multiple	Review kerb ramps and crossings	Recommended that the existing crossings and key path connections throughout Bamaga, are upgraded with kerb ramps to enhance safety and accessibility for people walking.	3	Essential	Subject to Council planning	NPARC	Varies	N/A	Planning study undertaken by NPARC (in-house) to investigate opportunities to provide improve accessibility at key road crossing locations. Costs for study only. No allowance for design and construction.	\$	N/A	
B12	Adidi Street	Crossing	Bamaga	Between Sportsground and Cape York Peninsula Lodge	Investigate provision of a pedestrian crossing / refuge on Adidi Street	There is no crossing on Adidi Street to access the Sportsground / Gym from the eastern side of Adidi Street (where bulk of walking trips will be accessing from). A dedicated crossing should be provided (kerb ramps, refuge island, or formalised priority crossing etc.) to improve access and safety and accessibility for people of all ages walking.	2	Essential	On the PCN	NPARC	Yes	Primary	Planning study undertaken by NPARC (in-house) to investigate opportunities to provide improve accessibility for this destination, noting observations during site inspection highlighted many young children using sports grounds for after school play.	\$	N/A	
B13	Lui Street	Crossing	Bamaga	Lui Street near Adidi Street	Repaint crossing and maintain vegetation	Recommended that the existing crossing is repainted with vegetation trimmed back and maintained to maximise visibility of waiting pedestrians, and to improve legibility and enhance safety of pedestrians whilst crossing. Recommended that the paving is upgraded with the opportunity to provide rest stops/seating/shelter to improve comfort and experience as people walk through the town centre.	4	Important	On the PCN	NPARC	Yes	Primary	Costs for study only. No allowance for design and construction. Landscaping maintenance works only	\$	N/A	
B14	Adidi Street	Supporting infrastructure / Footpath	Bamaga	Between Poi Poi and Lui Street	Upgrade paving and provide seating		4	Important	On the PCN	NPARC	Yes	Primary	Estimated cost based on: *Provision of 2.0m wide concrete footpath to connect to existing informal parking area. *Unit rate of \$350.00 per m2 utilised (as per NPARC feedback) *Allowances for placement of materials (including sand bedding, reinforcement and finish of path, with complementary works (seating, shelter, street planting, turfing etc.) *No allowances made for design/procurement/project management, no intersection works, no priority crossings, no land resumptions, materials transport, excavation/clearing traffic management, project risk and contingency etc.	\$555	N/A	
B15	Sagaukaz Street	Crossing	Bamaga	Bamaga Hospital	Provide pedestrians crossing	Ensure that safe/direct crossing on Sagaukaz Street is provided to provide safer access to/from Hospital and NPA State College (Senior campus).	2	Essential	On the PCN	NPARC	Yes	Primary	Provision of kerb ramps and pedestrian refuge to create an accessible location for people to cross. Design and construction to be undertaken in-house by NPARC. Works assumed to not include any intersection works. Works do not incorporate any footpath connections. *Allowances for placement of materials only *Assumes there is a barrier kerb and channel at this location *No allowances made for design/procurement/project management, complementary works (street planting, turfing, footpath etc), materials transport, excavation/clearing traffic management, project risk and contingency etc.	\$5	N/A	

B16	Sebasio Street	Footpath	Bamaga	Between Addi Street and the TAFE	Upgrade footpath to provide consistent standard	Recommended that the footpath is upgraded to provide consistently and improve safety and accessibility of path.	2	Essential	Subject to Council planning	NPARC	No	Primary	Estimated cost based on: *Provision of 2.0m wide concrete footpath to connect to existing informal parking area. *Unit rate of \$350.00 per m2 utilised (as per NPARC feedback) *Allowances for placement of materials (including sand bedding), reinforcement and finish of path only. *No allowances made for design/procurement/project management, complementary works (street planting, turfing etc), no intersection works, no priority crossings, no land resumptions, materials transport, excavation/clearing traffic management, project risk and contingency etc.	\$	\$	450
B17	Lui Street	Footpath	Bamaga	Lui Street	Investigate a pavement review along Lui Street	Recommended that a pavement review is undertaken along Lui Street to provide consistently and improve conditions and safety for all road users.	2	Essential	On the PCN	NPARC	Yes	Primary	Planning study undertaken by NPARC (in-house) to investigate opportunities to provide improve pavement provision and consistency.	\$	N/A	
B18	Lui Street	Supporting infrastructure / Footpath	Bamaga	Lui Street	Extend footpath to service station and provide lighting	Currently no footpath along Lui Street, recommend that footpath is provided to improve access from destinations west of Lui Street to the service station.	2	Essential	On the PCN	NPARC	Yes	Primary	Costs for study only. No allowance for design and construction. Estimated cost based on: *Provision of 2.0m wide concrete footpath to connect to existing informal parking area. *Unit rate of \$350.00 per m2 utilised (as per NPARC feedback) *Allowances for placement of materials (including sand bedding), reinforcement and finish of path only. *No allowances made for design/procurement/project management, complementary works (street planting, turfing etc), no intersection works, no priority crossings, no land resumptions, materials transport, excavation/clearing traffic management, project risk and contingency etc.	\$	\$	1250
B19	Multiple	Supporting infrastructure	Bamaga	Multiple	Investigate opportunity to provide a lighting strategy for Bamaga.	Investigate opportunities to prepare a lighting strategy, to improve legibility and safety to move around Bamaga to key destinations such tourist and community destinations, parks, the supermarket during night time conditions.	3	Essential	Subject to Council planning	NPARC	Varies	N/A	Planning study undertaken by NPARC (in-house) to investigate opportunities to provide improve lighting provision and consistency.	\$	N/A	
B20	Jacob Street to Addi Street	Wayfinding	Bamaga	Community hall to sportground	1,000 steps route / historical markers/info on walking route across town.	Investigate route wayfinding signage to provide a recreational walking route across town (i.e. from Community Hall to sportground).	4	Important	Subject to Council planning	NPARC	No	Primary	Costs for study only. No allowance for design and construction. Planning study undertaken by NPARC (in-house) to investigate opportunities to provide wayfinding / recreational walking route through town.	\$	N/A	
B21	Poi Poi and Lui Street	Other	Bamaga	Creek trail	Investigate recreational creek path trail	Investigate opportunity to provide a creek path trail between Poi Poi Street and Lui Street	4	Important	Subject to Council planning	NPARC	No	Secondary	Costs for study only. No allowance for design and construction. Planning study undertaken by NPARC (in-house) to investigate opportunities to provide a creek trail crossing.	\$	N/A	
B22	Peter Street	Water crossing	Injinoo	Foreshore	Provide footpath and bridge to Foreshore from Peter Street	Currently no path connection for people walking to access the foreshore area and lookout. The roadway narrows over the water crossing after the bend, creating risk of pedestrians being struck by passing vehicles.	2	Essential	On the PCN	NPARC	Yes	Primary	Costs for study only. No allowance for design and construction. Planning study undertaken by NPARC (in-house) to investigate opportunities to provide a creek crossing.	\$	N/A	
B23	Sportground to Bowie Street	Footpath	Injinoo	Sportground to Bowie Street	Formalise path to foreshore	Recommend existing track is formalised to improve access between the sportground (Snake Gully Road) and foreshore.	3	Essential	Subject to Council planning	NPARC	No	Secondary	Estimated cost based on: *Provision of 2.0m wide concrete footpath to connect to existing informal parking area. *Unit rate of \$350.00 per m2 utilised (as per NPARC feedback) *Allowances for placement of materials (including sand bedding), reinforcement and finish of path only. *No allowances made for design/procurement/project management, complementary works (street planting, turfing etc), no intersection works, no priority crossings, no land resumptions, materials transport, excavation/clearing traffic management, project risk and contingency etc.	\$	\$	550
B24	Snake gully Road	Footpath	Injinoo	Snake gully Road	Formalise Snake Gully Road path to bus stop	Recommend existing track is formalised to improve access between the sportground (Snake Gully Road) and bus stop.	2	Essential	Subject to Council planning	NPARC	No	Primary	Estimated cost based on: *Provision of 2.0m wide concrete footpath to connect to existing informal parking area. *Unit rate of \$350.00 per m2 utilised (as per NPARC feedback) *Allowances for placement of materials (including sand bedding), reinforcement and finish of path only. *No allowances made for design/procurement/project management, complementary works (street planting, turfing etc), no intersection works, no priority crossings, no land resumptions, materials transport, excavation/clearing traffic management, project risk and contingency etc.	\$	\$	800
B25	Bowie Street to Ware Street	Footpath	Injinoo	Injinoo Junior Campus to Bus stop	Upgrade bus stop area for accessibility, including kerb ramps.	Ensure safe/direct access to bus stop through upgrading of the area to include kerb ramps and concrete path connections.	3	Essential	Subject to Council planning	NPARC	No	Primary	Provision of kerb ramps and footpath connections to create an accessible location for people to reach. Design and construction to be undertaken in-house by NPARC. Works assumed to not include any intersection works. *Allowances for placement of materials only (including line-marking)	\$55	N/A	
B26	Between Pablo Street / Roperburn Street / Injinoo Close	Crossing	Injinoo	Servo	Provide pedestrian crossing between service station and park	It is recommended that a pedestrian crossing point is provided to improve safety of people walking as they access the service station.	3	Essential	Subject to Council planning	NPARC	No	Primary	*Assumes there is a barrier kerb and channel at this location Provision of kerb ramps to create an accessible location for people to cross. Design and construction to be undertaken in-house by NPARC. Works assumed to not include any intersection works. Works do not incorporate any footpath connections. *Allowances for placement of materials only *Assumes there is a barrier kerb and channel at this location	\$	N/A	
B27	Pablo Street	Footpath	Injinoo	Service station	Provide concrete footpath along Pablo Street	Provide formal path connection from Umagico path through to bus stop along Pablo Street.	2	Essential	On the PCN	NPARC	Yes	Primary	Estimated cost based on: *Provision of 2.0m wide concrete footpath to connect to existing informal parking area.	\$	\$	650
B28	Between Mini Close and McDonnell Street	Footpath	Injinoo	Between Mini Close and McDonnell Street	Investigate opportunities to provide a safe pedestrian connection i.e. stairs down to McDonnell Street.	Improve pedestrian connectivity from the residential area off Atambya Street down to McDonnell Street and other key destinations in Injinoo (i.e. IHC, Junior Campus, Health Centre).	3	Essential	Subject to Council planning	NPARC	No	Secondary	Planning study undertaken by NPARC (in-house) to investigate opportunities to improve access down the steep hill into town. Costs for study only. No allowance for design and construction.	\$	N/A	
B29	Multiple	Supporting infrastructure	Injinoo	Multiple	Investigate opportunity to provide a lighting strategy for Injinoo.	Investigate opportunities to provide a lighting strategy, to improve legibility and safety to move around Injinoo to key destinations, including the bus stop and service station.	3	Essential	Subject to Council planning	NPARC	Varies	N/A	Planning study undertaken by NPARC (in-house) to investigate opportunities to provide improve lighting provision and consistency. Costs for study only. No allowance for design and construction.	\$	N/A	
B30	Pablo Street	Footpath	Injinoo	Injinoo Primary Health Centre	Investigate opportunity to improve path connections as part of the new health centre development	Investigate opportunity to improve path connections as part of the new health centre development	2	Essential	Subject to Council planning	NPARC	Yes	Primary			N/A	
NM01	Langie Draha Street	Footpath	New Mapoon	Cottis Street to Tackle shop	Provide formalised path alongside Langie Draha Street between Bond Street and the Tackle shop	Formalise existing unsealed track to the tackle shop. This would also be the starting point for any further path connection to Seisa.	2	Essential	On the PCN	NPARC	Yes	Primary	NPARC to confirm cost of town-town path connections (typical m2 rate of bitumen seal path)			420
NM02	Multiple	Supporting infrastructure	New Mapoon	Multiple	Investigate opportunity to provide a lighting strategy for New Mapoon.	Investigate opportunities to provide a lighting strategy, to improve legibility and safety to move around New Mapoon to key destinations such tourist and community destinations, parks, the supermarket.	3	Essential	Subject to Council planning	NPARC	Varies	N/A	Planning study undertaken by NPARC (in-house) to investigate opportunities to provide improve lighting provision and consistency. Costs for study only. No allowance for design and construction.	\$	N/A	

NM03	Langie Draha Street	Footpath	New Magoon	Path between Cottis Street to the sports ground	Provide a formal pedestrian path connection over the existing culvert to the Sportground	Formalise existing unsealed track behind housing on Langie Draha Street	3	Essential	On the PCN	NPARC	Yes	Secondary	Estimated cost based on: *Provision of 2.2m wide concrete footpath plus culvert crossing (i.e. culvert, concrete, safety fencing) *Unit rate for footpath of \$330.00 per m2 utilised (as per NPARC feedback) *Allowances for placement of materials (including sand bedding, reinforcement and finish of path only. *No allowances made for design/project management, complementary works (street planting, turfing etc), no intersection works, no priority crossings, no land resumptions, materials transport, excavation/clearing traffic management, project risk and contingency etc.	\$55		200
NM04	Perry Street	Crossing	New Magoon	Perry Street bus stop	Provide pedestrian crossing from the Sportground to the bus stop	Ensure that safe/direct crossing from the Sportground is provided to connect to the bus stop to allow for safer access for students / vulnerable road users to/from the northern part of New Magoon.	3	Essential	Subject to Council planning	NPARC	No	Primary	Provision of kerb ramps to create an accessible location for people to cross. Design and construction to be undertaken in-house by NPARC. Works assumed to not include any intersection works. Works do not incorporate any footpath connections. *Assumes there is a barrier kerb and channel at this location *Allowances for placement of materials only. *No allowances made for design/project management, complementary works (street planting, turfing, footpath etc), materials transport, excavation/clearing traffic management, project risk and contingency etc.	\$	N/A	
NPA01	Injino Road	Footpath	NPA	Umagico - Bamaga	Formalise bitumen seal connection between Umagico and Bamaga. Provide regular rest stops, seating, shelter and lighting along the path also.	Provide a formal footpath route connection between Umagico to Bamaga as part of the overall plan to connect each of the townships by walking. Include rest stops (rest stops should include seating and/or shelter) and lighting reflectors for users along the path.	2	Essential	Subject to Council planning	NPARC	Yes	Primary	NPARC to confirm cost of town-town path connections (typical m2 rate of bitumen seal path)			3900
NPA02	Multiple	Wayfinding	NPA	Multiple	Investigate opportunities to provide signage and wayfinding that informs visitors and users about the history and significance of NPA.	There are many landmarks and significant sites around the NPA with historical significance. Investigate opportunities to provide wayfinding and signage that captures the history along the designated path (plaques, markers, interactive QR codes, art etc.).	4	Important	Subject to Council planning	NPARC	Varies	N/A	Planning study undertaken by NPARC (in-house) to investigate opportunities to provide wayfinding along key recreational routes.	\$	N/A	
NPA03	Airport Road	Wayfinding	NPA	Bamaga to Airport	Provide signage that shows the distance between Bamaga and the airport (e.g. KM markers)	Provide signage that shows the distance between Bamaga and the airport (e.g. KM markers) for this regular local running/walking route.	4	Important	On the PCN	NPARC	Yes	Primary	Costs for study only. No allowance for design and construction. Planning study undertaken by NPARC (in-house) to investigate opportunities to provide wayfinding along key recreational routes.	\$	N/A	
NPA04	Multiple	Wayfinding	NPA	Multiple	10,000 steps route / historical marker/info on walking route between each town	Investigate route wayfinding signage to provide a recreational walking route between each town	4	Important	On the PCN	NPARC	Yes	Primary	Costs for study only. No allowance for design and construction. Planning study undertaken by NPARC (in-house) to investigate opportunities to provide wayfinding along key recreational routes.	\$	N/A	
NPA05	Injino Road	Supporting infrastructure	NPA	Injino Road at the Mango Tree	Provide seating at the mango tree along the Injino to Umagico route.	The mango tree is a community destination. Include seating to provide opportunities for rest at this local destination.	4	Other improvements	On the PCN	NPARC	Yes	Primary	Costs for study only. No allowance for design and construction. Estimated cost based on: *Seating and placement of materials (including concrete) *No allowances made for design/project management, complementary works (shelter, turfing etc), no intersection works, no priority crossings, no land resumptions, materials transport, excavation/clearing traffic management, project risk and contingency etc.	\$	N/A	
NPA06	Injino Road	Supporting infrastructure	NPA	Injino Road path	Include rest areas and lighting along the existing Injino to Umagico path.	Construct regular rest areas, including seating and shelter etc., along the existing Injino to Umagico path. Also, investigate opportunities to include lighting/reflectors as residents use the connecting path during night time conditions, when conditions are cooler.	4	Important	On the PCN	NPARC	Yes	Primary	Estimated cost 1.5 per rest area based on: *Seating, shelter and placement of materials (including concrete) *No allowances made for design/project management, complementary works (turfing etc), no intersection works, no priority crossings, no land resumptions, materials transport, excavation/clearing traffic management, project risk and contingency etc.	\$	N/A	
NPA07	Bamaga	Footpath	NPA	Bamaga to beach	Investigate opportunities to provide a walking track between Bamaga and the beach.	Investigate opportunities to provide a walking track between Bamaga and the beach.	4	Important	On the PCN	NPARC	Yes	Primary	Planning study undertaken by NPARC (in-house) to investigate feasibility of a path connection to the beach.	\$	N/A	
NPA08	Seisia Road	Footpath	NPA	Seisia to New Magoon (Brown Street-Seisia Service Station)	Formalise bitumen seal connection (as per Injino-Umagico link) between Seisia to New Magoon. Provide regular rest stops, seating, shelter and lighting along the path also.	Provide a formal footpath route connection between Seisia to New Magoon as part of the overall plan to connect each of the townships by walking. Include rest stops (rest stops should include seating and/or shelter) and lighting reflectors for users along the path.	2	Essential	On the PCN	NPARC	Yes	Primary	Costs for study only. No allowance for design and construction. NPARC to confirm cost of town-town path connections (typical m2 rate of bitumen seal path)			2700
NPA09	Seisia Road	Footpath	NPA	Bamaga to New Magoon (Adid Street -Brown Street)	Formalise bitumen seal connection (as per Injino-Umagico link) between Bamaga to New Magoon. Provide regular rest stops, seating, shelter and lighting along the path also.	Provide a formal footpath route connection between Bamaga to New Magoon as part of the overall plan to connect each of the townships by walking. Include rest stops (rest stops should include seating and/or shelter) and lighting reflectors for users along the path.	4	Important	On the PCN	NPARC	Yes	Primary	NPARC to confirm cost of town-town path connections (typical m2 rate of bitumen seal path)			2000
NPA10	Airport Road	Wayfinding	NPA	Airport Road	Include wayfinding/signage along Airport Road to direct path users to WW2 plane wrecks.	Install plaques etc. to guide users on Airport road, a local recreational route, to historic WW2 plane wrecks.	4	Important	On the PCN	NPARC	Yes	Primary	Planning study undertaken by NPARC (in-house) to investigate opportunities to provide wayfinding along key recreational routes.	\$	N/A	
NPA11	Multiple	Supporting infrastructure	NPA	Multiple	Install physical barriers/bollards to restrict vehicular access to pedestrian paths.	Restrict vehicular, including quad bikes etc. access to pedestrian areas. Opportunity to include community art on the bollards etc.	3	Essential	On the PCN	NPARC	Varies	N/A	Costs for study only. No allowance for design and construction. Planning study undertaken by NPARC (in-house) to identify locations where vehicle access requires physical restriction.	\$	N/A	
NPA12	Multiple	Supporting infrastructure	NPA	Multiple	Investigate opportunities to incorporate community art on paths, handrails, bollards etc. through each of the townships.	Part of the vision from the workshop was to include colour and to work with community to incorporate art on the footpath network.	4	Other improvements	On the PCN	NPARC	Varies	N/A	Costs for study only. No allowance for design and construction. Planning study undertaken by NPARC (in-house) to investigate opportunities to incorporate colour (pavement marking, coloured concrete etc., bollard painting, community art etc.)	\$	N/A	
S01	Koraba Road	Crossing	Seisia	Service Station	Investigate provision of a pedestrian crossing / refuge on Koraba Road to Service Station	Ensure that safe/direct crossing of Koraba Road is provided. This will allow for safer access to/from the Service Station from Tumema Street.	2	Essential	Subject to Council planning	NPARC	No	Primary	Costs for study only. No allowance for design and construction. Provision of kerb ramps and pedestrian refuge to create an accessible location for people to cross. Design and construction to be undertaken in-house by NPARC. Works assumed to not include any intersection works. Works do not incorporate any footpath connections. *Allowances for placement of materials only *Assumes there is a barrier kerb and channel at this location *No allowances made for design/project management, complementary works (street planting, turfing, footpath etc), materials transport, excavation/clearing traffic management, project risk and contingency etc.	\$5	N/A	
S02	Tumema Street	Crossing	Seisia	Tumema St	Provide pedestrian crossing directly to the Supermarket north of Mugal Street	Ensure that safe/direct crossing of Tumema Street is provided. This will allow for safer access between the Supermarket and recreational areas along the water.	2	Essential	Subject to Council planning	NPARC	No	Primary	Provision of raised mid-block raised crossing assumed with design and construction to be undertaken in-house by NPARC. Works assumed to be clear of any intersection works. Works do not incorporate any footpath connections. *Allowances for placement of materials only. *Assumes no additional pits and pipes required for stormwater flows along kerb lines at location of crossing. *No allowances made for design/project management, complementary works (street planting, turfing, footpath etc), materials transport, excavation/clearing traffic management, project risk and contingency etc.	\$55	N/A	
S03	Sunai Street	Crossing	Seisia	Sunai Street	Investigate provision of a pedestrian crossing point at Sunai Street opposite IHC.	Ensure that safe/direct crossing of Sunai Street is provided to improve safety and accessibility near the intersection of Sunai Street and Tumema Street.	3	Essential	Subject to Council planning	NPARC	No	Secondary	Provision of kerb ramps to create an accessible location for people to cross. Design and construction to be undertaken in-house by NPARC. Works assumed to not include any intersection works. Works do not incorporate any footpath connections. *Allowances for placement of materials only *Assumes there is a barrier kerb and channel at this location *No allowances made for design/project management, complementary works (street planting, turfing, footpath etc), materials transport, excavation/clearing traffic management, project risk and contingency etc.	\$	N/A	
S04	Multiple	Wayfinding	Seisia	Seisia Wharf to Bald Hill lookout	Investigate opportunities to provide a historical walking trail from Seisia wharf to Bald Hill lookout. Includes an extension of the existing footpath along esplanade.	There are many landmarks within Seisia with historical significance. Investigate opportunities to create a walking trail that captures these landmarks / interact with people walking along the designated path (art / puzzle / sculptures etc.).	4	Important	On the PCN	NPARC	Yes	Primary	Planning study undertaken by NPARC (in-house) to investigate opportunities to provide wayfinding / recreational walking route along esplanade.	\$	N/A	
S05	Seisia Wharf	Wayfinding	Seisia	Seisia Wharf	Investigate opportunity to provide welcome sign at the Seisia Wharf.	Investigate opportunity to provide welcome sign at the Seisia Wharf which includes wayfinding and town information.	4	Important	Subject to TMR planning	TMR	Yes	Primary	Estimated cost based on: *Signage and placement of materials. *No allowances made for design/project management, complementary works (street planting, turfing etc), no intersection works, no priority crossings, no land resumptions, materials transport, excavation/clearing traffic management, project risk and contingency etc.	\$	N/A	
S06	Seisia Wharf	Supporting infrastructure	Seisia	Seisia Wharf	Investigate opportunity to provide bollards that prohibit vehicles from accessing parks / beach and jetty.	Vehicles and quad bikes etc. continue to access areas for people who walk and ride. Physically restricting access by these larger vehicles improves separation and safety to vulnerable road users.	3	Essential	Grant funding available	NPARC	Yes	Primary	Estimated cost based on: *Bollards / physical barriers / blocks and placement of materials. *No allowances made for design/project management, complementary works (street planting, turfing etc), no intersection works, no priority crossings, no land resumptions, materials transport, excavation/clearing traffic management, project risk and contingency etc.	\$5	N/A	

S07	Tumema Street	Footpath	Seisa	Supermarket to Service Station	Provide footpath on Tumema Street between the Supermarket and Service Station	There is no footpath provided on Tumema Street, with this forming a missing link between the primary destination and service station. It is recommended that a footpath is provided along with supporting infrastructure (shading/shelter etc)	2	Essential	Subject to Council planning	NPARC	No	Primary	Estimated cost based on: *Provision of 2.0m wide concrete footpath in existing verge on one side of road *Unit rate of \$350.00 per m2 utilised (as per NPARC feedback) *Allowances for placement of materials (including sand bedding, reinforcement and finish of path only) *No allowances made for design/procurement/project management, complementary works (street planting, turfing etc), no intersection works, no priority crossings, no land resumptions, materials transport, excavation/clearing traffic management, project risk and contingency etc.	\$5	\$	\$6,000.00	\$10
S08	Seisa wharf	Footpath	Seisa	Seisa wharf	Improve accessibility from Seisa Wharf.	No accessible connection is provided between the Seisa wharf and waterfront path. It is recommended an accessible footpath connection between the sealed wharf area and the existing path is provided.	2	Essential	Grant funding available	NPARC	No	Primary	Provision of ramp connection between car park area and waterfront path to create an accessible location for people to reach. Design and construction to be undertaken in-house by NPARC. Works assumed to not include any intersection works. Works do not incorporate any footpath connections. *Allowances for placement of materials only. *No allowances made for design/procurement/project management, complementary works (street planting, turfing, footpath etc), materials transport, excavation/clearing traffic management, project risk and contingency etc.	\$5		N/A	
S09	Multiple	Supporting infrastructure	Seisa	Multiple	Investigate opportunity to provide a lighting strategy for Seisa.	Investigate opportunities to prepare a lighting strategy, to improve legibility and safety to move around Seisa to key destinations such as tourist and community destinations, parks, the supermarket.	3	Essential	Subject to Council planning	NPARC	Varies	N/A	Planning study undertaken by NPARC (in-house) to investigate opportunities to provide improved lighting provision and consistency.	\$		N/A	
S10	Tumema Street	Footpath	Seisa	Supermarket to KC	Provide footpath within park area alongside Tumema Street between the Supermarket and Indigenous Knowledge Centre.	There is currently an unsealed track well used by pedestrians south of the supermarket. It is recommended this key missing link is formalised along with supporting infrastructure (shading/shelter etc).	3	Essential	Subject to Council planning	NPARC	No	Secondary	Costs for study only. No allowance for design and construction. Estimated cost based on: *Provision of 2.0m wide concrete footpath in existing verge on one side of road *Unit rate of \$350.00 per m2 utilised (as per NPARC feedback) *Allowances for placement of materials (including sand bedding, reinforcement and finish of path only) *No allowances made for design/procurement/project management, complementary works (street planting, turfing etc), no intersection works, no priority crossings, no land resumptions, materials transport, excavation/clearing traffic management, project risk and contingency etc.	\$	\$		140
S01	Woosup Street	Supporting infrastructure	Umagico	Woosup Street	Investigate opportunity to provide a lighting along Woosup Street	Investigate opportunities to provide lighting along Woosup Street, to improve legibility and safety to move around New Mapoon to key destinations such as tourist and community destinations, parks, the supermarket.	3	Essential	On the PCN	NPARC	Yes	Primary	Planning study undertaken by NPARC (in-house) to investigate opportunities to provide improved lighting provision and consistency.	\$		N/A	
S02	Mara Street	Footpath	Umagico	Injinoo Road to Mara Street	Provide pathway connection to Mara Street to support access into town	Provide a formalised pathway between existing path (to Injinoo) to Mara Street to support access directly into town from this major recreational route.	3	Essential	On the PCN	NPARC	Yes	Primary	Costs for study only. No allowance for design and construction. Estimated cost based on: *Provision of 2.0m wide concrete footpath plus culvert crossing (i.e. culvert, concrete, safety fencing) *Unit rate of \$350.00 per m2 utilised (as per NPARC feedback) *Allowances for placement of materials (including sand bedding, reinforcement and finish of path only) *No allowances made for design/procurement/project management, complementary works (street planting, turfing etc), no intersection works, no priority crossings, no land resumptions, materials transport, excavation/clearing traffic management, project risk and contingency etc.	\$55			230
S03	Woosup Street	Crossing	Umagico	School bus stop	Provide raised crossing on Woosup Street to support access to the school bus stop/park	The bus stop is a major attractor for students for pick-up/drop off to and from school. A raised priority crossing would improve safety and accessibility for vulnerable road users in the area.	3	Essential	Subject to Council planning	NPARC	No	Primary	Provision of raised mid block raised crossing assumed with design and construction to be undertaken in-house by NPARC. Works assumed to be clear of any intersection works. Works do not incorporate any footpath connections. *Allowances for placement of materials only. *Assumes no additional pits and pipes required for stormwater flows along kerb lines at location of crossing. *No allowances made for design/procurement/project management, complementary works (street planting, turfing, footpath etc), materials transport, excavation/clearing traffic management, project risk and contingency etc.	\$55		N/A	
S04	Mara Street	Footpath	Umagico	Mara Street	Provide sealed concrete footpath along the length of Mara Street	Currently no footpath along Mara Street a primary network route providing connection from the Injinoo path into town.	3	Essential	On the PCN	NPARC	Yes	Primary	Estimated cost based on: *Provision of 2.0m wide concrete footpath to connect to existing informal parking area. *Unit rate of \$350.00 per m2 utilised (as per NPARC feedback) *Allowances for placement of materials (including sand bedding, reinforcement and finish of path only) *No allowances made for design/procurement/project management, complementary works (street planting, turfing etc), no intersection works, no priority crossings, no land resumptions, materials transport, excavation/clearing traffic management, project risk and contingency etc.	\$	\$		400
S05	Injinoo Road	Culvert crossing	Umagico	Injinoo Road	Construct culvert crossings on path from Injinoo.	Current gaps along Injinoo path at existing culverts. Connecting these crossings will improve accessibility along this popular recreational walking route.	3	Essential	Funded and committed	NPARC	No	Primary	Due for construction this year. Cost estimates completed by NPARC.	N/A		N/A	
S06	Mara Street	Footpath	Umagico	Mara Street to Park	Maintenance works to be performed to existing short-cut connection to provide a clear path of travel for local residents.	Maintenance works to clear existing overgrown short-cut connection.	3	Essential	Subject to Council planning	NPARC	No	Secondary	Landscaping maintenance works only.	\$		N/A	
S07	Charlie Street	Footpath	Umagico	Charlie Street to Pascoe Street	Maintenance works to be performed to existing short-cut connection to provide a clear path of travel for local residents.	Maintenance works to clear existing overgrown short-cut connection.	3	Essential	Subject to Council planning	NPARC	No	Secondary	Landscaping maintenance works only.	\$		N/A	
S08	Charlie Street	Footpath	Umagico	Charlie Street and Woosup Street	Maintenance works to be performed to existing short-cut connection to provide a clear path of travel for local residents.	Maintenance works to clear existing overgrown short-cut connection.	3	Essential	Subject to Council planning	NPARC	No	Secondary	Landscaping maintenance works only.	\$		N/A	
S09	Multiple	Footpath	Umagico	Multiple	Investigate route maintenance to primary and secondary routes	Investigate route maintenance to primary and secondary routes in Umagico to ensure clear, safe paths of travel.	3	Essential	Subject to Council planning	NPARC	Varies	N/A	Landscaping maintenance works only.	\$		N/A	
S10	Woosup Street	Supporting infrastructure	Umagico	Woosup Street	Provide seating, shading and shelter along Woosup Street	Consider including rest spots for users along Woosup Street (rest spots should include seating and/or shelter).	4	Important	On the PCN	NPARC	Yes	Primary	Estimated cost is per rest area based on: *Seating, shelter and placement of materials (including concrete) *No allowances made for design/procurement/project management, complementary works (turfing etc), no intersection works, no priority crossings, no land resumptions, materials transport, excavation/clearing traffic management, project risk and contingency etc.	\$		N/A	
S11	Multiple	Supporting infrastructure	Umagico	Multiple	Investigate opportunity to provide a lighting strategy for Umagico.	Investigate opportunities to provide a lighting strategy, to improve legibility and safety to move around Umagico to key destinations such as the supermarket.	3	Essential	Subject to Council planning	NPARC	Varies	N/A	Planning study undertaken by NPARC (in-house) to investigate opportunities to provide improved lighting provision and consistency. Costs for study only. No allowance for design and construction.	\$		N/A	

Title of Report: Trustee and Council Meeting Dates July 2023

Agenda Item: 13.7

Classification: For Decision

Author Chief Executive Officer

Attachments Nil

Officers Recommendation:

That Council:

notes and reschedule the Ordinary Council meeting dates for 2023 commencing at 9am as per scheduled venue:

- Tuesday 25th July 2023 - Seisia

Officers Recommendation:

That Council:

accepts the dates for the 2023 NPARC Trustees' meeting commencing at 10am as per the scheduled venue

- Monday 24th July 2023 - Bamaga

PURPOSE OF REPORT

To provide a report to update future 2023 July Council and Trustee meeting date

BACKGROUND AND CONTEXT

Every year Council adopts the meeting dates and venue for the Ordinary Council meeting and the NPARC Trustees' Meetings for the year ahead. These were adopted at the 2022 November Council Meeting before further amendment at the 2023 January Council Meeting.

Since this meeting, NPARC has provided advice that the Leadership in Disaster Recovery Masterclass will be held by QFES on the currently scheduled for the 17th July, same date as the NPARC Council Meeting Date. In addition, the CEO and Executive Manager – Community and Regulatory Services need to travel to a meeting being held by LGMA in Brisbane from the 18-20th July.

The dates proposed are to account for these dates by postponing these meetings by one week.

CRITICAL DATES

Critical dates was to ensure that the meetings didn't clash with Public Holiday, scheduled WCCCA, TCICA and LGAQ meetings.



FINANCIAL AND RESOURCE CONSIDERATIONS

NA.

Title of Report: Request for Support Letter from Ipima Ikaya Aboriginal Corporation RNTBC

Agenda Item: 13.8

Classification: For Decision

Author: Chief Executive Officer

Attachments: Letter to NPARC re capacity building support

Officers Recommendation:

That Council:

- Authorise the CEO to provide a letter of support to Ipima Ikaya Aboriginal Corporation RNTBC for their application under the PBC Capacity Building Support Grant Funding

PURPOSE OF REPORT

To provide a report to discuss a request for support letter made by Ipima Ikaya Aboriginal Corporation RNTBC for their application under the PBC Capacity Building Support Grant Funding

BACKGROUND AND CONTEXT

On 9 May 2023, Ipima Ikaya Aboriginal Corporation RNTBC (IIAC) provided correspondence to Mayor Yusia seeking a support letter for their application under the PBC Capacity Building Support Grant Funding.

Current IIAC faces challenges with a high workload and limited resources, which impacts on the turnaround time of matters that have an impact on the community. It would be in the interest of the Community for further funding support to be provided to IIAC.

CRITICAL DATES

IIAC need letters with priority to progress an application

FINANCIAL AND RESOURCE CONSIDERATIONS

NA.

Ipima Ikaya Aboriginal Corporation RNTBC

ICN 8114

9 May 2023

Mayor Patricia Yusia
Northern Peninsula Area Regional Council
Bamaga QLD 4876

Via Email: mayor20@nparc.qld.gov.au

Dear Madam Mayor

PBC Capacity Building Support

Firstly, I want to take this opportunity and acknowledge the collaborative efforts of the Northern Peninsula Area Regional Council (NPARC) and Ipima Ikaya Aboriginal Corporation RNTBC (IIAC) have made and are working towards resolving outstanding matters concerning native title on behalf of the traditional landowners of the Northern Cape York.

To strengthen our relationships, the IIAC is seeking a letter of support from NPARC as we apply for funding to build the capacity of the IIAC. As you know, the IIAC received their determination back in 2014 and since then, the responsibilities continue to grow with very little support to effectively keep up with the demand. The IIAC relies heavily on government funding to manage the core business and for some time, the IIAC was only funded to employ a coordinator under part time conditions. This was not practical, thus making it challenging to attract and retain quality staff to confidently undertake the large volume of work that comes through the RNTBC. As a 'young' corporation there is still a lot of work to be done that requires skilled and professional people to support the PBC in advancing their business following the determination. To achieve this, the IIAC is actively engaging with external stakeholders and looking at all funding streams that are available.

One of the stakeholders that we are working with is the National Indigenous Australians Agency (NIAA) who fund the Cape York Land Council to provide PBC support to the IIAC. As the IIAC represents all the tribal groups of the Northern Cape York, the IIAC sees their role as a leading corporation that provides a platform to unite all the tribal groups and work towards a shared common goal. To facilitate this vision to become a reality, the IIAC is in the process of applying for funding through NIAA under the PBC Capacity Building Grant funding. Some of IIAC's funding objectives which may be beneficial to NPARC include:

- Moving into a bigger office and we are currently considering the old youth centre in Injinoo. The office is big enough to house other corporations and become a 'native title hub' for the Northern Cape York.
- If all the corporations are operating under the one roof, there is an opportunity to pool our resources together which will reduce duplication and incentivise collaboration.
- The IIAC become a tier 1 PBC where we provide administration and governance support at a fee for service to the lesser developed PBC's. This will generate revenue for the IIAC as we build the wealth of the corporation that will benefit all the tribal groups and satisfy organisational requirements.
- Unite the families/tribal groups and work towards finalising any boundary disputes.

As you can appreciate there is an opportunity to further add value to our partnership and support all entities as we move towards greater autonomy in managing our own native title affairs. To support our aspirations, the IIAC is seeking a letter of support from NPARC so that we can submit with our funding application to NIAA. If agreeable, I have drafted a template that you can use.

Should you wish to discuss this proposal further, please do not hesitate to contact the coordinator, Louisa Taylor Ahmat on 0437 627 512. We look forward to a favourable outcome.

Yours in unity,



Louisa Taylor Ahmat
RNTBC Coordinator on behalf of the Directors
Ipima Ikaya Aboriginal Corporation RNTBC

13.9 In Camera – Compensation Agreement with Ipima Ikaya Aboriginal Corporation RNTBC

This matter is considered to be confidential under s.254J(3)(g) of the *Local Government Regulations 2012*, and the Council is satisfied that the discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.



AGENDA ITEM 14
ORDINARY COUNCIL MEETING #37
Tuesday 30th May 2023
Bamaga Boardroom

14. General Discussion

15. Close of Meeting