



MEETING BOOK

Northern Peninsula Area Regional Council

Ordinary Council Meeting #38

To commence at 9.00am

On

Tuesday 20th June 2023

Injinoo Boardroom

AGENDA

1.	Welcome and Opening of Meeting	3
2.	Acknowledgement of Traditional Land Owners	3
3.	Present	3
4.	Apologies	3
5.	Declarations of Conflict of Interest	3
6.	Confirmation of Minutes of Previous Meeting	4
7.	Business Arising from Previous Meeting, Tuesday 30 th May 2023	27
8.	Manager Reports	
	8.1 Operational Update on Parks & Gardens Team	48
9.	Mayor Report	50
10.	CEO Report	51
11.	Executive Report	
	11.1 Executive Manager Operations Report	75
	11.2 Executive Manager Community & Regulatory Services Report	84
	11.3 Executive Manager Corporate Services Report.....	97
12.	Finance Reports	
	12.1 May 2023 Financial Report.....	104
13.	Other Business	
	13.1 June Special Meeting.....	115
	13.2 Planning Application 6 Wasiu Street Bamaga	117
	13.3 Parks & Gardens annual program (Current).....	149
	13.4 2024 Special Holidays	151
14.	General Discussion	154
15.	Close of Meeting	253



AGENDA ITEM 1- 5
ORDINARY COUNCIL MEETING #38
Tuesday 20th June 2023
Injinoo Boardroom

- 1. Welcome and Opening of Meeting**
- 2. Acknowledgement of Traditional Owners**
- 3. Present**
- 4. Apologies**
- 5. Declarations of Conflicts of Interest**



UNCONFIRMED

Meeting Minutes
ORDINARY COUNCIL MEETING #37
Tuesday 30th May 2023
Bamaga Boardroom

Northern Peninsula Area Regional Council

Ordinary Council Meeting #37

To commence at 9.00am

On

Tuesday 30th May 2023

Bamaga Boardroom



UNCONFIRMED

Meeting Minutes
ORDINARY COUNCIL MEETING #37
Tuesday 30th May 2023
Bamaga Boardroom

Agenda Item 1. Welcome and Opening of Meeting

Mayor Yusia welcomed attendees and opened the meeting at 9:08am with a prayer by Cr Whap

Agenda Item 2. Acknowledgement of Country

Mayor Yusia paid respects on behalf of the Council to the traditional owners of the land upon which the meeting was held and the traditional owners of the Northern Peninsula Area; and to their elders past, present and emerging.

Council observed one minute silence out of respect of passing of elders in the community.

Agenda Item 3. Present

Mayor & Councillors

Mayor Patricia Yusia	District Mayor	
Cr Kitty Gebadi	Division 3 / Deputy Mayor	Arrived at 1:29pm
Cr Eric Cottis	Division 4	
Cr Mabelene Whap	Division 5	
Cr Robert Tamwoy	Division 2	Via teleconference

Other Attendees

Kate Gallaway	CEO
Gus Yates	Executive Manager Operations
Yanetta Nadredre	Executive Manager Community and Regulatory Services
Ian Favarger	Executive Manager Corporate Services

Cr Tamwoy has requested to join the Meeting via Teleconference

Resolution

That Council:

Moves to accept Cr Tamwoy join the meeting via teleconference

Moved: Cr Whap

Vote: 3/0

Seconded: Cr Cottis

Resolution: C3.1-30052023

CARRIED

Cr Tamwoy joined the meeting at 9.30am

Agenda Item 4. Apologies

Cr Nona has requested Leave of Absence from this meeting, a formal resolution is required.

Resolution

That Council:

Moves to grant a leave of absence to Cr Nona who is away on personal reasons.

Moved: Cr Cottis

Vote: 4/0

Seconded: Cr Whap

Resolution: C4.1 – 30052023

CARRIED

Agenda Item 5. Declarations of Conflict of Interest

Mayor Patricia Yusia advised the meeting that she had a prescribed conflict of interest in the matter to be dealt with in agenda items 13.2 'Tender Award – DFRA' and 13.3 'Tender Award – NP1';

Mayor Yusia stated that the award of Tenders for potential Council Approval was a prescribed conflict of interest. She is a close associate of one of the businesses who submitted a tender for these two agenda items.

Mayor Yusia stated that she would handle her prescribed conflict of interest by leaving the meeting room at the time the matter was being discussed and decided upon and would not involve herself further in decision-making.

Mayor Yusia stated that she had provided information about her prescribed conflict of interest to Council's CEO at the Council Meeting after becoming aware of it.

Council's CEO, Ms Kate Gallaway confirmed that Mayor Yusia had declared a prescribed conflict of interest in relation to agenda items 13.2 and 13.3 and tabled the relevant record made on that date for inclusion in meeting minutes.

Councillor Eric Cottis advised the meeting that he has a declarable conflict of interest in the matter to be dealt with in agenda items 13.2 'Tender Award – DFRA' and 13.3 'Tender Award – NP1';

Councillor Cottis stated that the award of Tenders for potential Council Approval was a declarable conflict of interest. He is a family member of one owners of the businesses who submitted a tender for these two agenda items.

Councillor Cottis stated that he would handle his declarable conflict of interest by leaving the meeting room at the time the matter was being discussed and decided upon and allow the remaining councillors to make a decision regarding his involvement in decision-making.

Councillor Cottis stated that he had provided information about his declarable conflict of interest to Council's CEO at the Council Meeting after becoming aware of it.

Council's CEO, Ms Kate Gallaway confirmed that Councillor Cottis had declared a declarable conflict of interest in relation to agenda items 13.2 and 13.3 and tabled the relevant record made on that date for inclusion in meeting minutes.

Mayor Patricia Yusia advised the meeting that she had a prescribed conflict of interest in the matter to be dealt with in agenda item 13.5 'Ride on mower replacement budget'

Mayor Yusia stated that the Ride on mower replacement agreement is with Northern Peninsula Area Family and Community Services Aboriginal and Torres Strait Islander Corporation (NPAFCS). She stated that NPAFCS was a close associate of herself because she was a current board member of NPAFCS.

Mayor Yusia stated that she would handle her prescribed conflict of interest by leaving the meeting room at the time the matter was being discussed and decided upon and would not involve herself further in decision-making.

Mayor Yusia stated that she had provided information about her prescribed conflict of interest to Council's CEO at the Council Meeting after becoming aware of it.

Council's CEO, Ms Kate Gallaway confirmed that Mayor Yusia had declared a prescribed conflict of interest in relation to agenda item 13.5 and tabled the relevant record made on that date for inclusion in meeting minutes.

Cr Mabelene Whap advised the meeting that she had a prescribed conflict of interest in the matter to be dealt with in agenda item 13.5 'Ride on mower replacement budget'

Cr Whap stated that the Ride on mower replacement agreement is with Northern Peninsula Area Family and Community Services Aboriginal and Torres Strait Islander Corporation (NPAFCS). She stated that NPAFCS was a close associate of herself because she was a current board member of NPAFCS.

Cr Whap stated that she would handle her prescribed conflict of interest by leaving the meeting room at the time the matter was being discussed and decided upon and would not involve herself further in decision-making.

Cr Whap stated that she had provided information about her prescribed conflict of interest to Council's CEO at the Council Meeting after becoming aware of it.

Council's CEO, Ms Kate Gallaway confirmed that Cr Whap had declared a prescribed conflict of interest in relation to agenda item 13.5 and tabled the relevant record made on that date for inclusion in meeting minutes.

Mayor Patricia Yusia advised the meeting that she had a declarable conflict of interest in the matter to be dealt with in agenda item 13.8 'Request for Support Letter with Ipima Ikaya Aboriginal Corporation RNTBC' and 13.9 'Compensation Agreement with Ipima Ikaya Aboriginal Corporation RNTBC'

Mayor Yusia stated that the Support Letter and Compensation Agreement is with Ipima Ikaya Aboriginal Corporation RNTBC. She stated that she has family members that are board members of Ipima Ikaya Aboriginal Corporation RNTBC.

Mayor Yusia stated that she would handle her declarable conflict of interest by leaving the meeting room at the time the matter was being discussed and decided upon and would not involve herself further in decision-making.

Mayor Yusia stated that she had provided information about her declarable conflict of interest to Council's CEO at the Council Meeting after becoming aware of it.

Council's CEO, Ms Kate Gallaway confirmed that Mayor Yusia had declared a prescribed conflict of interest in relation to agenda item 13.8 & 13.9 and tabled the relevant record made on that date for inclusion in meeting minutes.

Agenda Item 6. Confirmation of Minutes of Previous Meeting

Resolution

That Council:

Notes and confirms the minutes from the Council Meeting held Tuesday 18th April 2023.

Moved: Cr Tamwoy

Vote: 4/0

Seconded: Cr Cottis

Resolution: C6.1-30052023

CARRIED

Resolution

That Council:

Amend the minutes to reflect Mayor Yusia also declared her interest as a board member of Bamagau Kazil Torres Strait Islanders Corporation

Notes and confirms the minutes from the Special Council Meeting held Friday 12th May 2023 following this amendment.

Moved: Cr Cottis

Vote: 4/0

Seconded: Cr Tamwoy

Resolution: C6.1.1-30052023

CARRIED

Agenda Item 7. Business Arising from Previous Meeting

Action items were discussed as per the Action Task List

Meeting break for morning tea at 10.32am

Meeting resumed at 11.04am

Mayor Yusia left the meeting at 12.42pm

Mayor Yusia returned at 12.44pm

Meeting break for lunch at 12.45pm

Meeting resumed at 1.17pm

Agenda Item 8. Manager Reports

Agenda Item 8.1. Operational Update on Administration Team

Resolution

That Council:

Note the report

Moved: Cr Cottis

Vote: 4/0

Seconded: Cr Whap

Resolution: C8.1.-30052023

CARRIED

Agenda Item 8.2. Operational Update on Building & Construction Services

Resolution

That Council:

Note the report

Moved: Cr Whap

Vote: 4/0

Seconded: Cr Tamwoy

Resolution: C8.2.-30052023

CARRIED

Agenda Item 9. Mayor Report

Cr Cottis left the meeting at 1.28pm

Cr Gebadi joined the meeting at 1.29pm

Cr Cottis joined the meeting at 1.29pm

Resolution

That Council:

Note the Mayor's verbal report from 30th May 2023

Moved: Cr Whap

Vote: 5/0

Seconded: Cr Tamwoy

Resolution: C9.1.-30052023

CARRIED

CEO Recruitment

- Closed
- Thank you to all the Councillors for their Involvement

TS&NPA ROC

- Meeting held in May during Regional Parliament
- Clear we need to set path forward in terms of priorities

- Feedback from Council regarding the 1-2 priorities or pushing for the 15 point plan

Boundary Change

- Communication from Mayor Loban following cancelled meeting at Regional Parliament
- Moving forward to schedule the meeting so issues can be discussed

TORCH & Health Issues

- QAIHC facilitated a meeting last week to discuss TORCH and governance frameworks
- May be a learning journey, but presents multiple opportunities for future of NPA health
- Ensuring we have good community control over health service delivery. E.g. issues discussed with TCHHS yesterday
- TSRA Chair, Mayors Loban and Mosby progressing correspondence to the Premier regarding concerns about service delivery
- We need to see change as the current system isn't supporting our people and we are seeing the rise in sorry business

IIAC

- Robust meeting held with IIAC last week
- Need to ensure we can have a path forward to ensure community can grow in partnership with Traditional Owners

Youth Centre

- Congratulations to Council on this significant milestone for community
- Important we all work in partnership so we can progress for the youth and try to improve the issues we are facing

Joint Coordinating Committee – LTC

- Meeting held in mid-May in Cairns
- Attended as Local Government representative
- LTC provides important opportunities for the community, so ensuring state supports the journey we wish to go on

Regional Parliament

- Thank you to the Councillors for their strong advocacy over the week
- It was a very busy week but a lot of positive outcomes for the community

Voice to Parliament and Referendum

- Attended the federal inquiry into the proposed referendum for the Voice and Constitutional Recognition
- Federal Government has a lot of control over key issues impacting on our communities. We need to ensure that our views are recognised within the federal parliament system to ensure policies are having unintended impacts on the community
- Encourage all councillors and community members to read the information on the Voice and Constitutional Recognition to make an informed choice

Indigenous Leaders Forum & ALGA Conference

- Busy week planned across Cairns and Canberra for the Indigenous Leaders Forum & ALGA Conference

- Meetings requested with the following ministers, waiting on confirmation of times
 - Minister for Indigenous Affairs
 - Minister for Health or Assistant Minister for Indigenous Health
 - Minister for Environment and Water
 - Minister for Housing
 - Minister for AFF and Emergency Management
 - Minister for Immigration
 - Minister for Early Childhood
 - Minister for Home Affairs

Agenda Item 10.

CEO Report

Resolution

That Council:

- Note the Report

Moved: Cr Gebadi

Vote: 5/0

Seconded: Cr Whap

Resolution: C10-30052023

CARRIED

Meeting paused for Skytrans deputation at 2pm

Meeting resumed at 2.29pm

Having declared a prescribed conflict of interest in relation to agenda items 13.2 and 13.3, Mayor Yusia left the meeting at 2.30pm

Cr Gebadi chaired the meeting in the absence of Mayor Yusia.

Cr Cottis declared declarable conflicts of interest pursuant to section 150EQ of the Local Government Act 2009 in relation to Agenda Items 13.2 and 13.3, on the basis that a close associate is an owner of one of the tenderers. Having a declarable conflict of interest in relation to agenda items 13.2 and 13.3, Councillor Cottis left the meeting at 2.30pm.

In respect of the conflict identified by Cr Cottis, Cr Whap, Cr Tamwoy and Cr Gebadi acknowledged that the nature of the relationship between Cr Cottis and his close associate and decided he could not participate in the decision making.

Agenda Item 13.2. Tender Award – DRFA

Resolution

That Council:

1. That Council authorise the Chief Executive Officer and Executive Manager Operations to accept the submitted prices as below and to negotiate a contract with the successful contractor, NPA Earthmoving Yusia Pty Ltd for the sum of \$1,714,975.60 (ex GST).
2. Approve an overall budget of \$2,928,626.17 (ex GST) as per the DRFA funding agreement.

Moved: Cr Whap

Vote: 3/0

Seconded: Cr Tamwoy

Resolution: C13.2.-30052023

Cr Gebadi - For

Cr Whap - For

Cr Tamwoy - For

CARRIED

Agenda Item 13.3. Tender Award NP1

Resolution

That Council:

1. Authorise the Chief Executive Officer and Executive Manager Operations to finalise negotiations and award this contract to Gulf Civil Pty Ltd for a Contract Sum of **\$8,744,946.87** (ex GST) conditional on:
 - a. Further discussion be held with the Contractor to agree the terms of the Contract for wet weather delays prior to award.
 - b. Council has procured all Principal supplied items (i.e. culverts) and has a confirmed delivery date.
 - c. TMR confirming that the scope and budget variation request is approved
2. Approve an overall construction contingency of 20% be applied to the project,
 - a. The estimated contingency amount based on the Contract Sum is **\$1,748,989.37** (excl GST).
 - b. This contingency will be for NPARC's purposes and not included in the Contract Sum.

Moved: Cr Tamwoy

Vote: 3/0

Seconded: Cr Whap

Resolution: C13.3.-30052023

Cr Gebadi - For

Cr Whap - For

Cr Tamwoy - For

CARRIED

Cr Cottis returned to the meeting at 3.07pm
Mayor Yusia returned to the meeting at 3.09pm

Agenda Item 11. Executive Reports

Agenda Item 11.1. Executive Manager Operations Report

Cr Cottis left the meeting at 3.16pm
Cr Cottis returned to the meeting at 3.18pm

Cr Tamwoy left the meeting at 3.41pm

Resolution

That Council:

Note the report

Moved: Cr Cottis

Vote: 4/0

CARRIED

Seconded: Cr Gebadi

Resolution: C11.1.-30052023

Meeting closed for afternoon tea at 3.44pm
Meeting resumed at 3.58pm

Agenda Item 11.2. Executive Manager Community & Regulatory Services Report

Resolution

That Council:

Note the report

Moved: Cr Gebadi

Vote: 4/0

CARRIED

Seconded: Cr Whap

Resolution: C11.2.-30052023



UNCONFIRMED

Meeting Minutes
ORDINARY COUNCIL MEETING #37
Tuesday 30th May 2023
Bamaga Boardroom

Agenda Item 11.3. Executive Manager Corporate Services Report

Resolution

That Council:

Note the report

Moved: Cr Gebadi

Vote: 4/0

Seconded: Cr Cottis

Resolution: C11.3.-30052023

CARRIED

Agenda Item 12. Financial Reports Agenda Item 12.1. April 2023 Financial Report

Resolution

That Council:

Note and accept the Finance report for the period ending 30th April 2023.

Moved: Cr Gebadi

Vote: 4/0

Seconded: Cr Whap

Resolution: C12.1.-30052023

CARRIED

Agenda Item 12.2. Request to Write Off Debt

Resolution

That Council:

Write off Invoices 3041715, 3041716 and 3041718 and the amount of \$7,229.20 as an uncollectable debt.

Moved: Cr Cottis

Vote: 4/0

Seconded: Cr Whap

Resolution: C12.2.-30052023

CARRIED

Meeting paused at 5.41pm and closed in prayer by Cr Whap.



UNCONFIRMED

Meeting Minutes
ORDINARY COUNCIL MEETING #37
Tuesday 30th May 2023
Bamaga Boardroom

Meeting resumed on 1st June 2023 at 9.49am and opened in prayer by Cr Whap

Mayor Yusia paid respects on behalf of the Council to the traditional owners of the land upon which the meeting was held and the traditional owners of the Northern Peninsula Area; and to their elders past, present and emerging.

Present

Mayor & Councillors

Mayor Patricia Yusia	District Mayor
Cr Kitty Gebadi	Division 3 / Deputy Mayor
Cr Eric Cottis	Division 4
Cr Mabelene Whap	Division 5

Other Attendees

Kate Gallaway	CEO
---------------	-----

Agenda Item 13. Reports

Agenda Item 13.1. Award of ATSI TIDs Design Project

Resolution

That Council resolves to:

Approve the CEO and Executive Manager of Operations to engage Aurecon as Council's preferred supplier for Transport Infrastructure Engineering Project Management Services to undertake Detailed design for those sections of the Ferry Road covered by the 23 – 24 ATSI TIDs project for \$502,193.00.

Moved: Cr Cottis

Vote: 4/0

Seconded: Cr Whap

Resolution: C13.1.-30052023

CARRIED

Agenda Item 13.4. Planning Application Tradesman Way, Sesia – RAL (1 Lot into 2 Lots)

Resolution

That Council:

1. Approve (subject to conditions) the Development Application lodged with Council for:
 - a) Reconfiguring a Lot (1 Lot into 2 Lots) within the Environmental Management and Conservation Zone.

Moved: Cr Gebadi

Vote: 4/0

Seconded: Cr Whap

Resolution: C13.4.-30052023

CARRIED

Agenda Item 13.5. Ride on mower replacement budget

Having declared a prescribed conflict of interest in relation to agenda item 13.5, Mayor Yusia and Cr Whap left the meeting at 10.05am.

Cr Gebadi chaired the meeting in the absence of Mayor Yusia.

Resolution

That Council:

1. Delegate deciding the matter under section 257 of the Local Government Act to the Chief Executive Officer

Moved: Cr Cottis

Vote: 2/0

Cr Gebadi – For

Cr Cottis – For

Seconded: Cr Gebadi

Resolution: C13.5.-30052023

CARRIED

Mayor Yusia and Cr Whap returned to the meeting at 10.10am

Agenda Item 13.6. NPA Walking Network Plan and Prioritised Works Program

Resolution

That Council:

- Endorse the Walking Network Plans and Prioritized Works Programs for Injinoo, Umagico, Bamaga, New Mapoon and Seisia as presented by TMR on Tuesday 4th April 2023.

Moved: Cr Gebadi

Vote: 4/0

CARRIED

Seconded: Cr Whap

Resolution: C13.6.-30052023

Agenda Item 13.7. Trustee and Council Meeting Dates July 2023

Resolution

That Council:

- notes and reschedule the Ordinary Council meeting dates for 2023 commencing at 9am as per scheduled venue:
 - Tuesday 25th July 2023 - Seisia

Moved: Cr Whap

Vote: 4/0

CARRIED

Seconded: Cr Cottis

Resolution: C13.7.-30052023

Resolution

That Council:

- accepts the dates for the 2023 NPARC Trustees' meeting commencing at 10am as per the scheduled venue
 - Monday 24th July 2023 - Bamaga

Moved: Cr Gebadi

Vote: 4/0

Seconded: Cr Cottis

Resolution: C13.7.1.-30052023

CARRIED

Agenda Item 13.8. Request for Support Letter from Ipima Ikaya Aboriginal Corporation RNTBC
Having declared a declarable conflict of interest in relation to agenda items 13.8 & 13.9, Mayor Yusia left the meeting at 10.38am.

Cr Gebadi chaired the meeting in the absence of Mayor Yusia.

Resolution

That Council:

- Authorise the CEO to provide a letter of support to Ipima Ikaya Aboriginal Corporation RNTBC for their application under the PBC Capacity Building Support Grant Funding

Moved: Cr Gebadi

Vote: 3/0

Seconded: Cr Whap

Resolution: C13.8.-30052023

Cr Gebadi – For

Cr Whap – For

Cr Cottis – For

CARRIED

Agenda Item 13.9.

Compensation Agreement with Ipima Ikaya Aboriginal Corporation RNTBC

Resolution

Matter agenda items 13.9 is considered to be confidential under s.254J(3)(G) of the *Local Government Regulations 2012*, and the Council is satisfied that the discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the Local Government.

Moved: Cr Cottis

Vote: 3/0

Seconded: Cr Whap

Resolution: C13.9.1.-30052023

Cr Gebadi – For

Cr Whap – For

Cr Cottis – For

CARRIED

Resolution

That Council:

Resolves to open the meeting to the public

Moved: Cr Cottis

Vote: 3/0

Seconded: Cr Whap

Resolution: C13.3.2.-30052023

Cr Gebadi – For

Cr Whap – For

Cr Cottis – For

CARRIED

Resolution

That Council:

1. Note the report
2. Delegate to the Chief Executive Officer, pursuant to section 257(1)(b) of the Local Government Act 2009, power to negotiate on behalf of the Council arrangements with Ipima Ikaya Aboriginal Corporation RNTBC to enter into an Compensation Agreement for 6 months until 31 December 2023
 - To reimburse wages for administrative support at cost to the value of \$58 000

Moved: Cr Whap

Vote: 3/0

Cr Gebadi – For

Cr Whap – For

Cr Cottis – For

Seconded: Cr Gebadi

Resolution: C13.9.3.-30052023

CARRIED

Mayor Yusia returned to the meeting at 10.53am

Agenda Item 14. General Discussion

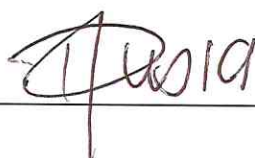
Cr Cottis left the meeting at 11.05am

Cr Cottis returned to the meeting at 11.09am

Agenda Item 15. Close of Meeting


Meeting closed at 12.15pm with a prayer by Cr Whap.

DECLARATION - **PRESCRIBED** CONFLICT OF INTEREST


Councillor Name	Mayor Patricia Yusia	
Timing of declaration	<input type="checkbox"/> Declaration made before meeting <input checked="" type="checkbox"/> Declaration made at meeting	
Meeting type	<input checked="" type="checkbox"/> Council meeting	
Meeting date	30/05/2023	
Description of business matter	Award of tenders for DFRA and NP1	
Item number	13.2 'Tender Award – DFRA' 13.3 'Tender Award – NP1'	
Pursuant to section 150EL of the <i>Local Government Act 2009</i> , I hereby provide notice that I have a prescribed conflict of interest in this matter, the nature and particular of which are as follows:		
General nature of the prescribed conflict of interest.	<ul style="list-style-type: none"> A close associate has made a submission on the business under consideration 	
<input type="checkbox"/> The prescribed conflict of interest involves a gift or loan or sponsored travel or accommodation benefit or contract	The value of the gift or loan or benefit or contract	NA
<input type="checkbox"/> The prescribed conflict of interest involves an application for which a submission has been made	The subject of the application	NA
	The nature of the submission on the application	NA
<input type="checkbox"/> An entity other than myself has an interest in the matter	The name of the entity, that has an interest in the matter	NA
	The nature of my relationship with the entity	NA
	Details of the entity's interest in the matter	NA
<input checked="" type="checkbox"/> I have an interest in the matter	Owner of NPA Earthmoving Yusia	NPA Earthmoving Yusia has submitted a tender for both matters under discussion
<input checked="" type="checkbox"/> As required by legislation, I will not participate in decision-making on the matter.		
Councillor's Signature	30/05/2023	

DECLARATION - **DECLARABLE** CONFLICT OF INTEREST


Councillor Name	Councillor Eric Cottis	
Timing of declaration	<input type="checkbox"/> Declaration made before meeting <input checked="" type="checkbox"/> Declaration made at meeting	
Meeting type	<input checked="" type="checkbox"/> Council meeting	
Meeting date	30/05/2023	
Description of business matter	Tender decision on Flood Recovery Works and Northern Bypass Rd	
Item number	13.2 Tender Award – DFRA 13.3 Tender Award – NP1	
Pursuant to section 150EQ of the <i>Local Government Act 2009</i> , I hereby provide notice that I have a declarable conflict of interest in this matter, the nature and particular of which are as follows:		
General nature of the declarable conflict of interest.	The business before council has the potential to cause one of my related parties, a benefit and this interest is not shared by a significant portion of the community	
<input checked="" type="checkbox"/> The declarable conflict of interest involves a related party as detailed.	Name of related party	Johnathan Yusia
	Relationship to me	Brother
	The nature of the related party's interest in the business matter	Owner of NPA Earthmoving Yusia
<input type="checkbox"/> The declarable conflict of interest involves a gift or loan or sponsored travel or accommodation benefit	Name of person who provided gift, loan or benefit	NA
	Name of person to whom gift, loan or benefit was provided	NA
	The nature of the relationship between the provider and the recipient.	NA
	The nature of the interest in the business matter of the person who provided the gift, loan or benefit.	NA
	The value of the gift, loan or benefit given and the date provided.	NA
<input type="checkbox"/> I am voluntarily deciding not to participate in decision-making on the business matter.		
<input checked="" type="checkbox"/> I am seeking permission to participate in making a decision about the matter.		
Volunteered information (not	Reasons a reasonable person would believe I	NA

required under legislation).	could make an unbiased decision on this business matter.	
	Reasons my continued involvement in decision-making on this business matter is in the public interest.	Due to the cultural background of this relationship, I do not believe that is significantly close to influence my decision making in this matter
Councillor's Signature	30/05/2023	

DECLARATION - **PRESCRIBED** CONFLICT OF INTEREST

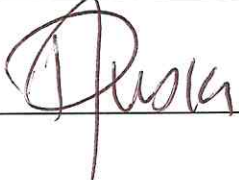
Councillor Name	Mayor Patricia Yusia	
Timing of declaration	<input type="checkbox"/> Declaration made before meeting <input checked="" type="checkbox"/> Declaration made at meeting	
Meeting type	<input checked="" type="checkbox"/> Council meeting	
Meeting date	30/05/2023	
Description of business matter	Replacement of Ride on mowers	
Item number	13.5 'Ride on mower replacement budget'	
Pursuant to section 150EL of the <i>Local Government Act 2009</i> , I hereby provide notice that I have a prescribed conflict of interest in this matter, the nature and particular of which are as follows:		
General nature of the prescribed conflict of interest.	<ul style="list-style-type: none"> A close associate is involved in the decision being discussed 	
<input type="checkbox"/> The prescribed conflict of interest involves a gift or loan or sponsored travel or accommodation benefit or contract	The value of the gift or loan or benefit or contract	NA
<input type="checkbox"/> The prescribed conflict of interest involves an application for which a submission has been made	The subject of the application	NA
	The nature of the submission on the application	NA
<input type="checkbox"/> An entity other than myself has an interest in the matter	The name of the entity, that has an interest in the matter	NA
	The nature of my relationship with the entity	NA
	Details of the entity's interest in the matter	NA
<input checked="" type="checkbox"/> I have an interest in the matter	Director of NPA Family and Community Services ATSI Corporation	NPA Family and Community Services ATSI Corporation loaned mowers to Northern Peninsula Area Regional Council which are being replaced
<input checked="" type="checkbox"/> As required by legislation, I will not participate in decision-making on the matter.		
Councillor's Signature	30/05/2023	

DECLARATION - **PRESCRIBED** CONFLICT OF INTEREST

Councillor Name	Councillor Mabelene Whap	
Timing of declaration	<input type="checkbox"/> Declaration made before meeting <input checked="" type="checkbox"/> Declaration made at meeting	
Meeting type	<input checked="" type="checkbox"/> Council meeting	
Meeting date	30/05/2023	
Description of business matter	Replacement of Ride on mowers	
Item number	13.5 'Ride on mower replacement budget'	
Pursuant to section 150EL of the <i>Local Government Act 2009</i> , I hereby provide notice that I have a prescribed conflict of interest in this matter, the nature and particular of which are as follows:		
General nature of the prescribed conflict of interest.	<ul style="list-style-type: none"> A close associate is involved in the decision being discussed 	
<input type="checkbox"/> The prescribed conflict of interest involves a gift or loan or sponsored travel or accommodation benefit or contract	The value of the gift or loan or benefit or contract	NA
<input type="checkbox"/> The prescribed conflict of interest involves an application for which a submission has been made	The subject of the application	NA
	The nature of the submission on the application	NA
<input type="checkbox"/> An entity other than myself has an interest in the matter	The name of the entity, that has an interest in the matter	NA
	The nature of my relationship with the entity	NA
	Details of the entity's interest in the matter	NA
<input checked="" type="checkbox"/> I have an interest in the matter	Director of NPA Family and Community Services ATSI Corporation	NPA Family and Community Services ATSI Corporation loaned mowers to Northern Peninsula Area Regional Council which are being replaced
<input checked="" type="checkbox"/> As required by legislation, I will not participate in decision-making on the matter.		
Councillor's Signature	30/05/2023	

DECLARATION - **DECLARABLE** CONFLICT OF INTEREST

Councillor Name	Mayor Patricia Yusia	
Timing of declaration	<input type="checkbox"/> Declaration made before meeting <input checked="" type="checkbox"/> Declaration made at meeting	
Meeting type	<input checked="" type="checkbox"/> Council meeting	
Meeting date	30/05/2023	
Description of business matter	Request for Support letter from NPARC Council & negotiation of compensation agreement with Ipima Ikaya	
Item number	13.8 Request for Support Letter from Ipima Ikaya Aboriginal Corporation RNTBC 13.9 Compensation Agreement with Ipima Ikaya Aboriginal Corporation RNTBC	
Pursuant to section 150EQ of the <i>Local Government Act 2009</i> , I hereby provide notice that I have a declarable conflict of interest in this matter, the nature and particular of which are as follows:		
General nature of the declarable conflict of interest.	The business before council has the potential to cause one of my related parties, a benefit and this interest is not shared by a significant portion of the community	
<input checked="" type="checkbox"/> The declarable conflict of interest involves a related party as detailed.	Name of related party	Johnathan Yusia Ugari Nona
	Relationship to me	Husband Daughter
	The nature of the related party's interest in the business matter	Directors of Ipima Ikaya Aboriginal Corporation RNTBC
<input type="checkbox"/> The declarable conflict of interest involves a gift or loan or sponsored travel or accommodation benefit	Name of person who provided gift, loan or benefit	NA
	Name of person to whom gift, loan or benefit was provided	NA
	The nature of the relationship between the provider and the recipient.	NA
	The nature of the interest in the business matter of the person who provided the gift, loan or benefit.	NA
	The value of the gift, loan or benefit given and the date provided.	NA
<input checked="" type="checkbox"/> I am voluntarily deciding not to participate in decision-making on the business matter.		
<input type="checkbox"/> I am seeking permission to participate in making a decision about the matter.		
Volunteered information (not	Reasons a reasonable person would believe I	The related parties stand to benefit from this decision

required under legislation).	could make an unbiased decision on this business matter.	
	Reasons my continued involvement in decision-making on this business matter is in the public interest.	NA
Councillor's Signature	30/05/2023	

Council Ordinary Monthly Meeting Action Register

Action	Updated	Update	Person Responsible	Date of Meeting
Compliance workshop for Councillors on required policies	08.12.2022 18.04.2023 23/05/2023 15/06/2023	Additional QTC training tentatively scheduled for 2023 Department of Local Government holding workshop on 18 th May This was rescheduled due to Mayor and Councillor availability. Progressed to 6 June 2023 Waiting on Department of Local Government to confirm staff availability	CEO	15.06.2022
Define clearly the roles of Parks and Garden & Roads crew	14.07.2022 14/10/22 16/11/2022 9/12/2022 17/02/2023 15/03/2023 06/04/2023 23/05/2023 14/06/2023	WIP. Appointment of new Project Manager to support A quote has been requested from a local Consulting firm The quote received is excessive and an alternative scope will be developed No action in November Meetings held with A/ Works Manager and further meetings scheduled with P&G Supervisor to progress draft plan with priority Ongoing during February Clifford, Bobby & Robert are meeting regularly to progress this action On track. Draft to be presented at the June Council Meeting Draft to be presented to Council during June	EMO	15.06.2022

Look at no standing zone on Anu St Footbath for kids and gate @ entry	11.07.2022	Sgt Eaton advised if council designates as no parking by painting yellow lines and placing no parking signs, QPS will implement No further action Awaiting response from Bamaga Junior As above. Nil response received from Bamaga Junior. Follow up email sent As above Nil response received from Bamaga Junior. Follow up email sent Foot path will require capital funding Entry gate would be the responsibility of Qld Education. Budget estimate unit rate for Concrete footpath is \$300/m2 \$31,500/70mx(1.5m) EMO No update TSRA confirmed on 28 th March there is a funded project for footpath development in Bamaga from an uncompleted project in 18/19. Reviewing scope to progress Project being submitted in 23 – 24 capital budget for consideration, 50% funding from TSRA School has confirmed commitment to the gate repairs As Above	CEO, EMO	15.06.2022 25.01.2023
	20/09/2022			
	14.10.2022			
	16/11/2022			
	9/12/2022			
	20/01/2023			
	17/02/2023			
	15/03/2023			
	18.04.2023			
	23/05/2023			
Name change of Airport and Acknowledgement of Country by Rex Flights	14/06/2023	Rex confirmed they can add wording for acknowledgement to country as part of the standard script for hostess. Draft wording provided to Cr Nona for comment	CEO	25.05.2022
	23.06.2022			
	17.02.2022			

		Airport name updated at Cairns Airport. Waiting on PBC for confirmation of wording			
	15/06/2023	PBC Manager progressing			15.06.2022 25.01.2023
Horse Management Stallion Management	14.07.2022	On HOLD further discussions for holding horses required. Not supported given likely out-sourcing of this service.			
	18.08.2022	Sourcing management plans developed for other communities			
	20/09/2022	Yarrabah Horse Management plan provided to NPARC			
		Health sought advice from FNQROC re horse management was advised by FNQROC that they can only assist member Councils			
	14/10/2022	Report in this meeting to discuss the option of a Bamaga Paddock presented to this council meeting			
	16/11/2022	Further report submitted to November Council meeting for consideration			
	09/12/2022	Direction has been received from the November Council meeting			
	17/01/2023	Ongoing at this stage			
	17/02/2023	Task will transfer to EMC&R			
		Advice was received from Preston Law by the CEO, that council does have authority under the subordinate local laws to require owners to have animals desexed.			
	15/03/2023	This is being progressed with owners			
	18/04/2023	MRS at today meeting to provide update to Council			

	23.05.2023	Looking for grants to progress and inclusion as part of 23-24 Op Plan and Budget As above Seeking funding opportunities with Public Health		
	07.06.2023			
Illegal dumping & Patterson signage	15.07.2022	Details TBC. Illegal Dumping funding submission made	EMCRS-EMO, W44 MRS	15.06.2022
	15/08/2022	Awaiting outcome of illegal dumping Grant application		
	20/09/2022	Still awaiting outcome of grant application		
	14/10/2022	As above		
	16/11/2022	Council has been advised that the grant for the Illegal dumping officer has been successful		
	09/12/2022	Awaiting a funding agreement with the state		
	17/01/2023	State have advised that they are drafting the funding agreement and hope to have it to Council in January		
	13/02/2023	PD for Illegal Dumping Compliance officer & Illegal Dumping Reporting officer have been finalised with HR. Positions to be advertised internally & externally.		
	15/03/2023	Recruitment of Illegal Dumping Compliance staff to commence in March		
	06/04/2023	Recruitment of illegal dumping officers closes 17 April 2023. Interviews scheduled to be completed by 26 April 2023.		
	23.05.2023	Positions started and works commenced. C7EVEN visiting first week June to commence promotion work.		
	07.06.2023			

			Workshop with C7even and team has commenced, C7even will be back in June to start media production.			
New Mapoon Subdivision Costs		12.08.2022 20/09/2022	Letter has been sent. Waiting timeframe from DATSIP. Request for item at next TWG DATSIP are assisting Council with preparing planning DA's for subdivisions in each community New Mapoon Subdivision updated. Waiting on DSDSATSIP DSDASTIP has commenced working on Planning DA's, DATSIP only has funding for two DA's this FY Provided to WCCCA Awaiting DATSIP Planning DA's No further action can be taken on this issue Awaiting response from WCCCA to 2 x emails sent regarding this matter Meeting held with WCCCA EO & Board on 12/04. Awaiting project completion to progress	CEO		15.06.2022
		14.10.2022 16/11/2022 17/01/2022 17/02/2023 15/03/2023 18.04.2023 23.05.2023				
Replace gravel with concrete between Fred Williams house and Pensioner units		15.08.2022 20/09/2022 14/10/2022 16/11/2022 09/12/2022 18/01/2023 17/02/2023	To be actioned Will be programmed with other concrete works in October As Above No residual funds were available to undertake these works No action in November Concreters have been too busy to Quote in the last quarter of 2022.	WM & PM		20.07.2022

	15/03/2023 06/04/2023 23/05/2023 14/06/2023	Budget estimate unit rate for Concrete footpath is \$300/m2 \$18,000/40m(x 1.5m) To be budgeted in the 23-24 financial year TSRA confirmed on 28 th March there is a funded project for footpath development in Bamaga from an uncompleted project in 18/19. Reviewing scope to progress Project being submitted in 23 – 24 capital budget for consideration, 50% funding from TSRA As above		
Develop Burial Policy and register of burials F/up NMAC regarding gravesite identification completed at New Mapoon F/up Woosup family regarding unmarked grave project in Injinoo	22.09.2022 18/04/2023 23.05.2023 07.06.2023	Meeting held with Preston Law and draft policy received. Meeting scheduled for next week to progress process for old and new cemeteries Challenges contacting NMAC. Following up with consultant No response from Dr Sutton. Continuing follow up with identified parties	EMCRS	20.07.2022
Look to extend fuel cards to whole fleet	23.09.2022 18/01/2023 17/02/2023 06/04/2023 14/06/2023	Current cards are now operational and being trialled. Systems being resolved to address gaps before rolling out to all cars Handed over from acting EME to EMO No action in January On hold due to issues with machine. As above	Fleet Manager	20.07.2022
Follow up issues at Seisia Wharf with TMR <ul style="list-style-type: none"> Increased signage Higher fencing to prevent access during Seaswift unloading 	14/10/2022 16/11/2022 09/12/2022 18/01/2023	Offer to supply signs has been received back from TMR. Ops to install signs on arrival Awaiting delivery of signs supplied by TMR As above	EMO	29.09.2022

	<p>7/02/2023 15/03/2023</p> <p>06/04/2023</p> <p>23/05/2023</p> <p>14/06/2023</p>	<p>Signs have arrived in January, will be installed in January / February</p> <p>As above</p> <p>No action in February. Meeting held with SeaSwift regarding area at the wharf to resolve issue</p> <p>Signs that arrived in January were opened to be installed and identifies as for another project. Signs are trying to be tracked from the Supplier to the store</p> <p>Still searching for signs</p> <p>Works crew have advised that they have the signs and will install during June</p>	<p>As above</p> <p>No action in February. Meeting held with SeaSwift regarding area at the wharf to resolve issue</p> <p>Signs that arrived in January were opened to be installed and identifies as for another project. Signs are trying to be tracked from the Supplier to the store</p> <p>Still searching for signs</p> <p>Works crew have advised that they have the signs and will install during June</p>		
Follow up Torres Shire for helicopter landing within Torres Shire Boundary	<p>14/10/2022</p> <p>17/02/2023</p> <p>16/03/2023</p> <p>18/04/2023</p> <p>23/05/2023</p> <p>15/06/2023</p>	<p>Response provided from Torres Shire they are awaiting legal advice</p> <p>Preston Law instructed to engage with Torres Shire Lawyers</p> <p>To be progressed as a Joint Local Government Activity with Torres Shire.</p> <p>Initial meeting held and framework being developed</p> <p>Works progressing. Obtaining examples from other shires to use as the basis of developing</p> <p>Nil response or engagement by Torres Shire</p> <p>As above. Nil response to multiple emails</p>	<p>Response provided from Torres Shire they are awaiting legal advice</p> <p>Preston Law instructed to engage with Torres Shire Lawyers</p> <p>To be progressed as a Joint Local Government Activity with Torres Shire.</p> <p>Initial meeting held and framework being developed</p> <p>Works progressing. Obtaining examples from other shires to use as the basis of developing</p> <p>Nil response or engagement by Torres Shire</p> <p>As above. Nil response to multiple emails</p>	CEO	29.09.2022
Fencing at Red Point Provide feedback on when work will be programmed	<p>14/10/2022</p> <p>16/11/2022</p> <p>09/12/2022</p>	<p>Works have been programmed</p> <p>Programmed for the week of the 21st – 25th of November</p> <p>Fencing works were commence, part of the fence line is affected by erosion and a</p>	<p>Works have been programmed</p> <p>Programmed for the week of the 21st – 25th of November</p> <p>Fencing works were commence, part of the fence line is affected by erosion and a</p>	Ranger Coordinator	29.09.2022

	<p>18/01/2023</p> <p>20/02/2023</p> <p>06/04/2023</p> <p>23.05.2023</p> <p>14/06/2023</p>	<p>new line will need to be identified in the new year</p> <p>Remaining works will be programmed for after the wet season</p> <p>As Above</p> <p>Works are programmed to commence in Mid May.</p> <p>On track to be completed</p> <p>Equipment has been delivered to site to complete works, awaiting Army exercise to be completed prior to completing works in Late June</p>			
Remove abandoned vehicles in the drain behind 14 McDonnell St Injinoo	<p>09/12/2022</p> <p>18/01/20223</p> <p>17/02/2023</p> <p>15/03/2023</p> <p>06/04/2023</p> <p>23/05/2023</p> <p>07.06.2023</p>	<p>Letters will be issued by local laws to residents with vehicles and vessels stored on public land to remove the items by early to mid-January 2023 or vehicles will be impounded</p> <p>Local laws will be visiting the owner and will issue a letter in January for removal</p> <p>Compliance action has commenced in Injinoo</p> <p>Weather and staffing issues prevented impoundments in early Feb</p> <p>Alternative secure storage area is being identified</p> <p>RSM has been on leave due to short months. Cars being moved week commence 17/04</p> <p>RSM advised they have commenced movement</p> <p>On track to be removed this week.</p>	EMO EMCRS, Regulatory Services Manager	22.11.2022	
The school program / plan for Rangers for 2023 to be presented at next council meeting	18/01/2023	No program developed for 2023	EMO	14.12.2022	

F/up regarding Fee for Service talks in partnership with Biosecurity Queensland	17/02/2023	Ranger coordinator to meet with school principal in February to schedule the 2023 school program Meetings have been held with the School principle and other EDQLD staff during February and the school is preparing a 2023 program / events Calendar for Ranger engagements. Still awaiting Dept Ed to provide program Still awaiting advice from Qld Ed, Rangers are following up Program has not been shared by QLD ED, Rangers are being requested to present to schools, rangers are presenting when requested Requested school programs are presented by appropriate rangers.		
	15/03/2023			
	06/04/2023			
	23/05/2023			
	14/06/2023			
At End of Danalgub St near the new speed bump there issue with rain flooding in the drainage needing to be cleared	18/01/2023	Sub-contractors are being engaged to clean the drain	EMO	14.12.2022
	16/03/2023	No action in February due to weather		
	06/04/2023	Works to be programmed when machinery is repaired		
	23/05/2023	Works are programmed for late May / early June when a low loader is available		
	14/06/2023	Works commenced and stalled due to breakdown. Crew will hire external machine to finish works		
Workshop fence needs to be repaired	18/01/2023	No action in December	EMO	14.12.2022
	17/02/2023	To be actioned in 2023 dry season as budget and resources allow		
	06/04/2023	As above		
	23/05/2023	As above		

		As above			
Both parks in Injinoo need fence repair	14/06/2023 18/01/2023 17/02/2023 06/04/2023 23/05/2023 14/06/2023	No action in December To be actioned in 2023 dry season as budget and resources allow As above As above P&G Have been asked to program these works	EMO		14.12.2022
If funds available to remove basketball court in Injinoo	18/01/2023 15/03/2023 14/06/2023	No current budget, grants funds to be sought, Part of S&R Infrastructure funding Application has been made awaiting outcome State advice that all projects were unsuccessful. Awaiting response from Department as all projects in Indigenous Communities were not funded	EMCS, CEO		14.12.2022
Future upgrades for Bamaga Hall – floor scrubber, flood lights, security Confirm W4Q allocation that occurred with previous EMO	18/01/2023 17.02.2022 15/03/2023 18/04/2023 23.05.2023 14/06/2023	To be scoped to seek future funding Quotes being sought for floor scrubber, flood lights and improvements on security Order in progress for floor scrubber, awaiting delivery from supplier. Awaiting delivery Full scoping ongoing for flood lights and security. Purchase Order to be raised for floor scrubber due to contractor issue Scrubber on order waiting delivery	EMCS		14.12.2022 25.01.2023
Lui St Park Fence needs to be replaced and toilets are dark in the toilet Individual panel replacement to stop horse access Timeframe for repair	18/01/2023 20/02/2023 16/03/2023 06/04/2023	To be included in a future grant Fence panels that were available have been used on the Lui street fence. The Sebastio street fence is 90% missing No panels in store Quotes being prepared P&G to provide quote to undertake works	EMO		14.12.2022 25.01.2023

	23/05/2023 14/06/2023	Replacement panels have been ordered Awaiting on delivery of fence panels			
Ironbark tree – trimming for it to grow the other way	18/01/2023 15/03/2023 18/04/2023 23/05/2023 14/06/2023	EMO has been advised approval will need to be sought from Bamaga Corporation Approval to remove tree form is being prepared to supply to ILAC & Bamaga Community Group Form has been submitted waiting approval. Approval to remove the tree has been provided by ILAC Still awaiting advice back from BPIC BPIC have advised that they are meeting in Late June and will discuss then	EMO		14.12.2022
Old cars on William Street need to be removed as they are rusting on top of each other	18/01/2023 06/04/2023 23/05/2023 14/06/2023	No action in December / January Has been delayed due to sorry business. Hope to be able to action during April Majority have been removed. Remainder will be removed before on site works commence. As Above	EMO		14.12.2022
Possible grant funding for fans and new doors at Seisia Hall	18/01/2023 17.02.2023 16/03/2023 14/06/2023	To be scoped to seek future funding To be part of S&R MIP Infrastructure funding Application made awaiting feedback State advice that all projects were unsuccessful. Awaiting response from Department as all projects in Indigenous Communities were not funded	EMCS		14.12.2022
Possible funding for toilets at the playground on the foreshore	18/01/2023 20/02/2023	No grant opportunities identified in December Being included in a Sports & Rec grants application currently being developed	EMO, CEO		14.12.2022

	15/03/2023 06/04/2023 23/05/2023 14/06/2023	Grant Application submitted As above As above State advice that all projects were unsuccessful. Awaiting response from Department as all projects in Indigenous Communities were not funded		
Follow up IBA regarding support for Aboriginal Communities	17.02.2023 15/03/2023 18/04/2023 23.05.2023	Meeting held and new support confirmed. Meeting with IBA on 03.03 to confirm home ownership loan process and schedule workshops for home ownership and business creation Meeting held. Home Ownership being progressed. Waiting on tenure for IBA. Small Business Workshop being scheduled for May Funding received for Small Business Workshop and matter progressed Workshop scheduled for late August	CEO	25.01.2023
Correspondence to NIAA regarding Rangers Transition	17.02.2023 15/03/2023 18/04/2023 23.05.2023	Correspondence sent. CEO invited to support transition process at Ranger Steering Committee Ranger Steering Committee meeting held and actions set. Quote received. Being reviewed in preparation for NIAA visiting w/x 17/04/2023 to progress Awaiting response from ALT to schedule meeting	CEO	25.01.2023
Request from Teho Ropeyarn to complete mural on old tank	17.02.2023 16/03/2023 23.05.2023	Progressing conversations with interested party Being progressed to be completed	CEO	25.01.2023

			Meeting held with Teho and contact details provided. To be transitioned to Art Centre as a specific project under 23-24 Op Plan			
F/up funding for Precinct Plan		17.02.2023	Ongoing process to identify suitable funding sources	CEO		25.01.2023
F/up CEQ r.e. Injinoo Shop		17.02.2023 16/03/2023 18/04/2023 23.05.2023	Meeting held with CEQ and visit occurring late Feb from CEQ to progress CEQ has visited the sites to progress Cost is about \$500-600k. Internal communications at CEQ about how to support Meeting held with CEQ on 19/05/2023 with various options to assist. To be discussed further and capital funds sourced	CEO		25.01.2023
Query regarding fire break within New Subdivision at Seisia causing water issues		20/02/2023 15/03/2023 06/04/2023 23/05/2023 14/06/2023	No action in January No action in February Works to be programmed when machines have been repaired Works are programmed for late May / early June when a low loader is available Covered in above task	EMO		25.01.2023
Follow up name change for Injinoo School		17.02.2023 16/03/2023 23.05.2023	Principal has confirmed she is following this up with the new A/RD Nil response from Dept Ed. Continuing to follow up Name change support by DoE. DoE will provide timeline by end of Term 2	CEO		25.01.2023
Cut grass for access for kids to School between Fed Williams house and Pensioner units Check off Sebasio St		15/03/2023 18/04/2023 23/05/2023 14/06/2023	Works tasked to be checked Works were scheduled for 14/04 P&G have been requested to cut this area As Above	EMO		24.02.2023

Develop social housing policy for property absence	16/03/2023	Policy has been drafted. Waiting on the registration process for DCHDE as a Social Housing Provider to ensure policy complies with requirements DCHDE confirmed they are seeking an exemption for Local Government to complete a number of requirements. When received they will forward application	EMCS	24.02.2023
	18/04/2023			
	23.05.2023	Department of Communities, Housing and Digital Economy (CHDE) is looking at streamlining the process for registration under Queensland State Regulatory System for Community Housing (QSR SCH). Several options will be discussed in a meeting on 01JUN2023.		
	14/06/2023	DoH has been delayed due to departmental changes. Included within Implementation Plan		
Large stones on the side of the road causing hazard especially within Bamaga	15/03/2023	Map to be produced identifying the areas where this is an issue.	EMO	24.02.2023
	16/04/2023	Works Manager spoke to the tenant who advised said the rocks are a protection against driving over the grass and parking on footpath. CEO will publish a notice to the all affected houses to remove the stones with timeframe for council to remove otherwise		
	14/06/2023	Map identifying lots to be tabled at Council Meeting		
Opportunity for Tea Room at Umagico Shop	16/03/2023 18/04/2023	Scope being prepared for W4Q funding Umagico Supermarket Manager to discuss at report today	EMCRS	24.02.2023

	23.05.2023 07.06.2023	Scoped and on order Progress on track			
F/up Stingers Program and support from Royal Lifesaving	16/03/2023 18/04/2023 23.05.2023 07.06.2023	Awaiting response Awaiting contact information to progress Contact made and awaiting reply Follow up with an email, awaiting reply	EMCRS		24.02.2023
F/up maintenance of Turtle Project	18/04/2023 23.05.2023 15/06/2023	Request sent to CDP. Awaiting PM to return to leave to follow up CDP having resource challenges. Looking at opportunities under new project for long term solution CDP project being investigated	CEO		22.03.2023
Trim branches along side of Nona Bridge	18/04/2023 23/05/2023	To be allocated to tree lopper when next in community Quote has been requested	EMO		22.03.2023
F/up slashing on side of Injinoo-Umagico Footpath	18/04/2023 23/05/2023 14/06/2023	Additional slashing width has been requested the next time that the slasher is in the area To be cleared with grader prior to slasher due to rill Machine breakdowns delaying work	EMO		22.03.2023
Finish Fence at Bamaga Sprinklers	18/04/2023 23/05/2023 14/06/2023	P&G Staff currently working on Injinoo Pond Fence. Will continue with Bamaga Fence once completed Reported that this is a large job, and may require capital funding. Will inspect with Works Manager during the week of 5 th June. Quotes have been requested and contractors reminded to provide quotes Only one of the four sides of the sprinkler paddock is fenced. The length of fencing required is 730m	EMO		22.03.2023

Check spotlight at Injinoo Hall	18/04/2023	Not working. Electrician reviewed two weeks ago and has ordered materials to replace Front 3 x (single standalone) spotlight, two working, one not working. Rear – 3 x fixed spotlight working. Western side – single spotlight, not working. Quotes will be invited to repair, 1x stand alone spotlight & 1 x fixed spotlight to the western side of building. No updates this reporting period.	EMCS	22.03.2023
	23.05.2023			
	14/06/2023			
Installation of Injinoo Sign	06/04/2023	Visited Site With Councillor Nona to identify preferred location.	CEO, EMO	22.03.2023
	23/05/2023	Works identified in 23-24 Capital budget for consideration		
	14/06/2023	As Above		
F/up CDP re grass at Injinoo Church	18/04/2023	Request sent to CDP. Awaiting PM to return to leave to follow up	CEO	22.03.2023
	23.05.2023	CDP having resource challenges. Looking at opportunities under new project for long term solution		
	15/06/2023	CDP project being prepared		
Bins at Injinoo Foreshore not regularly emptied	23/05/2023	Emptying of Bins has been tasked to the Rubbish truck driver instead of P&G crew for a 1 month trial	EMO	18.04.2023
	14/06/2023	No complaints received during trial period		
	23.05.2023	Escalated to QBuild & CHDE. Contractor follow up occurring		
Vacant houses maintenance has ceased	23/05/2023	Toilets have been heavily vandalised and damaged	CEO, EMCS	18.04.2023
Check Umagico Park Toilets	14/06/2023	As above		
Community History Walls in IKCs	23.05.2023	Resources have started arriving to be displayed		

F/up Bamaga Hall Kitchen & Basketball Hoops incl ventilation in Kitchen and fridges	23.05.2023	Fridges are working. Fire extinguishers has been replaced. WIP. Update of scope of works to June meeting. F/up refrigeration of fridges as they are not getting cold	EMCS	18.04.2023
Umagico Depot Clean Up	14/06/2023	This an ongoing task between projects	EMO	29.05.2023
NPA Map for Mayor Office	15/06/2023	In progress.	EAOM	29.05.2023
F/up Centrelink Services at Injinoo	07.06.2023	Pool of casuals put together to assist with hours of operations	EMCRS	29.05.2023
Before and After Photos requested for on-country works completed by Rangers	14/06/2023	Tasked to Rangers	EMO	29.05.2023
F/up meals provision at HACC regarding allergies and diabetic healthy eating guidelines	07.06.2023	In conversations with the Manager to look at new menu options.	EMCRS	29.05.2023
F/up with Biosecurity Queensland & Tropical Public Health regarding potential communication and signage to prevent the transportation of horses into the region	07.06.2023	F/up contact with Biosecurity and TPH to progress conversations regarding signage.	EMCRS	29.05.2023
Audit of concrete charges at Batching Plant to review charging	14/06/2023	Directive given to ensure all quotes have a 30 day expiry form the date of issue. Review of Charges to begin with Acting Supervisor Batching Plant once operations has settled with resourcing changes	EMCS	29.05.2023
Concrete Waste Strategies to utilise extra concrete incl slab at new dump point	14/06/2023	To be initiated , no updates this reporting period	EMCS	29.05.2023
F/up checklist of expectations for contract cleaners	14/06/2023	To be initiated, no updates this reporting period	EMCS	29.05.2023
Scoping for future projects requested to identify potential funding sources incl Seisia Church repairs and Main Esplanade Fencing and Toilets	14/06/2023	To be commenced	EMCS, EMO	29.05.2023
Trimming Overhang trees on streets across NPA incl Wasiu St at top of hill, Adidi St Mango Trees, Almond	14/06/2023	Tasked to Building Manager to request quotes	EMO	29.05.2023

Tree on Koraba Rd on bend to Seisia Wharf, front of Council office, DREAMTIME at Carpark Area					
Remove old jellyfish box at Seisia Park	14/06/2023	Tasked to P&G	EMO		29.05.2023
Clean of grass and coconuts at Drains across NPA incl Drain at Fishbowl, Pail & Gowa cl storm drains	14/06/2023	Tasked to P&G	EMO		29.05.2023
Erosion on road between CYIT and Quarry Heights	14/06/2023	Tasked to Works	EMO		29.05.2023
Removal of Old Church at New Mapoon	14/06/2023	Government champion providing support to look at options within Government	CEO		29.05.2023
W4Q Scope at New Mapoon to incl Gazebos if funds allow	14/06/2023	Feedback provided to Project Manager	CEO, EMO		29.05.2023
Culvert fix on Yangie St towards Positive Concreting Yard	14/06/2023	EMO to discuss with Cr Cottis	EMO		29.05.2023
Trim tree on Wasiu St causing hazard at top of hill	14/06/2023	Tasked to Building Manager to request quotes	EMO		29.05.2023
Trim grass between Wasiu St and Anu St as well as William Cres Access to School	14/06/2023	Tasked to P&G	EMO		29.05.2023
Damage to bus lane in Bamaga outside Council Office	14/06/2023	Tasked to Works	EMO		29.05.2023
F/up Adidi St Driveways as part of Upgrade Program	15/06/2023	Not currently included within Upgrade Program. Request made to QBuild and DoH to review	EMO		29.05.2023
Adidi St – removal of broken cars on main rd	07.06.2023	F/up with MRS to remove vehicle	EMCRS		29.05.2023
Removal of coconut trees at old Police Station Site	14/06/2023	Tasked to Building Manager to request quotes	EMO		29.05.2023
Inspection and repair of toilets at Bamaga Courts including removal of rusted mesh	14/06/2023	To be initiated, no updates this reporting period	EMCS		29.05.2023
Submerged machinery in Mosby Creek	15/06/2023	Verbal catch up to be held with Owner this week	CEO		29.05.2023
Scoping for bitumen at back rd of New Mapoon	15/06/2023	Added to list of future projects to be scoped and funded	EMO		29.05.2023
Leak at Mudu St Roundabout	15/06/2023	Tasked for plumber to follow up	EMO		29.05.2023
Lights at ANZAC Park Toilets & Shed	14/06/2023	To be initiated, no updates this reporting period	EMCS		29.05.2023

Options for lights within trees at ANZAC Park	14/06/2023	To be initiated, no updates this reporting period	EMCS	29.05.2023
Timeline for demolition of old Motlop House	14/06/2023	Tasked to Building Manager to request quotes	EMO	29.05.2023
Beautify and repaint bus stops in Bamaga	14/06/2023	Tasked to Building Manager to request quotes	EMO	29.05.2023
Clean and repair of Bamaga Monument	07.06.2023	Waiting on weather and will be completed	EMCRS	29.05.2023
Squatters staying in Caravan at Catholic Church	07.06.2023	Advice sought for process under local laws	EMCRS, CEO	29.05.2023
Cars running through Lui St Park and potential media promotion to stop	14/06/2023	To be initiated, no updates this reporting period	EMCS	29.05.2023
Toilets leaking and running at Bamaga Hall	14/06/2023	To be initiated, no updates this reporting period	EMCS	29.05.2023
Blind spot at Post Office Fence	14/06/2023	To be initiated, no updates this reporting period	EMCS, CEO	29.05.2023
F/up opportunities for additional Sports and Rec funding	07.06.2023	MCS seeking funding opportunities	EMCRS	29.05.2023
Potential Shed at new Youth Centre – opportunities for funding	07.6.2023	MCS seeking funding opportunities	EMCRS	29.05.2023

Resolutions

Resolution	Updated	Update	Person Responsible	Date of Meeting
Award of ATSI TIDs Design Project	14/06/2023	Official Quote requested from Aurecon PO to be Raised on receipt of Quote	EMO	30.05.2023
Tender Award – DFRA	14/06/2023	Successful and unsuccessful letter drafted	EMO	30.05.2023
Tender Award – NP1	14/06/2023	Successful & Unsuccessful advised of the delay and cause of delay	EMO	30.05.2023
Planning Application Tradesman Way, Seisa – RAL (1 Lot into 2 Lots)	14/06/2023	Decision Notice issued	EMO	30.05.2023
Ride on Mower Replacement	14/06/2023	Purchase order raised and forwarded to supplier	EMO	30.05.2023
NPA Walking Network Plan and Prioritised Works Program	14/06/2023	TMR advised that NPA Walking Network Plan and Prioritised Works Program is endorsed by Council	EMO	30.05.2023
July 2023 Ordinary and Trustee Council Meeting Date	15/06/2023	Dates updated and published	CEO	30.05.2023
Request for Support Letter from Ipima Ikaya Aboriginal Corporation RNTBC	15/06/2023	Support letter provided	CEO	30.05.2023
Compensation Agreement with Ipima Ikaya Aboriginal Corporation RNTBC	15/06/2023	Further advice provided to Preston Law awaiting feedback	CEO	30.05.2023
Update on NPARC Boiled Water Alert	23/05/23	State funds have been allocated, state officer are following their procurement process to engage Veolia under a preferred / sole supplier arrangement.	EMO	18.04.2023
NPARC Policy Compliance Audit	18/04/2023 23.05.2023	Deferred to May meeting. Department of Local Government availability to conduct workshop is in mid-May Deferred to June due to availability	CEO	22.03.2023
Naming of Streets within new Seisia subdivision	15/03/2023 23/05/23	No action in February Street sign blades are being delivered to Seisia and will be programmed to be installed when they arrive Signs have arrived and Roads team have been tasked with installing the street signs Signs received for Seisia have been installed	EMO	24.02.2023
Councillor Remuneration	14/06/2023 15/03/2023	Matter was discussed at March TCICA meeting. Nil response from TSIRC	CEO	24.02.2023

	23.05.2023	Being progressed independently of TSIRC		
NPARC Report into Operations of the Council Pool	15/03/2023 23.05.2023 07.06.2023	Contract has been drafted. Waiting on maintenance schedule Contract has been finalised. Waiting on qualifications Qualifications are being reviewed	EMCRS	24.02.2023
Master Plan Adjustment	17.02.2023 15.06.2023	Public notification on hold pending further discussions with BEL Advice provided by RILPO to progress	CEO	25.01.2023
Horse Management Plan	05.12.2022 20/02/2023	Detailed costing and maps being prepared for consultation to commence in 2023. Detailed budget estimate is prepared. Communications & implementation planning to be started.	EMCRS	22.11.2022
NPARC Camping Policy	22.09.2022 16/03/2023 23.05.2023 15/06/2023	On hold as per request of council due to boundary with Torres Shire. Options - Joint enforcement policy with Torres Shire - Only enforce on part of land within NPARC boundary. This will be tricky given it is not an exact boundary Joint Local Government Activity once framework established for Esplanade Enforcement Nil engagement by Torres Shire Policy being finalised independently of Torres Shire	CEO	17.08.2022

Title of Report: Operational Update on Works Department

Agenda Item: 8.1

Classification: For noting

Author Manager Parks & Gardens

Attachments Nil

Officers Recommendation:

That Council:

Note the Report

PURPOSE OF REPORT

To provide a summary of current operations within the Parks and Gardens Section within Council.

STAFFING

Staffing within the Parks and Gardens Section is 23 positions made up of a mixture of full time, casuals and 1,000 jobs employees as follows:

- Manager Parks & Gardens
- Supervisor Parks & Gardens (Vacant)
- 16 FTE labourers permanent & long term casuals
- 7 labourers (1,000 jobs)

Current HR challengers include

- Parks and Gardens have a number of (5) Casual staff that need to transition to full time.

SCOPE OF DELIVERY

The Parks and Gardens team maintain the parks, cemeteries, open spaces, Council office buildings, roadside vegetation, fencing of Council facilities, playgrounds, pre wet season cleanup and provide assistance to other departments with the delivery of Council managed events and facilities maintenance on request.

Parks & Gardens and road staff also support the community with funeral services.

ACHIEVEMENTS

Parks and open spaces have been mowed numerous times over the last 6 months, the Bamaga Basketball court fence repaired. Replacing missing coppers logs at New Mapoon, Seisia and Lui street. Assisted Events with preparing for the Mud Rally / Pig Hunt, ANZAC day, Mabo day, DV Candlelight vigils.

OUTCOMES

Impact

The Works team whilst accepting there is always opportunities to improve, feel that we have been able to service the broader community well, with the resources available. The investment into two additional job trucks and mowers in Parks & Gardens fleet has assisted with this.

Gaps

Aging plant at times causes breakdowns that affect the team's ability to consistently provide the desired level of Service. Sub-contractors have been engaged to overcome these issues where budget allows.

The lack of annual works programs, monthly and weekly planners have led to delays and quality issues for works delivered. The group supervisors works manager and project managers are developing these plans and programs.

There has not been a dedicated admin officer within the parks & gardens and works department for many years, this leads to delays in procuring goods, materials and services.

CHALLENGES

Delays in receiving essential equipment ordered from suppliers limits the crews ability to complete works.

Delays in waiting for mechanical repairs to ride on mowers and vehicles impacts on the crews ability to complete services to community. Working with the workshop to improve the turn around on repairs.

RECOMMENDATIONS

Look for opportunities to improve efficiencies by:

- Commence recruitment of the Parks & Gardens supervisor
- Formalise the structuring the work section with leading hands in charge of small crews.
- Work with Local Laws to educate communities that Council only undertakes a kerbside clean up once a year prior to the wet season.



AGENDA ITEM 9
ORDINARY COUNCIL MEETING #38
Tuesday 20th June 2023
Injinoo Boardroom

9. Mayor Verbal Report

Title of Report CEO Report

Agenda Item: 10

Classification: For Noting

Author Chief Executive Officer

Attachments HR Manager Report
LGAQ State Budget Briefing

Officers Recommendation:

That Council:

- Note the Report

PURPOSE OF REPORT

To provide a status update for Council from the Chief Executive Officer

CORPORATE PLANNING

Under the Local Government Act, Council needs to have a Corporate Plan, as well as adopt the annual operational plan and budget with a number of policies each year.

Corporate Plan

The Corporate Plan has been finalised and published on the NPARC website. The Corporate Plan was presented to community at August 2022 Community Meetings. It will be represented at the next community meeting with the 2023-24 Operational Plan.

Annual Operational Plan and Budget

The Annual Operational Plan and Budget was adopted on 27th July 2022.

The operational budget has been loaded into PCS System.

Operational Planning is well underway to allow the adoption of the 2023-24 Operational Plan and Budget by end of June. A further report is progressed to this meeting to request a special meeting.

Asset Management

NPARC has continued input into this project and provided the questionnaire to progress the project.

KPMG

The KPMG Liquidity Review is progressing well. They are preparing findings to report to the or July Council Meeting.

Indigenous Sustainability Project

Department of Local Government is commissioning a new project to look at opportunities for shared services. PWC PIC has been commissioned to support the Department in this project. They will be visiting in July to undertake sessions with Council and Council Officers.

Community Safety Plan

The Community Safety Plan has been finalised and a copy provided to DSDSATSIP. There has been a delay by DSDSATSIP to re-establish the NPA Local Interagency Group. DSDSATSIP has planned for this to occur in mid to late June. A further update has been requested.

As discussed in May, once the proposed changes has the endorsement of the NPA LDMB & NPARC (ideally at the July Council Meeting), then the report will be submitted to the state for action.

Local Thriving Communities

The LTC was adopted at the January 2023 Council Meeting. A funding contract for \$100k pa has been finalised. DSDSATSIP have confirmed their support to undertake the administrative aspect of LTC. It is anticipated the Senior EA position will undertake the secretariat work, but there has been major challenges with recruitment.

A briefing from NIAA for elected members is scheduled for 27 June to progress using the framework could be used for federal funding as well.

Governance

As mentioned at the May Meeting, the CEO has been progressing a number of requirements. The planned policy workshop will support the adoption of the Councillor Remuneration Policy and an Internal Audit Policy.

Budget

The 2023-24 State Budget was adopted on the 13th June 2023.

Some key highlights

- There has been no significant increase to Works for Queensland Funding
- There is an increase to ATSI TIDS funding by \$4.1 million
- One off top up to FAGS/SGFA funding has been announced for indigenous communities
- \$51.3mil allocated for the second Aboriginal and Torres Strait Islander Housing Action Plan

A copy of the LGAQ State Budget Briefing is attached to this report.

HUMAN RESOURCES

The HR Manager report in May included update for April and May. An update for the first couple weeks of June is attached.

EBA negotiations are progressing well with next meeting scheduled 21 June 2023.

UPCOMING MEETINGS & VISITS

The following upcoming visits and meetings are scheduled.

Date	Time	Purpose	Venue
22/06/2023	1pm	Town Hall	New Mapoon Hall
27/06/2023	TBC	NPARC Leaders Forum	Bamaga Boardroom
27/06/2023	TBC	Special Meeting	Bamaga Boardroom

30/06/2023	1pm to 3pm	Meeting with TCHHS regarding feedback*	Bamaga Boardroom
04/07/2023	All day	TCICA Meeting	Cairns
05/07/2023	All day	TCICA Meeting	Cairns
10/07 – 14/07/2023	All day	CEO On Leave	
24/07/2023	10am to 5pm	July Trustee Meeting	Bamaga Boardroom
25/07/2023	All day	July Council Meeting	Seisia Community

*Due to the current situation, it may be appropriate to reschedule

Canberra Deputations

Thank you to elected members for their dedication during the National General Assembly and Deputations at Parliament House. It was a successful visit. Follow up is occurring as discussed during the meeting, with electronic meetings requested with the other minister officers.

Community Meetings

Tentative dates of 26th to 28th July are proposed for the next round of Community Meetings despite Town Hall Scheduled on 22/07.



Northern Peninsula Area Regional Council

PO Box 200, Bamaga, Qld 4876

Telephone: 07 4090 4100

Fax: 07 4069 3264

ABN: 27 853 926 592

Enquiries: HR Manager

Phone: 07 4048 6613

Email: hrmanager@nparc.qld.gov.au

HR Monthly Report

Author: Leonie Ishmail - HR Manager

Authorizer: Kate Gallaway – CEO

Attachments: 0

Purpose of Report: HR Monthly Report – June 2023

DISCUSSION

Human Resources

1. Employment Outlook

Current number of employees

- Full Time – 173
- Part Time – 7
- Causal - 81

Resignation/Terminations

- Terminated – 2 Employee

Department	Number of Employees
Corporate Services	2
Communities & Regulatory Services	0
Executive	0
Ferry	0
Carpentry	0
Umagico Supermarket	0
Workshop manager	0
Engineering Administration Officer	0
Cleaner	0
IKC	0
HACC	0

Tyre fitter	0
Tourism Officer	0
Ranger	0

2. Recruitment

Positions Advertised:

Position	Status
Senior Executive Assistant	Recruitment Process
Manager Corporate Affairs	To be advertised – Review Process EM Corp Services
Communication Officer x2	To be advertised – Review Process EM Corp Services
Governance Officer	To be advertised – Review Process EM Corp Services
Batching Plan Laborer x2	To be advertised – Review Process EM Corp Services
Works Supervisor	Application Close – Monday 19 th June 2023
Airport Reporting Officer	Application Close – Monday 19 th June 2023
Airport Manager	Application Close – Monday 26 th June 2023
Airport Assist Manager	Application Close – Monday 26 th June 2023

New Appointments

- 6 New Casual Appointments for end May/June 2023

New of Employee	Position	Department
Marcus Sagiba	Jardine Ferry Worker	Jardine River Ferry
Paul Bond	Jardine Ferry Worker	Jardine River Ferry
Colin Bond	Jardine Ferry Worker	Jardine River Ferry
Yazlyn Mooka – Kepa	Retail Assistant	Umagico Supermarket

Wilford Matthew	Retail Assistant	Umagico Supermarket
Mickey Pablo	Labourer/ Operator	Batching Plant

Work Health & Safety

1. Incidents

There has been one WHS incident that involved an Employee who was injury in his workplace, resulting in eye injury, baboo splint entered side of eye. Employee required medical treatment and transferred to Cairns for ophthalmology review, WHSQ was notified, and Work cover engaged. Investigation by WHS team still in progress.

2. WHS Induction/Site Inspection

WHS Trainee Dale Salee is actively completing WHS inductions, the following teams have completed the WHQ induction.

- HR Team
- Events Team
- IT Team
- Roads Crew

Site inspection in an observatory capacity is still ongoing and recording keeping of all issues and reports to be actioned, Barry Day is currently working on updating emergency plan for all NPARC.

Batching plant face is currently on hold as HR is assisting corporate services with recruiting labourers/operators, current employees have resigned or in the process of resignation. Once we recruit to Batching plant training can commence.

3. Other Works

No other works to report this report.



STATE BUDGET 2023 – 2024

Dear Member,

While a suite of measures to counter rising cost-of-living pressures for families and individuals are welcome, the 2023-24 State Budget fell short in helping Queensland councils boost liveability in their communities.

Key on-the-ground local government infrastructure programs failed to materially benefit from the coal royalty windfall that helped the Government deliver a record Budget surplus of \$12.31 billion.

Despite strong advocacy from the LGAQ, the highly successful Works for Queensland - which has already generated more than 21,000 local jobs throughout the State – was allocated \$42.8 million for 2023-24, less than half the funding of the previous financial year and an additional \$30 million across the forward estimates. Well short of the \$100 million a year ask that we were seeking.

TIDS funding has increased but only by just under \$6 million for the next financial year commencing 1 July 2023, however the increase is predominantly for First Nations councils under the ATSI TIDS program, in addition to a 2.5% increase for indexation.

With road safety being a major focus, increasing TIDS funding to \$100 million a year – as per the LGAQ's ask - for all councils would have gone a long way to improving conditions for all road users. A 2.5% indexation state-wide is a cut in real terms when the cost of construction has increased by 20-30%.

LGAQ President and Sunshine Coast Mayor Mark Jamieson [said](#) Queensland councils appreciated the Budget spend on First Nations housing and grants, safe and reliable drinking water, biosecurity and funding to improve the government integrity framework.

However, they would feel let down by the lack of support for critical local government infrastructure programs.

"In times like these when the cost of living is such a concern for communities, it is the Works for Queensland program that is helping improve liveability by delivering parks, playgrounds, swimming pools, airport upgrades, road improvements and arts and culture precincts," Mayor Jamieson said.

A copy of the LGAQ's submission to the State Government which advocated for Budget support to ensure their members have liveable communities is available [here](#). The following is a longer-form analysis of the 2023-24 State Budget – complemented by the [member EDM](#) which was released on Budget night.

STATE BUDGET 2023 – 2024

What we asked for	What was announced	Next steps
PART A: CRITICAL FUNDING PRIORITIES		
Department of State Development, Infrastructure, Local Government and Planning		
Works for Queensland - permanently funded at \$100 million per year	An additional \$30 million for Works for Queensland across the forward estimates to FY26-27, taking the program to \$1 billion since 2015-16. (Program funding of \$42.8 million for 2023-24, compared to \$88.2 million in 2022-23.)	Our cost-shifting research will be critical in doubling down on this program and in the lead-up to next year's state election.
SEQ Community Stimulus Program continued at \$50 million per year	An additional \$10 million for the SEQ Community Stimulus Program across the forward estimates to FY26-27, taking the program to \$200 million.	Our cost-shifting research will be critical in doubling down on this program and in the lead-up to next year's state election.
First Nations communities funding (SGFA) - immediate increase of 20 per cent	\$25.8 million for Indigenous councils in 2023-24. The State Government has combined the State Government Financial Aid, Revenue Replacement Program and Indigenous Economic Development Grant into a single Indigenous Council Funding Program and announced an extra, one-off, \$25.8 million increase for the 2023-24 financial year, taking the total funding pool to \$69.85 million.	The LGAQ welcomes the extra funding for First Nations councils, but the money should be locked in permanently. The challenges First Nations councils and communities face will not be resolved in one year, so this level of funding should not end either. Along with these councils, the LGAQ will continue its advocacy for this funding to be made permanent and indexed annually.
Building a pipeline of works through \$60 million over four years to support councils conduct business cases/feasibility planning	No funding provided to re-establish the previous MIPP (Maturing Infrastructure Pipeline Program) or similar initiatives.	Continuing to advocate for planning funding as part of additional funding allocations to key infrastructure programs.

STATE BUDGET 2023 – 2024

Transport Infrastructure Development Scheme (TIDS) - increase to \$100 million	An additional \$5.95 million for TIDS, increasing the ATSI TIDS program for First Nations councils, and indexation. ATSI TIDS is \$8.2 million across Queensland, so a "50% boost" would be \$4.1 million, leaving \$1.85 million for the 2.5% indexation.	We have already begun discussions with the Minister, to share our disappointment and outline the cost increases for road projects, that are in the order of 20-30%. This will also be a key state election ask heading into next year's October poll.
Department of Communities, Housing and Digital Economy		
Local Housing Studies, Strategies and Plans: \$5 million over three years	<p>No funding specifically announced for housing studies or strategies, however funding of \$600,000 was previously announced in March 2023 at the second Qld Housing roundtable to support preparation of Local Housing Action Plans (LHAPs) across 38 councils. This follows the work of Gympie Regional Council and the Western Queensland Alliance of Councils in preparing LHAPs and the preparation of local housing plans for First Nations communities.</p> <p>Additional funding of \$51.3 million was also allocated for the second Aboriginal and Torres Strait Islander Housing Action Plan (2024–2027) with a focus on progressing Closing the Gap initiatives, enhancing culturally safe services and delivering innovative housing supply solutions.</p>	The LGAQ is engaging with the 38 eligible councils in the scope of the current LHAP project and will be continuing to advocate for further funding support for implementation, including for the preparation of more detailed housing studies and/or strategies where these may be needed.
Department of Environment and Science		
Local Government Sustainability Fund - Allocation of a non-	Additional commitment of \$94.4 million for the Recycling and Jobs Fund for 2026-27 will be too little too late. The additional	The lack of commitment by the Government to bring forward significant amounts of the Recycling and Jobs

STATE BUDGET 2023 – 2024

competitive \$80 million per year	\$75.9 for Regional Waste Management Plan implementation within the Minister's statement are welcomed but don't go far enough.	Fund to implement the RWMPs is disappointing. Without this support Queensland will not achieve the goals set in the strategy. With \$390 million in waste disposal levy revenue, the commitment does not line up with 70% being reinvested into the sector.
Reef Councils' Rescue Plan: \$55 million to deliver a three-year program	No additional funding to the existing commitment of \$270.1 million over 5 years (2021-22 budget) to Protect the Great Barrier Reef.	Lack of additional funding fails to recognise the successful pilot projects completed by local governments in Cleaner Wastewater and Cleaner Road Runoff as part of the RCRP and the LGAQ's request for \$55 million to scale these initiatives. Without sufficient implementation funding, local governments will not be able to deliver broad-scale works to improve water quality in GBR catchments. The LGAQ will continue its advocacy based on the research being completed by the RCRP initiatives.
Department of Regional Development, Manufacturing and Water		
Sewerage and Water Infrastructure Development Scheme (SWIDS)	No SWIDS but significant investment in research to potentially support such a program through the Urban Water Risk Assessment.	The LGAQ hopes to work with the Department on this research to ensure that the findings inform an evidence based ongoing funding program such as SWIDS where local government can partner with the Department to quantify, prioritise and address the identified risks.

STATE BUDGET 2023 – 2024

PART B: PRIORITY FUNDING REQUESTS

Department of State Development, Infrastructure, Local Government and Planning

Extend the Indigenous Councils Critical Infrastructure Program at \$30 million per year	\$16.3 million is allocated to this program for the current financial year. This will bring an end to this \$120 million program.	Next year's advocacy will need to re-focus on extending this program, which is currently due to end on 30 June 2024.
\$500 million per year for Critical Trunk Infrastructure Program	The 2023-24 State Budget includes funding for a range of specific infrastructure projects across the State. However, no additional funding has been allocated to the Growth Acceleration Fund or Catalyst Infrastructure Fund for critical trunk infrastructure and no new Critical Trunk Infrastructure Program established.	The LGAQ will continue to advocate for dedicated and ongoing funding and investment in core trunk infrastructure to support growth and development. The LGAQ is also undertaking a research project into the gap in funding for trunk infrastructure to inform future advocacy.
Planning Innovation and Improvement: \$2 million per year for three years	No additional funding allocated for this program at this stage.	The LGAQ will continue to advocate for a renewed Innovation and Improvement Fund to be established to support councils to deliver planning policy and system innovations and improvements.
Local Government Transition to Net Zero Emissions: \$10 million to establish a Net Zero Innovation Initiative	In 2023-24, the Department of Environment and Science will deliver leading science, including modelling, monitoring and analysis and new tools to support programs addressing emissions reduction, climate risk etc. but no specific funding details provided.	The LGAQ will continue to advocate for targeted operational and capital grant funding programs for councils to access to address local emissions reduction priorities and support local governments' transition to net zero emissions, including through preparation of a business case for extension of the Q CRC program.
\$741 Resilient Homes Fund Expansion	The Queensland Reconstruction Authority has allocated capital	The LGAQ is seeking further clarification on the \$201.6

STATE BUDGET 2023 – 2024

	<p>grants of \$1.703 billion to support the Government's program of infrastructure renewal and recovery within disaster-affected communities, and to help build disaster resilience across Queensland. However, there are no specific references included about expanding the Resilient Homes Fund.</p> <p>\$201.6 million allocated through the Department of Energy and Public Works for eligible homeowners to raise, repair or retrofit their homes to incorporate flood resilient design and materials to reduce the impacts of future flood events.</p>	<p>million commitment - unclear if associated with current Resilient Homes Fund.</p> <p>The Deputy Premier also written to the LGAQ in May 2023 confirming "There is a potential for the Resilient Homes Fund to be implemented in the future if the need arises, informed by lessons from the 2021-22 program."</p> <p>The LGAQ will continue to engage with the State Government on this matter.</p>
Queensland Treasury		
\$6 million Local Government Housing Investment Program	No new dedicated funding program established to support councils wanting to develop business plans for local government housing construction projects and providing access to interest-free loans for councils wanting to undertake housing construction projects in their local government area for on-sale or rental.	The LGAQ will continue discussions and ongoing advocacy with Queensland Treasury and the Department of Housing on this ask of Queensland councils.
Queensland Health		
\$3.4 million per year to continue the Mental Health and Wellbeing Support Package	No additional funding allocated for this program at this stage.	Discussions with the Health Minister's office ongoing and still being pursued given recent Cabinet reshuffle which impacted this portfolio. Mental health funding for NGO's is still being determined by the department.

STATE BUDGET 2023 – 2024

Department of Environment and Science

Further \$10 million to support implementation of Coastal Hazard Adaption Strategies under the QCoast ₂₁₀₀ program	Additional funding of \$4 million for the QCoast ₂₁₀₀ program was announced in May 2023, however no new funding has been allocated in the State Budget.	The LGAQ will continue discussions with the Department of Environment and Science and ongoing advocacy for continued funding support for CHAS implementation.
\$6 million per year towards the Regional Recycling Transport Assistance Program (RRTAP)	No commitment.	Lack of commitment to re-establish a relatively cheap program that allows regional communities to participate in the circular economy until local industry is built up is disappointing. Will continue advocacy for RWMP implementation.
Queensland Climate Resilient Councils (Q CRC) Program Extension with increased funding of \$16 million	In 2023-24, the Department of Environment and Science will deliver leading science, including modelling, monitoring and analysis and new tools to support programs addressing emissions reduction, climate risk etc. However, no specific funding details were provided confirming expansion of the QCRC program.	The LGAQ is continuing to advocate for extension of the Q CRC program through preparation of a business case following consultation and feedback from councils including at the Q CRC Symposium in early 2023, and with reference to previous LGAQ Annual Conference resolutions.
\$15 million over four years to Develop Local Government Frameworks to Access Environment Markets	No funding specifically highlighted for Local Government Access to Environmental Markets, however commitments have been made over the last week from DES to provide funding to develop LG specific "How-to" guides.	<p>The development of a LG specific "How-to" guide for accessing environmental markets will provide an additional revenue stream for LGs for the management of natural resources in their LGA.</p> <p>LGAQ will continue working with the DES to develop the 'How-to' guides in 2023.</p>

STATE BUDGET 2023 – 2024

\$6 million over three years towards Capacity Building for the Procurement of Low Emissions Products and Services	In 2023-24, the Department of Environment and Science will deliver leading science, including modelling, monitoring and analysis and new tools to support programs addressing emissions reduction, climate risk etc. but no specific funding details provided for capacity building programs for low emissions procurement.	The ecoBiz program has been expanded by the State Government to include a new Carbon Snapshot tool to support small to medium size businesses. The LGAQ will continue advocacy for capacity building support for councils through expansion of the Q CRC program.
\$6 million over three years to support the delivery of the Queensland Heritage Implementation Strategy, and the recommendations of the Queensland Heritage Advisory Panel	In 2023-24, the Department of Environment and Science will deliver initiatives under Queensland Heritage Implementation Strategy in response to recommendations set out in the Queensland Heritage Advisory Panel Final Report. No specific funding details are included in the State Budget for this.	Ongoing advocacy and working with the Department of Environment and Science regarding implementation the Queensland Heritage Implementation Strategy and delivery of a 2024 Local Government Heritage Conference in partnership with DES (already funded).
A further \$1.9 million to continue and expand the Communities in Transition Program.	No specific funding allocated.	This program has been superseded by the Queensland Energy and Jobs Plan and specific funding under the \$200 million Regional Economic Futures Fund.
Department of Agriculture and Fisheries		
Expand and continue the Queensland Feral Pest Initiative with \$2.5 million over four years	No funding specifically highlighted for the Queensland Feral Pest Initiative, however a commitment made in August 2022 for a 'Special QFPI Round' to engage 4 feral pig coordinators across the State has been rolled over to the prevention/ preparedness funding announced in the 2023/24 Budget.	Continued advocacy with Biosecurity Queensland, as well as a meeting with Minister Furner to continue pushing the Co-Investment Framework agreed to in 2014 and the allocation of Land Protection Funds (on-ground component) back to the regions for high priority issues.

STATE BUDGET 2023 – 2024

\$4 million over four years towards Invasive Ant Control	No funding specifically highlighted for yellow crazy ant control (funding for fire ants has been increased; see below).	Without funding, LGs to purchase bait for the control of yellow crazy ants, continue funding control programs internally, reducing funds available for other priority pest plant and animal programs. Continued advocacy with Biosecurity Queensland, as well as a meeting with Minister Furner to continue pushing the Co-Investment Framework agreed to in 2014 and the allocation of Land Protection Funds (on-ground component) back to the regions for high priority issues.
Department of Transport and Main Roads		
Reinstate the Western Roads Upgrade Program with \$25 million over four years	No commitment to a specific western roads infrastructure program.	The LGAQ will continue to advocate for this critical funding on behalf of member councils.
\$80 million over four years towards Marine Infrastructure Connections in the Torres Strait	Additional funding of \$21.5 million over 4 years (\$27.5 million over 5 years) to deliver Stage 1 of the Torres Strait Islands Marine Infrastructure Program. The program will prioritise and deliver marine infrastructure and provide ongoing maintenance in partnership with the councils and communities in the region. Additional funding of \$10.5 million over 5 years (\$12.5 million over 6 years) , bringing it up to \$40 million. Earlier this year, \$80 million over 6 years was announced to deliver Stage 1 of the Torres Strait Islands Marine	Desperately needed for the continued safety, transport and economic development of these Torres Strait communities.

STATE BUDGET 2023 – 2024

	Infrastructure Program (on a 50:50 basis jointly funded with the Federal Government).	
\$24 million over four years towards signage on shared paths and bicycle pathways	No commitment, but \$12 million provided for the development of the cycle network throughout Qld.	The LGAQ will continue to advocate for this critical funding on behalf of member councils.
Department of Regional Development, Manufacturing and Water		
Continuation of Building our Regions program beyond current allocation ending in 2023-24	No additional funding for the critical Building our Regions program, which is currently funded until 30 June 2024.	Ensure the funding for \$2.6 million Urban Water Risk Assessment is to support future investment program.
Department of Employment, Small Business and Training		
\$9 million Indigenous Capacity Building Program	No additional funding for the Indigenous Capacity Building program which is currently funded until 2025-2026 - total funding amount of \$9 million.	Advocacy to continue of this critical funding program.
\$3 million over three years towards Boosting Rural Apprentices	Additional funding of \$3.5 million over 4 years to partner with rural and remote communities to deliver. place-based skills and job creation initiatives to increase workforce capacity in these locations.	Project delivery will be critical in securing further funding.
First Start funding boost of \$9 million over four years	No additional funding commitment beyond 2026-2027; announcement in 2022 of \$10.9 million total.	Resolution at LGAQ 2022 Annual Conference, strongly endorsed by member councils.
Department of Energy and Public Works		
\$2 million Hydrogen Pilot Program	Additional funding of \$20 million over 3 years to grow the future hydrogen industry by super-charging Queensland's Hydrogen	Advocacy to continue as there's been no specific commitment to the local government sector.

STATE BUDGET 2023 – 2024

	<p>Hubs and engaging the community around hydrogen.</p> <p>However, government providing additional funding of \$8 million over 2 years to develop a detailed business case for the preferred long-term bulk water supply source to meet the hydrogen industry's water requirements in Gladstone post 2030.</p>	
\$1.5 million Solar Street Lighting Pilot Program	No commitment.	Advocacy to continue on local solar programs.
PART C: FUNDING REQUESTS TO SUPPORT CRITICAL COMMUNITY INFRASTRUCTURE		
Department of Housing		
\$3.4 billion over four years towards boosting Social and Affordable Housing	<p>Increased funding of \$1.1 billion over 5 years to continue the delivery and supply of social housing across Queensland through the Housing and Homelessness Action Plan 2021–2025, including to meet higher construction costs and to boost the QuickStarts Queensland program target by 500 homes, bringing it to 3265 social housing commencements by 30 June 2025. Funding includes:</p> <ul style="list-style-type: none"> • \$322.2 million over 4 years commencing 2023–24 to expand the QuickStarts Queensland program by a further 500 new social housing dwelling commencements, and • \$778.1 million over 5 years to continue the delivery of Housing and Homelessness Action Plan commencement 	<p>The State Government's investment in the delivery of social and affordable housing, and housing and homelessness supports, now totals \$5 billion. This is comprised of \$3 billion to support the Queensland Housing and Homelessness Action Plan 2021-2025 and a \$2 billion investment for the Housing Investment Fund.</p> <p>The LGAQ will be continuing to closely engage with the Department of Housing on social and affordable housing delivery as well as the outcomes and commitments from the Queensland Housing Summit.</p>

	targets, including in remote and discrete First Nations communities, and to offset unavoidable cost increases and supply chain impacts in the construction sector and to retain and upgrade dwellings for social housing that would have otherwise been sold.	
--	---	--

Other general issues and news from the 2023/24 State Budget:

OIA and CCC Reforms -

- Increased funding of \$6.9 million over 4 years and \$1.8 million per annum ongoing, to support delivery of recommendations from the State Development and Regional Industries Committee Inquiry into the Independent Assessor and councillor conduct complaints system.
- Increased funding of \$32.4 million over 5 years and \$6.4 million per annum ongoing to implement the Government response to the Commission of Inquiry Relating to the Crime and Corruption Commission and other reforms to enhance the operations of the Crime and Corruption Commission (including \$20.8 million over 5 years and \$3.4 million per annum ongoing for the Crime and Corruption Commission).

Freight subsidies -

- Additional funding of \$77.9 million over 5 years (\$90.7 million over 6 years) to deliver Remote Community Freight Contracts targeting specific freight disadvantage in remote and very remote communities across Queensland.

Housing -

Second Aboriginal and Torres Strait Islander Housing Action Plan (2024–2027)

- \$51.3 million for the second Aboriginal and Torres Strait Islander Housing Action Plan (2024–2027) with a focus on progressing Closing the Gap initiatives, enhancing culturally safe services and delivering innovative housing supply solutions.
- The Aboriginal and Torres Strait Islander Housing Action Plan 2019 -2023 was launched in 2019, however communities are still hamstrung by overcrowding and delays in land releases to enable community growth. This second housing plan should have hard targets for the State Government on new houses and time frames on the release of DOGIT Land for development of new areas for councils, and jobs plans with the construction of new homes.



STATE BUDGET 2023 – 2024

- \$77 million committed to continue development of social housing in remote and discrete First Nations communities. The expanded QuickStarts Queensland program will include the delivery of new social housing outcomes for First Nations people across Queensland.

While the increase in housing is welcomed, the Government needs to ensure that local communities are given a fair chance to bid for development and construction of these houses to ensure training and development opportunities are maximised to develop local economies.

Immediate Housing Response Package

- \$37 million in 2023–24 as part of total funding of \$54 million over 2 years, commencing 2022–23, for the Immediate Housing Response Package to provide emergency accommodation for families living in insecure and unsafe conditions and rental support to help people maintain tenancies, which includes \$5 million in funding provided as part of the Housing Summit outcomes.

Government employee housing expansion

- \$118.2 million investment to deliver safe and secure government employee housing - including in remote and regional communities as part of government's commitment to attract and retain key frontline staff. This program will include new accommodation for staff delivering critical services, replacement or refurbishment of residences at the end of their useful life to modern design standards and the upgrade of residences to ensure they remain fit-for-purpose and appropriate for employees.

Waste levy compliance -

- \$4.6 million for implementation of strategy and compliance relating to the Queensland waste disposal levy.

Renewable energy recycling -

- \$1.7 million to investigate precincts and recycling opportunities.

Energy Efficiency and Transformation -

- \$60 million over 2 years (\$40 million in 2023-24), to complement Australian Government initiatives, to deliver energy efficiency measures to keep costs down for households, enabling more choice and greater energy equity.
- \$35 million over 3 years (\$14.5 million in 2023–24), to deliver the Queensland Business Energy Saving and Transformation Program to support businesses in Queensland to reduce their electricity bills.
- \$35 million over 4 years (\$12 million in 2023–24), to undertake strategic planning and community engagement activities to develop Queensland Renewable Energy Zones in a coordinated way and increase community benefits.
- \$30 million over 4 years (\$12.5 million in 2023–24), for charging infrastructure to make government buildings Zero Emission Vehicle ready.

Disaster recovery and resilience -

- Queensland Reconstruction Authority has capital grants of \$1.703 billion in 2023–24 to support the Government’s program of infrastructure renewal and recovery within disaster-affected communities, and to help build disaster resilience across Queensland. Funding includes:
 - \$1.678 billion for Disaster Recovery Funding Arrangements (DRFA), will be paid to councils, Queensland Government departments and agencies for reconstruction, betterment and other projects relating to natural disaster events between 2019 and 2023. This program is jointly funded by the Queensland Government and the Australian Government
 - \$13.1 million towards the \$65.5 million Queensland Resilience and Risk Reduction Fund, part of a National Partnership Agreement, jointly funded with the Australian Government, to support disaster mitigation projects and build resilience to natural disasters over 5 years
 - \$6 million as part of the \$28 million Recovery and Resilience Grants to support 14 local government areas hardest hit by the 2019 North Queensland Monsoon Trough, funded by the Australian Government
 - \$5 million as part of the \$10 million North Queensland Natural Disasters Mitigation Program to help councils in North and Far North Queensland reduce their disaster risk and assist in reducing the growth of insurance costs for residents, businesses and the community
 - \$1.3 million as part of the \$10.8 million National Flood Mitigation Infrastructure Program to deliver projects that assist communities to prepare for future flood events.

Youth Crime -

- \$15 million to empower communities to develop local solutions to youth crime issues. Local communities need support for place-based solutions to youth crime - such as the Night Patrol in Palm Island, this funding should be used immediately to assist community planning processes currently happening in Cherbourg, Doomadgee and Woorabinda.
- Increased funding of \$29.4 million over 4 years and \$7.4 million per annum ongoing is being provided to support location specific diversionary responses to youth crime and young people engaging in anti-social behaviour, including after-hours support, cultural-based mentorship and rehabilitation, bridging to flexi-school and case management, and alternative opportunities and activities for at-risk young people.

Infrastructure -

- Round 3 of the Resource Community infrastructure Fund (announced in MYFER in December 2022). This extra round of funding is welcomed by the resource communities for community infrastructure projects. These communities do not see any significant percentage of the revenue that is generated in their LGAs, so a permanent percentage of revenue from royalties should be developed to ensure that these communities can see continued development and sustainability.

Rural and remote health services -

- \$70.3 million provided over 4 years to increase the accommodation and fuel subsidy under the Patient Travel Subsidy Scheme to support and enable financially vulnerable Queenslanders to seek the clinical care they need.
- Government is providing an incentive of up to \$20,000 for eligible health workers and up to \$70,000 for doctors to attract interstate and international clinical workers to move to Queensland and work in the public health system, particularly targeting rural and remote health facilities.

Biosecurity -

National Red Imported Fire Ant Eradication Program in South East Queensland

- Increased funding of \$60.9 million over 4 years to continue delivery of the critical National Red Imported Fire Ant Eradication Program. Funding is held centrally, subject to a National Cost Sharing Agreement being finalised with the Australian Government and other States and Territories. Previous budget = \$37.1m over 5 years (2021-22 to 2025-26). Boosted funding in response to the recommendations of the National Red Imported Fire Ant Eradication Program Strategic Review (August 2021), however reliant on continued national cost-sharing arrangements (to be decided in July 2023). Increased funding provides a level of certainty that RIFA will be eradicated.

Queensland's Obligations under the National Biosecurity System

- Increased funding of \$14.7 million over 2 years to meet immediate and known obligations within the National Biosecurity System. Government will also provide increased funding of up to \$7 million per annum ongoing, held centrally, towards future obligations to help mitigate risks and impacts of significant pests and diseases. Total government funding for this measure is up to \$35.7 million over 5 years and \$7 million per annum ongoing. Previous budget = \$1.8 million (from 2022-23/2023-24)

Biosecurity Preparedness and Capability Uplift

- Additional funding of \$21.7 million over 5 years and \$2.8 million per annum ongoing towards biosecurity preparedness for plant pests and diseases. This shifts Biosecurity Queensland's posture to proactively meet emerging threats and empower the collective responsibility of the community and industry. (Previous budget = no line item).

Biosecurity Preparedness Package

- Additional funding of \$22 million over 5 years and \$2.5 million per annum ongoing to address increasing animal biosecurity risks, including foot-and-mouth disease and lumpy skin disease.

Government also providing additional funding of \$4.7 million in 2022-23, to introduce an individual electronic identification traceability system for sheep and goats in Queensland, as part of a national initiative. This funding is held centrally, until the Australian Government's contribution has been documented. This forms part of the government's total funding of \$26.7 million over 5 years and \$2.5 million per annum ongoing towards biosecurity preparedness for emergency animal diseases.

Innovative Emergency Animal Disease Response Preparedness Tools

- Additional funding of \$1.8 million in 2023-24 to commence developing innovative rapid detection tools to improve the speed at which an animal disease incursion can be diagnosed and managed. Associated capital expense for this initiative is \$98,000 in 2023-24 and forms part of the government's total funding of \$1.9 million in 2023-24 to invest in this new technology.

Increased commitment by the Queensland Government to protect Australia from new and emerging biosecurity threats not currently present in Australia - resulting in safeguarding Australia's agricultural economy, as well as a range of economic, social, environmental, and cultural values. Little detail provided on how budget will help councils in managing established pests that act as a vector to FMD. It is likely that the funding committed in August 2022 for the engagement of 4 feral pig coordinators has been rolled over to the 2023/24 FY.

Wild Dog Barrier Fence -

\$1.4 million to upgrade the Wild Dog Barrier Fence (Previous budget - \$1.4 million). This announcement maintains a key barrier to wild dog movements, however, does not compensate for increases in labour and material costs, meaning that less will be achieved (i.e., km of fence built).

Queensland livestock brands -

- \$1.4 million to develop and replace the Brands Information System.

Improving Swimmer Safety including the Shark Control Program -

- Increased funding of \$9.2 million over 5 years and \$3 million per annum ongoing to continue the shark control program, undertake research and trial the application of new technologies (such as drones) in swimmer risk mitigation, and roll out education and awareness programs. This continues funding commitment made in 2022 for the management of sharks in Queensland.

Keeping the Queensland public safe from crocodiles and management of flying foxes -

- Increased funding of \$6 million over 4 years and \$300,000 per annum ongoing to support public safety through collaboration and commercialisation of devices to detect and deter crocodiles, an enhanced 'Be Crocwise' safety program, and extend the Local Government Flying-Fox Roost Management Grant Program to support local government's management of urban flying-fox roosts.

Announcement realises funding commitment made in 2022 for management of crocodiles in Queensland and extends the LG Flying Fox Roost Management Grant Program to support local government's management of flying foxes in urban areas. Funding was set to expire with one round remaining.

Revitalising National Parks -

- Increased funding of \$14.4 million over 4 years and \$3.8 million per annum ongoing to continue delivery of the Values-Based Management Framework, support improved visitor experiences in Queensland's national parks and revitalisation of visitor infrastructure.

Water Security -

- Funding for key projects include the Fitzroy to Gladstone Pipeline (\$550M), Rookwood Weir, Mount Crosby Flood Resilience Program, Toowoomba to Warwick Pipeline, and South West Pipeline. Dam safety upgrades - Burdekin Falls Dam Improvement and Raising Project (\$440M) and State-owned infrastructure.
- Mount Morgan Water Supply - Additional funding of \$10.8 million over 2 years to support the Rockhampton Regional Council to transport drinking water from the Gracemere Water Treatment Plant to the Mount Morgan Water Treatment Plant.
- SEQ Pensioner Water Subsidy Scheme - Up to \$120/annum - not outside of SEQ
- Urban Water Risk Assessment Stage 1 – More than \$2.6M to ensure Queenslanders have access to safe and reliable drinking water. This funding will go towards rapid and detailed assessments of drinking water and water security risks to regional and remote communities. Local Government is keen to partner with State Government on work around establishing an effective program in essential water and wastewater infrastructure. Further advocacy on adequate and ongoing funding program to follow from assessments in future budgets. Relates to LGAQ conference resolution #118.

Regional Industrial Land Improvement Program -

- Additional funding of \$45 million over 3 years for the Regional Industrial Land Improvement Program to develop land in Mackay and support the development of the hydrogen industry in Gladstone.



STATE BUDGET 2023 – 2024

Domestic, Family and Sexual Violence -

- \$58.3 million over four years and \$20.7 million per annum for domestic, family and sexual violence service provision; court upgrades in 81 locations to make it easier for victim-survivors to give evidence; and recommendations from the Key Women's Safety and Justice Taskforce Report Two.

Women - Investing in Economic Equity -

- \$645 million over 4 years to provide 15 hours of free kindergarten each week from 1 January 2024 for all 4-year-old children.
- \$16.3 million over 4 years on targeted initiatives to enhance women's economic security, with a focus on:
 - supporting women in male dominated industries (including construction and trades)
 - supporting women in business and innovation
 - supporting disadvantaged and vulnerable women to access and maximise economic opportunities.

Brisbane 2032 Olympic and Paralympic Games -

- Additional funding of \$100.3 million over four years and \$13.6 million per year (ongoing from 2027-28) for delivering 2032 Brisbane Olympic Games. The Brisbane 2032 Coordination Office will oversee key aspects of Games preparations. This includes planning and designing infrastructure, such as venues and athlete villages, as well as transport, environment, legacy, First Nations and security. The Coordination Office will also work closely with the Organising Committee for the Brisbane 2032 Olympic and Paralympic Games to ensure Government meets its contractual commitments to the International Olympic Committee.

Title of Report: May Operations Information Report

Agenda Item: 11.1

Classification: For information

Author Executive Manager, Operations

Attachments Nil

Officers Recommendation:

That Council:

Note the Report

PURPOSE OF REPORT

To provide Councillors with an outline of monthly activities undertaken by Operation Department sections.

BACKGROUND AND CONTEXT

Works undertaken by the various sections making up the operations department for the month of May are as follows:

Building Construction and Maintenance

Councils Construction and Maintenance is presenting his report in person to Council this month

NPARC Interim Capital Grant

Lot 214 Horseman Rd Umagico / Team is completing internal walls cladding and external cladding, we are at lockup stage. Connection of water and sewage have been completed. Sparky are completing their rough in. Driveways and footpath are set up and ready for pour. Fencing are being erected and kitchens are now on site.

NPARC Job Cards / Minor Works

Works are at a manageable level 78 aged job cards > that are presently over 60 days. For the month May NPARC have been receiving 30 Job Cards a day. NPARC currently has 366 active jobs in the portal which have been shared out to Contractors

Current Unscheduled Work / Upgrade Works 22/23

Current works that are happening in the NPA: Which involves Carports, reroofing, bathrooms and kitchen up grades and DIS MODS. There was a JOM meeting end of May to discuss the works that will be issued and how NPARC was going to be able to handle load of works with a new budget of 15m. NPARC are issuing tender Quote for the 2023/24 service year.

- Vacant House Works.... These works are an ongoing works scheduled in for transitional housing
- 4 x Major upgrade in 7 Wilson St Umagico – 24&25 Tamwoy St Injinoo – 57B Parry St New Mapoon
- 8 x Bathroom Upgrade
- 5 x Flooring Upgrade
- 7 x Carports
- 6 x Kitchens
- 4 x Laundry
- 2 x DISMOD
- 7 x Reroof
- 2 x Painting Program internal & external

Ranger Shed

Shed has arrived and is at Injinoo compound. Tender has been sent out to Contractors to install and erect shed. Waiting on Contractor to start works. Completion – late June to early July 2023

Pajinka Toilets

Due to the wet season and road conditions, it has been hard for any work to progress on-site. The only minor works that have been accomplished has been the mowing of the grass and pruning the trees around the building. A temporary fence has been installed, as it is classed as a building/work site and works have consisted of tearing down all damaged materials and stacking to be removed.

Works have been scoped and materials are on order. Building team will commence works next week 19th June and anticipate completion by end of July.

NPARC Carpenters

- BAS Maintenance / Job Cards – On going.
- Property & Leasing / Building Maintenance
- Working on Capital works
- Pajinka Toilet Refurbishment Project
- Carpenter Shed Extension/Storage
- Injinoo Kitchen Refurbishment

Water Leaks / Dump Points

For the month of May there has been 9 leaks ranging from burst mains to water meter repair, Fire Hydrants to Failed Ferrule.

Locals and Tourists have started using the hose supplied for the dump point to wash cars, boats, caravans and buses. Modifications will be made to hose supplied to reduce the likelihood of this becoming an ongoing issue.

Parks & Gardens

Parks and gardens Manager is Presenting his report in person to Council this month.

Works

Robert Neville continues to act in the Works manager position on higher duties whilst the recruitment process is ongoing. Recruitment has commenced for this position.

Roads have commenced reline marking speed bumps and car park spaces, Installing new street name signs within Siesia, undertaking pothole patching in the community streets and minor pavement repairs at the NPA Airport.

Solid Waste

Kerbside collection has occurred with minimal disruptions during the Month of May. The transfer station and landfill operations are operating normally. The small skip truck has been broken down for the month of May the replacement computer was programmed and fitted to the truck on its return from Cairns.

Contractors were engaged to push up waste in the landfill and collect skip bins around the communities.

Wheelie bins were delivered and collected from Seisia hall during May, as there were no skip bins available.

Wastewater

Scheduled servicing and maintenance activities have been undertaken at the six pump stations and three lagoons.

Ben from B&B Electrics and Craig from Far North Plumbing have assisted with pump replacement and rising main repairs as issues have occurred.

Cleaning of public toilets has been ongoing during May.

Recruitment has continued for the Waste water and Solid waste Supervisor position, a selection panel recommendation is being processed through HR.

Water

The plant operated and performed steadily during the month of May.

During the month of May The wet weather has eased further and feed water quality has improved even more. With this the plant has been able to produce far better quality water, although the degraded state of the membranes still doesn't allow us to meet the stated CCP's to be able to satisfy the requirements to be able to get the boil notice lifted.

During the wet weather in May, water consumption remained significantly low, giving the opportunity to perform more maintenance throughout the system.

Veolia is actively seeking solutions to this problem and working with government agencies to ensure a reliable and compliant water supply. Boil water notice is still in effect. Veolia had process and project engineers onsite to progress the CWT tank refurbishment project and to further investigate poor plant performance and to provide a solution for the way forward to be provided to NPARC and the state.

We are still awaiting the water regulators report and will assess the improvement recommendations.

Rainfall in Bamaga was recorded at 82.2 mm which is above average for the May mean rainfall of 62.8 mm.

The total water production (filtrate) volume for Bamaga WTP for the month was 106.98 ML, averaging 3.451 ML/day

8 residential leaks were inspected and handed over to NPARC.

There were 0 new service requests and 0 new service installations completed in the period.

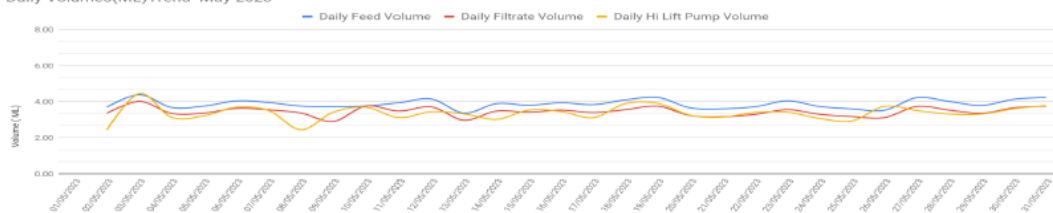
There were 0 OHS incidents, 0 environmental incidents. There are ongoing water quality incidents/exceedances during the month of May as indicated in the relevant sections.

1 community complaint was received from the Bamaga child care centre and after inspection it was found that the water had been turned off at the meter.

2.1. Water Volumes

The total water production (filtrate) volume for Bamaga WTP for the month was 106.98 ML, averaging 3.451 ML/day

Daily Volumes(ML)Trend May 2023



Year	Month	Raw Water Feed Vol(ML)	Production Filtrate Vol(ML)	Consumption Hi-Lift Vol (ML)	YTD Feed 22	YTD Prod 22	Efficiency
2023	Apr	117,825.90	103,464.80	100,198.00	1,474,475.15	1,320,360.73	87.81%
2023	May	120,291.50	106,989.80	104,820.80	1,594,766.65	1,427,350.53	88.94%

Workshop

The workshop is continuing to operate with reduced staff whilst recruitment of replacement staff is ongoing. External contractors have been engaged to assist with the repairs to light vehicles and heavy equipment. Existing staff have continued with servicing and repairing Council fleet as resources allow.

Tender – 3 vehicle is waiting on to be removed end of this month, 1 vehicle is still on Tender list waiting on buyer.

A number of vehicles and plant items are still awaiting parts to arrive there were a large number of repairs completed during the month of May. Once the remaining parts have arrived the works will be scheduled, and equipment repaired.

Rangers

Majority of planned works for May were completed.

- Fencing at Virilia point was unable to be completed in May as the road was not trafficable.
 - Equipment was moved to Virilia point in the second week of June 14, 2023
 - Army is undertaking exercises at Virilia point during June 14, 2023
 - Fence repairs scheduled to be completed
- Empty of bins out on country 3x a week Mon-Wed-Fri (tourist season)
- Cleaning of toilets Pajinka, Somerset & Muttee Heads 3x a week Mon-Wed-Fri (refill tanks with water and cleaning of toilets) - tourist season
- Road checks and clearing out on country 3x week due to tourist season
- Rangers working over the weekend during the road closure due to maintenance to Barn Bridge Muttee Heads roads
- Cleaning of campgrounds and grave sites Somerset and Muttee Heads
- Biosecurity activities – Vegetation Management, Community Animal Health Report, Ranger Questionnaire, Light Trap, deliver of Avgas to Heathland Ranger Base & Post Morton training with 5x rangers delivered by biosecurity.
- Tourist interactions on country and camping areas
- Rangers have set up an information stall at Under 8's Day Bamaga Community Hall on the 19th of May 2023
- School talks delivered by Ranger Coordinator
 - *Week 6 – 45min Information Session delivered by NPA Rangers*
- Forum and workshop attended – Ranger Coordinator- Woman ranger network Cairns 29th-5th May and national indigenous mapping workshop Melbourne 29th- 5th June.

Injinoo Jnr Campus: Year 5&6- Tuesday 23rd May, 2pm-2.45pm

Bamaga Jnr Campus: Year 5-Thursday 25th May, 2pm- 2.45pm

Year 6-Friday 26th May, 2pm-2.45pm

Topics/talking points examples:

- Types of animals that live in NPA marine habitats. What are the types of marine habitats, etc.
- Any info on Grouper fish
- How marine animals adapt to their environments even if it's not their natural habitat e.g. introduced species
- Impact of overfishing and what is a marine sanctuary.
- What areas of NPA are protected from commercial fishing
- Question time.

Capital projects update

- New Mapoon Multi-Purpose facility
 - NPARC has been successful in obtaining additional grant funding of \$1,381,000.00 {Disaster Ready Fund (DRF) Round 1 (2023-24) National Emergency Management Agency (NEMA)}.
 - A public meeting is scheduled for 1pm on Thursday 22nd June
- Rangers' vehicle and vessel shed
 - Earthworks have been completed

- Slab is being set up and poured in June
- Scheduled for completion by late June 2023
- Fleet
 - Approval was sought from NIAA to purchase a second replacement vehicle from capital savings
 - Fleet & Works are sourcing quotes for a Tandem Water tank cart
 - A purchase order has been raised for 2 x replacement Toro Ride on mowers
 - A Purchase order has been raised for an out front mower for the Ranger team
 - A purchase order has been raised for two out front mower for the Parks and Gardens team
- Jacky Jacky Boat ramp car park
 - Bitumen seal will be undertaken with another project later
- Seisia boat ramp (TMR third Party works)
 - Discussions being held with TMR as further deterioration is happening
 - Further faults at the bottom and sides of the ramp have been reported to TMR,
 - Works are agreed with TMR
- Jardine River Ferry
 - Engineering design is partly approved, other design is ongoing
 - Constructing of Ferry ramps has started and is ongoing
 - New Diesel water cooled Ferry motor has been installed
- Seisia esplanade W4Q & DAF
 - BBQ and Table settings have arrived
 - Contractor engaged to source Property Power pole
 - Materials ordered for Shelter/s extension and repairs
- William Crescent Park upgrade W4Q
 - Shelter, table settings and Bin Surround has arrived
 - Works to begin once cars and community property removed from site
- Pre-qualified suppliers
 - Re-Opening of pre-qualified suppliers tender will start on Tuesday 23rd May and will close on 6th June
 - Submitted tenders are being reviewed and collated
 - A tender report is to be brought to Councils Special meeting in June
- Community Housing Project Management Services – RFT
 - Tender submission on Vender Panel, closed on Monday 5th June 2023
 - Submitted tenders are being assessed
 - A tender report is to be brought to Councils Special meeting in June
- Mutee Heads Camp Grounds W4Q 21-24
 - Planning started, toilet block design and quoting is underway

Capital Projects Update – Robert Bottger (Project Manager)

- Jardine Ferry Road (South) NP1
 - Proposed Contract amendment prepared for Council consideration in relation to the risk of wet season delays.
 - Successful / Unsuccessful letters drafted, awaiting approval from TMR before formally advising tenderers of outcome
 - Informal advice provided to tenderers on status of tender evaluation.
 - Lamont Transport to deliver culverts from Rocla Cairns to Jardine River
- Jardine Ferry Road (North) NP2
 - Design review completed.

- Lamont Transport to deliver culverts from Humes Townsville to Jardine River
- ATSI TIDS Grant – Injinoo Back Road
 - Aurecon is being engaged to undertake these works as per Councils resolution in the May Ordinary meeting
- DRFA 2022 Flood Recovery Works
 - Successful / Unsuccessful letters issued to Council for approval
 - Unsuccessful letters issued to tenderers
 - Awaiting signed Successful letter to engage preferred tenderer
- 2023 DRFA Emergency Works
 - Works completed northern area – Pajinka Road
 - Works inspection south Jardine Ferry Road including Jardine River Crossing
 - Town streets gravel sections completed – behind post office, Army Back Road, Upper Sebasio St (TAFE area)
 - Assessment for town streets commenced – Detailed assessment submission to QRA June 2023
- Lui Street Drainage
 - Langtree Consulting reviewing stormwater design, finalising detail design
 - Site inspection including existing services survey scheduled for June 2023
- Umagico – Bamaga cycleway
 - Design documentation issued to TMR. Awaiting approval – ongoing
- Seisia Boat Ramp Replacement
 - Maritime Safety QLD will project manage and fund replacing interim ramp
 - Survey has been organised to finalise design
 - Maritime are consulting with NPARC Operations

Airport

The NPA airport has remained operational through May.

An ongoing maintenance item is the overhaul of the fuel facility, procurement of specialist services to assist with this task has commenced and will continue through May.

Sales figures for May are as follows:

Sale item	Monthly Totals	Comments
Jet A-1 litres	27,119.30	
Jet A-1 sales	\$70,216.78	
Avgas litres	10,933.22	
Avgas sales	\$32,626.05	
Landing fees	\$12,951.12	April
Passenger tax	\$1,320.00	April ex GST

Sale items	REX	Skytrans	Other airlines	Total
Flights in/out (April)	62	16	162	240
Passengers in/out (April)	1,444	124	4	1,572

Major Maintenance issues identified/corrected

N/A	N/A
-----	-----

Recruitment of the following positions commenced was ongoing through May :

- Airport Manager
- Assistant Airport Manager
- Airport Reporting Officer
 - o Damien Elu engaged on a fixed term contract whilst a full recruitment process is undertaken.
- Casual Airport Reporting Officers
 - o Karl Visser has returned as a casual ARO

CRITICAL DATES

N/A.

OTHER OPTIONS CONSIDERED

N/A.

LEGAL AND LEGISLATION CONSIDERATIONS

N/A

POLICY CONSIDERATIONS

N/A.

CORPORATE AND OPERATIONAL PLAN CONSIDERATIONS

This report is in line with the following sections of the Operational Plan 2020-2021:

- 1 Reliable and Affordable essential Services
 - 1.1 Water
 - 1.2 Landfill
 - 1.3 Access
- 2 Safe, clean and attractive physical environments
 - 2.1 Animal Management
 - 2.2 Clean and tidy public areas in each Community

FINANCIAL AND RESOURCE CONSIDERATIONS

Operational budget expenditure

CONSULTATION

Building Construction and Maintenance Manager
A/ Works Manager
Ranger Coordinator
A/ Workshop Manager
Manager Regulatory Services
NPARC Project Managers.
A/ Airport Manager



ORDINARY COUNCIL MEETING # 38
Agenda Item 11.1
Tuesday, 20th June 2023
Injinoo Boardroom

Title of Report: May Update on Community & Regulatory Services Report

Agenda Item: 11.2

Classification: For Noting

Author Executive Manager, Community & Regulatory Services

Attachments Attachment A. Aged Care Report

Officers Recommendation:

That Council:

- Note the Report

PURPOSE OF REPORT

To provide Councillors with an update of monthly activities undertaken by Community Services and Regulatory departments.

Community Services

The Community Services Team continues to engage with internal and external stakeholders of the Northern Peninsula Area [NPA] region with event planning, event delivery and feedback consultations including discussions of strategies for improved community satisfaction.

The Community Services team continues maximising available resources for enhanced outcomes and supporting each other with daily tasks promoting team cohesion.

Community Service Grant applications continue to be reviewed ensure compliance within operational provisions and variations to be made in areas of underspend to maximise productivity and outcomes for the NPA region. The Community Service Team also continues to seek new grant opportunities aligned to the new endorsed Corporate Plan to assist in achieving operational deliverables.

Indigenous Knowledge Centres [IKCs]

IKCs in the NPA region continue to support internal and external stakeholders, by allowing operational space to deliver services to the communities. The following services have been delivering services regionally from community IKCs:

- Northern Peninsula Area Family and Community Services [NPAFACS]	- Probation and Parole
- Department of Community, Housing and Digital Economy	- NBN Ambassador

- Royal Flying Doctors Services	- Aged Care Services [HACC]
- Youths of Community	- Book Club
- Transition for young leaders to boarding schools	- Queensland Indigenous Family Violence Legal Services

All First Five programs have been completed for each community of the region. The Community Service Supervisor is currently organising radio coverage including release of information of various advertisement platforms.

Centrelink hours for Injinoo and Umacico have recently changed due to staff movements and attendance. The IKC team is currently working on improved strategies focused on staff attendance including discussion with Human Resources team to explore different options.

Recruitment to vacant positions will soon commence for IKC Worker (funded through 1000 Jobs) and Centrelink / IKC Administration worker.

Annie Young has taken on the challenge of Acting in the Community Services Supervisor role for short term. The Community Service Manager acknowledges the efforts and hard work of all staff and Annie.

With recent safety issues to the Injinoo IKC, Workplace Health and Safety team will be attending to conduct inspection. Various contractors have been contacted to complete repair works. Notice will be provided to community members once operational again.

IKCs challenges:

- Infrastructure remains limited and further opportunity for growth remains inadequate. There are currently no grants covering infrastructure and limited funding internally.
- Transport remains an issue for community outreach across the NPA region or opportunity for shared program delivery across all IKCs.
- Workplace Health and Safety [WHS] issues are still outstanding across all IKC. IKC Coordinator is currently working with WHS officer to complete those outstanding and ongoing.

Events Team

The Events team continue to engage with stakeholders internally and externally to maximise participation in activities facilitated by council or other agencies locally. Further participation from departments internally have been encourage as part of knowledge sharing, idealising and promoting team cohesion by collaborative workshoping.

Through collaboration with the Northern Peninsula Area Regional Rugby League [NPARRL] Committee, representatives of Queensland Rugby League [QRL] and Sports and Recreation Team of NPARC, we have now commenced the local rugby league carnival with kick off being Thursday 1 June 2023 after many years. The events team continues to work in partnership with NPARRL committee providing necessary support where needed.

Reconciliation Week and Mabo Day event has now been concluded. The Events Team extends their gratitude to all stakeholders involved.

Planning for the NPA Rodeo has now commenced. Date claimer will be released shortly.

Marlon Nakachi has taken on the challenge of Acting Events Coordinator role for short term. Mr J Tabuai (Events Coordinator) has commenced well deserved leave. The Community Service Manager acknowledges the efforts and hard work of all staff and Marlon.

Sports and Recreation

The delivery of year one (1) *Deadly Active Sport and Recreation Program* continues until EOFY 23/24. Grant application for year two (2) has already been submitted and progressing through approval stages.

Sports and Recreation Officer Stanley Dai has contributed immensely to the commencement of NPA Rugby League carnival by approving \$ 10 000 in funds towards the Public Liability Insurance allowing the four competitive teams and players to be qualified to participant in this event. On behalf of the community, we applaud you on your efforts.

Planning for Touch Rugby competition has commenced including Women's League Tag matches. Further information will be released publicly shortly.

The Kittyhawk Basketball competition continues to be an ongoing success with community members of all ages participating. The Sports and Recreation team continues to work collaboratively with the NPA Schools to commence Junior League competitions and training sessions in the region. Finalisation of these plans are pending; however further update will be providing in future meetings.

Art Centre

The Art Centre continues to engage community members to create phenomenal artwork illustrating the vast techniques being historical and modernised. With tourist continuing to enter the NPA region, sales have increased with visitors attending more frequently.

Mrs Fairlyynn Wasiu had commenced as interim Art Centre Manager. Community Services Manager applauds Mrs Wasiu on accepting this challenge and has already seen achievements over the past few weeks.

Two (2) local artists of the NPA have recently attended a Digital Workshop hosted on Thursday Island. Both artists have expressed gratitude to NPARCs support by allowing them to develop their foundational skills in the art industry.

Interim Art Centre Manager had attended the Small Business workshop held in May 2023, where local artifacts were displayed showcasing the amazing talent of local first nation artists. The artworks were themed to support different internal departments NPARC. Post the event, there have been an increase in inquiries regarding the different medium of Artwork. These conversations have been ongoing with many requests being ticketed.

The Artists are currently in preparation for a "Natural Workshop" hosted by an external stakeholder which will commence at the end of June 2023.

Art Centre Manager including a few artists, have also taken part of the Mabo Day celebrations either assisting the events team in pre and post setup to assisting IKCs at mini workshops sharing knowledge of traditional art techniques.

Professional Development for Community Services Team

Professional development opportunities are currently being explored by the Community Services Manager. The team is currently working with the Executive of Community and Regulatory Services to ensure budget is available for professional development to ensure all staff have the foundation skills / qualifications to providing improved service delivery to the NPA region.

Home and Community Care

The Home and Community Care program is governed by the Aged Care Act, which mandates the implementation of effective governance systems to ensure regulatory compliance across the organisation. In accordance with these regulations, the Aged Care Compliance Report updates the Council on the status of compliance requirements. This report emphasises the organisation's dedication to upholding regulatory standards and provides transparency regarding its compliance efforts.

Staffing

The organisation currently employs a total of 14 staff members, 6 permanent and 8 casuals.

- 1 Manager
- 1 Coordinator
- 2 Cooks
- 2 Yardmen
- 1 Transporter
- 1 Receptionist
- 1 Activity Worker
- 6 Age Care workers

Anticipated Client Numbers

The number of clients in the Age Care program is expected to increase, reaching a total of 36 clients. This growth indicates the need for effective management and resources to meet the expanding demand for services.

The following activities and tasks have been completed or are currently in progress:

- Waiting on the arrival of a letter containing a referral code to access the My Aged Care portal for the commencement of Level 3 Home Care Packages (HCPs).
- In the process of arranging an ACAT assessment for the remaining four clients.
- Surveys have been distributed to clients and their carers for feedback purposes. The collection of these surveys is pending.
- The first survey focuses on client satisfaction regarding service delivery.
- The second survey is centred around the consumer's perspective on the Kaikai menu.
- Phone consultations have been scheduled with three of the remaining CHSP clients for their Tuesday and Thursday activity days.
- A mandatory staff meeting is held every Friday before classes.

Achievements

Summary of Key Achievements over the Past 6 Months:

- Recruitment of Coordinator and Team Leader: We successfully onboarded a Coordinator and appointed a Team Leader who has been working in collaboration with the Age Care Manager and Receptionist. Together, they have effectively delegated duties to monitor compliance management systems, ensuring they meet all legislative requirements.
- Compliance Management: The team has made significant progress in ensuring compliance with relevant regulations. They have implemented systems and processes to accurately report monthly financial and activity data, ensuring transparency and accountability.
- Orientation for Coordinator: The Coordinator undertook a comprehensive orientation program. This included training on managing client registers, such as the waiting list register, referral register, charter of aged care rights register, and care planning register. This has equipped the Coordinator with the necessary knowledge and skills to effectively manage these registers.

Impact Factors

To further enhance our service delivery, we are currently in the process of receiving an Eftpos machine. This machine will allow us to conveniently deduct the cost of client meals directly, ensuring a seamless and efficient payment process.

Challenges

Meeting with clients to reschedule service delivery times from Monday to Thursday, with Friday set aside for study.

Regulatory Services

The following is a summary of the activities performed by the various divisions within the operations department during the month of April.

Vehicle Bodies

NPA Earth Moving Yusia (Semi-Low Loader & Backhoe) was hired to dispose 12 car bodies from Injinoo community to the Transfer Station.

- Sandra Sebasio – (5) 116 Atambaya Street
- Billy Baira – (1) 112 A Mimi Close
- Doyle Sebasio – (1) 102 Mimi Close
- Phibs Sebasio – (1) 23 Tamwoy Street
- Rocky Tamwoy – (1) 28 Apudthama Street
- Gordan Pablo Jnr (1) 25 Apudthama Street
- Football Oval – (2) Snake Gully Road

Animal Management

During the period of May, the Animal Management team has been actively involved in various tasks related to animal control and welfare. The following activities have been carried out:

The team received an email from David Hancock Acting Team Leader – Environmental Health TPHS that Animal Management team NPARC did not receive the relevant approvals under the Medicines and Poisons Act 2019 to store or use of the drugs Lethabarb and Zoletil.

Action Taken: Drugs were taken to and stored at the Bamaga hospital.

- Lethabarb
2 x full bottles 450ml, 2 x ¾ bottles, 1 x ¼ bottle
- Zoletil
3 x boxes (six 5ml bottle in a box)

The Animal Management team had ceased to use Lethabarb (Green Dream) until approvals have been obtained to store and use Lethabarb under the Medicines and Poisons Act 2019.

Arrangements were made with Ewan Gunn, Manager, Environment and Health, TSRIC, to do a Captive Bolt training in the Torres Straits, as Captive Bolt is another option for euthanasia of animals.

Team responded to a dog bite incident at 47 Lui Street in Bamaga. A dog attacked and bit a police officer, we (Animal Management Team) had to destroy the animal.

The Animal Management team had attended a Micro-Chip implant training in Cherbourg/Wondai, the next training will be in November 2023 and in Cairns.

Illegal Dumping

Prior to the launch of the illegal dumping media campaign, additional illegal dump sites were cleaned up as part of our efforts. C7even led a workshop on NPARC illegal dumping, local laws, rangers, and senior management early this month. The month of June, C7even will return to the community to capture video footage and conduct interviews for the purpose of creating campaign materials.

The team responded to a complaint from a local person regarding NPARC Batching Plant operators dumping waste concrete about 4 km south of Injinoo community. We have notified Gina Peter, Manager of Corporate Services to investigate this issue.

Injinoo Service Station

May proved to be a month of mixed outcomes for the Service Station, with both achievements and challenges encountered. Notably, the Service Station experienced an increase in sales and a steady flow of stock. However, complications with stock deliveries at times posed limitations. Furthermore, there were instances of damaged equipment, although these were promptly replaced with new ones. A new fridge was also acquired and scheduled for installation on the shop floor.

New Shop Prices

A significant achievement was the successful review and adjustment of shop item prices in collaboration with the Umagico Supermarket Manager and Executive Manager. This step enhanced competitiveness and allowed for increased profitability from goods sold. Additionally, two staff members successfully completed first aid training, contributing to the overall preparedness of the

team. Furthermore, the newly added casual staff member demonstrated remarkable progress, gaining confidence in Service Station operations and performing daily tasks efficiently.

Challenges

Throughout May, the Service Station faced ongoing challenges related to staff shortages. This resulted in the Service Station manager working excessive hours and experiencing occasional limitations in productivity. Another major issue persisted in the form of inadequate storage space, leading to occasional overflow. Furthermore, delays in the delivery of goods, including shop items and fuel, were experienced, which could potentially become a recurring problem with implications for the Service Station's operations.

Stock Control

Despite the challenges, the Service Station has taken proactive measures to prepare for increased sales and tourist activity expected during the upcoming busy period. Regular stock ordering and positive stock movement have been maintained. However, there were some instances of stock write-offs due to damage or expiration. It is anticipated that productivity and teamwork will improve in the coming months to address the rising challenges.

Overall, while May presented a mix of achievements and challenges for the Service Station, the team remains committed to overcoming obstacles and maximising performance in preparation for increased activity in the future.

May Service Station Sales

May report show our sales have increased significantly. During the previous reporting period, our sales increased by an impressive \$43,492. This increase in sales is a result of our successful strategies and efforts to attract customers and generate revenue.

<u>SALES CATEGORIES</u>	
FUEL	128080.06
SHOP SALES	39045.72
MISCELLANEOUS	22706.00
	<u>189831.78</u>
<hr/>	
Total FUEL	128080.06
Total SHOP	39045.72

Umagico Supermarket

Training and Meetings

- Training sessions were provided, focusing on improving operation processes.
- Meetings were conducted to discuss operational improvements

Achievements

We are pleased to announce several updates and achievements in our operations:

- **Woolworths Stock Arrival:** We are excited to inform you that our Woolworths stock has arrived. This ensures that we have a well-stocked inventory to meet the demands of our customers. The availability of a wide range of products from Woolworths enhances our offerings and provides convenience to our shoppers.
- **New Meat Supplier for Fresh Meat:** We have established a partnership with a new meat supplier for our fresh meat products. This strategic collaboration ensures that our customers can enjoy high-quality, fresh meat options.
- **Tax Time Deals on White Goods:** We are pleased to offer special deals on white goods in conjunction with the tax time period. These exclusive deals aim to bring down prices on white goods, making them more affordable for our customers. By offering competitive prices during this time, we aim to provide additional value to our customers and encourage their purchases.
- **Successful Clothing Sales:** Our recent clothing sales promotion has been a significant success. Since the start of the special promotion, we have sold over \$10,000 worth of clothing items. This positive response from our customers showcases the appeal and attractiveness of our clothing offerings. We will continue to monitor trends and adapt our inventory accordingly to meet customer demands.

These achievements highlight our commitment to providing a diverse range of products, excellent value, and a satisfying shopping experience for our customers. We will continue to explore new opportunities for growth and improvement, ensuring that our customers receive the best possible service and quality products.

Gaps

The services provided by Sea Swift have posed challenges, and the manager has been engaged in discussions to resolve the issues. To address the high cost of freight with Sea Swift, it is necessary to had discussions with management about potential truck freight options that can help reduce the expense, as Sea Swift's rates are deemed too expensive.

Challenges

- **Accounts not Paid on Time:** The issue of accounts not being paid on time posed one of our greatest challenges. This payment delay impacts our cash flow and our ability to meet our financial obligations. It is essential to address this challenge quickly in order to keep operations running smoothly and business relationships healthy.
- **Stock Availability:** Another major obstacle has been the inability to get sufficient stock. Insufficient inventory levels can result in lost sales opportunities and unhappy customers.
- **Payroll and Fingerprinting:** To improve the efficiency and accuracy of employee attendance tracking, it is necessary to implement a system that uses fingerprints for payroll purposes.

- Improvement of Freight Costs: Freight costs make up a significant portion of our expenses. It is essential to investigate strategies and initiatives to reduce these costs, particularly during dry periods for truck deliveries.

May Umagico Supermarket Sales

WEEK ENDING	NET SALES
7/05/2023	\$ 83,892
14/05/2023	\$ 66,954
21/05/2023	\$ 89,164
28/05/2023	\$ 70,780
TOTAL	\$ 310,790

Overall, the achievements in securing contracts, improving suppliers, offering competitive pricing, and investing in training initiatives demonstrate the shop's commitment to growth and providing quality services to the community. Addressing the identified gaps, challenges, and payroll reporting will contribute to the shop's continued success and efficiency in its operations.

Jardine Ferry

Staffing

Currently, the staffing consists of 3 full-time employees and 4 casual staff members. There has been a decline in employees wanting to continue working out at the ferry. This has created challenges. To address this issue, we have initiated the recruitment process by advertising vacant positions at the ferry in order to attract new workers.

Achievements

- New water pump: A new water pump has been fitted.
- New motor for the ferry: A new motor for the ferry has been fitted, this will enhance the ferry's reliability and performance, ensuring smooth transportation for both staff and visitors.

Outcome

Tourists have arrived, slightly later than usual. In the month of May, 640 vehicles were observed travelling north, indicating an increase in tourist activity.

Impact

Insufficient workforce or staff absences are placing a strain on the existing staff, affecting their ability to manage the workload effectively.

Challenges

- Limited transportation options for workers: There is only one 4-door Ute available, leading to space constraints. Some workers resort to using their own vehicles if they have enough fuel.
- Ensuring punctuality of employees: There is a need to ensure that employees clock in on time to maintain operational efficiency.

MONTHLY AGED CARE COMPLIANCE REPORT

REPORT TO	Northern Peninsula Area Regional Council
REPORT DATE	From 31/05/2023
REPORT FROM	Patricia Nona

AGED CARE SERVICE DELIVERY

Summary of client status over the past month

Reporting item	Number	Comment
HCP Clients	1	Level 1: Level 2: Level 3: Level 4:
New HCP Clients	0	Level 1: Level 2: Level 3: Level 4:
HCP Enquires		Waiting on approval for HCP Clients
Referrals for assessment or reassessment	4	All of 28 clients were assessed for CHSP 4 clients waiting on ACAT assessments results.

Summary of CHSP client status and activity

Summary of CHSP client needs and activity

Reporting item	Number	Comment	
Number of clients	28	28 clients have been reviewed for CHSP assessment, including the 4 new clients	
Number of new clients	9	9 New staff have been accessed for CHSP and on My age care	
Clients on waiting list	3	Waiting to be assessed for CHSP	
Number of clients transitioned to HCP	3	Waiting on approval letters	
CHSP Hours	Monthly target	Hours delivered	Comment
Home maintenance	11.5	4hours	Grass cutting
Social Support Group	546	756	
Transport	63	159	
Meals	223	614	Extra nine Elders on board meals at activity.
Domestic Assistance	136	28.65	
Social Support Individual	78	55.35	
Personal Care	25	1.45	
Flexi Respite	7	0	
Specialised support	0	0	

Aged care legislative compliance status report

Compliance requirement	Number of clients	Overdue	Action taken
Charter of aged care rights explained	36	6	Charter of rights explained to all 30 clients.
Signed aged care agreements	36	6	Agreements explained to all 30 clients.
Signed current care plans	36	6	Care Plans explained to all 30 Clients.
Advanced health directives completed (HCP clients only)	1	1	Advanced care directive to be discussed with client and Family.

Aged care activity reporting

Agency	Report submitted in the past month	Date due	Date Submitted
Department of Health	Compliance report	14/05/2023	12/06/2023

STAFF MANAGEMENT**Staff changes over the past month**

Staff	Staff establishment	Current number of staff	Number of resignations	Number of new staff
Total staff	14	14	0	0
Carers	6	6	0	0

HR Management

Reporting item	No of staff	Overdue	Action required
Current Police checks	14		All staff police check expired renew by
Current Drivers licence	14		Waiting for renewal and not driving council vehicles
Performance review	14	14	Begin Performance first week of April
Annual Flu vax	14	14	Flu vax starts late April do not know the vaccine status
COVID Immunisation	14		

Status of Core training

Mandatory training	No of staff	Overdue	Action Required
Orientation	14	3	
Fire Safety	14	12	Enquiring about next Fire safety session
First Aid	14	9	Next review September 2023
Manual Handling	14	12	
Infection control	14	12	
Elder Abuse	14	12	
Food Safety	14	12	
Open disclosure	14	12	

Training attended over the last month

- Online training is happening every Friday for Cert 3 in Age care
- Organizing commencement of mandatory training for staff

QUALITY IMPROVEMENT

Progress against Plan for Continuous Improvement

- Collecting surveys from Elders so feedback can be provided.
- Welcome on board the Coordinator Tianna Fuji and new appointed Team leader Aleisha Chapmam
- Discussion on who is doing what to provide more effective and efficient quality service to the consumers
- CHSP numbers are growing, great need for EFPOS machine to collect meal fees.

Feedback/complaints management

Complaints	Total No	Type of incident			
		Employee	Service	Facilities	Other
Number of Complaints in the reporting period					
% Investigations completed within 5 days					

Key issues and action taken

Incident/near miss management

Incidents	Total No	Type of Investigation			
		Employee	Equipment	Facility	Medication
Number of Incidents in the reporting period					
% Investigations completed within 5 days					

Key Issues & action taken

Title of Report: NPARC Corporate Services Monthly Update

Agenda Item: 11.3

Classification: For Noting

Author Executive Manager Corporate Services

Attachments Nil

Officers Recommendation:

That Council:

Note the Report

PURPOSE OF REPORT

This report provides the Councillors with an update of NPARC Corporate Services.

Submitted 20/06/2023

EXECUTIVE SUMMARY

A half day Budget Planning Workshop was held with the Corporate Services Leadership Team and they were introduced basic concept in:

1. Service Portfolio Management
2. Business Administration
3. Financial Management
4. Budget Planning and Seasonalisation/Phasing for
 - a. CAPEX budgets
 - b. OPEX budget

The introduction training was very well received by the Corporate Services Leadership Team. During the training, the team completed the FY23/24 budgets for Stores and Records Management. Budget planning for other Corporate Services departments/teams is ongoing.

RESOURCING PROFILE

The below table represents the number of employees in each department of Corporate Services:

Department	No. of Positions	Positions Filled	Positions Vacant	Comments
Batching Plant	5	4	1	• Vacant Manager Batching Plant
Corporate Affairs	6	4	2	• Vacant Manager Corporate Affairs • Vacant Communications Officer • Governance Officer currently occupied with part time IT resource
Grant Management	2	2	0	• Grants Officer working remotely part time until 07JUL2023 • Trainee - 1000 Jobs Initiative placement

Information Technology	1	1	0	• Trainee - 1000 Jobs Initiative placement
Property and Facilities	6	5	1	• Vacant Trainee - 1000 Jobs Initiative vacant
RIBS (Radio Station)	1	1	0	
Stores	5	5	0	
Total	26	22	4	

EMPLOYEE MOVEMENTS

Supervisor Batching Plant:

- Resignation of George Ropeyard
- Transfer of Keas Blarrey (Higher Duties)

Labourer Batching Plant:

- Resignation of Stanley Motlop
- Hiring of Michael (Micky) Pablo

Senior Grants Officer:

- Leave Without Pay until 09JUN2023 to care for a family member
- Remote Work Agreement in place between 12JUN2023 – 07JUL2023
- Plan to be back onsite in the Injinoo office on 10JUL2023

CS DEPARTMENTS

BATCHING PLANT

Due to the sudden resignation, the planned report from the Batching Plant Manager has been postponed awaiting recruitment.

An internal Workplace, Health and Safety inspection was performed on the Batching Plant site to assist in preparation for the upcoming Workplace Health and Safety Queensland in September. Next step is to:

- Develop and Action Plan:
 - Executive Manager Corporate Services
 - Acting Supervisor Batching Plant
 - Manager Property and Facilities
 - Coordinator Workplace Health and Safety
 - Workplace Health and Safety Officer (Trainee)

Stock Report

STOCK DESCRIPTION	QUANTITY COUNTED	TOTAL UNIT COST	TOTAL COST (\$) (Stock on hand)
Cement Bags (20 kg)	1960	\$9.00	\$17,640.00
Aggregate 20mm	115.4	\$125	\$14,425.00
Sand (m3)	104.3	\$132.50	\$13,819.75
Daratard (205 ltr)	410 L	\$3.28 per litre	\$1344.80
		In Stock Cost	\$45,589.55

Commodity Movement

	Cement Powder Bags	Sand m3	Aggregate m3	Daratard Ltrs
Opening Stock	2920	179.7	176.1	410
Purchase	NIL	NIL	NIL	NIL
Consumed	920	55.7	55.7	
Sold	40	19.7	5	
Remain	1960	104.3	115.4	410 litres

Concrete Production

55.7 M3

CORPORATE AFFAIRS

- Corporate Affairs Manager tenure ended on 16MAY2023
 - Position is currently vacant
 - Vacant position to be advertised

GRANTS MANAGEMENT

Funding Program name	Component	Update
W4Q 19-21 Program		• All Projects completed 100%. Reports were submitted to funding body 17/05/2023.
Indigenous Visual Arts Industry Support program for FY22/23 & FY23/24	Part time Worker	• Application submitted, waiting response
	Art Centre Refurbishment	• Application submitted, waiting response
	Fashion Workshop	• Application submitted, waiting response
Commonwealth Regional Connectivity Program (Partnership with TSC, TSIRC and NBN)		• Application submitted, support letters received and submitted, awaiting response
Building our Regions		• Quarterly reporting underway
RIO-Tinto	Multi-purpose Hall Tables and Chairs	• Successful outcome waiting payment to proceed with purchasing
Grant Pajinka Toilet Block DRDMW	Milestone 1 and 2	• Report sent 12/06/2023, milestone funding 1 and 2 is in process of being released to NPARC.
WCCCA	Multi-purpose Hall Opening Event Catering	• Application for \$5000 submitted
TBA	Arts Exhibition trip to Cairns	• Dev applied for grants through Ely Trust to support him and local artists to go to Cairns in July for an Art exhibition

		<ul style="list-style-type: none"> • Application submitted waiting outcome
Department of Environment and Science - Local Government Illegal Dumping Partnerships	Invoice and reporting	<ul style="list-style-type: none"> • Reports of work in progress and recruitment of Compliance officer have been submitted. • Invoice have also been sent on, 12/06/2023 for payment under PP2B11 – Payment of \$101,475 will be processed soon. <p>OUTSTANDING</p> <ul style="list-style-type: none"> • Vehicle quote/purchase is still pending.
Community Grants Hub	Coastal Clean-up project Grants Round 1	<ul style="list-style-type: none"> • Application was submitted by Angelina Williams and was successful, the Grant funding is for \$116,319
Department of Health and Aged Care	Deed of variation of funding – Aged and Home Care	<ul style="list-style-type: none"> • Deed of variation signed and returned 12/06/2023.
NIAA 1000 Jobs		<ul style="list-style-type: none"> • Submitted 52 weeks claims and retention bonus payment for ceased employees on the 12/06/2023

INFORMATION TECHNOLOGY

IT Infrastructure/Network

Work is ongoing with our IT service provider Roberts and Morrow Technology (RMT) with respect to:

- Infrastructure Strategy 2023 – 2024
- IT Budget Planning

Business Technology Solutions

Asset Management System (AMS):

An advancing Asset Management meeting was facilitated Department of State Development, Infrastructure, Local Government and Planning on Thu 25MAY2023.

Electronic Document Records Management System (eDRMS):

Implementation of NPARC's new Electronic Document and Records Management System (eDRMS) to replace our current eDRMS TRIM is progressing with our engaged business partner Sharing Minds:

- Design Architecture is progressing
- Mapping to support the Design Architecture and the migration from TRIM
- Support for Controlled Documents and Document Owners (Policies, Standard Operating Procedures)
- Compliance with Queensland [Public Records Act 2002](#)

PROPERTY & FACILITIES

STAFF HOUSING

There is a total of 26 staff houses with 20 being tenanted. There are 4 vacant staff accommodation all earmarked for identified positions, two of these are currently undergoing minor maintenance. Two staff housing currently tenanted are under review for planning of major renovations.

Staff Housing	Total Count
Total Staff Housing	26
Tenanted	20
Vacant Available	4
Vacant Unavailable	2
Potential Housing Requirements	4

SOCIAL/COMMUNITY HOUSING

There is a total of 49 social or community houses. 47 of these are tenanted with two marked for demolition. There are no current vacancies for social houses.

96% of tenants have current tenancy agreements in place, there are 4 x tenancy agreements outstanding to be renewed.

Social/Community Housing	Total Count
Total Social Housing	49
Tenanted	47
Vacant	0
Schedule demolition	2

Social/Community Housing Applications (Waitlist)

Applicants	Preferred Community	Alternative Community
0	Seisia	5
3	New Mapoon	0
9	Bamaga	4
1	Umagico	1
0	Injinoo	3
2	Did not indicate	0
15		

NPARC FACILITIES

Property and Facilities team cover an extensive range of operational maintenance and refurbishments for Council buildings and facilities. This includes taking bookings for facilities such as halls and applications for accommodation at a Contractors Donga.

Below is a summary of some of NPARC's buildings and facilities

No.	Building/Facility Name
01	NPARC Administration / Office Buildings
02	Community Halls

03	Sporting Facilities including, oval lights and building and structures
04	Commercial Buildings - Vacant and Occupied
05	Contractors Accommodation
06	Council Workshops and Depots
07	Airport Terminal
08	IKC (Indigenous Knowledge Centre) Offices
09	Home and Community Care (HACC)
10	Injinoo Servo
11	Umagico Store
12	Ranger Base
13	Batching Plant
14	Post Office/BEL/IKC
15	Swimming Pool
16	Public toilets
17	Multi-Function Centre

Sesia Hall

Full Electrical Check has been completed. Report has indicated there are no electrical issues. The electrical problems with circuits being tripped was caused by too many appliances such as bain-maries, big urns, fryers, rice cookers that draw a lot of current being plugged into the same power point/circuit. This caused the electrical circuit to overload and trip.

Due to resourcing issues with Operations Waste and Water and a contract Plumber, the plumbing check on the toilets is still to be carried out.

STORES

There was an increase in total sales from the previous reporting period.

Sales Summary:

Item	Previous Reporting Period	Current Reporting Period	Variance
Internal			
Sales	\$56,793.04	\$54,695.01	-\$2,098.03
Credit Sales	\$18,581.70	\$27,127.65	\$8,545.95
EFTPOS			
Sales	\$9,200.85	\$18,118.35	\$8,917.50
Total	\$84,575.59	\$99,941.01	\$15,365.42

Stock Count(s):

Date	Variance	Value
12-Jun-2023	Deficit	-54.83
13-Jun-2023	Deficit	-508.8
Total		-\$563.63

Stock Slow Movement:

In stock > 12months:

Stock Item	Value
7 x Ratchet Strap 10mtr (rated 10t)	\$2,990.89
5 x Ratchet Strap 25mtr (rated 10t)	\$3,122.75
Old Stock	\$5,404.82
Total	\$11,518.46

PROFESSIONAL DEVELOPMENT & TRAINING

Planned Training

Diploma of Local Government (Corporate Services)

- 15 Participants:
 - Part 1: 04-07JUL2023
 - Part 2: 22-25AUG2023

Completed Training

Corporate Services Leadership team:

- Basic Service Portfolio Management concepts
- Basic Business Administration concepts
- Basic Financial Management concepts
- Basic Budget Planning and Seasonalisation/Phasing concepts

Title of Report: May 2023 Finance Report

Agenda Item: 12.1

Classification: For Noting

Author Acting Manager Finance

Attachments Statement of Comprehensive Income

Enterprise Financial Summary

Cash Position Summary

Statement of Financial Position

Debtors and Creditors Outstanding

Officers Recommendation:

That Council:

Note and accept the Manager of Finance Report for the period ending 31 May 2023

PURPOSE OF REPORT

To provide Councillors with a status update on the Council's financial position in accordance with the requirements of the Local Government Act 2009 and s204 of the Local Government Regulations 2012.

BACKGROUND AND CONTEXT

Overall position

Financials current year

The Council's financial position as at the end of May 2023 remains difficult, and it has slightly worsened on April's position. This is due to an increase in the amount of unspent Grant funding, an increase in amount owing to Trade Creditors and a decrease in Cash held.

Current obligations (liabilities) are at \$12.1M compared to a cash position at the end of May being at \$9.6M. Unrestricted cash is still estimated at \$0M, as many Grant funded projects are currently well underspent.

Operating grants received for the month of May were \$327K for 4th quarterly FAGS grant instalment, \$15K Employer Incentive subsidy, \$510K for 4th quarterly Rangers subsidy instalment \$28K Aged Care CHSP Grant, \$132K for ATSI Public Health program; Capital grants received for May were \$205K advance QRA funding for the 2023 event, \$11K to close out the QRA QRRRF 2019/20 funding for the Water Supply Generator, \$15K for the 4th quarterly Roads Component of the FAGS grant and \$178K final instalment of the W4Q 2019-21 projects.

In May, QBuild was invoiced for \$826K for work on upgrades and maintenance to Community housing.

Revenue

Operational Revenue for the period to 31 May 2023 is tracking slightly lower than budgeted, as revenues received are at 83% compared to 92% of the year elapsed.

Expenses

Operational Expenditure is tracking slightly above Budget at 94% of Budget compared to 92% of the year elapsed.

Materials and Services comprises half of Councils Operational Expenditure at \$21.8M, and almost half of this is payments to contractors and consultants for the upkeep of Council assets. A further \$1.2M is for the various Insurances that Council is required to hold and almost \$2.7M for the purchase of stock for the various Enterprises.

Employee benefits are lower compared with previous year as positions are still being recruited and have not been filled to-date and other staff are leaving.

Cash Position

The Council has a tight cash position due to receipt of Grant funding in advance of projects starting and little expenditure against the funded projects.

At end of May 2023, after allowing for the end of month creditors, total staff leave liabilities, grants contracts obligations, Councils available unrestricted cash is at approximately \$0.0M, due to early receipt of Capital grants and unspent commitments related to those grants. Current restrictions on cash total \$15.8M, but there is only \$9.6M in Councils bank accounts.

Enterprises

This May, the business enterprises Injinoo Service Station, NPARC Stores and Jardine River Ferry & Roadhouse and the Alau Supermarket were profitable, but the Injinoo Batching Plant is showing a year-to-date loss. The Batching Plant made a \$12.8K loss for the month, increasing its year-to-date losses from \$68K in March to \$81K in May. The Injinoo Service station made a monthly loss of \$42K to reduce its year-to-date profit from \$346K to \$304K. The Umagico Store made a monthly profit of \$176k changing its year-to-date loss of \$95K to a year-to-date profit of \$81K. Jardine Ferry Roadhouse continues to be the most profitable. For every dollar spent, the combined enterprises are bringing in \$0.08 of surplus.

Audit last financial year ending 30 June 2022

Council has had to seek an extension of time from the Minister (for Local Government) for the completion of the audit of the 2021/22 Annual Financial Statements. The Queensland Audit Office (QAO) auditors are continuing to work with Council on progressing the audit whilst the necessary work is completed. Due to several prior year errors which are being rectified this year, the audit is taking a lot longer than anticipated. QAO were looking to return onsite to Bamaga in June 2023, but the QAO have advised that they will not be coming in June.

Budget and Management Reporting

Finance Manager has issued the Budget template to the executive Managers for them to work with their supervisors and staff on putting together their projected Budget for next financial year. Managers and supervisors have been consulted over the last couple of weeks to assist in the preparation of the 2023/24 Budget.

CRITICAL DATES

N/A.

OTHER OPTIONS CONSIDERED

N/A.

LEGAL AND LEGISLATION CONSIDERATIONS

N/A

POLICY CONSIDERATIONS

N/A.

CORPORATE AND OPERATIONAL PLAN CONSIDERATIONS

Operational Plan – 2. FISCAL MANAGEMENT

FINANCIAL AND RESOURCE CONSIDERATIONS

N/A.

CONSULTATION

N/A.

Statement of Comprehensive Income

Percentage of year elapsed as at 31-May-2023

92%

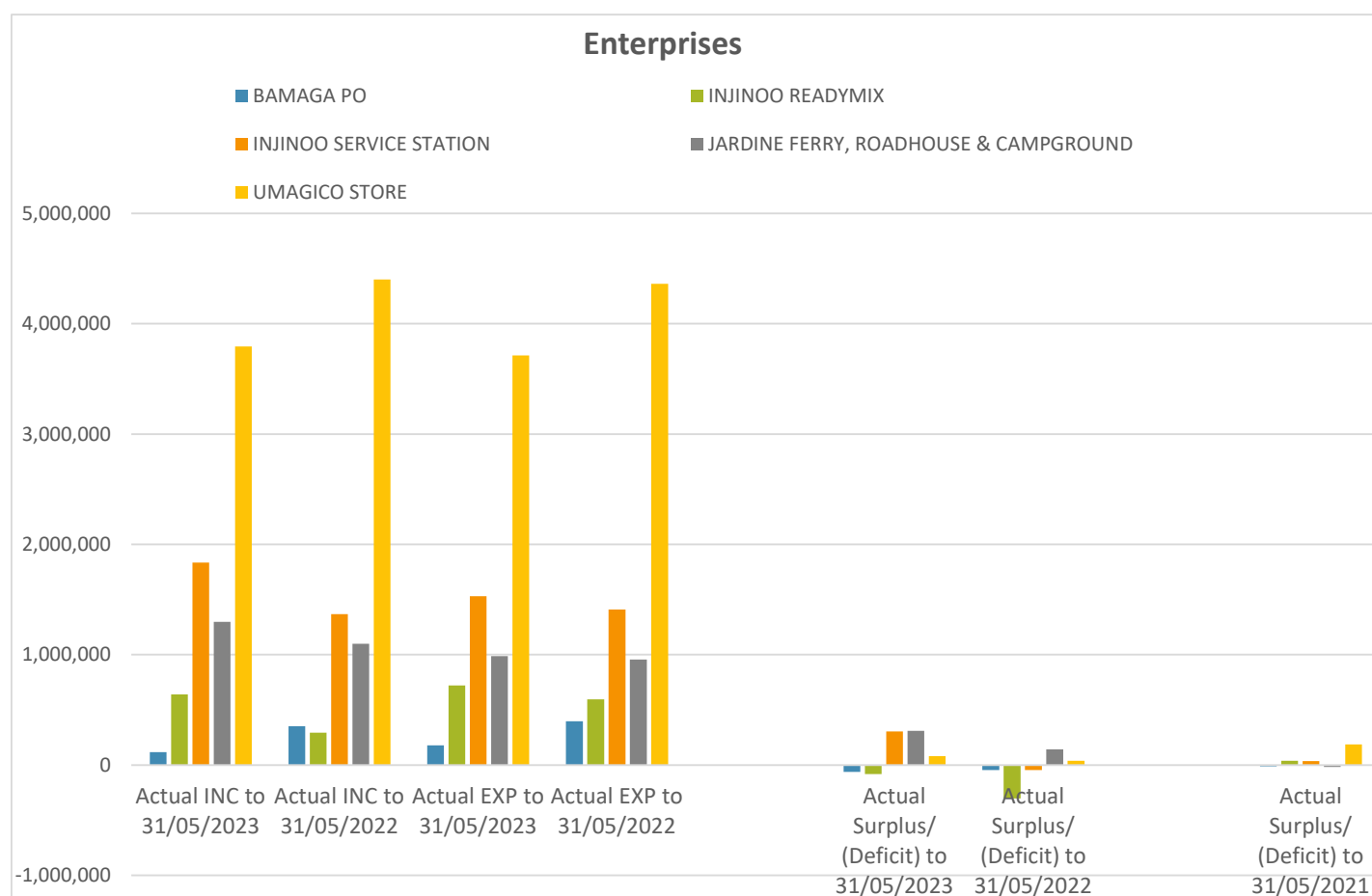
The Statement of Comprehensive Income is often referred to as the Profit and Loss Statement. This statement shows what Council has earned (revenue) and what costs Council has incurred (expenses) for the year to date.

Northern Peninsula Area Regional Council Statement of Comprehensive Income For the period ended 31-May-2023

	<u>Period End</u> <u>31/05/2023</u>	<u>Period End</u> <u>31/05/2022</u>	<u>Annual</u> <u>Budget</u> <u>2022-23</u>	<u>% Actual vs</u> <u>Budget</u>
Income				
Recurrent Revenue				
Rates, levies and charges	4,277,514	2,407,151	3,300,000	130%
Fees and charges	558,800	394,073	1,000,000	56%
Rental income	1,408,075	1,224,467	1,800,000	78%
Interest received	91,311	13,731	75,000	122%
Sales revenue	7,380,210	7,435,426	8,500,000	87%
Enterprise revenue	7,684,482	7,813,743	9,500,000	81%
Other income	604,989	292,848	1,000,000	60%
Grants, subsidies, contributions and donations	10,700,839	15,411,840	15,000,000	71%
Total recurrent revenue	32,706,218	34,993,279	40,175,000	81%
Capital revenue				
Grants, subsidies, contributions and donations	6,812,428	9,022,443	7,500,000	91%
Loss on sale Assets	-	-	-	
Total capital revenue	6,812,428	9,022,443	7,500,000	91%
Total revenue	39,518,646	44,015,722	47,675,000	83%
Expenses				
Recurrent expenses				
Employee benefits	(12,709,512)	(12,188,494)	(16,468,000)	77%
Materials and services	(21,793,356)	(19,544,608)	(19,000,000)	115%
Finance costs	(27,561)	(50,016)	(65,000)	42%
Depreciation and amortisation	(9,878,000)	(9,498,417)	(11,000,000)	90%
Total recurrent expenses	(44,408,429)	(41,281,535)	(46,533,000)	95%
Capital Expenses	-	(3,266,805)	(900,000)	0%
Total Capital Expenses	-	(3,266,805)	(900,000)	0%
Total expenses	(44,408,429)	(44,548,340)	(47,433,000)	94%
Result from ordinary activities	(4,889,783)	(532,619)	242,000	-2021%
OPERATING RESULT				
Operating Revenue	32,706,218	34,993,279	40,175,000	81%
Operating Expenses	(44,408,429)	(41,281,535)	(46,533,000)	95%
Operating Surplus/(Deficit)	(11,702,211)	(6,288,257)	(6,358,000)	184%

Northern Peninsula Area Regional Council
Enterprise Financial Summary
As of 31-May-2023

ENTERPRISES	Actual INC to 31/05/2023	Actual INC to 31/05/2022	Actual EXP to 31/05/2023	Actual EXP to 31/05/2022	Actual Surplus/ (Deficit) to 31/05/2023	Actual Surplus/ (Deficit) to 31/05/2022	Actual Surplus/ (Deficit) to 31/05/2021
BAMAGA PO	116,025	350,757	178,434	395,852	(62,410)	(45,095)	(10,430)
INJINOO READYMIX	640,288	293,975	721,922	595,978	(81,635)	(302,003)	37,776
INJINOO SERVICE STATION	1,835,529	1,367,043	1,531,076	1,410,956	304,453	(43,913)	35,867
JARDINE FERRY, ROADHOUSE & CAMPGROUND	1,298,311	1,100,321	988,489	957,777	309,822	142,544	(18,533)
NPARC STORES	928,125	456,310	747,940	776,894	180,185	(320,584)	(34,081)
UMAGICO STORE	3,794,329	4,401,557	3,713,325	4,362,618	81,005	38,939	186,760
Total Enterprises	8,612,607	7,969,963	7,881,186	8,500,074	731,420	(530,111)	197,358



Cash Position Summary

This attachment shows the cash flow position of NPARC and the activities year to date - April 2023

The estimated net cash position is **\$9.8M** as of **31 May 2023**. Estimated known restrictions at end of May 2023 are liabilities for staff leave liabilities during the next 12 months: \$1.3M, Creditors liabilities at end of month \$521KM, grants project deliveries \$12.7 M.

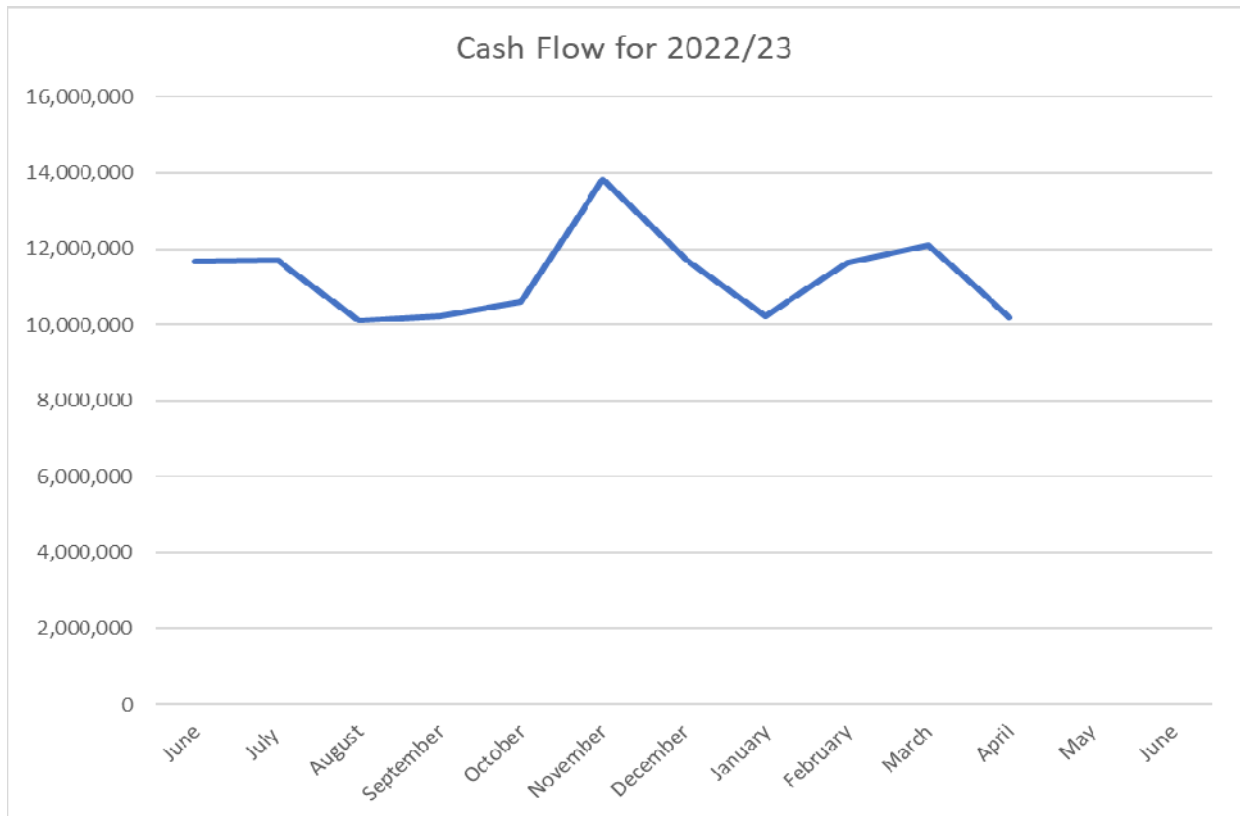
Cash balances total at 31-May-2023 was 9.80M

Of this

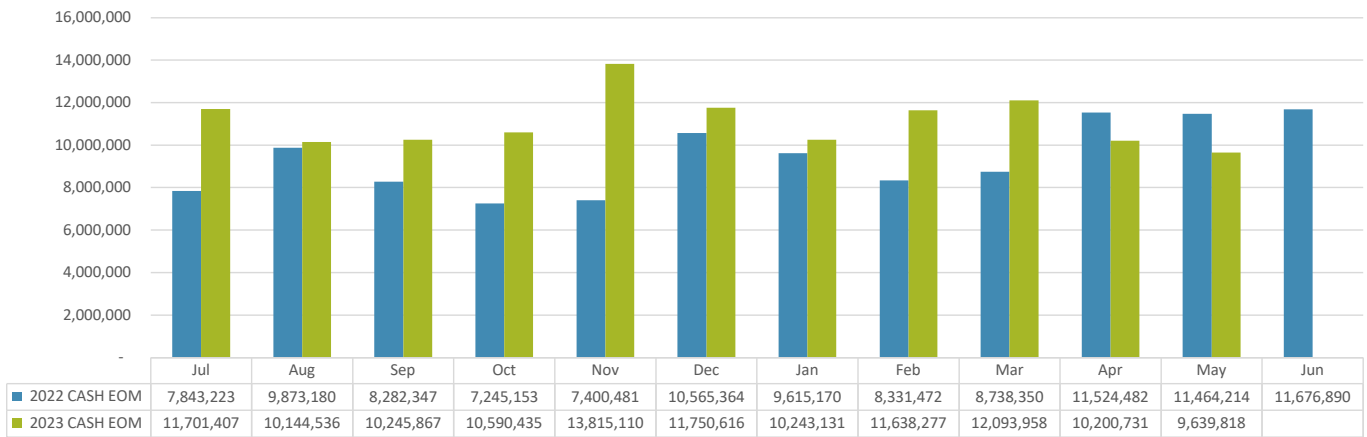
NPARC CBA General Account		\$	5,667,035
NPARC Cash Floats		\$	11,515
NPARC Cash on hand-ATM Umagico Store			(941)
DHPW Trust Account	^ 5 new houses	\$	557,284
NPARC QTC Investment	^ effective rate 1.94%	\$	3,560,534

Northern Peninsula Area Regional Council Statement of Cash Position As at 31-May-2023

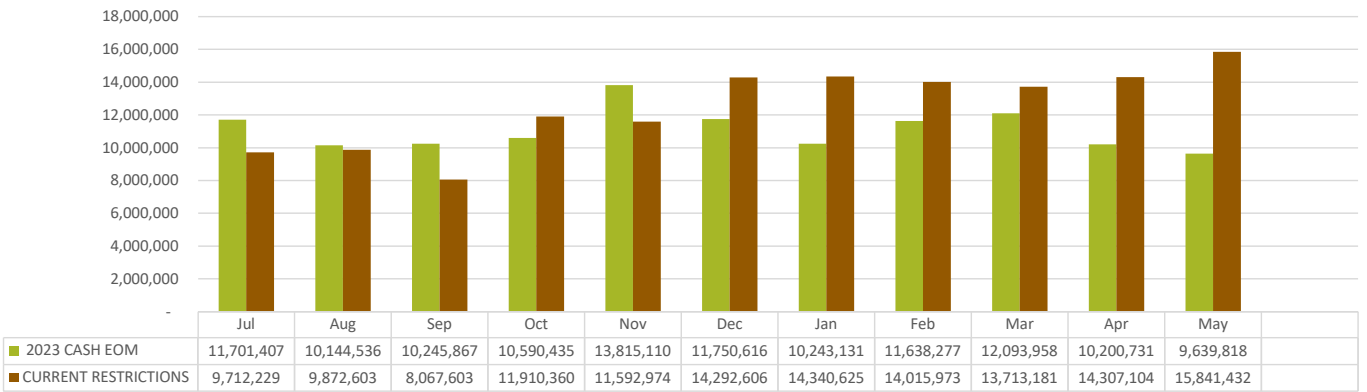
	\$
Cash flows from operating activities:	
Receipts from customers	20,078,368
Payments to suppliers and employees	(35,174,194)
	<u>(15,095,826)</u>
Interest received	91,311
Rental Income	1,408,075
Non-capital grants and contributions	10,700,839
Finance costs	(27,561)
Net cash inflow (outflow) from operating activities	<u>(2,923,161)</u>
Cash flows from investing activities	
Payments for property, plant and equipment	(4,450,178)
Grants, subsidies, contributions and donations	6,812,428
Net cash inflow (outflow) from investing activities	<u>2,362,250</u>
Net increase (decrease) in cash and cash equivalents held 31-May-2023	(560,912)
Cash and cash equivalents at beginning of reporting period	10,200,731
Cash and cash equivalents at 31-May-2023	<u>9,639,818</u>



Cash on hand - month on month comparative



Cash balance compared with
Cash Restrictions - GRANTS CONTRACT LIAB, STAFF LEAVE LIAB, EOM CREDITORS



Statement of Financial Position

The Statement of Financial Position is often referred to as the Balance Sheet and is a snapshot of the financial position of Council at a particular time. It measures what Council owns (Assets) and what Council owes (Liabilities). The difference between these two components is the net wealth (Equity) of Council.

Northern Peninsula Area Regional Council Statement of Financial Position As at 31-May-2023

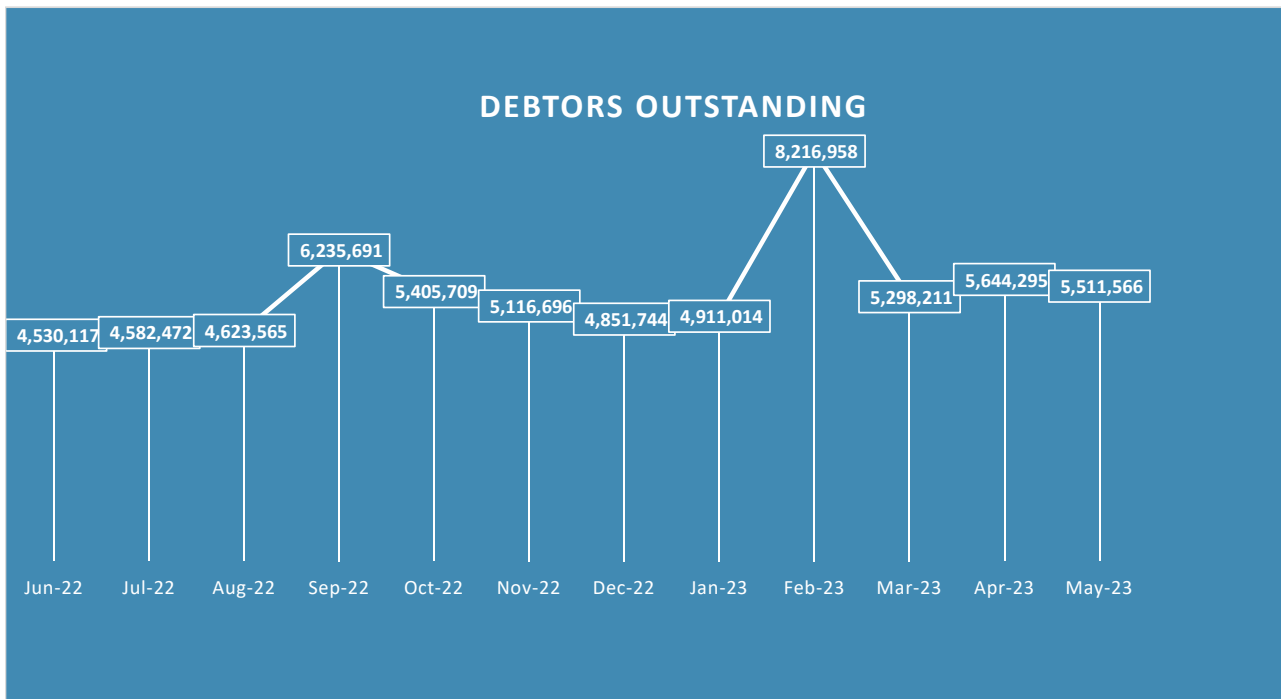
	As at 31-May-2023 Actual	As at 31-May-2022 Actual
	\$	\$
Current Assets		
Cash and cash equivalents	9,639,818	11,464,214
Trade and other receivables	2,125,919	2,480,638
Inventories	999,744	1,193,053
Other financial assets	676,600	739,797
	<u>13,442,081</u>	<u>15,877,703</u>
Non-current assets classified as held for sale	-	-
Total current assets	<u>13,442,081</u>	<u>15,877,703</u>
Non-current Assets		
Trade and other receivables	-	-
Other financial assets-Leased Assets	17,421,672	15,367,280
Property, plant and equipment	200,239,825	195,460,337
Work in progress	9,764,087	6,103,310
Total Non-current assets	<u>227,425,584</u>	<u>216,930,927</u>
TOTAL ASSETS	<u>240,867,665</u>	<u>232,808,630</u>
Current liabilities		
Trade and other payables	2,478,604	1,686,438
Borrowings	-	-
Provisions	1,138,047	652,378
Other	6,639,793	7,564,878
Total Current liabilities	<u>10,256,444</u>	<u>9,903,693</u>
Non-current liabilities		
Provisions	1,828,266	2,710,225
Total Non-current liabilities	<u>1,828,266</u>	<u>2,710,225</u>
TOTAL LIABILITIES	<u>12,084,710</u>	<u>12,613,918</u>
NET COMMUNITY ASSETS	<u>228,782,955</u>	<u>220,194,712</u>
Community Equity		
Asset revaluation reserve	84,172,001	62,006,652
Retained surplus/(deficiency)	144,610,954	158,188,060
Reserves	-	-
TOTAL COMMUNITY EQUITY	<u>228,782,955</u>	<u>220,194,712</u>

***Northern Peninsula Area Regional Council
Analysis of Debtors and Creditors Outstanding
As of 31-May-2023***

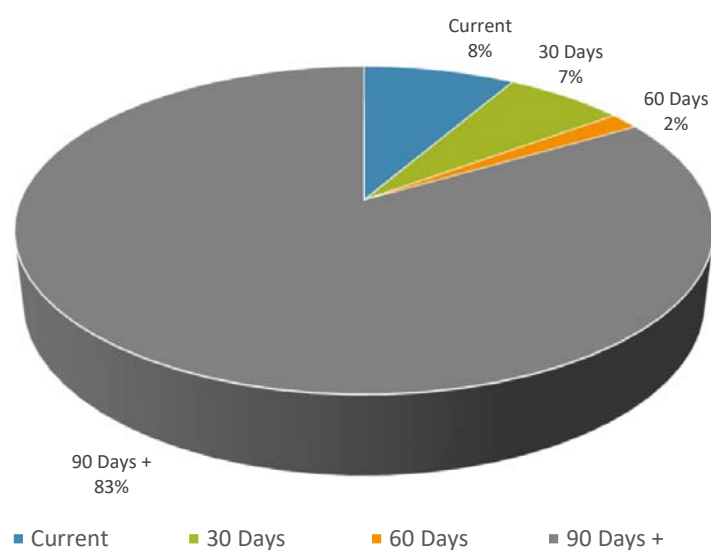
Debtors Outstanding and Recovery

Total debtors outstanding as of 31 May 2023 was \$5.5M of which 83.41% is outstanding over 90 days. Council is continuing efforts to recover debts with legal action being commenced on a number of long outstanding items.

Total bad debt provision as at 30 April 2023 is \$3.545M, after analysis and further discussions with QAO. This represents 77% of outstanding 90 Day Debtors and 64% of total Debtors at 31 May 2023



Debtors Age Analysis - May-23



Creditors Outstanding

The total Creditors outstanding as at 31 May 2023 was \$1,294,604. The age analysis of the Creditors is as follows.

Description	Current	30 Days	60 Days	90 Days +	Total
May 2023					
Creditors outstanding	\$885,865	\$242,338	\$31,479	\$134,922	\$1,294,604
Number of Creditors					65

Title of Report: 2023 June Special Meeting

Agenda Item: 13.1

Classification: For decision

Author CEO

Attachments Nil

Officers Recommendation:

That Council:

Note the Report

PURPOSE OF REPORT

To provide information to enable discussion regarding holding a special meeting in June 2023.

BACKGROUND AND CONTEXT

Council has been progressing a number of pieces of work to support the adoption of the annual budget and operational report. Although it is not required to be adopted until end of July 2023, Council Officers are requesting a special meeting is held in June to adopt these. This is to support better governance to ensure the operational plan and budget are in place for the whole financial year.

Furthermore, the timing of the ordinary June Council meeting did not allow the consideration of current tenders being the Preferred Suppliers Tender and Project Management for the Remote Housing Funding due to timeframes associated with the closure of these tenders. It is proposed these tenders could also be considered to allow earlier action.

CRITICAL DATES

NA

OTHER OPTIONS CONSIDERED

N/A.

LEGAL AND LEGISLATION CONSIDERATIONS

Nil



POLICY CONSIDERATIONS

N/A.

CORPORATE AND OPERATIONAL PLAN CONSIDERATIONS

N/A.

FINANCIAL AND RESOURCE CONSIDERATIONS

N/A.

CONSULTATION

NA

Title of Report: Planning Application 6 Wasiu Street Bamaga
Agenda Item: 13.2
Classification: For Decision
Author: Executive Manager Operations
Attachments: Planning Assessment report from DSDSATSIP
Draft Decision Notice

Officers Recommendation:

That Council approve:

- i) Material Change of Use for Multiple Dwellings at 6 Wasiu Street Bamaga on Lot 13 on SP273361 and Lease D on SP249782.

Subject to the below conditions:

CONDITIONS OF APPROVAL	TIMING
<p>(1) Administration</p> <p>a. The developer is responsible to carry out the approved development and comply with relevant requirements in accordance with:</p> <p>i. The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within relevant technical reports;</p> <p>ii. The development must, unless stated, be designed, constructed and maintained in accordance with relevant Council policies, guidelines and standards and with the relevant design guidelines in the Far North Queensland Regional Organisation of Councils (FNQROC) Development Manual;</p> <p>iii. The conditions of approval, the requirements of Council's Planning Scheme and best practice engineering.</p>	At all times
<p>(2) Currency Period</p> <p>a. The applicable currency periods are:</p> <p>i. Material Change of Use - 6 Years</p>	As per condition
<p>(3) Approved Site Drawings/Plans</p> <p>a. The development of the site is to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by any other condition of this approval:</p>	At all times

Plan / Document Name	Drawing Number	Sheet No / Ref.	Date/DWG
Site Plan prepared by Bau Design Architects	Issue 2	N/A	25/01/2021
Floor Plans prepared by Bau Design Architects	Issue 3	N/A	25/01/2021
Elevations prepared by Bau Design Architects	Issue 2	N/A	25/01/2021

- b. Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.
- c. Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for endorsement by Council.

(4) Construction

At all times

- a. Any construction work associated with this development shall be carried out in accordance with sound engineering practice.
- b. No nuisance is to be caused to adjoining properties by way of smoke, dust, stormwater discharge or siltation of drains, at any time, including non-working hours.
- c. Where material is to be carted to or from the site, loads are to be covered to prevent dust or spillage.
- d. Where material is spilled or carried on to existing roads or shared paths, it is to be removed forthwith so as to restrict dust nuisance and ensure traffic safety.
- e. Stormwater will be managed during construction in accordance with FNQROC Development Manual standards and a Soil and Erosion Management Plan.
- f. A Traffic Management Plan is to be completed prior to commencement of construction and to the satisfaction of the Chief Executive Officer.

Prior to commencement of construction.

(5) Damage to Infrastructure

At all times

- a. In the event that any part of Council's infrastructure is damaged as a result of work associated with the development, Council must be notified immediately of the affected infrastructure and have it repaired or replaced, at no cost to Council.
- b. All works must be completed prior to the issue of a Compliance Certificate, Building Act.

(6) Drainage

At all times

- a. The surface drainage must be catered for in a manner that lessens possible impacts in receiving areas.
- b. Any works as a result of the development must not interfere with natural stormwater flow over or through the land.

(7) Access/Parking

- a. Access provision to the development must be provided/constructed in accordance with FNQROC specifications and to the satisfaction of the Chief Executive Officer or demonstrate that such is already in existence.
- b. Bicycle and Vehicle parking requirements and Parking Design must be provided/constructed in accordance with FNQROC specifications and to the satisfaction of the Chief Executive Officer or demonstrate that such is already in existence.

Prior to the commencement of the use.

At all times

(8) Infrastructure Services

Prior to the commencement of the use.

- a. Water Supply connection or suitable alternative adequate water supply must be provided to site/s in accordance with FNQROC Development Manual standards or demonstrate that such is already in existence.
- b. Sewer connection or suitable alternative on-site treatment in accordance with FNQROC Development Manual standards must be provided to sites or demonstrate that such is already in existence.
- c. Electricity provision certificate must be provided to the Local Authority.

d.	Lighting is to be provided in accordance with FNQROC Development Manual standards and sound engineering practice and to the satisfaction of the Chief Executive Officer.	
e.	Telecommunications provision certificate or declaration of exemption must be provided to the Local Authority.	
(9)	Acid Sulfate Soils	At all times
a.	Due care must be taken to ensure that the development will manage to not disturb or minimise the release of acid or metal contaminants.	
b.	Dispose of acid or metal contaminants compliant to legislation and provide relevant disposal documentation to Council.	At all times
(10)	Landscaping and Fencing	Prior to the commencement of the use.
a.	Landscaping and fencing to be erected to provide privacy to private open space areas.	At all times
b.	The landscaping and fencing must be maintained to an appropriate standard.	

PURPOSE OF REPORT

To consider and decide on the Planning Application, as submitted by RPS on behalf of Bamaga enterprises seeking which seeks approval for a Development Permit for a Material Change of Use (Multiple Dwelling), located at 6 Waisu Street, Bamaga.

Remote Indigenous Land and Infrastructure Program Office of Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships has provided planning advice on behalf of Northern Peninsula Area Regional Council (NPARC).

BACKGROUND AND CONTEXT

Background

SMEC Australia Pty Ltd (SMEC) was been engaged by the Bamaga Enterprises to seek development approval for the development multiple dwellings at 6 Wasiu street Bamaga.

The subject site is Lease D on SP249782 and, Lot 13 on SP273361, located at 6 Wasiu Street in Bamaga. Leases to Bamaga Enterprises with NPARC as Trustee.

Proposal

The proposed development is zoned Township within the Residential Precinct in the Northern Peninsula Area Regional Council Planning Scheme 2018 (Amendment Alignment adopted 02 August 2021). The Material Change of Use for Multiple Dwelling in the Township Zone is subject to Impact Assessment in accordance with the provisions of the planning scheme and the *Planning Act 2016*.

The proposal seeks to create a multiple dwelling development for staff accommodation on one lot and is inclusive of the following:

A material change of use from vacant land to Multiple Dwelling to enable the creation of 4x2 bedroom double story accommodation units illustrated below and in Attachments at 6 Wasiu Street, Bamaga.



Planning Assessment

The proposal can be considered to be generally in accordance with the following relevant overall outcomes of the Northern Peninsula Area Regional Council Planning Scheme 2018 (Amendment Alignment adopted 02 August 2021), in particular:

- The subject site is located in the Township Zone within the Residential Precinct and can be connected to service infrastructure required for development, thus allowing development to proceed in an efficient, sustainable, and cost-effective manner.
- The height of the proposed two-story structures is compliant with the planning scheme.
- The development adheres to the setbacks as set in the planning scheme.
- The car parking proposed is compliant to planning instrument requirements.
- The design of the structures is in keeping with the climate responsive outcomes reflected at figure 6 in the planning scheme.
- The proposed development complies with the specific outcomes of the planning scheme s3.3.2.1(3) “A range of residential dwelling choices is encouraged within walking distance of the land included in the Business Precinct, including multiple dwellings, special needs, aged care, and short term accommodation for visitors.”
- The proposed development complies with the specific outcomes of the planning scheme s6.1.5.2(4)(d) “Within the Residential Precinct multiple dwellings and higher density residential development is located within 400m of the Business Precinct to promote an active and walkable community”. The development is within 150m of the business centre.
- The proposal enhances access to existing socioeconomic services already established in Bamaga and will provide accommodation to workers which is currently in short supply.
- The development is likely to grow economic opportunities in Bamaga due to additional permanent housing enables additional workers to stay in Bamaga and contribute to the economy.

Public Notification

SMEC have supplied a “Notice of intention to commence public notification (pursuant to section 17.2 of the Development Assessment Rules” which advised that the application was intending to publicly notify from 8 March 2023 to 29 March 2023.

Proposed Decision Recommendations

That Council approve the Material Change of Use for Multiple Dwellings at 6 Wasiu Street Bamaga on Lot 13 on SP273361 and Lease D on SP249782.

Subject to the below conditions:

CONDITIONS OF APPROVAL

TIMING

(11) Administration

At all times

- a. The developer is responsible to carry out the approved development and comply with relevant requirements in accordance with:
 - i. The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within relevant technical reports;
 - ii. The development must, unless stated, be designed, constructed and maintained in accordance with relevant Council policies, guidelines and standards and with the relevant design guidelines in the Far North Queensland Regional Organisation of Councils (FNQROC) Development Manual;
 - iii. The conditions of approval, the requirements of Council's Planning Scheme and best practice engineering.

(12) Currency Period

As per condition

- a. The applicable currency periods are:
 - i. Material Change of Use - **6 Years**

(13) Approved Site Drawings/Plans

At all times

- a. The development of the site is to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by any other condition of this approval:

Plan / Document Name	Drawing Number	Sheet No / Ref.	Date/DWG
Site Plan prepared by Bau Design Architects	Issue 2	N/A	25/01/2021
Floor Plans prepared by Bau Design Architects	Issue 3	N/A	25/01/2021
Elevations prepared by Bau Design Architects	Issue 2	N/A	25/01/2021

- b. Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.
- c. Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for endorsement by Council.

(14) Construction

At all times

- a. Any construction work associated with this development shall be carried out in accordance with sound engineering practice.
- b. No nuisance is to be caused to adjoining properties by way of smoke, dust, stormwater discharge or siltation of drains, at any time, including non-working hours.
- c. Where material is to be carted to or from the site, loads are to be covered to prevent dust or spillage.
- d. Where material is spilled or carried on to existing roads or shared paths, it is to be removed forthwith so as to restrict dust nuisance and ensure traffic safety.
- e. Stormwater will be managed during construction in accordance with FNQROC Development Manual standards and a Soil and Erosion Management Plan.
- f. A Traffic Management Plan is to be completed prior to commencement of construction and to the satisfaction of the Chief Executive Officer.

Prior to commencement of construction.

CONDITIONS OF APPROVAL

TIMING

- | | |
|---|--|
| <p>(15) Damage to Infrastructure</p> <ul style="list-style-type: none"> a. In the event that any part of Council's infrastructure is damaged as a result of work associated with the development, Council must be notified immediately of the affected infrastructure and have it repaired or replaced, at no cost to Council. b. All works must be completed prior to the issue of a Compliance Certificate, Building Act. | <p>At all times</p> |
| <p>(16) Drainage</p> <ul style="list-style-type: none"> a. The surface drainage must be catered for in a manner that lessens possible impacts in receiving areas. b. Any works as a result of the development must not interfere with natural stormwater flow over or through the land. | <p>At all times</p> |
| <p>(17) Access/Parking</p> <ul style="list-style-type: none"> a. Access provision to the development must be provided/constructed in accordance with FNQROC specifications and to the satisfaction of the Chief Executive Officer or demonstrate that such is already in existence. b. Bicycle and Vehicle parking requirements and Parking Design must be provided/constructed in accordance with FNQROC specifications and to the satisfaction of the Chief Executive Officer or demonstrate that such is already in existence. | <p>Prior to the commencement of the use.</p> <p>At all times</p> |
| <p>(18) Infrastructure Services</p> <ul style="list-style-type: none"> a. Water Supply connection or suitable alternative adequate water supply must be provided to site/s in accordance with FNQROC Development Manual standards or demonstrate that such is already in existence. b. Sewer connection or suitable alternative on-site treatment in accordance with FNQROC Development Manual standards must be provided to sites or demonstrate that such is already in existence. c. Electricity provision certificate must be provided to the Local Authority. d. Lighting is to be provided in accordance with FNQROC Development Manual standards and sound engineering practice and to the satisfaction of the Chief Executive Officer. e. Telecommunications provision certificate or declaration of exemption must be provided to the Local Authority. | <p>Prior to the commencement of the use.</p> |
| <p>(19) Acid Sulfate Soils</p> <ul style="list-style-type: none"> a. Due care must be taken to ensure that the development will manage to not disturb or minimise the release of acid or metal contaminants. b. Dispose of acid or metal contaminants compliant to legislation and provide relevant disposal documentation to Council. | <p>At all times</p> <p>At all times</p> |
| <p>(20) Landscaping and Fencing</p> <ul style="list-style-type: none"> a. Landscaping and fencing to be erected to provide privacy to private open space areas. b. The landscaping and fencing must be maintained to an appropriate standard. | <p>Prior to the commencement of the use.</p> <p>At all times</p> |

CRITICAL DATES

N/A.

OTHER OPTIONS CONSIDERED

N/A.

LEGAL AND LEGISLATION CONSIDERATIONS

Planning Act 2016

Planning Regulations 2017

Northern Peninsula Area Regional Council Planning Scheme 2018

POLICY CONSIDERATIONS

N/A.

CORPORATE AND OPERATIONAL PLAN CONSIDERATIONS

Corporate Plan

Focus Area Three – We support and facilitate Indigenous and local employment and business opportunities.

FINANCIAL AND RESOURCE CONSIDERATIONS

Nil

CONSULTATION

Remote Indigenous Land and Infrastructure Program Office (RILIPO) of Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships (DSDSATSIP)

STATEMENT OF REASONS

The following information is provided in accordance with Section 63 of the *Planning Act 2016*.

Development application:	DA2023_003 Material Change of Use for Multiple Dwellings (4x2 Bedroom Townhouses)
Property Address:	6 Wasu St Bamaga
Property Description:	Lot 13 on SP273361 and Lease D on SP249782
Application proposal:	Material Change of Use (Multiple Dwellings (4x2 Bedroom Townhouses)
Approved:	Council meeting
Approved on:	
Planning Scheme:	Northern Peninsula Area Regional Council Planning Scheme.

REASONS FOR DECISION

The proposed development is considered to be consistent with the following relevant overall outcomes of the Planning Scheme, in particular:

- The subject site is located in the Township Zone within the Residential Precinct and can be connected to service infrastructure required for development, thus allowing development to proceed in an efficient, sustainable, and cost-effective manner.
- The height of the proposed two-story structures is compliant with the planning scheme.
- The development adheres to the setbacks as set in the planning scheme.
- The car parking proposed is compliant to planning instrument requirements.
- The design of the structures is in keeping with the climate responsive outcomes reflected at figure 6 in the planning scheme.
- The proposed development complies with the specific outcomes of the planning scheme s3.3.2.1(3) *"A range of residential dwelling choices is encouraged within walking distance of the land included in the Business Precinct, including multiple dwellings, special needs, aged care, and short term accommodation for visitors."*
- The proposed development complies with the specific outcomes of the planning scheme s6.1.5.2(4)(d) *"Within the Residential Precinct multiple dwellings and higher density residential development is located within 400m of the Business Precinct to promote an active and walkable community"*. The development is within 150m of the business centre.
- The proposal enhances access to existing socioeconomic services already established in Bamaga and will provide accommodation to workers which is currently in short supply.
- The development is likely to grow economic opportunities in Bamaga due to additional permanent housing enables additional workers to stay in Bamaga and contribute to the economy.

Attachments

Attach A – Planning assessment report (DSDSATSIP)

Attach B – Draft decision Notice

DEVELOPMENT APPLICATION (SECTION 51 OF THE PLANNING ACT 2016) FOR PROPOSED MATERIAL CHANGE OF USE (MULTIPLE DWELLINGS) DEVELOPMENT LOCATED AT WASIU STREET BAMAGA

SECTION 63 OF THE PLANNING ACT 2016, DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE FOR PROPOSED (MULTIPLE DWELLINGS) AT 6 WASUI STREET BAMAGA ON LOT 13 on SP273361 AND LEASE D ON SP249782

Strategic Considerations

Northern Peninsula Area Regional Council Corporate Plan 2022-2026	Northern Peninsula Area Regional Council Operational Plan 2022-2023
https://www.nparc.qld.gov.au/downloads/file/1343/corporate-plan-2022-2026	https://www.nparc.qld.gov.au/downloads/file/1356/operational-plan-2022-2023

Budget, Financial and Resource Implications

The application does not trigger infrastructure charges under Council's Local Government Infrastructure Plan (LGIP).

Asset Management

Not Applicable

Executive Summary

Council is in receipt of a development application for:

- i) Material Change of Use for Multiple Dwellings (4x2 Bedroom Townhouses) at 6 Wasui Street Bamaga on Lot 13 on SP273361 and Lease D on SP249782.

(refer Attachment B & C for Qld Globe Map and Site Plan of premises)

The proposed development is zoned Township within the Residential Precinct in the Northern Peninsula Area Regional Council Planning Scheme 2018 (Amendment Alignment adopted 02 August 2021). The Material Change of Use for Multiple Dwelling in the Township Zone is subject to Impact Assessment in accordance with the provisions of the planning scheme and the *Planning Act 2016*.

Application & Site Details Summary	
Applicant:	RPS on behalf of Bamaga Enterprises Limited
Proposed Development:	Material Change of Use for Multiple Dwellings (4x2 Bedroom Townhouses)
Type of Approval sought:	Development Permit
Street Address:	6 Wasiu Street, Bamaga
RP Description:	Lot 13 on SP273361 and Lease D on SP249782
Land Area:	724m ²
Existing Use of Land:	Vacant with the foundations of a previous dwelling remaining on the site.

Local Plan Summary	
Local Plan:	Northern Peninsula Area Regional Council Planning Scheme 2018 (Amendment Alignment adopted 02 August 2021)
Zoning:	Township Zone Residential Precinct
Codes	Township Zone Code NPA Airport Overlay Code
Level of Assessment:	Impact


Master Plan Summary	
Master Plan:	n/a

Master Plan Summary	
Land Use:	n/a
Assessment:	n/a

State Requirements Summary	
DA Mapping:	WATER RESOURCES Great artesian water resource plan area
Pre-lodgement:	n/a
Referral:	Nil
State Development Assessment Codes	n/a

IMPACT ASSESSMENT CONSULTATION	
Consultation Period:	08/03/2023 to 29/03/2023
Submissions:	Nil received via email or hand delivery
Assessment:	<ul style="list-style-type: none"> Notices to the owners of lots adjoining the premises issued 06 March 2023 Publication of a notice in the Cape York Weekly on 7 March 2023 Erection of public notice sign on the road frontage of the premises on 3 March 2023.

The proposal seeks to create a multiple dwelling development for staff accommodation on one lot and is inclusive of the following:

Description of Subject Site	Proposal	Result
Lot 13 on SP273361 and Lease D on SP249782	<p>A material change of use from vacant land to Multiple Dwelling to enable the creation of 4x2 bedroom double story accommodation units illustrated below and in Attachments at 6 Wasiu Street, Bamaga.</p> 	Council decision

The proposal can be considered to be generally in accordance with the following relevant overall outcomes of the Northern Peninsula Area Regional Council Planning Scheme 2018 (Amendment Alignment adopted 02 August 2021), in particular:

- The subject site is located in the Township Zone within the Residential Precinct and can be connected to service infrastructure required for development, thus allowing development to proceed in an efficient, sustainable, and cost-effective manner.
- The height of the proposed two-story structures is compliant with the planning scheme.
- The development adheres to the setbacks as set in the planning scheme.
- The car parking proposed is compliant to planning instrument requirements.
- The design of the structures is in keeping with the climate responsive outcomes reflected at figure 6 in the planning scheme.

- The proposed development complies with the specific outcomes of the planning scheme s3.3.2.1(3) “A range of residential dwelling choices is encouraged within walking distance of the land included in the Business Precinct, including multiple dwellings, special needs, aged care, and short term accommodation for visitors.”
- The proposed development complies with the specific outcomes of the planning scheme s6.1.5.2(4)(d) “Within the Residential Precinct multiple dwellings and higher density residential development is located within 400m of the Business Precinct to promote an active and walkable community”. The development is within 150m of the business centre.
- The proposal enhances access to existing socioeconomic services already established in Bamaga and will provide accommodation to workers which is currently in short supply.
- The development is likely to grow economic opportunities in Bamaga due to additional permanent housing enables additional workers to stay in Bamaga and contribute to the economy.

For Council Decision – Recommendation

That Council approve:

- i) Material Change of Use for Multiple Dwellings at 6 Wasui Street Bamaga on Lot 13 on SP273361 and Lease D on SP249782.

Subject to the below conditions:

CONDITIONS OF APPROVAL	TIMING
1. Administration 1.1. The developer is responsible to carry out the approved development and comply with relevant requirements in accordance with: 1.1.1. The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within relevant technical reports; 1.1.2. The development must, unless stated, be designed, constructed and maintained in accordance with relevant Council policies, guidelines and standards and with the relevant design guidelines in the Far North Queensland Regional Organisation of Councils (FNQROC) Development Manual; 1.1.3. The conditions of approval, the requirements of Council’s Planning Scheme and best practice engineering.	At all times
2. Currency Period 2.1. The applicable currency periods are: 2.1.1. Material Change of Use - 6 Years	As per condition
3. Approved Site Drawings/Plans 3.1. The development of the site is to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by any other condition of this approval:	At all times

Plan / Document Name	Drawing Number	Sheet No / Ref.	Date/DWG
Site Plan prepared by Bau Design Architects	Issue 2	N/A	25/01/2021
Floor Plans prepared by Bau Design Architects	Issue 3	N/A	25/01/2021
Elevations prepared by Bau Design Architects	Issue 2	N/A	25/01/2021

- 3.2. Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.
- 3.3. Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for endorsement by Council.

CONDITIONS OF APPROVAL	TIMING
<p>4. Construction</p> <p>4.1. Any construction work associated with this development shall be carried out in accordance with sound engineering practice.</p> <p>4.2. No nuisance is to be caused to adjoining properties by way of smoke, dust, stormwater discharge or siltation of drains, at any time, including non-working hours.</p> <p>4.3. Where material is to be carted to or from the site, loads are to be covered to prevent dust or spillage.</p> <p>4.4. Where material is spilled or carried on to existing roads or shared paths, it is to be removed forthwith so as to restrict dust nuisance and ensure traffic safety.</p> <p>4.5. Stormwater will be managed during construction in accordance with FNQROC Development Manual standards and a Soil and Erosion Management Plan.</p> <p>4.6. A Traffic Management Plan is to be completed prior to commencement of construction and to the satisfaction of the Chief Executive Officer.</p>	<p>At all times</p> <p>Prior to commencement of construction.</p>
<p>5. Damage to Infrastructure</p> <p>5.1. In the event that any part of Council's infrastructure is damaged as a result of work associated with the development, Council must be notified immediately of the affected infrastructure and have it repaired or replaced, at no cost to Council.</p> <p>5.2. All works must be completed prior to the issue of a Compliance Certificate, Building Act.</p>	<p>At all times</p>
<p>6. Drainage</p> <p>6.1. The surface drainage must be catered for in a manner that lessens possible impacts in receiving areas.</p> <p>6.2. Any works as a result of the development must not interfere with natural stormwater flow over or through the land.</p>	<p>At all times</p>
<p>7. Access/Parking</p> <p>7.1. Access provision to the development must be provided/constructed in accordance with FNQROC specifications and to the satisfaction of the Chief Executive Officer or demonstrate that such is already in existence.</p> <p>7.2. Bicycle and Vehicle parking requirements and Parking Design must be provided/constructed in accordance with FNQROC specifications and to the satisfaction of the Chief Executive Officer or demonstrate that such is already in existence.</p>	<p>Prior to the commencement of the use.</p> <p>At all times</p>
<p>8. Infrastructure Services</p> <p>8.1. Water Supply connection or suitable alternative adequate water supply must be provided to site/s in accordance with FNQROC Development Manual standards or demonstrate that such is already in existence.</p> <p>8.2. Sewer connection or suitable alternative on-site treatment in accordance with FNQROC Development Manual standards must be provided to sites or demonstrate that such is already in existence.</p> <p>8.3. Electricity provision certificate must be provided to the Local Authority.</p> <p>8.4. Lighting is to be provided in accordance with FNQROC Development Manual standards and sound engineering practice and to the satisfaction of the Chief Executive Officer.</p> <p>8.5. Telecommunications provision certificate or declaration of exemption must be provided to the Local Authority.</p>	<p>Prior to the commencement of the use.</p>
<p>9. Acid Sulfate Soils</p> <p>9.1. Due care must be taken to ensure that the development will manage to not disturb or minimise the release of acid or metal contaminants.</p> <p>9.2. Dispose of acid or metal contaminants compliant to legislation and provide relevant disposal documentation to Council.</p>	<p>At all times</p> <p>At all times</p>

CONDITIONS OF APPROVAL	TIMING
10. Landscaping and Fencing 10.1. Landscaping and fencing to be erected to provide privacy to private open space areas. 10.2. The landscaping and fencing must be maintained to an appropriate standard.	Prior to the commencement of the use. At all times

Reasons for Decision:

The proposed development is considered to be consistent with the following relevant overall outcomes of the Planning Scheme, in particular:

- The subject site is located in the Township Zone within the Residential Precinct and can be connected to service infrastructure required for development, thus allowing development to proceed in an efficient, sustainable, and cost-effective manner.
 - The height of the proposed two-story structures is compliant with the planning scheme.
 - The development adheres to the setbacks as set in the planning scheme.
 - The car parking proposed is compliant to planning instrument requirements.
 - The design of the structures is in keeping with the climate responsive outcomes reflected at figure 6 in the planning scheme.
 - The proposed development complies with the specific outcomes of the planning scheme s3.3.2.1(3) “A range of residential dwelling choices is encouraged within walking distance of the land included in the Business Precinct, including multiple dwellings, special needs, aged care, and short term accommodation for visitors.”
 - The proposed development complies with the specific outcomes of the planning scheme s6.1.5.2(4)(d) “Within the Residential Precinct multiple dwellings and higher density residential development is located within 400m of the Business Precinct to promote an active and walkable community”. The development is within 150m of the business centre.
 - The proposal enhances access to existing socioeconomic services already established in Bamaga and will provide accommodation to workers which is currently in short supply.
 - The development is likely to grow economic opportunities in Bamaga due to additional permanent housing enables additional workers to stay in Bamaga and contribute to the economy.
-

Historical Information

Nil

Policy Implications

Nil

Risk Management Implications

Nil.

Statutory Environment

Planning Act 2016

Planning Regulation 2017

Development Assessment Rules – version 1.3 published 02 September 2020 and commenced 11 September 2020

State Planning Policy – July 2017

Northern Peninsula Area Regional Council Planning Scheme 2018 (Amendment Alignment adopted 02 August 2021).

Northern Peninsula Area Regional Council Master Plan Revision 1 dated 11 May 2020.

Consultation

- Chief Executive Officer, Northern Peninsula Area Regional Council

Attachments	
Attachment A:	Application Assessment
Attachment B	QLD Globe Map of Premises
Attachment C:	Site Plan of Premises
Attachment D	Floor Plans
Attachment E	Elevations

Attachment A - Development Application Assessment

Decision Making Period

Assessing and deciding on applications period as set in the *Planning Act 2016* and *Development Assessment Rules* (s.60 & 61(3));

- 10 Business Days for a Confirmation Notice from date after receiving an application; and
- 40 Business Days for a Referral Response from date after referral of an application; and
- 35 Business Days from date of Referral Response received or impact consultation completed the application must be assessed and a decision made.
- 5 Business Days from date of a decision made the Decision Notice must be mailed out.

Note: Public Holidays and close down periods are excluded from Business Days.

PLEASE NOTE

If no decision has been made within the relevant Decision-Making period the application is Deemed Approved with Ministers Conditions applicable.

IDAS item	Date
Application lodged with Council	08/02/2023
Action Notice Issued	n/a
Confirmation Notice Issued	27/02/2023
Referrals Information Received	n/a
Impact Consultation period	08/03/2023 to 29/03/2023
Planning Act 2016 - Decision Making Period Concludes	17/05/2023
Applicant agreed Decision Making Period Extension Concludes	30/06/2023
Council Meeting	20/06/2023
Decision Notice preparation and mail-out Period Concludes	24/06/2023

Assessment against Northern Peninsula Area Regional Council Planning Scheme 2018 (Amendment Alignment adopted 02 August 2021).

The development proposal is assessable under the Northern Peninsula Area Regional Council Planning Scheme 2018 (Amendment Alignment adopted 02 August 2021) in accordance with Section 43(1) of the *Planning Act 2016*.

The Assessment Manager is the Northern Peninsula Area Regional Council as determined by Schedule 8 of the *Planning Regulation 2017*. Under the *Planning Act 2016*, the Material Change of Use for Multiple Dwellings in the Township Zone is determined to be Impact Assessable development and does require Public Notification.

The application was reviewed against the Development Assessment Rules to assess whether the application triggered referral agency assessment. The subject site is located within the Water Resources - Great artesian water resource plan area mapped trigger area listed on the DAMS Website, however, nil referral to the State Assessment and Referral Agency (SARA) is required.

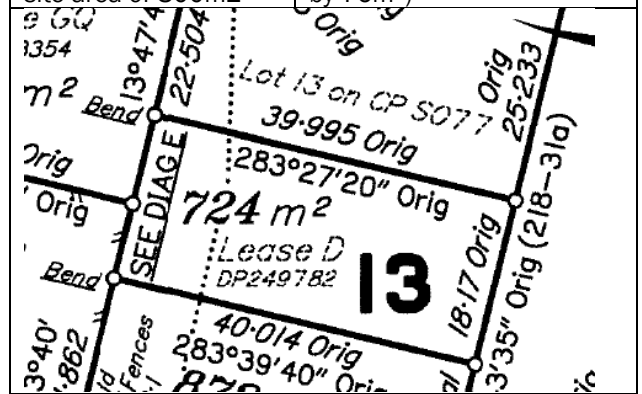
Council as the Assessment Manager will undertake assessment of the application against the relevant codes making the decision pursuant to section 60 of the *Planning Act 2016*, are outlined in 45(3) and s26 to 28 of the *Planning Regulations 2017*.


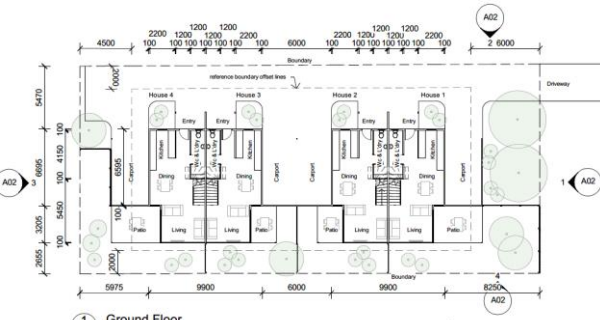
Proposed Use	Zoning	Zone Codes	Overlay Maps
Multiple Dwellings (a residential use of premises involving 3 or more dwellings, whether attached or detached, for separate households). Proposed 4x2 Bedroom Townhouses on one lot.	Township Zone	The Planning Scheme (use not listed in Table of Assessment requires Impact Assessment with the scheme used as assessment benchmarks) The below codes are relevant: Township Zone Code NPA Airport Overlay Code	NPA Airport Overlay Map

An assessment against the applicable provisions of the Northern Peninsula Area Regional Council Planning Scheme 2018 (Amendment Alignment adopted 02 August 2021) has been undertaken as reflected hereunder:

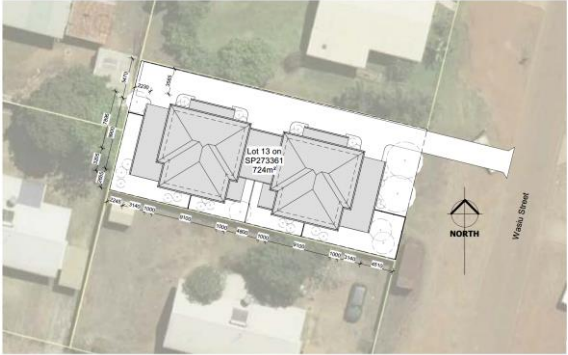
Northern Peninsula Area Regional Council Planning Scheme 2018 (Amendment Alignment adopted 02 August 2021)

Code	Purpose	Assessment										
Township Zone Code	<p>The purpose of the township zone is to provide for: a variety of uses and activities to service local residents, including, residential and short-term accommodation, if appropriate for the area.</p> <p>The local government purpose of the code is to facilitate consolidation of all business, residential, tourism accommodation, recreational and community facilities and infrastructure within the Township Zone within defined precincts.</p> <p>The Residential Precinct is the preferred location for a range of residential dwelling choices including dwelling houses, multiple dwellings, special needs, aged care and short term accommodation for visitors; Within the Residential Precinct multiple dwellings and higher density residential development is located within 400m of the Business Precinct to promote an active and walkable community.</p> <p>The multiple dwelling is established on land that has a minimum site area of 800m². The development does not exceed the density of one dwelling per 400m². The multiple dwelling is limited to two storeys and a maximum of 8.5 metres in height.</p> <p>Buildings and structures are setback to be</p> <p>a) a minimum of 6 metres from the street frontage; or</p> <p>(b) within 20% of the average setback of adjoining development.</p> <p>(c) a minimum of 2.5 metres for two storey buildings;</p> <p>(d) a minimum of 4.5 metres to a rear boundary.</p>	<p>The proposal is generally compliant with the Township Zone Code, however, the minimum site area of 800m² has not been met as the lot is 724m² as illustrated below.</p> <p>Due to a lack of suitably serviced land and a lack of accommodation generally in Bamaga, it can be considered reasonable for this development to proceed because care has been taken in the design of the proposal to ensure the development provides suitable living conditions in regards to the reduced lot size.</p> <table><tr><th>Requirements</th><th>Compliance</th></tr><tr><td>The multiple dwelling is established on land that has a minimum site area of 800m²</td><td>Not compliant. The subject site is 724m² as illustrated below. (Short by 76m²)</td></tr><tr><td colspan="2"></td></tr><tr><td>The development does not exceed the density of one dwelling per 400m².</td><td>Not compliant. The subject site is 724m². 4 multiple dwellings 181m² per dwelling which is less than 50% of the requirement. It could however be deemed a flaw of the planning scheme in that the requirement can not be met as an 800m² lot can no be developed with multiple dwellings. The minimum size lot for multiple dwelling development will be 1200m².</td></tr><tr><td>The multiple dwelling is limited to two storeys and a maximum of 8.5 metres in height.</td><td>Compliant. Building height will be no greater than 7.335m above natural ground as per below street elevation.</td></tr></table>	Requirements	Compliance	The multiple dwelling is established on land that has a minimum site area of 800m ²	Not compliant. The subject site is 724m ² as illustrated below. (Short by 76m ²)			The development does not exceed the density of one dwelling per 400m ² .	Not compliant. The subject site is 724m ² . 4 multiple dwellings 181m ² per dwelling which is less than 50% of the requirement. It could however be deemed a flaw of the planning scheme in that the requirement can not be met as an 800m ² lot can no be developed with multiple dwellings. The minimum size lot for multiple dwelling development will be 1200m ² .	The multiple dwelling is limited to two storeys and a maximum of 8.5 metres in height.	Compliant. Building height will be no greater than 7.335m above natural ground as per below street elevation.
Requirements	Compliance											
The multiple dwelling is established on land that has a minimum site area of 800m ²	Not compliant. The subject site is 724m ² as illustrated below. (Short by 76m ²)											
The development does not exceed the density of one dwelling per 400m ² .	Not compliant. The subject site is 724m ² . 4 multiple dwellings 181m ² per dwelling which is less than 50% of the requirement. It could however be deemed a flaw of the planning scheme in that the requirement can not be met as an 800m ² lot can no be developed with multiple dwellings. The minimum size lot for multiple dwelling development will be 1200m ² .											
The multiple dwelling is limited to two storeys and a maximum of 8.5 metres in height.	Compliant. Building height will be no greater than 7.335m above natural ground as per below street elevation.											



Code	Purpose	Assessment								
		<div></div> <div><div>1</div><div>Street Elevation</div><div>A01</div><div>1 : 200 @ A3</div></div> <table><tr><td>Buildings and structures are setback to be a) a minimum of 6 metres from the street frontage; or (b) within 20% of the average setback of adjoining development. (c) a minimum of 2.5 metres for two storey buildings;(d) a minimum of 4.5 metres to a rear boundary.</td><td>Complies. Building is a) 8.25m from street. b) 2.5m from side boundaries c) 4.51m from the rear boundary</td></tr></table> <div></div> <table><tr><td>The development addresses the street by presenting balconies, verandas, a front door and/or windows from habitable rooms or kitchen window to the street.</td><td>Complies Kitchen window addresses the street as illustrated above.</td></tr></table> <p>The proposed buildings rooms are orientated on site in a northern alignment to minimise exposure to the western sun. Cross-breezes through the proposed buildings can be considered sufficient with the design inclusive of two windows on different walls. The proposed design can be considered to allow for sufficient natural light</p> <table><tr><th>Car parking requirements</th><th>Compliance</th></tr><tr><td>1 space per dwelling containing 1 or 2 bedrooms</td><td>Compliant with 1 x onsite car park per dwelling provided – total of 4.</td></tr></table>	Buildings and structures are setback to be a) a minimum of 6 metres from the street frontage; or (b) within 20% of the average setback of adjoining development. (c) a minimum of 2.5 metres for two storey buildings;(d) a minimum of 4.5 metres to a rear boundary.	Complies. Building is a) 8.25m from street. b) 2.5m from side boundaries c) 4.51m from the rear boundary	The development addresses the street by presenting balconies, verandas, a front door and/or windows from habitable rooms or kitchen window to the street.	Complies Kitchen window addresses the street as illustrated above.	Car parking requirements	Compliance	1 space per dwelling containing 1 or 2 bedrooms	Compliant with 1 x onsite car park per dwelling provided – total of 4.
Buildings and structures are setback to be a) a minimum of 6 metres from the street frontage; or (b) within 20% of the average setback of adjoining development. (c) a minimum of 2.5 metres for two storey buildings;(d) a minimum of 4.5 metres to a rear boundary.	Complies. Building is a) 8.25m from street. b) 2.5m from side boundaries c) 4.51m from the rear boundary									
The development addresses the street by presenting balconies, verandas, a front door and/or windows from habitable rooms or kitchen window to the street.	Complies Kitchen window addresses the street as illustrated above.									
Car parking requirements	Compliance									
1 space per dwelling containing 1 or 2 bedrooms	Compliant with 1 x onsite car park per dwelling provided – total of 4.									

Northern Peninsula Area Regional Council Planning Scheme 2018 (Amendment Alignment adopted 02 August 2021)

Code	Purpose	Assessment	
		Parking is not located any closer than 2.0 metres to a side boundary	Compliant
		Dwellings are serviced by: (a) a shared driveway with a minimum width of 3.6 metres; or by individual driveways of minimum width of 3 metres each; (b) imperviously sealed driveway surfaces.	Not compliant A single shared driveway from Wasui Street of 3.565m ² is proposed and does not comply. The difference is 35mm and could be considered reasonable as the minimum for an individual driveway is 3m.
		 <p>6 Wasui Street, Bamaga 4 off-street houses Site plan 1 : 200 20-01-2021 Issue: 2 20115 bau design architects</p>	
		Driveways and crossovers require no alteration to existing on-street infrastructure, including street trees, footpaths, drainage pits, street signs, service pillars and electricity infrastructure.	Complies
		A minimum area of 35m ² private open space is provided for each dwelling which has a minimum dimension of 4.5 metres and is directly accessible to the living area of the dwelling	Each unit has a patio area of 10.25m ² leading from the living area and a further ave. of 161m ² private yard area.
		Each dwelling is provided with a minimum of 12m ² external covered hardstand area with its main private open space area directly adjacent to the living area of the dwelling.	Each unit has a patio area of 10.25m ² leading from the living area, which is 1.75m ² less than the requirement. Each unit as its own carport of 19.78m ² .
		Privacy between dwellings on the site and to adjoining sites is achieved through the design and siting of windows and decks to reduce overlooking into other habitable rooms.	Compliant

Northern Peninsula Area Regional Council Planning Scheme 2018 (Amendment Alignment adopted 02 August 2021)		
Code	Purpose	Assessment
		As the multiple dwelling development consists of fewer than 8 units, private open space is maximised in the design for this proposal as required.
NPA Airport Overlay Code	The purpose of the NPA Airport code is to ensure development protects the safety and efficiency of the NPA Airport operations. The purpose of the code will be achieved through the following overall outcomes: (a) conflicts between the NPA Airport and surrounding uses are avoided unless, where practicable, adequate mitigation measures are incorporated into the development; (b) the safe and efficient airport operations are protected.	The proposal generally complies with the code in that the proposed land use being residential purposes is not likely to cause increases in wildlife strikes and hazards and is not likely to increase the potential to attract birds and bats. The proposed development located between 8 km and 13 km of the NPA Airport's runway and does not involve a use listed in column 1 or column 2 of Table 8.2.6.3.b.

Assessment of application against Northern Peninsula Area Regional Council Master Plan Revision 1 dated 11 May 2020.

The subject site is not located on land subject to Master Planning.

State Planning Policy Assessment

An assessment against the 'applicable' provisions of the relevant State Interests has been undertaken as reflected hereunder.

The *State Planning Policy (SPP)* is a key component of Queensland's planning system. The SPP (July 2017) expresses the state's interests in land use planning and development. The SPP has effect throughout Queensland and sits above regional plans and planning schemes in the hierarchy of planning instruments under the Act.

The SPP focusses on delivery of outcomes and applies to:

- i. a local government in assessing a development application
- ii. an assessment manager or referral agency in assessing a development application

STATE PLANNING POLICY, JULY 2017					
	Livable Communities & Housing	Economic Growth	Environment & Heritage	Safety & Resilience to Hazards	Infrastructure
1	Housing supply & diversity	Agriculture	Biodiversity	Emissions & hazardous activities	Energy & water supply
2	Liveable communities	Development & construction	Coastal environment	Natural hazards, risk & resilience	Infrastructure integration
3		Mining & extractive resources	Cultural heritage		Transport infrastructure
4		Tourism	Water quality		Strategic airports & aviation facilities
5					Strategic ports

Assessment:

Natural Hazards, Risk and Resilience

The subject site is not located in the flood area within the local planning scheme.

Strategic airports & aviation facilities

The subject site is located within the Wildlife hazard buffer zone. The proposed land use being residential purposes is not likely to cause increases in wildlife strikes and hazards and is not likely to increase the potential to attract birds and bats.

Infrastructure Integration

The subject site is located in the infrastructure services area and make provision of existing services complying with the criteria.

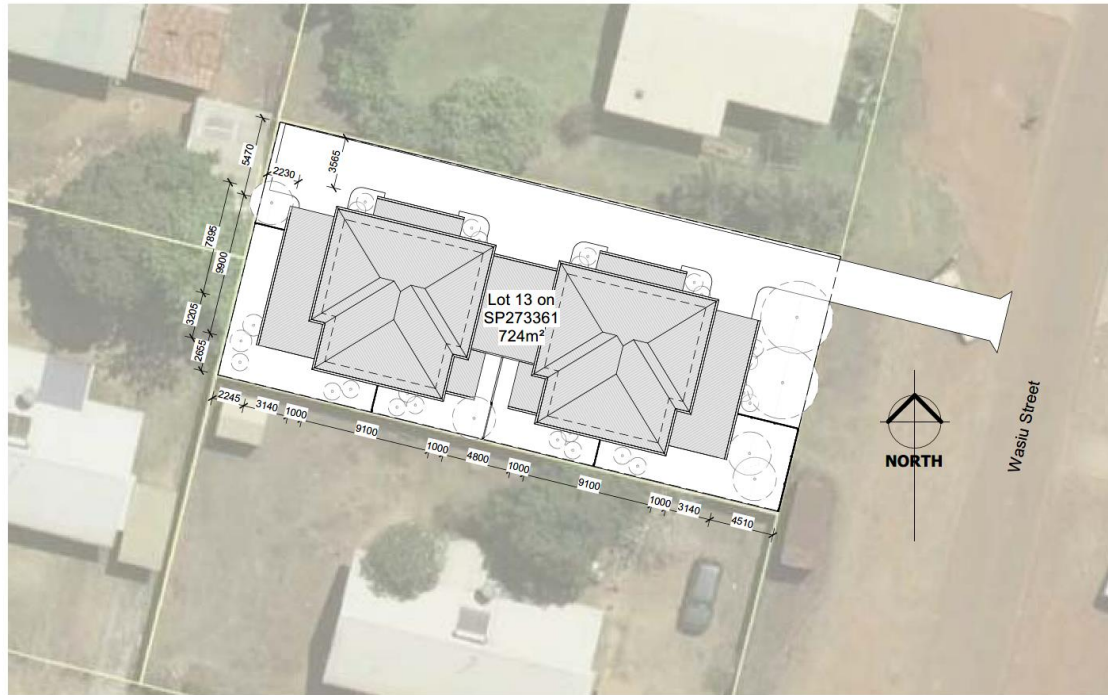
Housing supply & diversity.

The subject development provides alternative housing opportunities and provide 2 additional units through the multiple dwelling use providing opportunities to reduce pressure on housing supply and potentially alleviating overcrowding.

Liveable communities

The subject development is within 150m of the major business hub in the community.it is furthermore within walking distance of the larger socioeconomic services delivery area.

Attachment C: Site Plan of Premises



6 Waisu Street, Bamaga

Site plan

20115

4 off town houses

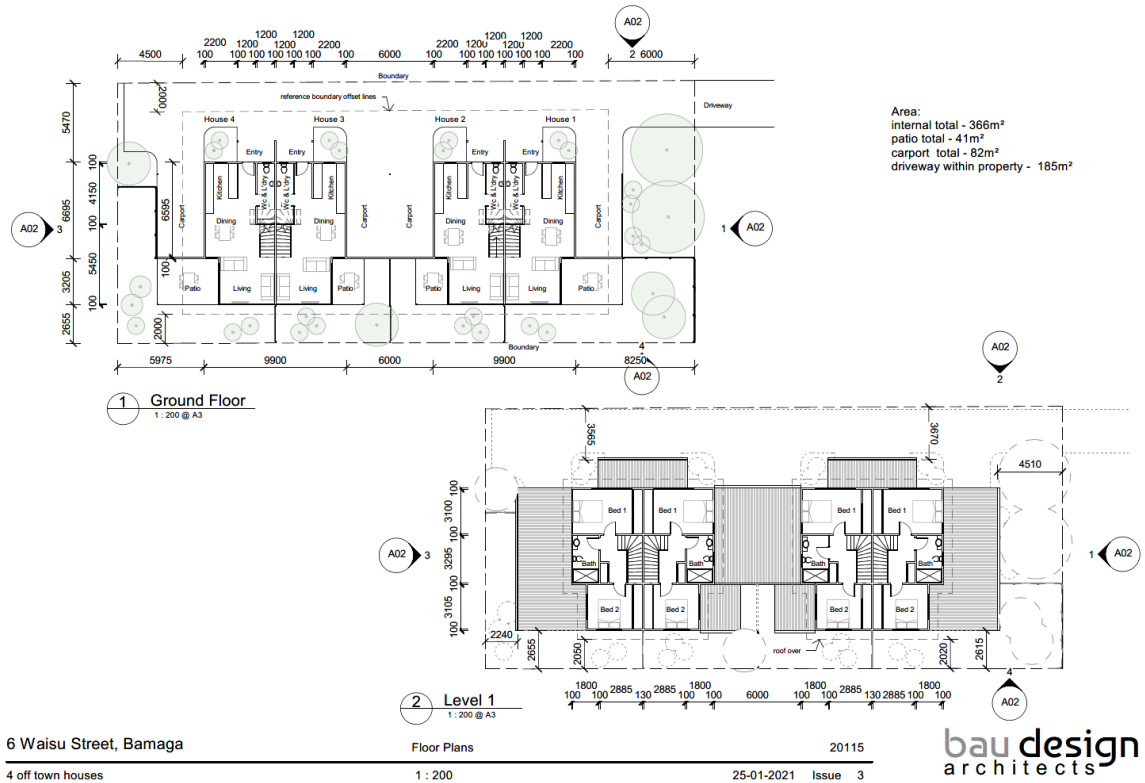
1 : 200

25-01-2021 Issue 2

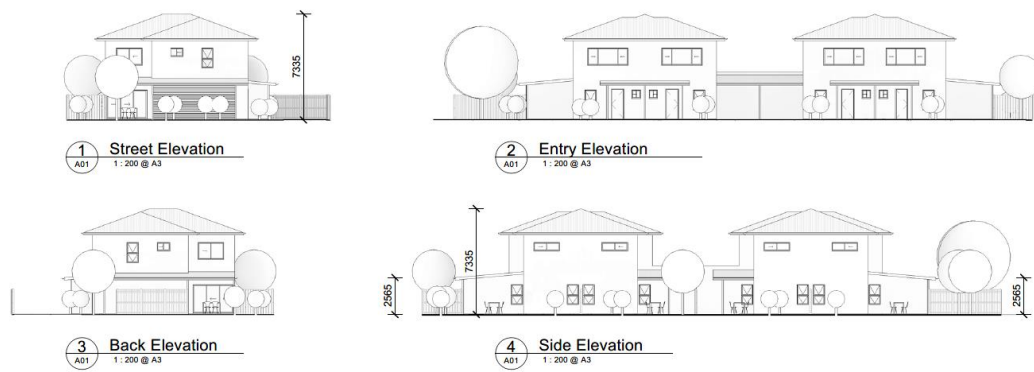
bau design
architects

© Copyright J&F LORRUST ABN 16 790 773 700

Attachment D: Floor Plans



Attachment E: Elevations



6 Waisu Street, Bamaga

4 off town houses

Elevations

1:200

20115

25-01-2021 Issue 2

bau design
architects

© Copyright all LOKI trust ABN 16 790 773 700

Insert Council Logo

Our Ref:
Your Ref: DA2023_003

DATE 2023

Bamaga Enterprises Pty Ltd
C/- RPS Australia East Pty Ltd
PO Box 1949
Cairns Qld 4870

Delivery via email: ian.doust@rpsgroup.com.au, gerhard.visser@dsdsatsip.qld.gov.au

DECISION NOTICE
Planning Act 2016

Section 63 of the Planning Act 2016, Development Permit for: Material Change of Use for Multiple Dwellings at 6 Wasui Street Bamaga on Lot 13 on SP273361 and Lease D on SP249782.

The application dated 08/02/2023 seeking approval for the following is noted:

- Material Change of Use for Multiple Dwellings (4x2 Bedroom Townhouses) at 6 Wasui Street Bamaga on Lot 13 on SP273361 and Lease D on SP249782.

Please be advised that your application was assessed and considered at Council's schedule meetings held on (17/05/2023).

Council resolved to:

Approve (subject to conditions) the Development Application lodged with Council for:

- i. Material Change of Use for Multiple Dwellings at 6 Wasui Street Bamaga on Lot 13 on SP273361 and Lease D on SP249782.

This notice outlines aspects of the development, conditions of the approval, currency period, approved plans and includes extracts from the *Planning Act 2016* with respect to making representations about conditions, negotiated decisions, suspension of the appeal period and lodging an Appeal.

Should you require any further information or clarification concerning this matter, please contact Council for the necessary assistance.

Yours sincerely

Kate Gallaway
CHIEF EXECUTIVE OFFICER
Northern Peninsula Area Regional Council
Encl - Decision Notice
Appeal Rights

APPLICATIONS DETAILS

Aspects of the development proposal are listed below:

Application Number	DA2023_003
Applicant Details	RPS on behalf of Bamaga Enterprises Limited
Property Description	6 Wasui Street, Bamaga formally described as Lot 13 on SP273361 and Lease D on SP249782
Proposal	Material Change of Use for Multiple Dwellings (4x2 Bedroom Townhouses)
Level of Assessment	Impact

DECISION

Development assessment, as per the provisions of the *Planning Act 2016*, has been undertaken. The information below outlines the specifics of any approval or refusal issued by the Assessment Manager:

Deemed Approval	The application has been deemed to be approved under s64 of the <i>Planning Act 2016</i> .
Decision	The application was approved subject to reasonable and relevant conditions which reflect and accord generally with the application as made.
Decision Date	17/05/2023
Decision Type	Development Permit
Planning Instrument	Northern Peninsula Area Regional Council Planning Scheme 2018 (Amendment Alignment adopted 02 August 2021)
Submissions	Nil
CONDITIONS OF APPROVAL	
The conditions of this approval are set out in the Schedule of Conditions. The conditions are identified to indicate whether the Assessment Manager or a referral agency (if any) imposed them.	
REFERRAL AGENCIES	
<ul style="list-style-type: none"> Nil 	
PROPERTY NOTES	
Not Applicable	
FURTHER DEVELOPMENT PERMITS REQUIRED	
Building Act 1975 Plumbing & Drainage Act 2018	
RIGHTS OF APPEAL	
<p>The rights of an applicant to appeal to a tribunal or the Planning and Environment Court against a decision about a development application are set out in chapter 6, part 1 of the <i>Planning Act 2016</i>. There may also be a right to make an application for a declaration by a tribunal (see chapter 6, part 2 of the <i>Planning Act 2016</i>).</p> <p><u>Appeal by an applicant</u></p> <p>An applicant for a development application may appeal to the Planning and Environment Court against the following:</p> <ul style="list-style-type: none"> The refusal of all or part of the development application; A provision of the development approval; The decision to give a preliminary approval when a development permit was applied for; and A deemed refusal of the development application. 	

<p>An applicant may also have a right to appeal to the Development tribunal. For more information, see schedule 1 of the <i>Planning Act 2016</i>.</p> <p><u><i>Appeal by an eligible submitter</i></u></p> <p>An eligible submitter for a development application may appeal to the Planning and Environment Court against the decision to approve the application, to the extent the decision relates to:</p> <ul style="list-style-type: none"> Any part of the development application that required impact assessment; and A variation request. <p>The timeframes for starting an appeal in the Planning and Environment Court are set out in section 229 of the <i>Planning Act 2016</i>.</p>
APPROVAL CURRENCY PERIOD
Pursuant to s46(8) of the <i>Planning Act 2016</i> , the development permit will lapse as per approval.
APPROVED PLANS & SPECIFICATIONS
Copies of the approved plans, specifications and/or drawings are attached.
FURTHER INFORMATION
The development must be carried out in accordance with the approved plans, specifications and/or drawings, along with the requirements of all relevant laws. Any deviation must have prior approval from the Chief Executive Officer.
NOTICE ABOUT DECISION – STATEMENT OF REASONS
<p>This Notice is prepared in accordance with s63 (5) and s83 (7) of the <i>Planning Act 2016</i> to inform the public about a decision that has been made in relation to a development application. The purpose of the Notice is to enable a public understanding of the reasons for the planning decision specifically having regard to:</p> <ul style="list-style-type: none"> The relevant parts of the Planning Scheme and Assessment Benchmarks against which the application was assessed; and Any other information, documents or other material Council was either required to, or able to, consider in its assessment. <p>All terms used in this Notice have the meaning given then in the Planning Act 2016.</p>

REASONS FOR THE DECISION

The proposal is considered to be generally in accordance with the following relevant overall outcomes of the Northern Peninsula Area Regional Council Planning Scheme 2018, in particular:

- The subject site is located in the Township Zone within the Residential Precinct and can be connected to service infrastructure required for development, thus allowing development to proceed in an efficient, sustainable, and cost-effective manner.
- The height of the proposed two-story structures is compliant with the planning scheme.
- The development adheres to the setbacks as set in the planning scheme.
- The car parking proposed is compliant to planning instrument requirements.
- The design of the structures is in keeping with the climate responsive outcomes reflected at figure 6 in the planning scheme.
- The proposed development complies with the specific outcomes of the planning scheme s3.3.2.1(3) “A range of residential dwelling choices is encouraged within walking distance of the land included in the Business Precinct, including multiple dwellings, special needs, aged care, and short term accommodation for visitors.”
- The proposed development complies with the specific outcomes of the planning scheme s6.1.5.2(4)(d) “Within the Residential Precinct multiple dwellings and higher density residential development is located within 400m of the Business Precinct to promote an active and walkable community”. The development is within 150m of the business centre.
- The proposal enhances access to existing socioeconomic services already established in Bamaga and will provide accommodation to workers which is currently in short supply.
- The development is likely to grow economic opportunities in Bamaga due to additional permanent housing enables additional workers to stay in Bamaga and contribute to the economy.

SCHEDULE OF CONDITIONS

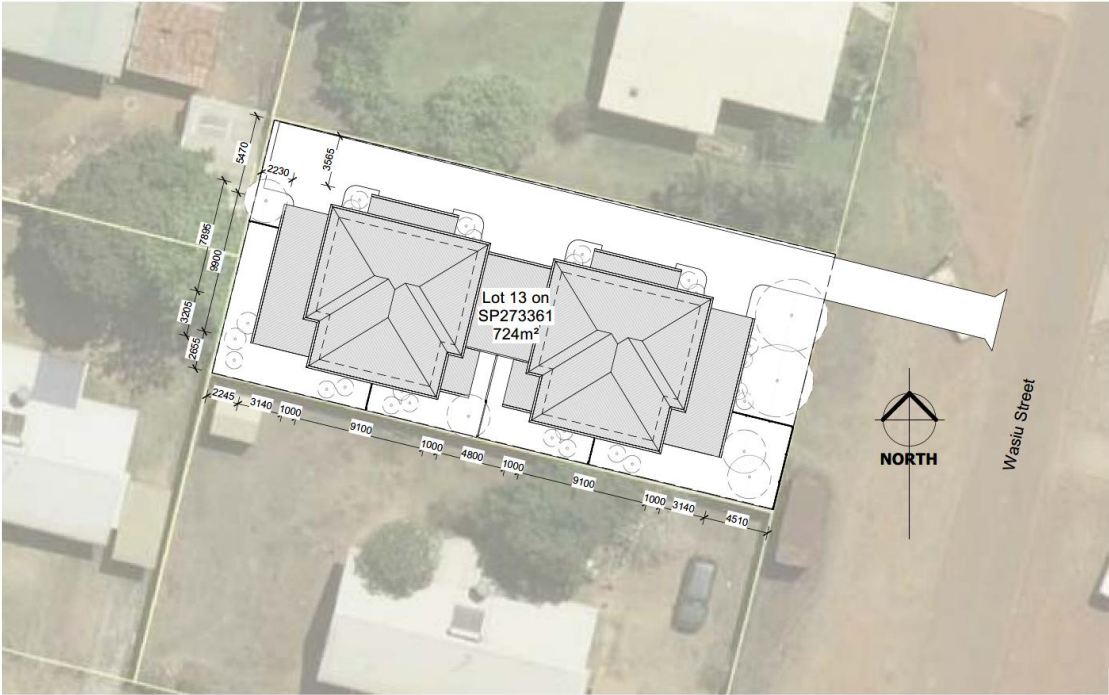
Applicable to the following Section 63 of the *Planning Act 2016*, approvals:

- Material Change of Use for Multiple Dwellings (4x2 Bedroom Townhouses) at 6 Wasui Street Bamaga on Lot 13 on SP273361 and Lease D on SP249782.

CONDITIONS OF APPROVAL		TIMING																
1. Administration		At all times																
1.1. The developer is responsible to carry out the approved development and comply with relevant requirements in accordance with:																		
1.1.1.The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within relevant technical reports;																		
1.1.2.The development must, unless stated, be designed, constructed and maintained in accordance with relevant Council policies, guidelines and standards and with the relevant design guidelines in the Far North Queensland Regional Organisation of Councils (FNQROC) Development Manual;																		
1.1.3.The conditions of approval, the requirements of Council’s Planning Scheme and best practice engineering.																		
2. Currency Period		As per condition																
2.1. The applicable currency periods are:																		
2.1.1.Material Change of Use - 6 Years																		
3. Approved Site Drawings/Plans		At all times																
3.1. The development of the site is to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by any other condition of this approval:																		
<table><tr><th>Plan / Document Name</th><th>Drawing Number</th><th>Sheet No / Ref.</th><th>Date/DWG</th></tr><tr><td>Site Plan prepared by Bau Design Architects</td><td>Issue 2</td><td>N/A</td><td>25/01/2021</td></tr><tr><td>Floor Plans prepared by Bau Design Architects</td><td>Issue 3</td><td>N/A</td><td>25/01/2021</td></tr><tr><td>Elevations prepared by Bau Design Architects</td><td>Issue 2</td><td>N/A</td><td>25/01/2021</td></tr></table>			Plan / Document Name	Drawing Number	Sheet No / Ref.	Date/DWG	Site Plan prepared by Bau Design Architects	Issue 2	N/A	25/01/2021	Floor Plans prepared by Bau Design Architects	Issue 3	N/A	25/01/2021	Elevations prepared by Bau Design Architects	Issue 2	N/A	25/01/2021
Plan / Document Name	Drawing Number	Sheet No / Ref.	Date/DWG															
Site Plan prepared by Bau Design Architects	Issue 2	N/A	25/01/2021															
Floor Plans prepared by Bau Design Architects	Issue 3	N/A	25/01/2021															
Elevations prepared by Bau Design Architects	Issue 2	N/A	25/01/2021															
3.2. Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.																		
3.3. Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for endorsement by Council.																		
4. Construction		At all times																
4.1. Any construction work associated with this development shall be carried out in accordance with sound engineering practice.																		
4.2. No nuisance is to be caused to adjoining properties by way of smoke, dust, stormwater discharge or siltation of drains, at any time, including non-working hours.																		
4.3. Where material is to be carted to or from the site, loads are to be covered to prevent dust or spillage.																		
4.4. Where material is spilled or carried on to existing roads or shared paths, it is to be removed forthwith so as to restrict dust nuisance and ensure traffic safety.																		
4.5. Stormwater will be managed during construction in accordance with FNQROC Development Manual standards and a Soil and Erosion Management Plan.																		
4.6. A Traffic Management Plan is to be completed prior to commencement of construction and to the satisfaction of the Chief Executive Officer.																		
5. Damage to Infrastructure		Prior to commencement of construction.																
		At all times																

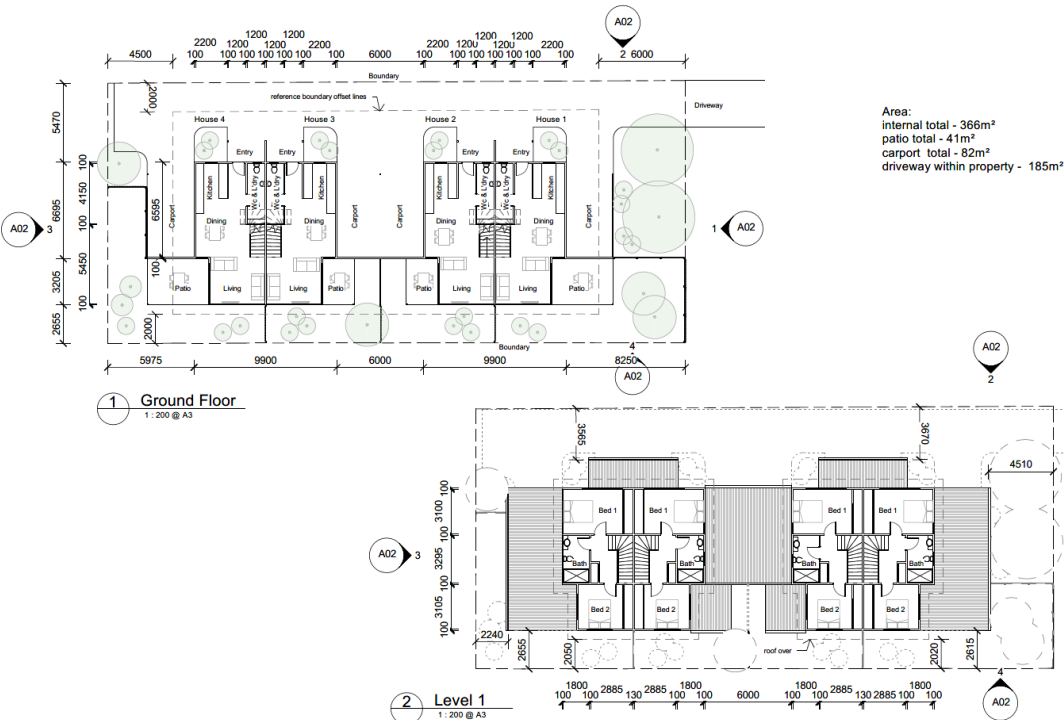
CONDITIONS OF APPROVAL	TIMING
<p>5.1. In the event that any part of Council's infrastructure is damaged as a result of work associated with the development, Council must be notified immediately of the affected infrastructure and have it repaired or replaced, at no cost to Council.</p> <p>5.2. All works must be completed prior to the issue of a Compliance Certificate, Building Act.</p>	
<p>6. Drainage</p> <p>6.1. The surface drainage must be catered for in a manner that lessens possible impacts in receiving areas.</p> <p>6.2. Any works as a result of the development must not interfere with natural stormwater flow over or through the land.</p> <p>6.3. A Drainage Management Plan must be provided, compliant with FNQROC Development Manual standards, Council's standard engineering specifications and to the satisfaction of the Chief Executive Officer.</p> <p>6.4. An appropriate Stormwater Quality Management Plan (SQMP) must be developed for the site that provides for achievable stormwater quality treatment measures in accordance with FNQROC Design Standards or Council's standard engineering specifications and to the satisfaction of the Chief Executive Officer.</p>	<p>At all times</p> <p>Prior to the start of any works on the site.</p> <p>Prior to the commencement of the use.</p>
<p>7. Access/Parking/ Emergency Vehicle Access</p> <p>7.1. Access provision to the development must be provided/constructed in accordance with FNQROC specifications and to the satisfaction of the Chief Executive Officer or demonstrate that such is already in existence.</p> <p>7.2. Bicycle and Vehicle parking requirements and Parking Design must be provided/constructed in accordance with FNQROC specifications and to the satisfaction of the Chief Executive Officer or demonstrate that such is already in existence.</p> <p>7.3. Car parking surface must be repaired where required and additional sealed parking and manoeuvring areas provided to FNQROC Design Standards or Council's standard engineering specifications and to the satisfaction of the Chief Executive Officer.</p> <p>7.4. Road widths, and construction within the development are to be adequate for fire emergency vehicles to gain access to a safe working area close to buildings and near water supplies.</p>	<p>Prior to the commencement of the use.</p> <p>At all times</p> <p>At all times.</p> <p>At all times.</p>
<p>8. Infrastructure Services</p> <p>8.1. Road and shared paths are to be provided in accordance with FNQROC Development Manual standards and sound engineering practice.</p> <p>8.2. Water Supply connection or suitable alternative adequate water supply must be provided to site/s in accordance with FNQROC Development Manual standards or demonstrate that such is already in existence.</p> <p>8.3. Sewer connection or suitable alternative on-site treatment in accordance with FNQROC Development Manual standards must be provided to sites or demonstrate that such is already in existence.</p> <p>8.4. Electricity provision certificate must be provided to the Local Authority.</p> <p>8.5. Lighting is to be provided in accordance with FNQROC Development Manual standards and sound engineering practice and to the satisfaction of the Chief Executive Officer.</p> <p>8.6. Telecommunications provision certificate or declaration of exemption must be provided to the Local Authority.</p>	<p>At all times.</p>

CONDITIONS OF APPROVAL	TIMING
9. Fire Hydrants, Fire Management and Emergency Access	
9.1. Fire Hydrants are to be installed and located to enable fire services to access water safely, effectively, and efficiently or demonstrate that such is already in existence.	Prior to use of site.
9.2. Fire Hydrants are to be suitably identified so that fire services can locate them at all hours.	
9.3. Road widths, and construction within the development are to be adequate for fire emergency vehicles to gain access to a safe working area.	At all times
9.4. Fire Services are to be provided in accordance with FNQROC Development Manual standards and the water supply must be reliable and have sufficient flow and pressure requirements for fire-fighting purposes.	
9.5. Water supply to ensure adequate and accessible water supply for firefighting purposes must be provided to the Local Authority or demonstrate that such is already in existence.	
10. Acid Sulfate Soils	
10.1. Due care must be taken to ensure that the development will manage to not disturb or minimise the release of acid or metal contaminants.	Prior to the commencement of the use.
10.2. Dispose of acid or metal contaminants compliant to legislation and provide relevant disposal documentation to Council.	
11. Landscaping and Fencing	
11.1. Landscaping and fencing to be erected to enhance the appearance of the site to the road and provide a buffer to adjoining sites.	Prior to the commencement of the use.
11.2. The landscaping and fencing must be maintained to an appropriate standard.	At all times
12. Hazardous Materials	
12.1. The development must manage the use, storage and disposal of hazardous material and prescribed hazardous chemicals in such a manner to minimise the potential contamination of ground water and the aquifer which is the main potable water source of the community	At all times



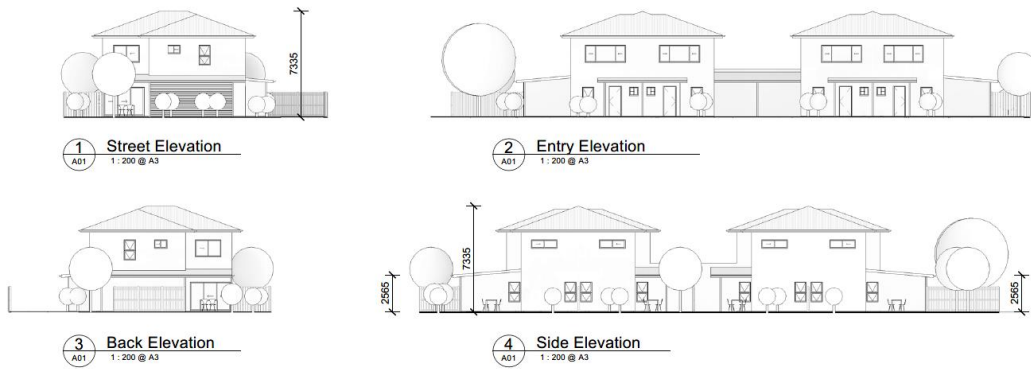
6 Waisu Street, Bamaga
4 off town houses
Site plan
1 : 200
20115
25-01-2021 Issue 2

bau design
architects
© Copyright
all LODG trust ABN 16 790 773 700



6 Waisu Street, Bamaga
4 off town houses
Floor Plans
1 : 200
20115
25-01-2021 Issue 3

bau design
architects
© Copyright
all LODG trust ABN 16 790 773 700



6 Waisu Street, Bamaga

Elevations

20115

4 off town houses

1 : 200

25-01-2021 Issue 2

bau design
architects

© Copyright all LOH trust ABN 16 720 773 700

Title of Report: Parks & Gardens annual program (Current)

Agenda Item: 13.3

Classification: For noting

Author Parks & Gardens Manager & Project Manager (Roads)

Attachments Documents to be tabled

Officers Recommendation:

That Council:

Note the Report

PURPOSE OF REPORT

Provide Council with the draft annual program of the current delivery of Parks & Gardens crews, for discussion.

BACKGROUND AND CONTEXT

Council has been requesting a documented annual program for P&G gardens. The P&G Manager has been assisted by the roads Project Manager with documenting the current practices employed by the P&G section in delivering services through the calendar year.

The team started with a review of all areas of responsibility managed by Parks and Gardens. Along with the and the resource available to deliver the works. The current schedule was documented and considered whilst preparing an annual program as tabled.

The team has prepared and tabled the following documents for consideration and discussion as necessary:

- A Gantt chart program covering the main planned activities undertaken by the Parks and Gardens Section
- The five-week schedule for the NPA that is currently followed
- Resource schedule and Maintenance service maps for each community

The review team is planning to continue on with documenting further the details of all areas serviced in each community, identifying the areas, resources and effort required to service each location serviced, documenting Weekly monthly and seasonal task sheets for each community.

CRITICAL DATES

Operational plan commitments identified June 2023 as delivery target for the initial annual program.

OTHER OPTIONS CONSIDERED

N/A.

LEGAL AND LEGISLATION CONSIDERATIONS

Nil

POLICY CONSIDERATIONS

N/A.

CORPORATE AND OPERATIONAL PLAN CONSIDERATIONS

N/A.

FINANCIAL AND RESOURCE CONSIDERATIONS

N/A.

CONSULTATION

Parks & Gardens Manager - Clifford Wasiu
Project Manager (roads) - Robert Bottger
Works Manager – Robert Nevill
Exec Manager Operations – Augustus Yates

Title of Report: 2024 Special Holidays

Agenda Item: 13.4

Classification: For Decision

Author Chief Executive Officer

Attachments Attachment A. Letter from Tony James

Officers Recommendation:

That Council:

- Note the Report
- Authorise the CEO to submit the following as special and show holidays
 - Mabo Day – 3rd June
 - NPA Cultural Festival – 12th July
 - NPA Show – 23rd August
 - NPA Sporting Carnival – 25th October

PURPOSE OF REPORT

Identify special and show holidays for the 2024 Calendar Year

BACKGROUND AND CONTEXT

The *Holiday's Act 1983* provides for the granting and observance of special holidays which includes show days. Each year local governments are invited to request special and show holidays for the following year.

Historically NPA has had special holidays for Mabo Day, and NPA Sporting Carnival and for the Cultural Festival every 2 years.

Proposed special holidays and show dates are:

- Mabo Day – 3rd June
- NPA Cultural Festival – 12th July
- NPA Show – 23rd August
- NPA Sporting Carnival – 25th October

Additional special holidays for Coming of the Light, NAIDOC, First Councillors Conference and Cairns Show could be considered, but would be an additional cost to Council.

CRITICAL DATES

Dates must be submitted by 3rd July 2023



OTHER OPTIONS CONSIDERED

NA

LEGAL AND LEGISLATION CONSIDERATIONS

Holiday's Act 1983

POLICY CONSIDERATIONS

NA

CORPORATE AND OPERATIONAL PLAN CONSIDERATIONS

Operational Priority Two - Strong Culture

FINANCIAL AND RESOURCE CONSIDERATIONS

NA

CONSULTATION

NA

15 May 2023

Dear Chief Executive Officer,

As you may be aware, each year in accordance with the *Holidays Act 1983* local governments are invited to request special holidays to be observed during the following year for districts in their area.

If you wish to request special holidays to be observed during 2024 for districts in your local government area, please complete the attached request form and submit via email to info@oir.qld.gov.au by no later than **Friday, 3 July 2023**.

A local council requested special holiday is a public holiday only if it is in respect of an agricultural, horticultural or industrial show. Under federal industrial relations legislation, on a public holiday employees are, without loss of ordinary pay, entitled to be absent from work or refuse to work in reasonable circumstances. Employees who work on a public holiday are entitled to penalty rates in accordance with their award or agreement.

A special holiday for any other reason is not a public holiday but is a bank holiday only and under the *Trading (Allowable Hours) Act 1990*, is only a holiday for banks and insurance offices and under a directive of the *Public Service Act 2008*, a holiday for public service employees unless otherwise determined by a chief executive.

Upon receiving Ministerial approval, the holidays will be published in the Queensland Government Gazette. Confirmation of the approved special holidays together with a link to the Queensland Government Gazette will be emailed to your office.

Should you require further information regarding this process, please contact Ms Patricia Faulkner, Office of Industrial Relations on (07) 3406 9845 or email patricia.faulkner@oir.qld.gov.au.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'A J (Tony) James', with a stylized flourish at the end.

A J (Tony) James
Assistant Director-General
Office of Industrial Relations



AGENDA ITEM 14
ORDINARY COUNCIL MEETING #38
Tuesday 20th June 2023
Injinoo Boardroom

14. General Discussion

15. Close of Meeting