



## **Note to the Minutes**

21<sup>st</sup> April 2023

Northern Peninsula Area Regional Council has noted an error in the preparation of these minutes. The vote count has incorrectly excluded the vote of Mayor Patricia Yusia.

Mayor Patricia Yusia voted in favour of all resolutions excluding resolution 13.0-17022021 where a conflict of interest was declared and Mayor Yusia left the room. This does not impact any decisions made at the meeting.

Kate Gallaway

Acting Chief Executive Officer



## Northern Peninsula Area Regional Council

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### NPARC ORDINARY MEETING CONFIRMED MINUTES

Time: 9:00am

Date: **Wednesday 17<sup>th</sup> February 2021**

Venue : **Bamaga Conference Room**

#### Mayor & Councillor

Mayor Patricia Yusia	(Madame Mayor)
Cr Gina Nona	(Division 1)
Cr Robert Tamwoy	(Division 2)
Cr Kitty Gebadi	Deputy Mayor (Division 3)
Cr Eric Cottis	(Division 4)
Cr Francis Elu	(Division 5)

#### Other Attendees

Interim CEO	Ms Renee Williams
D/CEO	Mr Danny Sebasio
Executive Manager of Finance	Mr Gavin Amarasiri
A/Executive Manager of Corporate	Mrs Naianga Nona (Nandy)
Executive Manager of Operations	Mr Peter Dutailis
Executive Assistant	Ms Lanitta Jawai

#### Item 1 Opening Prayer

Cr Gebadi

#### Item 2 Welcome and declare meeting open

Mayor Yusia declared meeting open at 9:15am

#### Item 3 Acknowledgment of Traditional Land Owners

Mayor Yusia acknowledged Traditional Owners past, future and present.

#### Item 4 Apologies

Cr Tamwoy – Personal Reasons

#### Item 5 Declaration of Conflicts of Interest

Mayor Yusia and Councillor Gina Nona declared conflict of Interest for Acting Executive Manager of Operations Report:

- Part (2) – NDFA Tenders December, 2019
- Part (3) – MIP6 Projects – Closure of Landfill

**Item 6 Confirmation of Minutes of Council Ordinary Meeting, Wednesday 20<sup>th</sup> January 2021**

**Resolution:**

That Council notes and confirms the minutes from NPARC Ordinary Meeting, Wednesday 20<sup>th</sup> January 2021

**Move:** Cr Gebadi

**Second:** Cr Nona

**Vote:** 5/0

**Resolution: 6.0 - 17022021**

**Item 7 Business Arising from Minutes of Council Ordinary Meeting, Wednesday 20<sup>th</sup> January 2021**

Agenda Item 10.1 – HACCC Monthly Compliance Report

**Item 8 Mayor Report**

Mayor Yusia provided verbal updates on the following subjects:

- Mayor Yusia's recognition and thanks to all staff members performing outside of their current roles and duties.
- Operational Plan
- Ministerial Visit
- Public Meetings

Action – CEO to look into VETO, regarding Quorum

9:40am motion to Adjourn Meeting

The Council has agreed to adjourn meeting for Councillors to attend Sorry Business - breaking of news until 10:30am.

**Moved:** Cr Cottis

**Second:** Cr Gebadi

**Vote:** 5/0

**Resolution: 8.1 - 17022021**

11:10am Meeting commenced

**Moved:** Cr Cottis

**Second:** Cr Gebadi

**Vote:** 5/0

**Resolution: 8.1 - 17022021**

- Cultural Awareness Induction for new Staff Members
- VICARA ACT

**Resolution:**

That the Council notes the Mayors Verbal Report.

**Moved: Cr Gebadi**

**Second: Cr Cottis**

**Vote: 5/0**

**Resolution: 8.0 – 17022021**

**Item 9      CEO Report Information Report**

Interim CEO provided verbal updates on the following subjects:

- Immediate Staffing Issues
- Community Activities
- Planning & Reporting

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*12:14 pm - Cr Cottis left Room 12:1pm*

*12:19 pm - Councillor Cottis Returns to Table*

*12:20 pm – Mayor Yusia hands meeting over to Deputy CEO Danny Sebasio to conduct his Report*

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**Resolution:**

That Council notes and accept the Chief Executive Officers Report for Wednesday 17<sup>th</sup> February 2021

**Move: Cr Gebadi**

**Second: Cr Nona**

**Vote: 5/0**

**Resolution: 9.0 - 17022021**

**Item 10      Executive Manager of Community Services**

**10.0 Information Report – Community Services Department**

- Commonwealth Health Support Program HCP
- Sports & REC – Pool, Gym, Sporting Facilities, Playgrounds
- Swimming Pool
- Hunter's Gym and Fitness Centre
- IKC's (Indigenous Knowledge Centres)
- Arts and Culture
- Community Events
- RIBS (Remote Indigenous Broadcasting Services)
- Funeral / Cemeteries

**ACTIONS:**

**Executive Manager Community Services:**

- **Gazetted holiday report required for March report.**

- Provide an update regarding funds for horse racing.
- Review pushing back the Cultural Festival planned for 28<sup>th</sup> June to October. Police to be notified.
- Investigate possibility of converting the change rooms at Bamaga Pool into cubicles
- Investigate fencing children's pool.
- Create works program to clean and maintain IKC's.
- Ascertain if there is a Policy regarding cemetery plots and burial requirements
- MANEX to set date for the opening of HACC Opening and Present to Council
- Investigate out sourcing yard maintenance.

### 10.1 HACC Monthly Compliance Report

#### **Resolution:**

That Council notes and accept the Community Services and HACC Monthly Compliance Reports for Wednesday 17<sup>th</sup> February 2021

Move: Cr Gebadi

Second: Cr Cottis

Vote: 5/0

Resolution: 10.0 - 17022021

#### **1:03pm Meeting Adjourned**

The Council has agreed to adjourn meeting for Councillors to attend Sorry Business – Funeral

Moved: Cr Cottis

Second: Cr Gebadi

Vote: 5/0

Resolution: 10.1

#### **2:25pm Meeting Commenced**

Moved: Cr Cottis

Second: Cr Gebadi

Vote: 5/0

Resolution: 10.1

### **Item 11 Executive Manager of Finance Services**

#### **11.0 Progress Report**

The following financial information is provided for the period of July 1<sup>st</sup> 2020 to January 31<sup>st</sup> 2021:

- (1) Revenue and Expenditure Summary
- (2) Breakdown of Income and Expense
- (3) Cash Position Summary
- (4) Balance Sheet
- (5) Income Statement
- (6) Debtors

## (7) Creditors

### ACTIONS:

#### Executive Manager Corporate Services:

- Lui Street – follow up and action the Property Entered Abandonment Process.
- Ranger Co-ordinator – follow up advertising of the position.
- Ranger Program – Strategies to get money back for Ranger Program

#### Resolution:

That Council accept the Executive Manager of Finance Report for the month of January 2021.

Moved: Cr Cottis

Second: Cr Nona

Vote: 5/0

Resolution: 11.0 - 17022021

### Item 12          Acting Executive Manager of Corporate Services 12.0 Progress Report

#### Resolution:

That Council accept the report from Acting Executive Manager of Corporate Services.

Move: Cr Cottis

Second: Cr Elu

Vote: 5/0

Resolution: 12.0 - 17022021

### Item 13          Acting Executive Manager of Operation Services 13.0 Operation Update Report (1) Operations Crew

### ACTION:

#### Executive Manager Operations:

- Investigate drafting a parks and gardens maintenance schedule to display to general public on Council's webpage and Facebook.

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*Mayor Yusia and Gina Nona declared conflict of interest. Procure to declaration they have left the room at 4:16pm*

*Chair has been assumed by Deputy Mayor, Cr Gebadi.*

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(2) NDFA tenders December, 2019

**Resolution:**

**That the Council;**

- 1) Delegate authority to the Chief Executive Officer in accordance with the Local Government Act 2009 Section 257 to negotiate, finalise and execute any and all matters associated with or in relation to RFQ 2019 – 10 – 01 NDRRA Road Restoration Works.**

<b>Schedule 3 – Fly Point Road</b>
<b>Schedule 5 – Mutee Heads Road</b>
<b>Schedule 6 – Narau Beach Road</b>
<b>Schedule 7 – Old Bamaga Road</b>
<b>Schedule 8 – Old Bamaga Ferry Road</b>
<b>Schedule 10 – Punsand Bay Road</b>
<b>Schedule 11 – Somerset Road</b>

**Moved: Cr Elu**

**Second: Cr Cottis**

**Vote: 3/2**

**Resolution: 13.0 - 17022021**

(3) MIP6 projects

(4) Regional Recycling Transport Assistance Program

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*Mayor Yusia and Cr Nona returned to the chambers at 4:37pm.*

*Mayor Yusia resumes Chair.*

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(5) Environmental health

- Animal control
- Sewerage

(6) Workshop

- Recruitment issues
- General activities
- Workshop improvement includes
- Other workshop related information

(7) NPARC Water Treatment Plant operations and maintenance

(8) Airport

- Airport terminal upgrade BOR R5

**Resolution:**

**That Council note and accept the Acting Executive Manager of Operations report for February 2021.**

**Move: Cr Gebadi**

**Second: Cr Elu**

**Vote: 5/0**

**Resolution: 13.1 - 17022021**

**Item 14      Other Business**

- **Parks and Gardens**
  - Cr Nona enquired about the status of their services in preparation for the funeral to be held at Injinoo.
  
- **Plug Ins**
  - Councillors enquired when construction will start
  - Building and Construction Manager Rob James informed Councillors the construction for plug ins have already started, and with weather permitting aim to be finished by the end of May.

**Item 15      Close Meeting**

<b>Closing Prayer</b>	<b>Cr Gebadi</b>
<b>Meeting Closed</b>	<b>5:40pm</b>