



**MEETING PAPERS**

**Tuesday 18<sup>th</sup> August 2020**

**New Mapoon Hall**

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## **Northern Peninsula Area Regional Council**

### **NOTICE AND AGENDA OF NPARC ORDINARY MEETING**

Time: 10:01 am

Date: **Tuesday 18<sup>th</sup> August 2020**

Venue : New Mapoon Hall

#### **Mayor & Councillor**

Mayor Patricia Yusia  
Cr Gina Nona  
Cr Robert Tamwoy  
Cr Kitty Gebadi  
Cr Francis Elu

Mayor  
Division 1  
Division 2  
Deputy Mayor/ Division 3  
Division 5

#### **Other Attendees**

Interim CEO  
D/CEO  
Executive Manager of Operations  
A/Executive Manager of Corporate  
Executive Manager of Finance  
Executive Assistant  
NPA FACS CEO  
NPA FACS President of the Board  
NPA FACS Board Member  
Good to Great Schools  
NPA Ngurpai Ikama Ikya Council  
Barbara Schmidt and Associates

Ms Renee Williams  
Mr Danny Sebasio  
Mr Keith Yorkston  
Mr Brian Wetzel  
Mr Gavin Amarasiri  
Ms Lanitta Jawai  
Kate Gallaway  
Ugari Nona  
Karyn Sam  
Maureen Liddy  
Jeffery Aniba  
Barbara Schmidt

10:01 am

1. Opening Prayer - Cr Tamwoy
2. Welcome and Declare Meeting Open – Mayor
3. Acknowledgement of Traditional Land Owners
4. Apologies - Cr Cottis

**Resolution:**

That the Council accepts medical certificate for Cr Cottis' absence.

**Moved: Cr Nona**

**Second: Cr Elu**

**Vote: 5/0**

**Resolution:4.0 – 18082020**

**5. Declaration of Conflicts of Interest**

- Mayor Yusia and Councillor Nona declare their conflict of interest for 9.0 NPA FACS Presentation.

**6. Confirmation of Minutes of Council Ordinary Meeting Tuesday 21<sup>st</sup> July 2020 and Special Meeting Wednesday 29<sup>th</sup> July 2020**

**7. Business Arising from Minutes of Council Ordinary Meeting Tuesday 21<sup>st</sup> July 2020 and Special Meeting Wednesday 29<sup>th</sup> July 2020**

*Amendment to minutes of Council Ordinary Meeting Tuesday 21<sup>st</sup> July 2020*

**Resolution**

The council accepts the medical certificate for the absence of Cr Nona.

**Moved: Cr Gebadi**

**Second: Cr Elu**

**Vote: 4/0**

**Resolution: 7.0 - 18110820**

Discussion took place regarding not being able to find the appropriate information in regards to the options for the 3 Aboriginal Communities to be included as part of TSRA.

**Resolution:**

That the Council rescinds the resolution 8.1 - 210720 as Council requires further information.

**Moved: Cr Gebadi**

**Second: Cr Elu**

**Vote: 5/0**

**Resolution:7.0 – 18082020**

10:30 am

**8. Maureen Liddy and Jeffery Aniba**

8.0 Good to Great Schools & NPA Ngurpai Ikama Ikya Council - Education Plan for NPA

Maureen and Jeffery presented to the Council in relation to a proposal for an Education Program for the NPA

**Resolution:**

That Council supports the concept and require meeting with the CEO of Good to Great Schools for further information.

**Moved: Cr Tamwoy**

**Second: Cr Gebadi**

**Vote: 5/0**  
**Resolution: 8.0 – 18082020**

**11:45 am**

**9. NPA FACS, Kate Gallaway and Board of Directors**  
9.0 Expansion of Health Services

NPA FACS CEO and Board presented to the Council around the current opportunity for the transition of the outer Primary Health Care Services for the 3 communities of Umagico, New Mapoon, and Seisia to NPA FACS.

**Resolution:**

The Council agree to write a letter of support for the transition of health services at the outer primary health care services in NPA.

**Moved: Cr Elu**

**Seconded: Cr Gebadi**

**Votes: 3/0**

**Resolution Number: 9.0 - 18082020**

**12:20 am**

**10. Barbara Schmidt and Associates**  
10.0 Aged Care Service

Barbara Schmidt presented an update on the changes that have taken place for Aged Care.

**Recommendation:**

The Council notes and accepts the presentation from Barbara Schmidt

**Moved: Cr Elu**

**Seconded: Cr Gebadi**

**Votes: 5/0**

**Resolution Number: 10.0 - 18082020**

**1:30pm**

**[Meeting Paused for Lunch – 1:35pm](#)**

**[Meeting resumed – 2:02pm](#)**

<b>Report Number</b>	<b>11.0</b>
<b>Subject :</b>	Mayors Monthly Report
<b>Content:</b>	• Mayors Report
<b>Attachments :</b>	Nil
<b>Author :</b>	Patricia Yusia
<b>Date:</b>	Tuesday 18 <sup>th</sup> August 2020

**Resolution:**

That Council authorises CEO to review and update the Strategic Plan in consultation with Council to reflect the updated priorities.

**Moved: Cr Gebadi**

**Seconded: Cr Tamwoy**

**Votes: 5/0**

**Resolution Number: 11.0 - 18082020**

**Resolution:**

That Council authorises CEO progress the Community Safety Plan.

**Moved: Cr Elu**

**Seconded: Cr Gebadi**

**Votes: 5/0**

**Resolution Number: 11.1 - 18082020**

**Confidential – In Committee – 2:32 pm**

*In pursuant to Section 275 (a) of the Local Government, Regulation 2012, the Council move into closed session to discuss the appointment, dismissal or discipline of employees.*

**Moved: Cr Tamwoy**

**Seconded: Cr Nona**

**Votes: 5/0**

**Resolution Number: 11.1 - 18082020**

**Out of Committee – 2:53pm**

**Moved: Cr Tamwoy**

**Seconded: Cr Nona**

**Votes: 5/0**

**Resolution Number: 11.2 - 18082020**

**Resolution:**

That Council accepts the reviewed CEO Position Description dated 18<sup>th</sup> August 2020 including the terms conditions and salary.

**Moved:**

**Seconded:**

**Votes:**

**Resolution Number: 11.2 - 18082020**

**Recommendation:**

That Council accepts the Mayors Report for Tuesday August 2020

**Moved: Cr Tamwoy**

**Seconded: Cr Gebadi**

**Votes: 5/0**

**Resolution Number: 11.0 - 18082020**

<b>Report Number :</b>	<b>12.0</b>
<b>Subject :</b>	Chief Executive Officers Monthly Report
<b>Content:</b>	<ul style="list-style-type: none"><li>• Chief Executive Report</li><li>• Building and Construction</li><li>• Work Health and Safety</li></ul>

<b>Attachments :</b>	Nil
<b>Author :</b>	Renee Williams
<b>Date:</b>	Tuesday 18 <sup>th</sup> August 2020

### **Executive Summary Report:**

This report presents a progress report by the Interim Chief Executive Officer

#### **Recommendation:**

That Council accepts the CEO Report for Tuesday August 2020

**Moved: Cr Nona**

**Seconded: Cr Elu**

**Votes: 5/0**

**Resolution Number: 12.0 - 18082020**

<b>Report Number :</b>	<b>13.0</b>
<b>Subject :</b>	Executive Manager of Community Services Monthly Report
<b>Content:</b>	• Progress Report
<b>Attachments :</b>	Nil
<b>Author :</b>	Danny Sebasio
<b>Date:</b>	Tuesday 18 <sup>th</sup> August 2020

### **Executive Summary Report.**

This report is basically a brief progress report on all the current operations under NPARC Community Services Department, with its aim and purpose of effective communication in updating Council of each department's current activities and service provision.

- Age Care – CHSP & HCP
- Events
- Sport & Rec
- Arts & Culture
- Ribs (Remote Indigenous Broadcasting Services)
- Swimming Pool
- Hunter's Gym
- IKC's (Indigenous Knowledge Centres)
- Funeral

#### **Recommendation:**

That Council accepts the contents of the Community Services Progress Report for the month of August 2020.

**Moved: Cr Elu**

**Seconded: Cr Gebadi**

**Votes: 5/0**  
**Resolution: 13.0 - 18082020**

<b>Report Number :</b>	<b>14.0</b>
<b>Subject :</b>	<b>Operation Update Report</b> (1) Roads (2) Environmental Health (Operations) (3) Water Supply (4) Airport (5) Workshop (6) BAS Building and maintenance (7) NPARC Projects (8) Community Works (9) Building Works (Excludes BAS)
<b>Content:</b>	<ul style="list-style-type: none"><li>• Progress Report</li></ul>
<b>Attachments :</b>	1. MIP6 Landfill Project – Practical Completion Certificate 2. NPARC Water Supply – July 2020 Operations Report 3. Water Supply Tractor Business Case
<b>Author :</b>	Keith Yorkston
<b>Date:</b>	Tuesday 18 <sup>th</sup> August 2020

**Resolution:**

That Council dispose of the Water Supply and tractor.

**Moved: Cr Tamwoy**

**Seconded: Cr Elu**

**Votes: 5/0**

**Resolution Number: 14.0 - 18082020**

**Recommendation:**

That Council notes the Executive Manager of Operations Progress Report.

**Moved: Cr Tamwoy**

**Seconded: Cr Elu**

**Votes: 5/0**

**Resolution Number: 14.0 - 18082020**

<b>Report Number :</b>	<b>15.0</b>
<b>Subject :</b>	Executive Manager of Financial Services Monthly Report
<b>Content:</b>	• Progress Report
<b>Attachments :</b>	NPARC Financial Statements @ 31 <sup>st</sup> July 2020
<b>Author :</b>	Gavin Amarasiri
<b>Date:</b>	Tuesday 18 <sup>th</sup> August 2020

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### **Executive Summary :**

This is the Council Financial Report for the month of July 2020.

The following financial information is provided for the period 1<sup>st</sup> July 2020 to 31 July 2020:

- Revenue and Expenditure **Summary**
- Breakdown of Income and Expenses **(A)**
- Cash Position Summary **(B)**
- Balance Sheet **(C)**
- Income Statement **(D)**
- Graphs **(E)**
- Debtors **(F)**
- Creditors **(G)**
- Related Parties **(H)**

### **Recommendation**

That Council accepts the Executive Manager of Finance Report for the Month of July 2020.

**Moved:** Cr Tamwoy

**Seconded:** Cr Gebadi

**Vote:** 5/0

**Resolution Number:** 15.0 - 18082020



<b>Report Number :</b>	<b>16.0</b>
<b>Subject :</b>	Monthly Progress report – July 2020
<b>Content:</b>	1) Property and Leasing 2) NPARC Apudthama Ranger Operations 3) Injinoo Cement Batching Plant 4) Administration 5) Local Post Office 6) Umagico Supermarket 7) Jardine River Ferry Operations 8) Stores 9) Injinoo Service Station 10) Records System Management 11) Communications and Media 12) Courier Service 13) Tourism
<b>Attachments :</b>	NPARC Financial Statements @ 31 <sup>st</sup> July 2020
<b>Author :</b>	Brian Wetzel
<b>Date:</b>	Tuesday 18 <sup>th</sup> August 2020

### **Executive Summary:**

This progressive monthly report contains an overview of the various components, which make up the Corporate Services area of Council.

Notable activities, progress since the previous meeting and information on issues or developments in the Corporate Services area.

### **Recommendation:**

That Council note the content within the July 2020 Corporate Services Monthly Progress Report.

**Moved: Cr Elu**

**Seconded: Cr Tamwoy**

**Vote: 5 / 0**

**Date: 18/08/2020**

**4:00pm**

**17. Other Business**

**18. Closing Prayer - Cr Tamwoy**

**Meeting Closed – 6:19 pm**

