



Northern Peninsula Area Regional Council

AGENDA and NOTICE OF NPARC ORDINARY MEETING

Notification Date:	Tuesday 2 nd November 2010
Meeting Date:	Tuesday 7 th December 2010
Meeting Location:	Umagico Council Chambers
Time:	9:00am
Catering:	Morning Tea and Lunch will be provided

Mayor and Councillors

Cr Joseph Elu	(Mayor)
Cr Gina Nona	(Division 1)
Cr Peter Lui	(Division 2)
Cr Reg Williams	(Division 3)
Cr Michael Bond	(Division 4)
Cr Jeffrey Aniba	(Division 5)
CEO	Stuart Duncan
Deputy CEO	Danny Sebasio
Secretary	Esme Newman

Welcome and Declare Meeting Open – Mayor Start 9:30am

- Apologies

Cr. Bond
Cr. Aniba
Cr. Lui

- Declaration of Conflicts of Interest

Nil

- Declaration of Conflicts of Material Interests

Nil

Mayor Elu commented that with the non-attendance of three Councillors, we will not meet the requirement for a Quorum of Council to be formed; any decision today will need to be ratified by the Council at the January 2011 meeting

AGENDA

Agenda Item (1) - 9:00am to 9:15am Minutes of previous Council Meeting 2nd November 2010

1. Request from the Marigeth for the funeral of 'Mr Andrew Peter', Elder and Traditional Owner of the NPA. The request is for funding assistance for Tee Shirts for the families.

Cr. Williams: the TO's need to develop policy on the process and location of burial plots for TO' / Elders, the policy needs to think about the strategic location of these burial sites with regards to there children and grandchildren. The policy also needs to investigate the issue of funding for the funerals

Cr. Elu, I request that the CEO to investigate who Council needs to write to for information about the establishment of burial plots.

Cr. Elu, given the urgency of this funeral, council can provide \$3,000 made available for food and other essentials and must be ratified at the January 2011 Council meeting. – *Councillors unanimously supported Mayor Elu's suggestion*

Cr. Nona, can the NPA HACC Service provide savings accounts for families to save for funerals? - *D/CEO to investigate with the Director of Community Services.*

Moved: *(to be ratified at the January Council meeting 2011)*

Seconded

Carried

Agenda Item (2) - 9:15am to 9:30am Chief Executive Officer's Report

The CEO presented:-

QAO Statements from the 2010 Audit – Copies of the Statement of Accounts (2009 / 10) and the QAO Report were provided to each Councillor, the CEO drew the attention of the Councillors to the QAQ report and the "issue of going concern" of councils ability to fund its operations into the future.

The CEO announced that Council is working with the Queensland Treasury to complete a financial sustainability review and report. It is envisaged that this report would be available by the end of March 2011.

The CEO emphasised the importance of restricted spending and elevated levels of financial monitoring. As a priority for 2011 the council will concentrate on

- Increasing its revenue in 2011
- Mitigating spending
- Reducing its wage costs
- Continue to request the replacement of the \$1.7m from the State Government for restructure costs.
- Work with the Commonwealth to assist with the financial effect of the changes to CDEP

The Council will also continue with:-

- Recruitment freeze
- Overtime freeze; and
- Curtailment of non-essential travel.

Staffing update –

- Graeme Person – Graeme will be returning to assist council in the role of Grants Officer while the vacant positions of the Assistance Grants officer and Grants Officer are filled (January 10th 2011)
- Peter Anderson – will resign from the position of Director of Finance on the 17th December, but will be available to providing limited consulting services and coordinate a hand-over to the new Director of Finance.
- Cr. Elu will attending meeting at the Program Office in Cairns the issues to be discussed are:-
 - Pre 1996 Houses (185 houses)
 - Tenancy Management
 - Green field lots for leasing signature
- Anton Marinki – has resigned from the position of Manager of the Council Workshop. Council will not move to refill this position in the short-term
- Community Police – The CEO will be meeting with the Community Police to inform them that Council will begin negotiations to move them from there current “unfunded Community Police” roles and into other Council essential positions.
- The CEO provided some background to the proposed Stores, Purchasing Unit to be established at the Bamaga Stores building and managed by Beatrice Nona. This will give added control to Council’s purchasing and build the appropriate skills within a dedicated purchasing unit.

Cr. Elu we need to be careful with regards to the houses that should be 'excised' out of the Social housing schedule for Enterprise's, Home Ownership and Council staff. Early in 2011 we will develop a schedule of houses for Council to resolve to not be included in the new NPA social housing arrangements.

CEO - Tabled a letter from the Director of Community Services requesting 50 % funding from the NPA Regional Council for the purchase of polo shirts for Mensheds concerning joint sponsorship of shirts for the NPA Education Initiative. The cost to Council would be \$1025.00 – *Council declined the request due to financial constraints.*

CEO – tabled a letter of complaint with regards to the state of amenities at the Jardine River Campground. *CEO has already responded.*

Morning Tea 10:00am – 10:30am

Councillors were provided with copies of reports from the Directors for review and ratification at the January meeting 2011.

Agenda Item (10) – 1:30pm – 1:45pm General Business

NPARC Newsletter Issue 20 – Councillors were provided with a draft copy of the NPA Newsletter Issue 20 for comments back to the Media Officer by Friday 10th December.

Council resolved to move the February meeting to the 8th February 2011

Next Meeting – Tuesday 11th January 2011

The CEO announced that he would not be available for the February 2011 meeting

Meeting closed 11:44am