



Northern Peninsula Area Regional Council

MINUTES OF NPARC ORDINARY MEETING MEETING NUMBER 32 - INJINOO

Notification Date	Tuesday 6 th September 2010
Meeting Date	Tuesday 5 th October 2010
Meeting Location	Injinoo Council Office
Time	9:00am
Catering	Morning Tea and Lunch will be provided

Mayor and Councillors

Cr Joseph Elu	(Mayor)
Cr Gina Nona	(Division 1)
Cr Peter Lui	(Division 2)
Cr Reg Williams	(Division 3)
Cr Michael Bond	(Division 4)
Cr Jeffrey Aniba	(Division 5)

CEO	Stuart Duncan
Deputy CEO	Danny Sebasio
Secretary	Esme Newman

Welcome and Declare Meeting Open – Mayor

- Apologies
Cr Williams
- Declaration of Conflicts of Interest
Nil
- Declaration of Material Interests
Nil

AGENDA

Agenda Item (1) - 9:00am to 9:15am

Cr Elu informed council that there are two visitors attending the meeting. The department of Communities, Housing branch, and the coordinators of Mensheds will be making a presentation to Council

Minutes of previous Council Meeting 6th September 2010

Recommendation:

It is resolved that the Minutes of the previous meeting held 6th September 2010 be accepted true and correct.

Moved: Cr Bond

Seconded: Cr Lui

Carried: 5/0

Resolution 01.05.10.2010

Matters Arising.

CEO informed council that the table of action items from general business has been reinserted at the back of today's minutes; and if councillors would quickly look through the items to determine if the matters raised are still current. CEO advised that there are some items listed that are major capital items and are to be externally funded through programs such as the MIP program.

CEO mentioned that we will need to review the minutes of meetings dated back to December 2009 to ensure all of the matters raised have been captured.

Cr Aniba advised that the NPA Education council requested to make a presentation to council today but is not stated in the agenda and I will make a presentation at the November meeting.

Cr Lui highlighted a typing error on page 15 under the heading '*old Bracs building*' and dot point 2. The closing date for the application should read 31st September 2010.

Cr Elu asked where the LIPA meeting will be held.

CEO stated at the Resort Bamaga.

Cr Aniba advised that he & Ken McLean from the Bamaga Campus will be delivering the Education Council presentation at the LIPA meeting.

Cr Elu asked all Councillors if they received a notice to attend the LIPA meeting.

Cr Bond asked when the LIPA meeting will start.

Cr Aniba mentioned from 1pm to 5pm.

CEO advised council that he will take note on the key points and will present it at the November meeting.

Cr Lui asked if Allan Tesch is attending the meeting.

CEO mentioned that Allan Tesch will now be attending the LIPA meeting, and requested to sit in at the Meeting on Thursday 7th October with regards to the Commonwealth CDEP Funding and the apparent impact on Council finances.

Agenda Item (2) – 9:15am to 10:00am

Chief Executive Officers' Report

CEO handed out documents entitled 'Toward a Financially Sustainable Future 2010 -2015'

1. Council Auction –Saturday 2nd October 2010

CEO briefed council on the NPARC Auction. The total reserve price on all the items was \$111,500, The auctioneer's estimation made at the auction was \$243,000. The total auction income was \$267,107.

CEO advised that this was a good outcome. The local involvement was good and local contractors bid and won most of the large items, with some locals buying most of the vehicles. Bidders came from as far as the Gold Coast and Dalby. Council had also set up 5 employees to manage the calls from phone bidders.

CEO informed council that there were some changes in the Auction list that were not authorised in the original auction list. CEO mentioned that; as indicated by Cr Elu with some items being taken out, it is not an issue because these items remain the property of council .

CEO mentioned, and as suggested by CR Elu; that the adjustments to the original list of Auction items is reviewed and any changes are highlighted in a new list and tabled at the November meeting.

Cr Bond mentioned that there was a bid made for a welder that turned out to be a battery charger.

CEO stated that the auction was a great success and extends his thanks to the councils employees.

CEO also informed council that the "Proposed bulk bid of \$350,000 for all action items was a fallacy and only a rumour.

CEO mentioned that there were several phone bids for the bulk items, and the bidders were informed that council has resolved to conduct the action as item by item. CEO mentioned that more information surrounding the Auction will be included in the Council's newsletter. The money from the auctions will go into council's revenue as councillors are aware of its current financial position.

CEO requested that council endorses to purchase a vehicle for the cairns office. Currently all the Cairns staff are doing council's business using their own private vehicle at their own cost. CEO stated that the cost would be to a maximum of \$24,000 and the vehicle will be garaged by the Director of Finance.

CEO mentioned that there was one vehicle taken out of the auction for the Enterprise manager to use.

CEO requested an endorsement to purchase the vehicle for the Cairns office and commented that the vehicle would be a, or similar to Toyota Corolla.

Recommendation: Council resolves that a vehicle to the value to \$24,000 be purchased for the NPARC Cairns office.

Moved: Cr Bond

Seconded: Cr Nona

Carried: 0/5

Resolution 02.05.10.2010

2. Toward a Financially Sustainable Future 2010 -2015

CEO mentioned that this handout is part of a more rigorous report and part of what will be presented to council at the December 2010 meeting.

CEO advised that the section selected is the council's analysis from '*where we are*' and '*why we are*' and it relates to CDEP only. CEO informed council that he and Cr Elu will be meeting with the TSRA and ICC Cairns who represent both sides of the commonwealth government who manage CDEP for the NPA. A request was also made to the State Government to attend the meeting.

CEO mentioned that this meeting is a direct response to the NPARC media release. The information presented today has also been provided to the Commonwealth to focus their attention on the real issues.

CEO asked that councillors have a read through the document and that all the figures are taken from our financial end of year accounts. *Page 7* of the handout indicated that as a consequence, the actual number of surplus employees on completion of the matching process and subsequent external recruitment process will be in the range of 32- 65 people.

CEO mentioned that there are rumours out there that council will terminate 170 people and this is not the case. Our analysis tells us that the reduction in our future workforce would be around 40 fulltime council positions, and if council could get the commonwealth to agree with a transition plan and fund that transition period and extend our ability to deal with redundancies into 2012, "give council time to manage the process"

CEO will give council another update at the December meeting, the full report will be comprehensive and that it must be accurate as it will go to the state and commonwealth governments. CEO stated that it will be quite difficult for two reasons (a) there is still a lot of residual tasks coming to this year's financial audit which is why the Director of Finance is not attending this meeting. To give a comparison, the audit this year (2010) has taken 4 weeks compared to 4 months to complete the 2008/2009 audit.

3. Audit Update for 2010

CEO stated that the comparative data between this years trail balance and the previous years audited figures does not paint a very healthy picture, and does not indicate any improvement from what was already presented to Council which tells us that we are \$3.0m short on untied cash.

It is now confirmed that council has \$6m of unexpended grants and \$3.6m in the bank. The interesting thing about the figure is that the cash that was expended in the restructure does not include the \$1.8m of in-kind activities that council applied to implement the amalgamation restructure.

Council expended \$1.7m in cash and we can clearly indentify this on our books, that is an interesting question for the state government, and where do they think we could get that kind of money from?

Council didn't have millions of dollars sitting in cash reserve. It was all liabilities against grants. CEO mentioned that the other thing we know is that the CDEP is hurting council to the amount of \$1.4m a year. CEO highlighted that we had \$4.2m less cash coming into council this financial year when compared to pre-amalgamation fiscal years.

CEO stated as mentioned to the auditors, if no changes were made to CDEP and the State had paid for the restructure , council would be \$800, 000 ahead, and this would indicate a well run Council. The negative impact of policy changes by both governments paints a poor and false picture of this council's performance.

CEO mentioned that we will most likely get an unqualified audit, but the Audit office will make an "emphasis to the matter" of a going concern, but going unqualified again is an outstanding result given our cash position.

CEO mentioned that council will write to the union advising that we will not be renewing our certified agreement this year. Council cannot go forward and offer employees the 4.5% increase when council cannot fund the offer. The AWU have been notified of our current position

Council now have a plan for the future, and are reducing our employee numbers, however it is important that council continue to fight with the State and Commonwealth for assistance funding.

CEO stated that it will continue to be a "hard road ahead" council will need to continue making hard decisions and make adjustments to the employee establishment and get numbers back to where it's sustainable.

CEO informed council that the next meeting (November) will have 2 major parts to it. (1) The Cardno Total Management Planning project for the NPARC, an (2) have a full financial analysis provided by the Director of Finance. .

CEO asked if councillors would consider having the November meeting in cairns given it will be of equal cost to council, to fly a number of people to the NPA. CEO suggested that given the level of discussion around mapping and land planning, that it would be helpful to hold the meeting at a venue like RPS office for councillors to have full access to electronic projectors and the like

CEO will investigate the available funding and will advise councillors.

CEO asked council for an endorsement on the Human Resource Delegation Policy. CEO mentioned that this was picked up at the audit. This was endorsed about 8 months ago, however I cannot find the resolution within the previous minutes.

Resolution: Council agrees to adopt the NPARC Human Resource Delegation

Move: Cr Lui

Seconded: Cr Aniba

Carried: 5/0

Resolution. 03.05.10

Proposed Boundary Change - Torres Shire Council & Cook Shire Council.

CEO referred to the previous council meeting regarding the letters sent to our neighbouring councils for the proposed change of our local government area. The letters are straight forward and comprehensive and will be asking for a meeting with Torres Shire Council and the Cook Shire Council.

Recommendation:

That Council note and accept the report given by the Chief Executive Officer for the council meeting of Tuesday 5th October 2010.

Moved: Cr Nona

Seconded: Cr Aniba

Carried: 5/0

Resolution 04.05.10.2010

Cr Lui queried the proposed local Government area re-distribution and what would this mean to leases like the Pajinka Lease, Pundsand Bay and Evans Bay Lease.

Cr Elu stated that the change of the boundary line will mean developers will approach this council as the planning authority instead of going to the neighbouring councils.

Morning Tea 10:00am – 10:30am

Agenda Item (3) – 10:30am to 11:00pm.

Department of Communities Vincent Bin Dol, Patrick Cowell & Scott Davidson -Tenancy and Property Management - NPA Regional Council

Mr Bin Dol updated Council with his role as indigenous service delivery for ATSI housing across the state of Queensland and also responsible for the coordination of the national partnership agreement between the Commonwealth and the State.

We act as tenancy managers; with currently 9 indigenous communities which is at Napranum, Lockhart River, Wujal Wujal, Hopevale, Doomagee, Mornington Island, Palm Island, Wooribinda and Torres Strait Regional Council have requested we take over their tenancy management of their housing stock.

Mr. Bin Dol advised that the Cairns Program Office was looking after the ATSI housing program with regards to land tenure around new housing construction and 40year leases.

Mr Bin Dol mentioned that he did not bring a formal presentation for council today but rather to speak with council and answer any questions council may have or take any questions we cannot answer today and get back to you.

Cr Elu stated that it is disappointing with how this information has been communicated from government to Council. The shared management agreement was agreed upon 3 years ago after then everything just ceased. Council has had visits from different people informing council of other arrangements and some of it is mounting to 'blatant lies'. When they go back south they say 'we'll take it on board'. Firstly the 40year leases were only for the \$1.64 billion of new housing money. Now Council is hearing that the 40year leasing will be rolled out to 'all' houses.

Cr Elu mentioned that at a recent meeting at Yarabah, a list was provided of Councils that have signed up and the councils that have no agreements in place have no new houses on the horizon, no major maintenance going ahead, so the State Government is holding a 'gun to

these community's head'. Cr Elu stated that people need houses, but the service you provide is you don't do anything until it falls in line with what you demand.

Mr Bin Dol mentioned that his role is with the delivery of social housing policy not housing maintenance arrangement. Under the national partnership agreement it clearly states that the State is to implement a standardize tenancy management arrangement for all indigenous social housing; and to ensure all rent collection is consistent with public housing standards; and further, the federal government requested that the state government to sufficiently secure land tenure to protect governments investment in housing and infrastructure on Indigenous held land.

Queensland Government must have access to and control land on which construction will proceed for a minimum of 40 years. A longer period has additional advantages; Tenure arrangements must support the implementation of tenancy management reforms including the issue of individual tenancy management agreements between the Department and the tenant without requiring further consent from the Councils.

Cr Aniba queried on what then happen with the government's 'closing the gap' strategy?

Mr Bin Dol replied that the closing the gap strategy is about healthy homes

Mr Bin Dol stated that Mr. Brad Saunders is now the regional director. The Atsi Housing program has been reviewed and it is now called the Indigenous Housing & Homelessness Program.

Cr Elu queried on Minister Macklin's decision on home ownership and if it's another political stunt?

Cr Elu stated that home ownership has been mentioned for the last 50years. Apparently there is no process in place for home ownership. Nothing is happening, it's all 'talk' up in the higher level with nobody telling us 'this is the process'.

Cr Elu added that there hasn't been a single house inside a DOGIT community bought by a tenant.

Cr Lui enquired if the Housing department will manage all these houses in indigenous communities, and if the arrangements will include employing local people on the ground?

Mr Bin Dol – yes, it will be mandatory to employ locals.

CEO stated that the conversation is interesting with the state and commonwealth under the new housing arrangements. Fro what you are telling us we have no choice but to agree to enter into the full new tenancy model. This council has only resolved for the new houses to go under the 40yr leasing arrangements but council will still get the full tenancy arrangement of al houses. Council is referred to as the owners but no say over these assets.

CEO mentioned that there are 2 parts to this question (1) we don't need to step on 'eggshells' and you need to inform council today exactly what the future holds for council with regards to social housing, and (2) how does council treat those assets on our books financially. These are council assets and council will need to account for the depreciation of half a billion dollars worth of housing stock and how does council treat these assets in the future. Council will have no control over them, so why not transfer them off our books altogether.

CEO stated that this will be a double edged sword. If these assets are transferred over to your books then council will not be receiving the lease payment which is \$2000 per lot, and \$800

coming to the council for utility services. From a financial perspective, did the policy writer even understand what it means to us to implement these changes and to be funded to work through these changes?

Mr. Bin Dol mentioned that in terms for NPA, there will be two different rent settings in the community. The new construction rent under the 40year lease land and then the current housing rents. Mr. Bin Dol asked if council have a community rent policy.

Cr Elu mentioned that if the houses are transferred to you under the 40year lease then housing department will be the landlord, and then what would council be?

CEO highlighted that the Dept of Communities housing branch will be our agent and council will be the landlords.

Cr Lui stated that this would be crazy because the agent makes the rules. Let us be honest here and say that these houses belong to the state and for the housing department to come up and manage their own assets.

Cr Lui asked about the 40year leases and how does this work here.

Cr Elu - The government wants 40year lease from us as Trustees of the DOGIT. When this happens this leasing process will be coordinated by DERM, and the government will be leasing from itself. All they require is that Council 'puts a tick in the box'.

CEO asked about the state government extracting an amount from our annual rental income, and what is that amount? You will take a bite out of that amount for your services, if so what would the percentage of annual rental return be?

Mr. Bin Dol stated that he does not have that amount or know if there would be any reduction in rental income to fund the States administration of the program. .

CEO advised that council has the collected the annual rental income but the policy around the direction of those funds is quite flexible and was always this was acknowledged by ATSI Housing for years. Council deal with the current services provided by Q Build and these funds seem to come from various buckets of money, so as we move forward with housing policy changes is that maintenance funding going to dry up, and the money from rent going to be tied strictly to housing maintenance?.

Mr. Bin Dol stated that he cannot comment on this.

CEO stated again this is 'policy on the run', there are provisions made by government and provisions taken and there is a lack of clarity around these policies that need to be talked through if there is an expectation of gaining Council support, and certainly none of this has been negotiated by this council. Council sit here knowing that there is not enough work being undertaken on negotiated and agreed policy development by the upper level of your department.

Mr. Bin Dol stated that he is here to make this offer to Council if council would like the housing unit to manage the Housing tenancy arrangement in the NPA.

Cr Lui stated that the Housing Tenancy management unit is selling council half of the package and we need questions answered from 'a -z'.

Mr. Bin Dol mentioned that he can arrange to see if Mr. Saunders would come to the NPA and provide more clarity of the issues council raised.

CEO stated that Council as no choice but to accept what is being offered, there are issues to be considered by the Council as a result of the delegation of power removed from councilors to deal with local housing matters and how will they answer to their communities?, Councilors will direct all matters to the Department of Communities, NPA Housing Unit which the department must establish here.

Mr. Bin Dol advised that this will be the same as the Torres Strait hub which will be managed by housing departmental staff and council housing officers. The housing department will look at the employment and the existing options around them.

CEO strongly pointed out council's current financial situation, and the State's reluctance to not pay for the amalgamation restructure costs, and the Commonwealth failure to provide adequate funding for the transition away from CDEP. You cannot set up a service hub and pick and choose the housing officers. You will need to employ all of the existing housing officers, or once again the state government is in danger of plunging this council further into debt.

Cr Elu mentioned that we need to revisit what council has discussed and agreed with Tony Malamoo. That was the last thing we've heard from Housing and then this new stuff came in. We would still like to talk about arrangements with the current housing stock.

Cr Elu mentioned the new agreement starting last year 2009 and why did the federal government override the decision

Cr Elu asked that a letter be send to Tony Waters and Brad Saunders with cc Linda Apelt and the Minister stating council's disappointment with the process and that council needed to be kept in the loop.

Recommendation:

That Council note and accept the presentation given by Vincent Bin Dol & Patrick Cowell – Dept of Communities, for the council meeting of Tuesday 5th October 2010.

Moved: Cr Lui

Seconded: Cr Aniba

Carried: 5/0

Resolution 05.05.10.2010

Agenda Item (4) – 11:00pm to 11:15pm Director of Engineering Report

The detail of the council auction was not available at the time this report was written. The other part to this report is about the IBIS and BEL application.

CEO mentioned that page 2 of the report stating the sand quarry for the NPARC Injinoo ready-mix plant. This is hanging in the balance with a decision to be made between the Council and the Traditional Owners. Council will write to the land trust and request them to indentify preferred sites.

The Seisia boat ramp and Jetty- Council is discussing this with the Queensland transport. CEO requested Queensland transport to pull together all of the stakeholders to negotiate and agree on the way forward before council consider accepting ownership and overall responsibility of the asset.

CEO mentioned that council have \$800k to reseal the airport and complete the drainage works around the terminal.

CEO informed council that we are currently working with SunWater and other sponsors to get untreated water to the Injinoo sports field.

Umagico sports hall – Council is looking to finalise the grants for the sports complex and get the certificate of final completion issued.

The lawn roadside mowing contract was unsuccessful with the tenders being too expensive.

CEO informed council that there were no tenders received for the contract on cleaning the council offices. There were two tenders received to clean up the airport terminal.

Cr Nona queried the *eviction notice on page 3*, CEO will provide council with more information at the November meeting.

Recommendation:

It is resolved that the Director of Engineering report for the council meeting of Tuesday 5th October 2010 be accepted.

Moved: Cr Lui

Seconded: Cr Aniba

Carried: 5/0

Resolution 06.05.10.2010

Agenda Item (5) – 11:15pm to 12:00pm Senior Finance Manager Report

CEO advised council that a full Financial Report will be tabled at the November meeting,

The financial statements show a deficit of \$15.8m (2009 –surplus of \$230m) after the adjustments and surplus of \$570 k after depreciation. CEO mentioned that Council do not fund depreciation. The Creditor and debtors reports are attached for your review.

Recommendation:

It is resolved that the Senior Finance Manager report for the council meeting of Tuesday 5th October 2010 be accepted.

Moved: Cr Aniba

Seconded: Cr Lui

Carried: 5/0

Resolution 07.05.10.2010

Lunch 12:00pm – 1:00pm

Agenda Item (6) – 1:00pm to 1:15pm NPA Men Shed

Mr. Jesse Sagaukuz & Alex Petridis (CEO of Mensheds Australia.)

Mr Petridis introduced himself and stated that he is currently in NPA assisting the new NPA Mensheds Coordinator getting traction with the project/s.

Mr Petridis had a look at the proposed Mensheds building site and talked with stakeholders and men in the various communities. Mr Sagaukuz was also looking at the Mensheds in the other communities and moving forward with that.

CEO asked about the lease and has the lease for the Shed at New Mapoon been addressed.

Mr Petridis mentioned that the NPARC Director for Community Services had send trough the lease agreement.

CEO stated that the lease is in a draft document form which will come back to council to be considered, and passed to the New Mapoon land panel for their comments and advice to council with regards to the term of the lease.

Cr Bond asked if this is a proper lease.

CEO advised that it is, and the document will go to the New Mapoon forum for their comments.

Cr Petridis asked about the liabilities and insurance to cover volunteers, including New Mapoon men's group working outside the area and on site.

Cr Bond asked if Mensheds has a plan for the area.

Mr Petridis informed council that he has a satellite photo of the area and will forward same to Cr Bond.

Cr Elu stated that council is acting as the host to see the Menshed established.

Mr Paul Millard – ICC Cairns

Mr Millard is the ICC community support worker who is assisting with compliance and monitoring the Mensheds project to ensure that they are providing quality and meaningful services. ICC funds the capital component and with the human resource side with regards to harm minimisation. They have been working on priorities and action plans.

Cr Aniba mentioned that when the AMP started, we couldn't get further funding for our programs because of the statistics were very low.

Mr Petridis stated that Mr Sagaukuz will run programs suitable for NPA.

Recommendation:

That Council note and accept the presentation given by Jesse Sagaukuz & Alex Petridis of Mensheds and for the council meeting of Tuesday 5th October 2010.

Moved: Cr Bond

Seconded: Cr Nona

Carried: 5/0

Resolution 08.05.10.2010

Agenda Item (7) – 1:15pm to 1:30pm Director of Enterprise Manager Report

CEO advised that the Enterprise Managers report will be included at the next meeting in November 2010.

Agenda Item (8) – 1:30pm to 1:45pm Economic Employment Development Unit Report

CEO informed council that Kate Eden who was a mentor assisting the rangers program had completed her 3 month contract. Ms Eden is flying out today and council will write and thank her for the excellence and professionalism she brought to the NPARC ranger program.

CEO mentioned that rangers are signing up for Certificate 3 “Training on Country” by an Indigenous Training organisation. The training will finish in September 2011, with a lot of Recognition of Prior learning being taken into account, which many of our rangers will receive towards completing each unit.

Recommendation:

It is resolved that the Economic Employment Development Unit Manager report for the council meeting of Tuesday 5th October 2010.

Moved: Cr Nona

Seconded: Cr Bond

Carried: 0/5

Resolution 09.05.10.2010

Agenda Item (9) – 1:45pm – 2:00pm Director of Community Services Manager Report

Cr Lui asked about the budget shortfall to the New Mapoon ‘All ability Play Ground’.

Cr Bond – yes, the shortfall is about \$118,000.

Cr Lui asked how they got to that.

CEO mentioned that he has a teleconference on Thursday to discuss all the issues.

Cr Lui asked how much was taken by the Centre for Appropriate Technology (CAT) for their project management fees.

CEO highlighted that one of the problems with project of this nature that take years to get to the construction phase, is that pricing increases could be as high as 20 -30% .

Cr Elu queried that they were suppose to start in 2009.

Cr Bond highlighted that WCCCA is now asking questions of their funding as well.

Recommendation:

It is resolved that the Director of Community Services Manager report for the council meeting of Tuesday 5th October 2010 be accepted.

Moved: Cr Aniba

Seconded: Cr Lui

Carried: 0/5

Resolution 10.05.10.2010

Afternoon Tea 2:45pm – 3.15pm

Agenda Item (10) - 3:15pm – 3:45pm

Mail Register

CEO informed council that there was a printer failure during preparation of the meeting papers and which prevented the meeting papers from being included with the other meeting papers

Inwards Mail Register
Outwards Mail Register

Recommendation:

That Council note and accept the report given by the Chief Executive Officer for the council meeting of Tuesday 5th October 2010.

Moved: Cr. Bond
Seconded: Cr. Lui
Carried: 5/0
Resolution 11.05.10.2010

Agenda Item (11) - 3:45pm – 4:00pm

1. NPARC Newsletter Issue 18

Council endorsed the NPARC News Letter No 18 and requested that comments for any amendments can be received up to this Friday at 5:00PM

Matters Raised by	Date Raised	Matters Raised	Responsibility of	Current Status	Estimated Completion Date
Cr. Bond	05.10.2010	Training to be organised for the Community Forum Members	D CEO		
Cr. Bond	05.10.2010	Ely Trust Meeting will be held on the 6 th & 7 th October at New Mapoon	n/a	Info only	
Cr. Nona	05.10.2010	Kiri Blarrey - Letter	n/a	Information in Confidence	
Cr. Nona	05.10.2010	Investigate the construction of a foot bridge over the stormwater drain at Mimi Street and Moses Close	Engineering	New requests	
Cr. Nona	05.10.2010	That all stormwater drains are cleaned prior to the wet season	Engineering	Routine Maintenance	
Cr. Nona	05.10.2010	Plants for the Injinoo Landscaping project have not been received	Engineering	Outstanding, feedback required by Engineering – Parks & Gardens	
Cr. Nona	05.10.2010	Request to fence around the 'old store building stumps' at the Injinoo lookout, including an interpretive sign	Engineering / Community Services		
Cr. Nona	05.10.2010	The Injinoo Community are still waiting on the installation of lights at the Injinoo Lookout	Engineering		
Cr. Nona	05.10.2010	Requested an administration space to be made available for the purposes of Injinoo Enterprises activities – <i>Council support this request</i>			

Cr. Aniba	05.10.2010	Tabled a letter from the Bamaga Campus requesting sponsorship for a Civic Leadership Program, the outstanding amount was \$8,000	Council agreed to sponsor the remaining amount of \$8,000 Moved Cr. Nona Seconded Cr. Bond Carried 5/0		
Cr. Nona	16.09.08	The sewage pump station at Injinoo has no holding capacity and will over flow within 4 hours of a power outage	Engineering Services	This requires a major upgrade to the pump station and inlet works. Engineering Service will investigate and provide report	Submitted to the Major Infrastructure Program for investigation (2010)
Cr. Nona	16.09.08	Injinoo lookout where the Army set-up its camp – can we get funds to convert the area into a historic site	Economic Development	Engineering Service to consult with the community & investigate and provide a Budget report	Ongoing
Cr. Nona	19.08.08	Injinoo Parks are need of irrigation systems.	Parks and Gardens / SunWater to assess and report		Ongoing (meeting arranged with the State and Commonwealth as of the 23.11.09)
Cr. Nona	19.08.08	With the high costs of Funerals, can the council consider producing locally made coffins to reduce costs and provide skilled employment	Engineering Service / CEO	Director of engineering to discuss with the NPARC Joinery staff	December 2008, reviewed and ongoing as-of December 2009
Cr. Bond	10.06.08	Can we investigate the housing previously built by the ACAP program (Army) and develop a report on the tasks and resource required to complete the dwellings	Director of Engineering	Engineering staff have investigated and provided the ICC with quote	Ongoing (Quote submitted to the Commonwealth – no funding available at present (23.11.09)

Cr. Lui	10.06.08	Can we provide house "green waste" bulk bags	CEO / Director of Engineering Services	Options Report	Ongoing – User pays for the service
Cr. Williams	07.11.08	Main Roads – Meet with Main Roads to review what is required to become a principle contractor before next wet-season	CEO / Engineering Services	Arrange meeting with Main Roads	Ongoing as of October 2009
Cr. Aniba	07.11.08	Taps at the Seisia Gazebo's, we need to replace the existing taps with tamper proof taps	EHW / Engineering Services		December 2008
Cr. Aniba	07.11.08	Lights at Seisia Wharf are not working and dangerous	Engineering Services	Write to the Department of Transport	December 2008 – waiting on a report to Council from QT due for the December meeting.
Cr. Aniba	07.11.08	Toilets at the Seisia wharf need repairing and maintaining - Seisia Supermarket and IBIS Bamaga need to be monitored as well	EHW / Engineering Services		Ongoing
Cr Williams	April 2009	Toilets at Cemeteries, draft a design to build new toilets			
Cr. Bond	April 2009	Toilet at the Seisia Car park (cleaning and maintenance)	Community Services		
Cr. Lui	September 2009	Central Park Umagico – Basketball court surface needs urgent attention	Engineering Service		
Cr Bond	September 2009	Policy for Cemetery e.g. distance between grave plots (to include marking and register	Engineering Services		
Cr. Aniba	September 2009	Taps on Gazebo's – can the taps at public assets be replaced with tamper proof fittings	Engineering Services		
Cr Aniba	September 2009	Public Toilets – Safety issue (good signage)	Engineering Services		

Cr Aniba	September 2009	Sign at Seisia (burnt one to be removed)	Engineering Services		
Cr Nona	September 2009	Bus Stop – pick-up at the top of the new subdivision (kids are currently walking down the hill)	Engineering / Community Services	<i>New sub-division due in 2010</i>	

Meeting closed at 2.30pm

Meeting Close

Next Meeting – Tuesday 2nd November 2010