



Northern Peninsula Area Regional Council

AGENDA and NOTICE OF NPARC ORDINARY MEETING NUMBER 17 – Umagico

Notification Date: Tuesday 4th August 2009
Meeting Date Tuesday 1st September 2009
Meeting Location NPARC Office – Seisia
Time 9:00am
Catering Morning Tea and Lunch will be provided

Mayor and Councillors

Cr Joseph Elu	(Mayor)
Cr Gina Nona	(Division 1)
Cr Peter Lui	(Division 2)
Cr Reg Williams	(Division 3)
Cr Michael Bond	(Division 4)
Cr Jeffrey Aniba	(Division 5)

CEO	Stuart Duncan
Deputy CEO	Danny Sebasio
Secretary	Esme Newman

Welcome and Declare Meeting Open 9:21 AM – Mayor

- Apologies
Nil
- Declaration of Conflicts of Interest
Nil
- Declaration of Material Interests
Nil

AGENDA

Agenda Item 1 - 9:00am to 9:15am Minutes of previous meeting of 4th August 2009

Recommendation

That Council endorse the minutes of the previous meeting dated the 4th August 2009

Moved Cr. Bond

Seconded Cr. Aniba

Carried 6/0

Resolution 1-01.09.09

Matters arising from the previous minutes - Nil

Agenda Item 2 – 9:15am to 9:30am Chief Executive Officers' Report

NPARC Asset divestment - The CEO tabled three reports

1. Enterprise Community Divestment of Assets Report – (Enmark Business Advisors, 26th August 2009)
2. Council briefing document on Leases between Bamaga Enterprises Limited and the former Bamaga Island Council
3. Issues related to Divestment of Enterprises from Preston Law dated 21st August 2009 issues identified by the Indigenous Land Trustee Support Unit (ILTSSU) from the Department of Environment and Resource Management.

Recommendation: That Council endorse the recommendations outlined in Enmark Pty Ltd briefing document dated 26th August 2009 to Council on Leases between Bamaga Enterprises Limited and the former Bamaga Island Council

Moved Cr. Lui

Seconded Cr. Nona

Carried 6/0

Resolution 2-01.09.09

1. Insurance of NPARC Assets

The CEO presented a report from the Director of Finance and a separate schedule of Insurance from Jardine Lloyd Thompson for all Council owned assets for June 2009 to June 2010.

Jardine Lloyd Thompson provides insurance cover for the majority of Councils in Queensland. NPARC is one such council.

The purpose of this agenda item is to seek Council's approval to pay the renewal cost for insurance which this year will be \$478,975.66.

Council need to be aware that for such significant expenditure it would be normal to call for quotations from the available providers from the open market, but a tender process was not possible on this occasion for several reasons

- 1) It was critical that we secured insurance cover from 1st July 2009 and JLT were willing to do the renewal on an indexed cost basis from the previous year.
- 2) Council did not have current data-sets to call for quotations from the open market.
- 3) We sought the advice of the Queensland Audit Office who did not disapprove of our approach.
- 4) We had already begun an Asset Condition Assessment and Revaluation process with Cardno MBK – the results of which are expected in late August or early September 2009, the new asset data sets will be used to test the open market for insurance cover for the 2010 – 2011 fiscal years.

It is also noted that being in excess of \$150,000, this one off payment needs Council approval and cannot be delegated to Council officers.

Recommendation: That Council accept the insurance cover for all NPARC assets recommended in the Renewal Report from Jardine Lloyd Thompson for a total of \$447,8975.66 30th June 2009 to 30th June 2010

Moved Cr Bond

Seconded Cr. Nona

Carried 6/0

Resolution 3-01.09.09

2. Activity Update (verbal)

3. Meetings attended

- a. Internal review of Councils preparation of financial statements (State Government decline to grant a four week extension for the preparation of the 2008 to 2009 audit statements)
- b. Local Government Taskforce – As a result of the Auditor General's Report to Parliament; and in particular to the late preparation of audit statements by Councils, the Government has established a Taskforce to assist council to meet the September 15th deadline.
- c. MIP / CYLC RE: Seisia to Bamaga sewer pipeline and memorandum (of meeting between Preston Law and the Indigenous Land Trustee Support Service Unit [ILTSSU] from Preston Law) – *The CEO outlined the following:* -
 - Clarify that Council will reconstitute itself to make decisions relating to leasing.
 - Confirm the involvement and role of the Community Land Panels.
 - Dovetailing with the steps/procedures proposed by the Indigenous Land Trustee Support Service Unit of the Department.
 - Bear in mind requirement for initial Ministerial consent for Torres Strait Islander land.
 - Incorporate a process for determining which Act the lease will be granted under and whether Ministerial consent is required.
 - Consider things like what happens if an Islander wishes to lease on aboriginal land and vice versa.
 - Methodologies for determining whether a particular use falls within residential, commercial or other purpose (particularly at what point does another purpose

become commercial and deal with policy for where uses change over time to go from another purpose to commercial or vice versa particular for transitional enterprises).

- Acknowledge the overriding interest of the relevant Ministry even if no consent is required.
- The policy on uses may have to give consideration to possible future tie in with rating schemes for example a lease granted for commercial purposes may mean that a different rates regime applies than leases granted for residential purposes. Therefore each lease as well as specifying the particular permitted use (for example a tavern) should also specify that it is a commercial lease for the purposes of the relevant Acts.
- The policy should refer to the points at which assistance is sought or obtainable from ILTSS Unit.
- The policy should deal with how each of the considerations referred to in the steps/procedure processes will be dealt with for example how will Council/Land Panel determine whether a lease is of benefit to the community, how will it determine if the land use is desirable in the community etc.
- The policy will need to deal with processes for the tenant's interaction with Council – where to lodge documents, how communications will occur.
- The policy may also need to deal with rights of appeal or review of decisions of Council or Land Panel (or specify that there are no rights of appeal or review if possible).
- Mention how native title will be dealt with.
- Mention 'who' will bear costs of obtaining things like survey or dealing with clearing off existing interests in the land.
- Deal with methodologies for calculating rent.
- Deal with which party bears the various costs involved in the process.
- If Council is to have precedent leases for various leases then specify that and deal with the circumstances in which Council will be prepared to move off precedent leases (if any such circumstances would exist)

Recommendation: That Council endorse the information and recommendations from Preston Law as highlighted in the Memorandum dated 21st August 2009, titled "Issues Related to Divestment of Enterprises".

Moved Cr. Williams

Seconded Cr. Bond

Carried 6/0

Resolution 4-01.09.09

4. Staff Changes (verbal)

Recommendation: That Council accept the CEO's September report to Council.

Moved Cr. Lui

Seconded Cr. Nona

Resolution 5-01.09.09

Carried 6/0

Agenda Item 3 – 9:30am to 9:45am Director of Engineering Report

- Tenants are getting clever with the way they are reporting maintenance tasks e.g. a tenant may report exposed wires that are arching, the electrician responds quickly to find a blown light bulb.

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Cr. Williams, there seems to be inconsistency with response times, some are dealt with quickly and some are very slow

\$10m Capital Housing Program – The proposed list of new dwellings including design, locality and type is presented to a special meeting of council prior to any tender process

- **Drug and Alcohol Policy** - Council to draft a policy on Drug and Alcohol, and random testing which is to be presented to Council for debate and endorsement. Senior employees are to be trained in Unacceptable Employee Behaviour and Drug and Alcohol matters
- **GE** – Bamaga houses have been handed over, we are reviewing the issue that relates to final payment of sub-contractors.
- **Asbestos** – Council is testing all of its dwellings to establish a register of “houses of interest” with regards to asbestos materials.
- **Aircraft Re-Fuelling** – Council is preparing an options paper on assuming responsibility for the airport re-fuelling activities.
- **Terminations** – Cr Lui the terminations are having a positive effect on services with employees now understanding that council will only employ staff who want to work hard, do 38 hours per week and be paid well.
- **Cr. Bond** – Can we determine if the \$200k Special Purpose Grant that was provided to New Mapoon Aboriginal Shire Council remains pending and can we get some projects happening with these funds.
- **Cr. Lui** – What is going to happen when the housing officer goes to a dwelling and gets abused, why we don't protect our employees by requesting the tenant to appear at the Council chambers to discuss any issue of a sensitive nature.
- Cr Nona – I have 5 houses in Injinoo that are vacant, what are doing about getting people into these dwellings.

NPARC Engineering Services met with ASTI housing yesterday to bring forward repair projects by sourcing external contractor to cover the outstanding upgrades. There have also been some issues with Council stores.

- **Cr. Bond** – As a matter of urgency we need to have the watering system at the New Mapoon Oval repaired and utilised. (There was a fire on the field last week).
- **Cr. Williams** – (Lunch breaks for Employees), we need to have the employees have their lunch “on-site” as travelling to and from shops is an abuse of council vehicle and council time (when not returning within their lunch hour).
- **Licensing** – Can council have a list of employees with licences and Plant operator's tickets?- *Engineering Services will establish a register of operators tickets and licenses*

Recommendation That Council accept the Report from the Director of Engineering Services

Moved Cr. Aniba

Seconded Cr. Nona

Carried 5/0 (Cr Bond was out of the Chambers)

Resolution 6-01.09.09

Agenda Item 4 – Director of Enterprises Report

Cr. Lui – Why is the project to clean-up the Umagico Campground keep reappearing in the Enterprise Director Report?

Cr Nona – Can ready mix dispose of left-over concrete toward a useful projects and not be wasted e.g. go toward the Umagico to Injinoo walkway, footpaths or go into moulds to build pavers?

Cr Nona – New vehicle for Jardine Ferry, why are the employees for the Jardine Ferry still waiting for their new vehicle.

Cr. Elu – Does council want to create a policy for Pensioner discount on the Jardine Ferry?

Recommendation That Council accept the Report from the Director of Enterprises

Moved Cr. Williams

Seconded Cr. Nona

Carried 6/0

Resolution 7-01.09.09

Morning Tea 10:00am – 10:30am

10.30 30am – 11.30am Department of Communities – Ken & Paul (Unable to attend)

Agenda Item 5 – 11:30am to 11:45am Director of Community Services Report

Verbal by CEO

1. Neville Reys has elected to stand down as the Director of Community Services and assume a new role as the manager of RIBS, BRACS and Arts.
2. Council (EEDU) advertised the Director of Community Services (locally), however Council did not receive suitable applications to interview for the position.
3. Jeff Jenkins (NPARC Cairns) provided a expression of interest in the Director of Community Services position and has extensive experience in Local Government in this type of role.

Recommendation: That Jeff Jenkins is appointed into the role of the NPARC Director of Community Services with a probation / performance review period of 3 x 3 months.

Moved Cr. Lui

Seconded Cr. Williams

Carried 6/0

Resolution 8-01.09.09

Agenda Item 6 - 11:48 am to 12:05 am EEDU

- The EEDU has received funding to obtain council machinery operators tickets. Council employees will be invited to complete the training over the next four weeks
- Human Resources – 12 employees have been terminated within the past fortnight for workplace abandonment. Some of the positions will be filled and some positions will be dropped to align with budget requirements.
- **Bereavement leave** – Council operations are suffering due to prolonged absences that are claimed to be bereavement leave. In some cases the employees are taking two (2) or Three (3) weeks leave.

Cr. Williams, this issue is out of hand with employees using this as an excuse to dodge work; additionally the employees attending bereavement leave are not sending their children to school which impacts on the education.

A Bereavement leave Policy is to be drafted and presented to Council for adoption.

- **NPARC & Apudthama Land Trust Ranger Program** - \$3.3M budget has been approved and we will draft the appointment documents for the Coordinators position as a priority
- **CDEP** – going well, we remain waiting for ITEC and Job-Find to draft the Employee Path-Way Plans for our 380 CDEP Participants.

Cr. Aniba – The school principle would like to be involved with the creation of the Employee Pathway Plans. Alex Barker commented that he will contact the school principle and the ASJ's to arrange a meeting.

Recommendation Council accept the report from the Director of the EEDU

Moved Cr. Aniba
Seconded Cr. Williams
Carried 6/0
Resolution 7-01.09.09

Lunch 12:15pm – 1:30pm

Agenda Item 7 - 1.30pm – 2.00pm - Qld Police New Housing in the NPA – Assistant Commissioner Andy Henderson, Colleen College, Dave Rutherford, Dan O’ Sullivan, Rhys Newton.

- 8th September 2009 for the Authorisation meeting by the QPS with the Traditional Owner’s to begin the process for the establishment of an ILUA for the Police Housing leases
- The Police Service is ready to establish the additional officers once the houses are built
- Cr. Nona asked what the carrying capacity was for Police Officers per patrol car. *1-9 Police per vehicle*
- The cost of the lease agreement will subject to what capital investment is required to be funded by the Police Service and will need to be considered in the final lease agreement.
- State policy for Community Police is to have 3 – 4 Liaison Officers to support a full-time police presents of 10 officers or more per community

Council noted the presentation by the Officers from the Qld Police Service

Agenda Item 8 - 2.10pm - 2.30pm - Qld Education – Ken McLean, Bamaga College Principal

1. External review (executive director from Brisbane, 5th October) – to visit the NPA to review the activities of the College and provide and discuss some data. Ken Invited the NPARC Councillors to meet the visitors
2. Facilities – 8th September for the sign-off of the ILUA for the Injinoo Prep building, a new library will be constructed by the end of 2009.
3. Bamaga junior campus improvements will be completed this year
4. Bamaga Senior campus – will receive a new science block during 2010.
5. Play equipment from the Prep site at Injinoo will be removed. Cr. Nona – we will get the equipment and take to the Umagico workshop, refurbish it and liaise with Cr. Nona as to where to relocate the equipment if it is able to be re-used (possibility Injinoo Beach lookout)
6. The college has funding to employ five (5) Family Support Officers (one in each community), we have fund until the end of this year and are hopeful of additional

funding for at least 3 years.

7. Meeting on Monday 7th in the NPARC office Bamaga, meeting to discuss and confirm an NPA school attendance policy and strategies.
8. CDEP training must be structured and appropriate to industry need (emerging employment areas).
9. The Bamaga Senior campus requested a letter from Council giving the school authority to occupy the property adjacent to the existing Bamaga school farm to extend the school farming activities.
Council supported the use of the property as requested by the Bamaga Campus
10. School bus – The Bamaga Campus is interested in working with the NPARC to develop a school bus transport plan.
11. Fence at the Injinoo junior campus – The campus fence along the foreshore needs to be urgently fixed including a rock wall along the foreshore to prevent future erosion.

Agenda Item 9 – 2:30pm to 2:45pm Cairns Office Managers Report

A brief report was tabled by the Cairns Office Manager

Recommendation Accept the Cairns Office Managers Report

Moved Cr. Aniba

Seconded Cr. Williams

Carried 6/0

Resolution 8-01.09.09

Agenda Item 10 – 2:45pm to 3:00pm Senior Finance Officers Report

(Presented by the CEO)

Audit Results

Seisia 2007/08

QAO Audit Report Issued – Unqualified

New Mapoon 2007/08

QAO Audit Report Issued – Unqualified

Injinoo 2007/08

QAO Audit Report Issued – Unqualified

Bamaga 2006/07

QAO Audit Report Issued – Qualified.

Bamaga 2007/08

The audit has now been signed off by Council and is expected to be issued unqualified.

Umagico 2007/08

There is just one query remaining concerning the payment of BAS at March 2008. It is being followed up but timing depends on the availability of the Contract Auditors partner.

Practical Finance System Conversion

The new accounting ledger system is working well. Reports from the employees indicate they are finding the coding structure much easier to use than the old system. We provided a special report on Wages for last month and will do the same for this meeting with some additional information as it becomes available. Council employees are testing the reporting capabilities of the package at present.

Payroll

Working conditions in the New Mapoon office will be greatly improved with the forthcoming installation of new air conditioners to replace the original units which have nearly all failed. Tenders have been called and the successful tender was C & J Electrical.

Shortage of staff has become a problem, not so much in terms of numbers, but in terms of availability.

Absenteeism has been climbing, both authorised and unauthorised. To compensate for this, arrangements have been made for Mrs Marge Sagigi from the New Mapoon office to assist with payroll during the pay week and two CDEP workers have been selected to assist pay staff (one week on; one week off). Mrs Karen Bond has agreed to training as an assistant for Mrs Kylie Sagaukaz in the event of her absence. We will seek assistance from the Director of HR to develop a position description for an Assistant Payroll Manager.

Recommendation That Council accept the September report to Council from the Senior Finance Officer

Moved Cr. Nona

Seconded Cr. Bond

Carried 6/0

Resolution 9-01.09.09

Afternoon Tea 3.00pm – 3.30pm

Agenda Item 9– 3.30:pm to 3.45pm Mail Registers

Recommendation: That Council accepts the inward and outward mail registers for September

Moved Cr. Aniba

Seconded Cr. Williams

Carried 6/0

Resolution 10-01.09.09

Agenda Item 10 – 3:45 to 4:00pm General Business

1. Cape York Community Financial Project Ltd (a wholly owned company of the Aurukun Shire Council – Correspondence, Council received a letter from Cape York Community Financial Project Ltd requesting council sign a letter of support for the establishment of a Community Bank for the benefit of Cape Yorke.

Council requested the CEO to write and inform the author that the NPARC is not in a position to make a commitment of this nature at this time.

Meeting Close

Next Meeting – Tuesday 6th October 2009

Matters Raised from General Business

Matter Raised by	Date Raised	Matter Raised	Responsibility of	Current Status	Estimated Completion Date
Cr. Nona	16.09.08	The sewage pump station at Injinoo has no holding capacity and will over flow within 4 hours of a power outage	Engineering Services	This requires a major upgrade to the pump station and inlet works. Engineering Service will investigate and provide report	Ongoing
Cr. Nona	16.09.08	We need to increase the power outlet capacity at the Bamaga Football Oval for market and stall holders	Engineering Services	Engineering Services to obtain report and quote from electrical contractor and possibly Ergon	Ongoing
Cr. Nona	16.09.08	The Injinoo cemetery – can we seal the road passed the cemetery	Engineering Services	Engineering Service to investigate and provide a costed report	Ongoing
Cr. Nona	16.09.08	Injinoo lookout where the Army set-up its camp – can we get funds to convert the area into a historic site	Economic Development	Engineering Service to consult with the community & investigate and provide a costed report	Ongoing
Cr. Aniba	16.09.08	EMQ – Requests Council to support EMQ employees (18 members) attending training during work hours for a few hours per month	Endorsed by Council – CEO to Coordinate with EMQ		Ongoing
Cr. Lui	16.09.08	Speed bumps and signage outside the Child Care Centres (Pascoe Street)	Engineering Services		Completed

Cr. Lui	16.09.08	Juvenile offenders – can we seek funding to get assistance to work with young offenders	Establish a committee to discuss the issue and find solutions	CEO to arrange meeting Justice Group / Council By-Laws and State Police	Completed through SEDS activities
Cr. Bond	16.09.08	Speed bump at Parry Street and library (old lying at the side of the road)	Engineering Services		Completed
Cr Nona	19.08.08	Concerned about the washout at the back of the Injinoo Campus caused by the high tides	D/CEO to chase up who's responsible for this, Education Qld or Council job.		Ongoing
Cr. Nona	19.08.08	Injinoo Parks are need of irrigation systems.	Parks and Gardens / SunWater to assess and report		Ongoing
Cr. Nona	19.08.08	With the high costs of Funerals, can the council consider producing locally made coffins to reduce costs and provide skilled employment	Engineering Service / CEO	Director of engineering to discuss with the NPARC Joinery staff	December 2008, reviewed and ongoing as-of July 2009
Cr. Nona	19.08.08	What can we do about repeat offenders particularly young people where the justice system is failing	Director of Community Services / CEO	As suggested by the Mayor the CEO will convene a meeting with the Justice Group, State & Community Police and Community Elders	Ongoing
Cr .Bond	19.08.08	Larradeenya swimming hole had bins overflowing with rubbish, Cr Bond suggested that the bins be removed and signage erected to" take your rubbish away".	Engineering Service	Signs have been ordered	November 2008
Cr Bond	19.08.08	Is council interested in getting the community garden competition going again	Council agreed to have a gardening competition with the 2009 Annual Show		July 2009

Cr. Bond	10.06.08	Can we investigate the housing previously built by the ACAP program (Army) and develop a report on the tasks and resource required to complete the dwellings	Director of Engineering	Engineering staff have investigated and provided the ICC with quote	Ongoing
Cr. Nona	10.06.08	Can we investigate the opportunity to re-open the Injinoo Kiosk	CEO / Director of Engineering Services	Waiting for the electrical safety report	Ongoing
Cr Nona	10.06.08	Reported the Street Lights at the Boat Ramp at Injinoo are not working	Director of Engineering	Being investigated	Ongoing
Cr. Lui	10.06.08	What is happening to the Sport Field Lighting for the Umagico Sports Facility	Director of Engineering Accountant	Grants funds have now been indentified for the completion of the Sport building (toilet block). A new quote for the field lighting is required	Grant funding withdrawn as-of June 2009
Cr. Lui	10.06.08	Can we provide house "green waste" bulk bags	CEO / Director of Engineering Services	Options Report	Ongoing
Cr. Bond	02.07.08	Can Loyalty Beach Campground be connected to the Seisia to Bamaga Sewer rising main	Engineering Services	Discussion continues with the sewer line, once the final route is known council can investigate other connections	Ongoing
Cr. Bond	02.07.08	The old rubbish dump at the back of New Mapoon needs clearing and closing	Engineering Services	Site has been investigated and will be cleaned up once the appropriate machinery is available. Signage has been ordered	Ongoing
Cr. Bond	02.07.08	Can we clear the trees adjacent to the old dam	Engineering Services	Investigate site and report	October 2008

Cr. Bond	02.07.08	Are we able to let the Scout utilise the old SES shed in New Mapoon	Community Services	The old SES is targeted for the "Men Shed" Program	December 2008
Cr. Nona	02.07.08	The Injinoo Community will need assistance with the establishment of an incorporated company limited by shares or an alternate company model to be created for the purpose of enterprise management for the community	CEO / Cairns Office Manager	Obtain several business models for the NPARC law firm , also talk with Indigenous Community Volunteers (ICV)	October/November 2008 Progressing as-of July 2009
Cr. Nona	02.07.08	Can the council review the new Injinoo cemetery, it is very plain with no fencing or signs	Engineering Services	Have Parks and Gardens review the site and develop a landscaping plan	December 2008 Due for completion in late October 2009
Cr. Nona	02.07.08	Can council investigate making a clean-up project along the beach front at Injinoo	EHW / Engineering Services	Council to establish anti-littering signs / Regional Planning	Completed
Cr. Williams	07.11.08	Main Roads – Meet with Main Roads to review what is required to become a principle contractor before next wet-season	CEO / Engineering Services	Arrange meeting with Main Roads	Ongoing
Cr. Nona	07.11.08	Injinoo community had a death last weekend, we could locate a driver for the Hearse, can we review allocated drivers, provide letter to the allocated drivers undertaking this important role	Community Services	Skills Audit	December 2008
Cr. Nona	07.11.08	Is council going to do a community clean-up before the wet season including drains and car bodies – The CEO commented that there will be a clean-up but will not include car bodies as this is a major undertaking and council will investigate the removal of car bodies early in 2009.	EHW / Engineering Services	Council to establish anti-littering signs / Regional Planning	Ongoing

Cr. Aniba	07.11.08	Taps at the Seisia Gazebo's, we need to replace the existing taps with tamper proof taps	EHW / Engineering Services		December 2008
Cr. Aniba	07.11.08	Lights at Seisia Wharf are not working and dangerous	Engineering Services	Write to the Department of Transport	December 2008
Cr. Aniba	07.11.08	We need more Bus Stops shelters around Seisia, this could be an opportunity for hands on Learning at school; and could include the establishment of Speed Bumps	Engineering Services	Liaise with TAFE and School	Ongoing
Cr. Aniba	07.11.08	Toilets at the Seisia wharf need repairing and maintaining - Seisia Supermarket and IBIS Bamaga need to be monitored as well	EHW / Engineering Services		December 2008
Cr. Bond	07.11.08	Staff at the New Mapoon NPARC Office are complaining about the heat in the office, as the Air Conditioning system is broken	DCEO / CEO to get quotes and have repaired		December 2008
Cr. Bond	07.11.08	New Mapoon oval – underutilised and the commentary building damaged, the door is broken and the building has paint and equipment inside The fence around the lighting switch is broken	EHW / Engineering Services		December 2008
Cr Bond	04.12.08	New Mapoon Sports Oval needed some maintenance done to its commentator box before the Christmas break. Smashed Window, Install Locks on door, remove paint drums	Report to Carpenters		
Cr Bond	04.12.08	Concerned about New Mapoon Sports Oval lights are being turned on for no reason.	D/CEO to investigate		
Cr. Williams	Feb 2009	Does Council hold a list of Drivers Licences for employees	NPARC Induction System (EEDU)		Completed

Cr. Aniba	Feb 2009	Can council write to Queensland Transport about the poor condition of the new boat ramp – Council to write to QT	Council to discuss with QT or have QT attend meeting		
Cr. Bond	Feb 2009	What has happened to the establishment of “council history artefacts” being set-up in display cabinets in each council office	Community Services		
Cr Williams	April 2009	Toilets at Cemeteries, draft a design to build new toilets			
Cr. Bond	April 2009	Toilet at the Seisia Car park (cleaning and maintenance)			
Cr. Bond	April 2009	Lights at the New Mapoon sports oval are being turned on and left on			
Cr. Bond	April 2009	Land between the school farm and cemetery, can council do a lease search on this parcel of land.			
Cr. Lui	April 2009	As a matter of urgency we need to develop Public Guidelines to give to community members information who are seeking social housing			
Cr. Nona	April 2009	The Injinoo Service Station would greatly benefit from the installation of an Ice Machine and a spare freezer for storage of the Ice			Completed
Cr. Nona	April 2009	Road around the lookout at Injinoo needs to be graded			Completed
Cr. Lui	September 2009	Central Park Umagico – Basketball court surface needs urgent attention	Engineering Service		
Cr Lui	September 2009	Divisional Officers – our officer are too busy to get the Community Forum activities completed	DCEO		
Cr Bond	September 2009	Rumble in the Jungle – A lot of rubbish is lying around the area	Engineering Services		
Cr Bond	September 2009	Training for Land Panel and Councillors (Governance)	EEDU		
Cr Bond	September 2009	Policy for Cemetery e.g. distance between grave plots (to include marking and register	Engineering Service		

Cr. Aniba	September 2009	Taps on Gazebo's – can the taps at public assets be replaced with tamper proof fittings	Engineering Service		
Cr Aniba	September 2009	Public Toilets – Safety issue (good signage)	Engineering Service		
Cr Aniba	September 2009	Sign at Seisia (burnt one to be removed)	Engineering Service		
Cr. Williams	September 2009	Hiring and Tender process for all projects (proffered supplier arrangements)	Engineering Service		
Cr. Williams	September 2009	Tender for old Council equipment – Truck and machinery removed from the dump	Engineering Service		
Cr Williams	September 2009	RTC Building			
Cr. Williams	September 2009	Swimming Pool Times (to be reviewed 9:00AM – 6:00PM)	Sport and Rec Engineering Services		
Cr Williams	September 2009	Park in Lui street – Bamaga Cr. Williams wants to establish a community support group to revive and maintain the park	Engineering Services		
Cr Williams	September 2009	Horses – Identify some land to detain horses that are found wondering the community – Fines etc..)			
Cr. Elu	September 2009	Bamaga Gym – cables for the machines are broken and lighting and general maintenance is not being done			
Cr. Nona	September 2009	Fire management – Rangers will be responsible for the lighting of all fires in the NPA and other people will be fined for lighting fires,	EEDU		
Cr Nona	September 2009	Fire Breaks – Review all communities fire breaks	Engineering Services		
Cr. Nona	September 2009	Bobcat taken from the dump (and other vehicles)	Engineering Services		
Cr Nona	September 2009	Public Bus Service (Options report with costs)	Community Services		

Cr Nona	September 2009	Street lights (to many street lights are broken)	CEO to follow up with Ergon		
Cr. Nona	September 2009	Bus at Injinoo appears to be being used for private use.	Community Services		
Cr. Nona	September 2009	Levy on Injinoo Dwellings (well the whole NPA be levied for User Pays / utilities)	CEO / Deputy CEO and Director of Engineering Services		
Cr Nona	September 2009	Bus Stop – pick-up at the top of the new subdivision (kids are currently walking down the hill)	Engineering / Community Services		