



# Northern Peninsula Area Regional Council

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## AGENDA and NOTICE OF NPARC ORDINARY MEETING NUMBER 10 – Bamaga

<b>Notification Date:</b>	Friday 27 <sup>th</sup> February 2009
Meeting Date	Tuesday 3 <sup>rd</sup> March 2009
Meeting Location	NPARC Office Umagico
Time	9:00am
Catering	Morning Tea and Lunch will be provided

### Mayor and Councillors

Cr Joseph Elu	(Mayor)
Cr Gina Nona	(Division 1)
Cr Peter Lui	(Division 2)
Cr Reg Williams	(Division 3)
Cr Michael Bond	(Division 4)
Cr Jeffrey Aniba	(Division 5)

CEO	Stuart Duncan
Deputy CEO	Danny Sebasio
Secretary	Esme Newman

### Welcome and Declare Meeting Open – Deputy Mayor Williams

Meeting Start – 9:20 AM

### Apologies

Cr. Aniba  
Cr. Elu

### Declaration of Conflicts of Interest

Cr. Bond – The letter being tabled today which is an application for the NPA HACC services to be transferred to Nai-Beguta Agama Aboriginal Corporation (NBAAC) – The Executive Coordinator outlined in the proposal is my wife.

### Declaration of Material Interests

Nil

<b>AGENDA</b>
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**Agenda Item 1 - 9:00am to 9:30am Amended Minutes of meeting dated the 4<sup>th</sup> December 2008 are true and correct**

**Recommendation**

That Council endorse the Minutes of the meeting dated 4<sup>th</sup> December 2008 are true and correct

Moved Cr. Bond  
Seconded Cr. Nona  
Carried 4/0

**Resolution 1-01.03.09**

Minutes of previous meeting dated the 3<sup>rd</sup> February 2009 are true and correct

***Action (CEO) – Email copies of the Home Loan and the Land Lease Power Point Presentations presented at the February 2009 meeting to all Councillors***

Cr. Lui - Council needs to have a Traffic Light system for rental arrears and include statistics part of its rental arrears reporting to Council. Council need a robust strategy to fix the rental arrears.

Cr. Bond – Council need to educate the tenants in the areas of finance and Income management.

Cr. Williams – We had a housing policy at Bamaga Island Council that seemed to work, can we get a copy and compare it to the current NPARC policy.

CEO - Commented that, occupancy placements must be made according to the Housing 'Wait Lists' and NPARC Policy not influenced by staff or Councillors.

**Recommendation**

That Council endorse the Minutes of the meeting dated the 3<sup>rd</sup> February 2009 are true and correct

Moved Cr. Lui  
Seconded Cr. Bond  
Carried 4/0

**Resolution 2-01.03.09**

**Agenda Item 2 -9 30am to 10 00am Chief Executive Officers' Report**

*(Note no written report)*

1. Change of Executive Duties – The CEO presented the NPARC Corporate Structure 2009 and explained to council the changes to be made now the Council has a consolidated finance system which provides the opportunity to align areas of council responsibilities with clear line-management arrangements.
2. Nai-Beguta Agama Aboriginal Corporation (NBAAC) – New Mapoon Community are requesting to take responsibility for the operation and funding for the HACC Services, this includes Community Aged Packages, the application from NBAAC outlined: -

- a. Board currently constructed of 19 Women from New Mapoon, but is waiting to apply for changes to the eligibility of the Board structure to allow membership to the other communities.
- b. The executive = 5 members elected by the Board
- c. The letter from the NBAA also suggested that the new HACC building be located at the existing HACC services site.
- d. The letter requests the Pensioner Units adjacent the “old motel site” Sebasio Street be transferred as part of the Service should the New HACC Building be established in Sebasio street to allow for the possible expansion of future services.

### 3. Letter to the Regional Director of TAFE – NPA Housing Revival Program

There are a number of houses within the Northern Peninsula Area Regional Council’s Deed of Grant in Trust area that are not currently fit for occupancy. This program aims to identify houses that are not scheduled to be repaired under the social housing program or Council staff housing program, which could be revived under the NPA House Revival Program.

The objective of this program is to: -

- Deliver Certificate II in Indigenous Housing Repairs and Maintenance as a school based ‘skills to work program’ or directly to ‘new job-seekers’
- Create community interest in the protection of community housing assets
- Revitalise disused or vandalised houses around the Northern Peninsula Area.
- Crime prevention, vandalism is unacceptable on every level. It looks bad, costs money, reduces the quality of life for those it affects, and often frightens people vulnerable to crime. The community will recognise the effort being applied by the supporting agencies and the participants/students and it will engender a sense of ownership and community value in local housing assets.

### 4. MOU for Community Police has been drafted and sent to the Bamaga Police

The CEO commented that an MOU was being drafted to set-out the arrangements for the NPARC Community Police to move under the direction of the State Police (Bamaga) and to operate from the Bamaga Police Station. The MOU included a guide on the amount of overtime that the State Police can direct the community police to do, which is a budget cost for Council

### 5. MOU for PCYC has been drafted and is currently with PCYC for comment.

## ***Council noted CEO’s Comments***

## **Morning Tea 10:30am – 10:45am**

### **Agenda Item 3 - 10:00am to 10:30am Engineering Report**

Cr. Williams – Can we get more information on the duplex proposed for Injinoo (is it half a single duplex; or a single “complete” duplex?)

Cr. Williams – GE Constructions, why is taking so long to construct the eight (8) houses at the Bamaga subdivision which has now taken 12 months and the houses are not yet finished. *Director of Engineering Services is to provide Council with an update at the next meeting.*

Cr. Lui – The Bamaga subdivision project was inherited from Bamaga Island Council.

Cr. Lui – Can Council review the housing policy for new works being undertaken by Council as internal projects, and identify what additional resources are required to complete and/or win more of the housing contracts internally.

***The Deputy Mayor Suspended the Engineering Report at 11:19 AM to allow a presentation by the Coordinator for the NPA Men’s shed Program***

### **Richard Abednego – Men’s shed**

Deputy Mayor – welcomed the visitors

Men's shed is an Australia wide program, mental and physical health services for men are lacking, we have come together to form NPA Men's Shed here in the NPA to provide critical health services. Richard gave a talk about the Program Principles and Vision.

Services that could be provided

- Australian Foundation
- Corporate Branding
- Capacity Building
- Consulting
- Gardening
- Health Services
- Marketing advice
- Forums
- New Services (establishment)
- Workplace Health & Safety consulting

We hope to remain in the NPA to address men's mental and physical health needs

Cr. Bond – We need to clarify the assets being made available to the Men's Shed Program, my understanding is that we only committed to the SES shed at New Mapoon.

Richard Abednego – The organisation will provide the tools needed to provide the services, but we do need to identify a home/building to start the services.

CEO – Commented that discussion had been ongoing for a \$60,000 grant through the Indigenous Coordination Centre in Cairns, I would have to confirm the funds have transferred to us and the conditions of the grant prior to any funds being released.

Cr. Lui – The old Day-care centre in Umagico which is not being used and could be a better option for the Men's Shed program. The building needs some work so you will need to satisfy yourselves of the suitability of the premises for the program.

Cr. Lui – I support this program, provided it is directly related to Men's Health and to assist with addressing the "low" life expectancy of Indigenous men

**The Engineering report resumed at 11:48 AM**

Cr. Bond – The waste management operators are missing bins and the kerb-side collection services appears to be unreliable. **Action** – To have Director of Engineering Services look into the kerb-side collections (waste operations)

Cr. Williams – I have received complaints; and I have witnessed the garbage compactor operators compacting the collected waste along the roadside which forces waste-liquid from the compactor onto the road. The operators need to compact their loads in appropriate areas. **Action** – To have Director of Engineering Services look into the kerb-side collections (waste operations)

**Recommendation**

That Council accept the Engineering Service Report

Moved Cr. Bond  
Seconded Cr. Lui  
Carried 4/0

**Resolution 3-03.0309**

**Agenda Item 4 – 10:45am to 11:15am**

**Financial Report**

Cr. Bond – Council needs to get more direct financial management reporting; and less textual generalisations.

**Recommendation**

That Council accept the Financial Service Report

Moved Cr. Nona

Seconded Cr. Bond

Carried 4/0

**Resolution 4-03.0309**

**Agenda Item 5 -11:15am to 11:45am Enterprise Report**

Cr. Lui – ENMARK Report, Council needs to provide reports that reflect the remarks made by ENMARK in the NPA Asset & Enterprise Divestment Report, and can council prepare a report that identifies any improvements made in the financial performance by the enterprises over the past 12 months, and can council have a report that identifies the true cost to run the Seisia and Umagico Supermarket without wage subsidies (CDEP) and includes costs currently covered by council such as insurance and the like.

**ACTION** – Director of Enterprises to review the format of reporting NPARC Enterprise financial and operational performance.

Cr. Bond – The New Mapoon Arts Centre, Council request a copy of the review into the Art Centre

**ACTION** – Director of Community Services to provide Council with a copy of the New Mapoon Arts Centre report

Cr. Nona – Why is the service station at Injinoo not open during the weekend as endorsed by council

**ACTION** – Director of Enterprises to investigate

**Recommendation**

That Council accept the Enterprise Service Report

Moved Cr. Bond

Seconded Cr. Lui

Carried 4/0

**Resolution 5-03.0309**

**Agenda Item 6 - 11:45 to 12:15 PM Community Services Report**

Cr. Lui – A couple of weeks ago the school bus broke-down and the children had to be collected by the Sport and Recreation Officers. Council will need to these matters included in the report from the Director of Community Services

**ACTION** – Have the new High School Principle meet with Council at the next meeting

**ACTION** – Provide the Councillors with a copy of the Draft MOU (Community Police)

**Recommendation**

That Council accept the Community Service Report

Moved Cr. Lui

Seconded Cr. Bond

Carried 4/0

**Resolution 6-03.0309**

**Agenda Item 7 - 1:15 to 1:45 PM Economic Development**

**Cr. Lui** – Can the Manager of Economic Development assist people with reviewing opportunities for existing business that the Council may like to divest to local interests? – The CEO commented that assisting people in this manner will be one of the core functions of the EEDU

The deputy CEO tabled a paper – Recognising Organisation Resolution (proof of identity as Aboriginal or Torres Strait Islander), James Francis Bond, 30 Bond Street, New Mapoon tabled at this meeting of council

Recommendation

That Council endorse the paper from Francis Bond

Moved Cr. Nona

Seconded Lui

**Carried 4/0**

**Resolution 7-03.03.09**

**Recommendation**

That Council accept the Economic Development Report

Moved Cr. Nona

Seconded Cr. Bond

**Carried 4/0**

**Resolution 8-03.03.09**

**Agenda Item 8 - 1:45 to 2:15 PM Cairns Office Managers Report**

**Recommendation**

That Council accept the Cairns Office Managers Report

Moved Cr. Bond

Seconded Cr. Lui

**Carried 4/0**

**Resolution 9-03.03.09**

**Agenda Item 9 -2:45 to 3:15 PM**

**Grants Officer's Report**

**Recommendation**

That Council accept the Grant Officers Report

Moved Cr. Bond

Seconded Cr. Nona

**Carried 4/0**

**Resolution 9-03.09**

**Agenda Item 10**

**Agenda Item 11**

**Mail Register**

**Other Business**

**Recommendation**

That Council accept the Mail Registers

Moved Cr. Lui

Seconded Cr. Nona

Carried 4/0

**Resolution 10-03.03.09**

**General Business**

Cr. Williams -Why are some communities receiving more attention from CDEP Participants than others, all CEDP participants are to be allocated tasks across the NPA on a “greatest need basis”. It would appear that we need to restrict the CDEP participants to provide training and projects only within their own community. The CEO commented that this would only relate to CDEP participants receiving ‘CDEP’ two days only, other participants are topped-up by council and allocated to various work-crews to optimise training and job opportunities.

Cr. Lui – Can we have a more coordinated approach to servicing the communities I.E. Can the council hit one community at a time **ACTION** – Director of Engineering Service to review and report back to council?

Cr. Williams – I have received several complaints about the fencing at the Primary School in Bamaga at the back of the playground, the fencing needs urgent repair. **ACTION** Director of Engineering Services to investigate

Cr. Williams – Road works on the south of the Jardine River (Peninsula Development Road), what is happening about the council becoming the principle contractor for these road works. The CEO commented that the council will not be in a position to take on the Principle Contractor roll in 2009. Council does have the resources or systems in place to adequately manage the project. **ACTION** – CEO to call Main Road and discuss the 2009 RDR Project)

Cr. Bond – Cape Alumina have requested a council representative from the NPA Regional Council to sit as a board member on Cape Alumina, Alcan Trust, Ely Beneficiaries Trust and the Western Cape Consultative Agreement Board.

Council recommendation: That Council support Cr. Bond attend as the NPA Council Rep for

1. Cape Alumina
2. Alcan Trust, and
3. Ely Beneficiaries Trust
4. Western Cape Consultative Agreement

Moved Cr. Williams

Seconded Cr. Lui

Carried 4/0

**Resolution 11-03.03.09**

Cr. Bond – Divisional Officer Community Forums – I support the deputy CEO to talk to QIWIG to gain some assistance with the running of the NPA Community Forums

Cr. Bond – I have a call from AFL (Rick Hamlon), is council still interested in AFL. Council fully supports the introduction of AFL into the NPA and also support the utilisation of the existing fields in New Mapoon.

Cr. Lui – Speed Bumps for Umagico, I have been requesting that council install Traffic pacification devises in Umagico, the critical areas are adjacent to the Day Care Centre, I have been waiting for 12 months.

**ACTION** Director of Engineering Services to investigate

Cr Lui – Another project that is taking too long to get started is the Central park in Umagico. **ACTION** Director of Engineering Services to investigate

Cr. Lui – Can we demolish the old IBIS Store on the corner in Umagico. **ACTION** Director of Engineering Services to investigate and liaise with Cr. Lui

Cr. Lui – Can council pay weekly. Can council investigate the opportunity to pay the employees weekly? Some community members find it difficult to financially plan from fortnight to fortnight. \_ **ACTION** CEO to investigate

CR. Nona – Dengue transmission in Injinoo, we held a public meeting but no one attended, we conducted a door-knock with the Divisional Officer and the Housing Officer

- During the door-knock we realised that many properties did not have screens on the doors
- Tenants - I have a house that has been vacant for some time and I'm concerned about vandalism - **Action** report to the Director of Engineering Services and the Injinoo housing officer
- John Yusia has been knocking down the old shacks along the beach front in Injinoo – CEO did not know and will query the Director of Engineering Services.
- Injinoo School – Emergency fencing, the fencing along the beach front of the school is disappearing into the ocean and there are now large holes which could potentially let children out or crocodiles in. The CEO reported that he had investigated the problem and was concerned about the state of the fencing, the responsibility for the repair of the fence lies with Education Queensland and I will talk with the High school principle as a matter of urgency.
- Kiosk – I have been waiting 12 months for an inspection on the Kiosk that adjoins the sport hall at the Council chambers in Injinoo, can we have council investigate the room for potentially reviving some sort of Kiosk. **Action** Director of Enterprises to investigate and report back to Council.
- Cr. Nona, We will be having our first Community Forum Meeting this Wednesday 11<sup>th</sup> March 2009

Support letter for the AOG bus purchase – Council supports writing a letter

<b>Meeting Close 2:50 PM</b>
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**Next Meeting – 7<sup>th</sup> April 2009 at Bamaga**