



POSITION DESCRIPTION

Position number		Date of last review	June 2020
Position Title	Ranger Officer – Identified position		
Classification	Stream B Band 1 Leve 2 to 3 \$44,704.50 to \$50,428.41 per annum (salary range depends on skills, experience, and qualification)		
Division	Corporate Services		
Branch	Land and Sea Ranger Program		
Location	Injinoo Ranger Base		
Employment Type	Fixed Term Fulltime		
Supervisor	Ranger Coordinator		
Direct reports	Executive Manager Corporate Services		

1. NPARC ORGANISATIONAL ENVIRONMENT:

Our Mission

To support the provision of high standard local government services and the economic growth of the Northern Peninsula Area through the sustainable use, development and management of land, water and native vegetation resources, whilst protecting the rights and interests of both the individual and the community.

Our Vision

With Respect and pride, we build a future for our children based on unity, equitable self-governance, education, and culture.

NPARC Responsibilities

The Council is charged with the responsibility of ensuring a wide range of local government services are available throughout the communities of the Northern Peninsula Area including housing, kerb-side collection of rubbish and land-fill disposal, potable water supplies and effective wastewater disposal systems.

The NPARC must work closely with the community and funding agencies to ensure the necessary resources are available for these purposes.

2. PRIMARY OBJECTIVES OF THE POSITION:

Working under the direction of the Ranger Coordinator, the rangers undertake all aspects of land and sea management, as required; to sustain the biodiversity and cultural heritage integrity in the Northern Peninsula Area (NPA). The role will work directly with Senior Rangers, Rangers and Traditional Owners.

3. CONDITIONS OF EMPLOYMENT:

The conditions of employment for this position are in accordance with the NPARC Certified Agreement 2019, a contract of employment for this position, Council's policies and procedures, Council's Code of Conduct, and other legislative requirements.

4. WORKPLACE HEALTH & SAFETY RESPONSIBILITIES:

The employee shall comply with the Workplace Health and Safety Act, regulations, codes of practice and Council's Workplace Health and Safety Policies and Procedures and with instructions given by the relevant Manager and / or Supervisor in respect of the Health and Safety of themselves and the Health and Safety of other persons.

The employee is responsible for ensuring Council's WH&S Systems are implemented within their area of responsibility.

5. KEY DUTIES AND RESPONSIBILITIES:

- Work across and respect Clan/Tribal boundaries adhering to Ranger Program operational protocols and support Traditional Owner access to country, Clan decision making bodies and protocol development processes.
- Identification and conservation of cultural places and things under the direction of local Tribal Elders and with their permission.
- Cultural resource management and interpretation involving maintaining community photographs, text and material culture collection and explaining their meaning to visitors and school groups.
- Natural resource management includes activities such as weed and feral animal (pig) control; 'ghost net' collection, and track maintenance including tree clearing, maintenance of fences and off-point watering places.
- River and wetland management work includes help with monitoring the water quality and biology of NPA Rivers and wetlands
- Beach and coastline management includes restoring vegetation, rubbish collection and controlling vehicles on beaches
- Tourism and visitor management includes taking camp bookings, fee collection, camping area inspection and maintenance, rubbish collection and removal and patrolling of lands
- Perform contact duties, including liaison/consultation with government representative's commercial operators, schools, and local community groups and answer public enquiries as required.
- Provide assistance and support with cultural education activities including assisting with supervising students on school-based work experience activities, ensuring safety of all involved
- Participate in talking to and educating the community, visitors, and school children about natural resource management.
- Perform any other duties as requested by the Ranger Coordinator and Senior Rangers

6. SELECTION CRITERIA

Essential

- Recognised as an Aboriginal and Torres Strait Islander origin by traditional groups of NPA area
- Ability to undertake recording of traditional knowledge and culturally significant sites that help improve and sustain natural resource and cultural heritage management in the NPA.
- Ability to undertake management of feral animals, weeds, fire waterways and species survey
- Ability to perform labour that may be physically demanding requiring a suitable level of physical fitness for the physical demands of the role.
- Ability to operate effectively with limited direction and supervision, apply good time management, work organisation and quality control.
- Sound organisational skills and ability to assist in providing accurate reports on time to the Ranger Coordinator and Senior Rangers as required.
- Sound knowledge of Workplace Health and Safety procedures appropriate to the work area.
- Basic computer skills using MS Office software and Outlook.
- Hold current C Class Drivers' License (a current certified copy to be provided with application).

Desirable

- Certificate III in Conservation & Land Management or be ability to acquire in the first 12 months of employment
- Current First Aid Certificate
- Coxswain/ Marine Licence

We agree that this Position Description accurately reflects the role.

Employee Name: _____ Signature: _____ Date: _____
PRINT

Supervisor Name: _____ Signature: _____ Date: _____
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Exec. Manager Name: _____ Signature: _____ Date: _____
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