



## Northern Peninsula Area Regional Council

# Employment Package

# HACC AGED CARER

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### Employment opportunity

Northern Peninsula Area Regional Council is seeking applications from suitably qualified, motivated, and experienced people for the position of HACC Aged Carer.

The position will provide quality assistance to client homes, including maintaining hygiene, grooming, shopping, cooking, and serving meals and other in-home assistance as required.

### About you

- Assist with planning and managing client care using well-developed interpersonal.
- Provide care to elders, disabled person, another in the community with identified needs.
- Assist with bathing, dressing and grooming.
- Assist with toileting, including use of bedpan, commode, or toilet.
- To practice good housekeeping techniques and adhere to the infection control policy.
- To provide ongoing support through a genuine concern for the individual social, emotional, spiritual, and cultural needs of clients.
- To encourage family carers to have input into the planning and ongoing review of the client's care.
- Ensure that the program is delivered in an appropriate, caring, and respectful manner.
- To observe and report any changes in a client's condition or any incidents which have occurred, to the Coordinator.

*This position requires the completion of a satisfactory Criminal History Check - Police Certificate (Australia Wide Name Only Police Check).*

### Location:

Home and Community Care Centre, New Mapoon, Northern Peninsula Area QLD

### Remuneration:

\$50,429.00 per annum plus superannuation

## **Benefits:**

- Fixed Term Fulltime
- 38 hour per week position
- 5 Weeks Annual Leave
- 10 Days sick leave per annum
- Long Service Leave

## **Who to Contact:**

Kawia Sunai, Human Resources Advisor on 07 40486600 or [hrdepartment@nparc.qld.gov.au](mailto:hrdepartment@nparc.qld.gov.au)

## **How to Apply:**

Before applying, please read the **position description** to complete the application. Your application should have detailed responses to the questions which relate to the selection criteria within the role description and submit your application to [hrdepartment@nparc.qld.gov.au](mailto:hrdepartment@nparc.qld.gov.au) a copy of the following:

1. Cover Letter and Resume
2. The responses to the selection criteria outline below to address in your cover letter are:

## **Selection Criteria**

1. Certificate III Age Care or similar fields.
2. Hold a current first aid certificate.
3. Hold current Class C driver's licence.
4. Satisfactory National Police Check clearance
5. Eligible Working with Children Blue card check
6. Manual Handling and Infection Control Certificate
7. A strong commitment to working with frail aged and younger people with disabilities.
8. Strong interpersonal and client service skills.
9. Excellent communication skills demonstrate good decision making in dealing with safety and other medical issues.
10. Understanding or ability to acquire an understanding, of home caring duties, housekeeping techniques and infection control policies.
11. Able to meet the physical and functional requirements of the role.
12. Knowledge of Workplace Health & Safety regulations.

*Your candidate suitability is determined by your responses to the selection criteria.*

## **Pre-Employment Screening:**

Please note, prior to an offer of employment being made, recommended candidates will be required to undertake a medical assessment (including drug and alcohol testing). Council may also complete a

range of other pre-employment checks, such as references, employment history checks, working with children checks or a criminal history check.

**Applications Close: Monday, 28 September 2020 11:59PM**